



Tiger Tales

Washington County Schools USD 108
101 West College St, Washington, Kansas 66968 785.325.2261 Fax 785.325.2138

Volume 14, Issue 1 July/August 2019

WELCOME to the 2019-20 SCHOOL YEAR

Welcome to another exciting school year for the students and staff of USD 108. It is with great pride that I serve you as Superintendent of Schools. The tradition of high academic standards, the caring nature and quality of instruction of our teaching staff, and the support of our parents, businesses, and other organizations really do reinforce what a blessing it is to be a part of this school district and community.

This past school year saw exciting changes! Some of those changes include:

- ALL elementary students were housed at West Elementary. The East building was dedicated to the district and board offices with PowerZone on the second floor. PowerZone was allowed to have their own space which contributed greatly to another successful school year for them.
- One-to-one Chromebooks were added for students and staff in grades 3-6. We are now one-to-one for grades 3-12, with iPads for grades K-2.
- The district launched our very own "app" for your smart phone. If you wish to have this app on your smart phone, go to your app store and search for USD 108. The app with the Tiger symbol is the one for our school district. The app allows you to get up-to-the minute information regarding all things Tiger related. Grades can also be checked using the PowerSchool link in the app and payment can be made with the eFunds link within the app.
- Secured entrances were installed at both the West Elementary and the High School. These have proved to be worth the extra effort to keep our students and staff safe.
- Another safety feature that was added was phones in every classroom.
- A complete update of the HVAC in both the West Elementary and the High school was installed last summer. This work was part of an Energy Savings Performance bond, but was also a much needed upgrade.
- Another schoolwide theme was chosen for 2018-19 – BE.... Tiger Strong! And we are!

As seems to be our work around here, we have more exciting changes in store for the 2019-20 school year. These changes will include:

- USD 108 is entering Redesign as an Apollo school district! This effort has been supported by 100% of the staff and BOE. Be ready for some challenging work and exciting times for our students as we explore other ways to deliver our top-notch education.
- THE INFINITY PROJECT will be a reality. USD 108 has been awarded another 21st Century Learning Grant in the amount of \$450,000 over 5 years. This grant will be similar to our PowerZone grant, except this grant is designed for students in grades 7-12.
- College credit English classes will be offered at Washington County High School this school year along with a newly designed Theater Class which will fulfill the requirements of an English credit.
- The sport of BOWLING will be offered beginning in January 2020.
- We are continuing our Tiger Theme of BE...TIGER STRONG

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Elementary Principal's News

Welcome to the 2019-2020 school year. I hope you are as excited for this school year as I am. As I reflect on all the terrific changes and improvements we accomplished in the last few years, I know we are going to continue to get even better. Below are few items coming our way in 2019-2020.

- ◆ Excitement is in the air as our school ventures into redesign. This first year of redesign will be a time to determine what our school is doing well and explore research based methods such as project based learning and personalized learning. We will be getting input from staff, students, parents, and community members to figure out what Washington County students need to be successful. By the end of this school year we will have a plan to move forward with what redesign will look like for our school. For more information on redesign, you can visit www.ksde.org and search "Kansans Can School Redesign Project."
- ◆ We welcome new staff members to our Tiger Family. Mike O'Neil will be coming from LCNCK to be a special education paraprofessional. Melissa Thompson will join us as the 4th through 6th grade classroom aide. Traci Turner will return to the elementary school as a 2nd grade classroom aide and MTSS support staff.
- ◆ Our district-wide theme will continue with ***Be . . .Tiger Strong***. *Our district looked at areas we felt exemplified strength of Tiger students. We have selected quarterly themes this year.*

Teamwork (1st Quarter)
Integrity (2nd Quarter)
Grit (3rd Quarter)
Empathy (4th Quarter)
Reflect and Repeat (Continual)

I look forward to another great school year!

Amy Hoover
K-6 Principal

School enrollment is Thursday August 1st from 7am to 7pm in the West Elementary Gym

Fees for the upcoming school year. Preschool Curriculum and Kindergarten-2nd Grade Textbook Rental Fees are \$25 and 3rd Grade-12th Grade Technology Fees are \$50. There is a waiver for free/reduced lunch students; and a maximum family amount of \$125.

Some High School courses will also have a course fee assigned to them. For those courses the fee will be \$10 per course per semester. More information will be available at enrollment.

Be prepared to pay your school fees and make a deposit into your child(ren)'s lunch account at enrollment. You may also pay your fees and make lunch payment online using eFunds <https://payments.efundsforschools.com/v3/districts/56277/>. You need your student's PowerSchool student number to pay their fees online.

If fees are not paid by the 1st day of school (8/21) a late charge of \$5 per student will be assessed.

If the \$50 Technology Fee is not paid for your 3rd-12th grade student they will not be allowed to check out the Chromebook that will be assigned to them.

NO EARLY ENROLLMENT ** NO SCHEDULE CHANGES OR INQUIRIES UNTIL AUGUST 1.

Junior High/High School Principal's News

Dear Washington County Students, Parents and Community,

What a pleasure to be sending this welcome back letter to all of you. As the 2019 – 2020 school year is just around the corner, the fuel that keeps us all working through the summer is knowing that in just a few weeks the Tiger classrooms and hallways will be filled with our amazing students, faculty and staff. If you are a new student and family to our school, please know that we are glad you are here and you are an important family member. We are here to help you set new goals, make new friends and learn how to succeed. If you are a returning student and family, what you are going to see, feel and be a part of this Tiger Strong Year, is going to be incredible!

WCHS/WCJHS is excited to welcome Mr. Brock Funke and Ms. Donna Hobbs to our faculty. Mr. Funke has jumped in already this summer and has been working at PowerZone. He will be teaching Social Sciences, sponsoring International Club and assistant coaching JH Boys Basketball. Ms. Hobbs has also been up to the school this summer and she has been working hard on getting her classroom ready for her students. Ms. Hobbs will be teaching WCHS Mathematics and will be helping us all learn how to best use “Flipped Classroom” teaching/learning to our students and her co-workers!! Please take time to stop by, introduce yourselves and say, “welcome”!

There are far too many positive changes to list! You will be receiving a NEW and reformatted WC Weekly Widgets in the next few weeks. They are going to be shorter, filled with more information and packed with important information about WCHS/WCJHS. Be watching your email and alerts for those release dates. What I can tell you is the WCHS/WCJHS Faculty and Staff are going to make some very big changes in PowerSchool Grade Book. In 2019 – 2020 when students and parents check grades, you are going to be seeing and understanding the same thing in every teacher’s classroom. We are also going to be providing “Parent Education” on how to best use Power School and Google Classroom.

Upcoming dates everyone needs to remember: 1) Thursday, August 1, 2019 – PreK-12 Enrollment 7AM to 7PM in West Elementary Gym; 2) First Fall Athletic Practices – Monday, August 19, 2019. In order to participate student athletes must turn in a completed physical form; 3) Wednesday, August 21, 2019 first day of student class in the AM. If you have any further questions please feel free to contact me at (785) 325-2261 or email me at venyart@usd108.org.

Once again, welcome back to Tiger Country and have a great 2019 – 2020 school year!!

Sincerely,

Vicki S. Enyart
WCHS/WCJHS Principal

Bad Weather Policy / Apptegy Alerts

Weather conditions which make it unsafe to transport students or have school, can occur with very little warning. Our first priority in bad weather situations is the safety of the students. Mistakes are a possibility when trying to “second guess” Kansas weather. If we do err in our decisions this school year, it is our hope that we make our mistakes on the side of student safety.

The superintendent is primarily responsible for cancelling school or altering the school day. In inclement weather conditions, Superintendent O’Dea will be in contact with neighboring schools before cancelling or altering the school day. On the days we do not hold school or we dismiss early, we will not have athletic practices, contests, or other activities after dismissal time.

If school is to be closed during a regular school day, or if the decision is made to cancel school for the next day, an “Apptegy Alert” automated message will be sent to all student households that have a current phone number with USD 108. The phone number(s) used will be the notification numbers provided to the school during enrollment. These phone numbers can be updated in the offices as necessary during the school year. The Alert message will state what is happening, why, and when. Other Alert messages may be sent during the year for various district related events.

Weather related school closings and delays will only be reported to WIBW-TV.

Superintendent's Message continued from page 1...

And as we are accustomed to, USD 108 will continue to offer:

- All-day Kindergarten
- Preschool for all 4 year olds
- PowerZone – our afterschool and summer school program
- PE and Music classes at the elementary level every day
- Monthly Birthday lunches
- A chance to become involved with Board of Education, Parent Advisory, Site Council, PTO, Booster Club and Music Booster Club. There are opportunities for all who want to be involved!

Many extra-curricular opportunities exist for our students as well. I believe the sacrifice, discipline, commitment, and relationship building skills required of students to be a part of a team, organization, or club is an essential component and extension of the programs we offer in the traditional classroom. Interscholastic athletics, fine arts, clubs, organizations, and competitive scholastic opportunities all exist to create the complete education package at USD 108.

The vitality and success of our school district would not be possible without the hard work and commitment of our teachers, administrators, secretaries, aides, paraprofessionals, custodians, food service staff, bus drivers, maintenance staff, technical staff, many volunteers, and the wonderful support of our community. And to head up all this work is your dedicated board of education members.

I am here to serve our students, faculty, staff, and the Washington county community. Please contact me with any questions, concerns, or ideas you may have. And please refer to our Facebook page for up-to-date information on all things Washington County Schools!

2019-20 will be the next best year at USD 108.

In education,
Denise O'Dea
Superintendent



We are excited to announce that USD 108 has been awarded a grant for a JH/HS 21st Century Community Learning Center! More information will available later this fall.



During the 2018-19 school year, USD 108 entered into the Farm to School Program. This program is designed to allow local partners to donate items that can be used to provide fresh, homegrown products for school meals. While garden items are also considered part of the Farm to School program, USD 108 would like to use this program to provide locally grown beef and pork. The animals are donated, the school pays the processing fee, and we receive high quality meat for a fraction of the cost!

Last school year, we received the following donations:

- **Haverkamp Brothers – three hogs**
- **Rolling Hills Pork – one hog**
- **Anonymous donor – one cow**



These animals were processed at one of our local locker plants that are FDA approved. The meat provided went a long way in providing nutritious meals for our students and also helped our food service budget's bottom line.

The district would LOVE to partner with any individual or company who would like to donate an animal(s). Please contact Denise O'Dea, Superintendent of Schools at 785 325 2261 for details or to donate. USD 108 is grateful for this support and for community partners who are willing to step up to the plate and donate animals for our use.

Together we are.... Tiger Strong!

USD 108 PERSONNEL 2019-2020

Board of Education

Kevin Elliott *Director*
 Jill Hoover *Director*
 Brad Jones *Director*
 Joe L'Ecuyer *Director*
 Rhonda Manley *Director*
 Brad Owen *Director*
 Rod Stewart *Director*
 Tim Matlack *Treasurer*

District Office (785) 325-2261 x3

Denise O'Dea *Superintendent*
 Amy Anderson *Clerk*
 Elizabeth Romeiser *Secretary*
 Christian Pihl *Technology Coordinator*

Transportation Bus Barn (785) 325-2261 x4

Dan Ditmars *Director*
 Richie Hill *Tradesman*
 Kevin Elder *Bus Driver*
 Mary Fuhrken *Bus Driver*
 Tammy Gano *Bus Driver*
 Paula Grace *Bus Driver*
 Joanna Novak *Bus Driver*

Kitchen (785) 325-2261 x 255

Rose Ann Zach *Head Cook*
 Dawn Greenwood *Cook*
 Helen Welch *Cook*

Custodial Staff

Ken Cook *Head Custodian*
 Terry Montague *Custodian*

Learning Cooperative of North Central Kansas (785)243-3294

Jessica Applegarth *Paraeducator*
 Lainie Bentz *Paraeducator*
 Melanie Bryant *Paraeducator*
 Jodi Bures-Helton *School Psychologist*
 Vickie Chalfant *Paraeducator*
 Fallon Craig *JHHS Interrelated Teacher*
 Jessie Doll *Speech Language Pathologist*
 Connie Durst *Paraeducator*
 Tammy Gano *Paraeducator*
 Melissa Hyman *Early Childhood Educator*
 Lori Jones *Paraeducator*
 Emily Lucas *Elem Interrelated Teacher*
 Kim Miller *Elem Interrelated Teacher*
 Michael O'Neil *Paraeducator*
 Angela Richard *Paraeducator*
 Jordyn Schaefer *Paraeducator*
 Robert Smith *JHHS Interrelated Teacher*
 Denise Tice *Paraeducator*

Washington Elementary (785) 325-2261 x2

Amy Hoover *Principal*
 Heather Gepner *Secretary*
 Lisa Ouellette *School Nurse*
 Annie Yungeberg *Early Childhood Educator*
 Diana Ceerle *Kindergarten*
 Staci Peters *Kindergarten*
 Sonja Frager *Grade 1*
 Patricia Gauby *Grade 1*
 Noreen Rundle *Grade 2*
 Joy McClure *Grade 3*
 Nicole Goeckel *Grade 3*
 Misty Baker *Grade 4*
 Jill Keesecker *Grade 5*
 Raechel Bruna *Grade 6*
 Charlotte Cardenas-Hanekom *ELL*
 Cindy Heuer *Band*
 Brenda Nelson *Librarian*
 Shannon Plymell *Music*
 Samantha Rose *Early Childhood Classroom Aide*
 Doug Thompson *Physical Education*
 Melissa Thompson *Classroom Aide*
 Traci Turner *Classroom Aide*
 Steven Wright *Title 1*

High School (785) 325-2261 x1

Vicki Enyart *Principal*
 Tiffany Wyatt *Secretary*
 Lisa Ouellette *School Nurse*
 Michelle Bruna *Business*
 Charlotte Cardenas-Hanekom *English Proficiency/Spanish*
 Brock Funke *Social Science*
 Teryl Goeckel *Counselor*
 Karen Hasker *English*
 Cindy Heuer *Band & Vocal Music*
 Donna Hobbs *Mathematics*
 Jay Kearn *Mathematics*
 John Kern *Ag Science*
 Jamie Koster *Technology & Industrial Arts*
 David Navinsky *Science*
 Brenda Nelson *Librarian*
 Janel Peterson *English*
 Scott Romeiser *Physical Education*
 Tina Savage *Science*
 Erin Toole *Art & Yearbook*
 Lisa Zabokrtsky *Family/Consumer Science*

Parents As Teachers 785-243-0959

Andrea Alldredge *Coordinator/Parent Educator*

2019-2020 Washington County Tigers Athletic Schedule



Bowling

Wed Jan 01 2020 Practice can begin
Mar 4, 5 2020 State

*The Bowling schedule will be set at a later date.
It will be posted on the USD108.org Calendar.*

HS Football - Varsity

Kickoff at 7 pm unless otherwise noted

Fri Sep 06 2019 at Doniphan West
Fri Sep 13 2019 at Thunder Ridge
Fri Sep 20 2019 Valley Falls here

Homecoming

Fri Sep 27 2019 Stockton here
Fri Oct 04 2019 at Lincoln
Fri Oct 11 2019 Victoria here 6pm
Fri Oct 18 2019 Clifton/Clyde here

Parents' Night

Fri Oct 25 2019 at Hill City 6pm
Thu Oct 31 2019 TBD

Tentative HS Football - JV

Mon Sep 16 2019 at Valley Heights 6pm
Mon Sep 23 2019 at Frankfort 6:30pm
Mon Sep 30 2019 at Clifton-Clyde 6pm
Mon Oct 07 2019 Hanover here 6pm

JH/HS Cross Country *Not all meets have JH*

Sat Sep 07 2019 at Marysville 9am
Thu Sep 12 2019 at Washington County 4pm
Parents' Night
Thu Sep 19 2019 at Onaga 4pm
Thu Sep 26 2019 at Nemaha Central 4pm
Sat Oct 05 2019 at Centralia 10am
Sat Oct 12 2019 at Riley County 9:20am
Thu Oct 17 2019 TVL at Onaga 4pm
Sat Oct 26 2019 Regional
Sat Nov 02 2019 State at Wamego

HS Volleyball

*Tues gametimes 5 pm, unless otherwise noted
Sat gametimes 9 am, unless otherwise noted*

Sat Aug 31 2019 at Marysville Tournament
Tue Sep 03 2019 at Frankfort w/Valley Hts
Tue Sep 10 2019 at Hanover w/Onaga
Sat Sep 14 2019 at Frankfort Tournament
Tue Sep 17 2019 at Linn w/Centralia 7pm
Tue Sep 24 2019 at Valley Hts w/Wetmore
Tue Oct 01 2019 here w/Cent, CC, D-West
Sat Oct 05 2019 at Onaga Tourn JV/V 8am
Tue Oct 08 2019 at Axtell w/Hanover & Troy
Sat Oct 12 2019 here JV Quad
Mon Oct 14 2019 at Valley Hts-JV Quad 6pm
Tue Oct 15 2019 here w/BV & D-West

Parents' Night

Sat Oct 19 2019 TVL at Onaga
Tue Oct 22 2019 Regional
Sat Oct 26 2019 Sub State
Nov 1 & 2 2019 State

HS Basketball

Gametimes: JV 4:45, V Girls 6:00, V Boys 7:45

Thu Dec 05 2019 at Doniphan West 4pm
Fri Dec 06 2019 Clifton-Clyde here
Tue Dec 10 2019 Onaga here
Fri Dec 13 2019 at Wakefield 4pm
Sat Dec 14 2019 Preseason Tourn Finals at CCCC
Thu Dec 19 2019 at Centralia
Fri Jan 03 2020 Doniphan West here
Tue Jan 07 2020 at Valley Heights
Fri Jan 10 2020 Frankfort here
Tue Jan 14 2020 at Clifton-Clyde 4pm
Jan 18-25 2020 TVL @ Washington
Tue Jan 28 2020 at Hanover
Fri Jan 31 2020 Troy here
Tue Feb 04 2020 at Linn 4pm
Fri Feb 07 2020 at Wetmore 4pm
Tue Feb 11 2020 at Blue Valley
Fri Feb 14 2020 Axtell here

King & Queen of Courts

Tue Feb 18 2020 Hanover here
Parents' Night
Feb 24-29 2020 Regionals
Mar 2-7 2020 Sub State
Mar 11-14 2020 State

HS Golf

Tue Apr 07 2020 Washington Meet 1pm
Sat Apr 20 2019 at Republic County 11am
Thu Apr 23 2020 at Seneca 1pm
Mon Apr 27 2020 at Onaga (Centralia Meet) 3pm
Tue Apr 28 2020 at Onaga-JV Meet 1pm
Fri May 01 2020 at Valley Heights 3pm
Mon May 04 2020 at Onaga 10am
Fri May 08 2020 at Washington (Linn Meet) 3pm
Mon May 11 2020 TVL - Frankfort/Centralia
Mon May 18 2020 Regional
May 26-27 2020 State at Emporia

HS Track

Thu Apr 02 2020 at Frankfort 3pm
Mon Apr 13 2020 Quad here 4pm
Tue Apr 21 2020 at Republic Co 11am
Thu Apr 23 2020 JV Meet here 4pm
Tue Apr 28 2020 Washington Co Inv 3pm
Fri May 01 2020 Beloit Relays 10am
Tue May 05 2020 at Seneca (JV/V) 3pm
Fri May 08 2020 at Mankato 3pm
Thu May 14 2020 TVL (JV/V) at Valley Hts 3pm
Fri May 22 2020 Regional
May 29 & 30 2020 State at Wichita

correct as of 7/1/2019

JH Football *(WCJH and Linn JH combined team)*

Kickoff at 6:30 pm

Thu Sep 05 2019 at Onaga
Thu Sep 12 2019 at Linn vs Hanover
Thu Sep 19 2019 Clifton-Clyde here
Thu Sep 26 2019 Blue Valley/Luckey here
Thu Oct 03 2019 at Valley Heights
Thu Oct 10 2019 Axtell here
Parents' Night
Thu Oct 24 2019 at Hanover

JH Volleyball

Thu Sep 05 2019 at Onaga w/Linn 4pm
Thu Sep 12 2019 at Linn vs Hanover 4pm
Thu Sep 19 2019 Clifton-Clyde here 4:15pm
Thu Sep 26 2019 Blue Valley/Luckey here 4:15pm
Sat Sep 28 2019 Republic County Tournament 9am
Thu Oct 03 2019 at Valley Heights 5pm
Mon Oct 07 2019 Hanover Tournament 4:30pm
Thu Oct 10 2019 Axtell here 5pm
Parents' Night
Thu Oct 17 2019 at Linn 5pm
Mon Oct 21 2019 BVL hosted by Clifton-Clyde

JH Basketball

Games usually begin at 5:45pm

Home games: C Team 5:15 tip (if played), HS Gym 5:45 A Girls followed by A Boys, West Gym 5:45 B Boys followed by B Girls

Mon Nov 18 2019 Republic Co. here
Thu Nov 21 2019 at Clifton/Clyde 4pm
Mon Nov 25 2019 at Blue Valley
Mon Dec 02 2019 Hanover here
Thu Dec 05 2019 Valley Heights here
Mon Dec 09 2019 at Linn 4pm
Mon Dec 16 2019 Luckey here
Mon Jan 06 2020 Clifton-Clyde here
Thu Jan 09 2020 at Hanover
Thu Jan 16 2020 Blue Valley here
Mon Jan 20 2020 at Valley Heights
Mon Feb 03 2020 Linn here
Parents' Night
Thu Feb 06 2020 at Luckey 4pm
Feb 10,13,15 2020 BVL at Hanover

JH Track

Thu Apr 02 2020 Washington Co Inv 1pm
Thu Apr 09 2020 here (hosted by Hanover) 1pm
Tue Apr 14 2020 at Mankato (hosted by RH) 3pm
Thu Apr 23 2020 at Mankato (hosted by PV) 3pm
Mon Apr 27 2020 at Valley Heights 1pm
Fri May 01 2020 here (hosted by Linn) 1pm
Tue May 05 2020 BVL

August/September MENUS



An all-you-can-eat fruit and salad bar will be available during lunch for grades 1-12.

		August 22		23	
		breakfast cereal cheese stick fruit, juice, milk	lunch hot dog / bun natural cut potatoes green beans fruit milk	breakfast breakfast pizza fruit, juice, milk	lunch cheese bread stick spaghetti sauce corn, fruit brownie milk
26	27	28	29	30	
breakfast cereal, cheese stick fruit, juice, milk	breakfast pb & j fruit, juice, milk	breakfast french toast sticks fruit, juice, milk	breakfast biscuit & gravy fruit, juice, milk	breakfast cinnamon roll, sausage fruit, juice, milk	
lunch soft shell taco spanish rice peas, fruit salsa milk	lunch tiger rib sandwich broccoli w/cheese fruit cookie milk	lunch breaded chicken patty tri tater / roll green beans fruit milk	lunch sausage pizza corn fruit cookie milk	lunch meatball carrots roll fruit milk	
September 2		3	4	5	6
LABOR DAY NO SCHOOL		breakfast ham patty on croissant fruit, juice, milk	breakfast pop tart fruit, juice, milk	breakfast strawberry bagel fruit, juice, milk	breakfast breakfast wrap w/sausage fruit, juice, milk
		lunch hamburger / bun baked beans fruit cookie milk	BIRTHDAY LUNCH chicken drumstick mashed potatoes / gravy green beans, roll fruit, milk birthday cake 	lunch ham patty sandwich broccoli w/cheese fruit milk	lunch chicken fried steak mashed potatoes / gravy corn fruit milk
9	10	11	12	13	
breakfast mini donuts fruit, juice, milk	breakfast breakfast wrap w/ham fruit, juice, milk	breakfast breakfast pizza fruit, juice, milk	breakfast breakfast bowl, toast fruit, juice, milk	breakfast cinn minis, cheese stick fruit, juice, milk	
lunch taco crunch corn, fruit cookie salsa milk	lunch chicken wrap carrots fruit apple crisp milk	lunch spaghetti / meat sauce peas garlic bread fruit milk	lunch hot dog / bun natural cut potatoes green beans fruit milk	lunch chicken & noodles mashed potatoes roll fruit milk	
16	17	18	19	20	
breakfast cereal, assorted fruit, juice, milk	breakfast oatmeal muffin fruit, juice, milk	Late Start NO BREAKFAST SERVED	breakfast pancake wrap fruit, juice, milk	breakfast apple turnover fruit, juice, milk	
lunch crispito broccoli fruit corn chips, salsa milk	lunch scalloped ham & potatoes corn roll fruit milk	lunch sloppy joe / bun tri tater green beans fruit milk	lunch cold ham & cheese sandwich baby carrots fruit cinnamon roll milk	lunch pork fritter sandwich baked beans fruit cookie milk	
23	24	25	26	27	
breakfast glazed donut, cheese stick fruit, juice, milk	breakfast sausage breakfast sandwich fruit, juice, milk	breakfast waffle fruit, juice, milk	breakfast blueberry muffin, gogurt fruit, juice, milk	breakfast egg burrito, toast fruit, juice, milk	
lunch super nacho broccoli fruit salsa milk	lunch grilled chicken sandwich baby carrots fruit brownie milk	lunch sliced ham au gratin potatoes green beans, roll fruit milk	lunch bbq pork sandwich macaroni & cheese peas, fruit cookie milk	lunch chicken strips tri tater corn, roll fruit milk	
30	October 1	2	3	4	
breakfast cereal, cheese stick fruit, juice, milk	breakfast pb & j fruit, juice, milk	breakfast french toast sticks fruit, juice, milk	breakfast biscuit & gravy fruit, juice, milk	NO SCHOOL	
lunch burrito green beans fruit corn chips, salsa milk	lunch corn dog peas fruit milk	BIRTHDAY LUNCH chicken drumstick mashed potatoes / gravy green beans, roll fruit, milk birthday cake 	lunch salisbury steak mashed potatoes / gravy broccoli w/cheese fruit, roll milk		

All meals are subject to change with or without notice. This institution is an equal opportunity provider.

USD 108 Wash. Co. Schools

Birthday Lunches: On the first Wednesday of each month K-6 students with birthdays in that month will have the opportunity to eat lunch at a special table. Parents or a special guest can attend the birthday lunch with their child. Parents or special guests attending will need to call the elementary office by 8:30 a.m. to secure a lunch. Guest lunches will need to be purchased at the adult rate of \$3.75. June birthdays will be recognized during December, July birthdays will be recognized during January, and August birthdays will be recognized in February.

USD 108 Board of Education

USD 108 Board of Education has Regular Board of Education Meetings scheduled for the dates below at 7pm in the USD 108 Board Room at the District Office at 101 West College Street, Washington, Kansas. Special meetings could be scheduled if necessary during the year.

Kevin Elliott, District 1		
Joe L'Ecuyer, District 1	Mon July 8	Mon Nov 11
Rhonda Manley, District 2	Wed July 31	Mon Dec 9
Rod Stewart, District 2	(Consideration of 19-20 budget)	Mon Jan 13
Brad Jones, District 3	Mon Aug 19	Mon Feb 10
Brad Owen, District 3	Budget Review 6:45	Mon Mar 16
Jill Hoover, At-Large	Regular Mtg 7:00	Mon Apr 13
	Mon Sep 9	Mon May 11
	Mon Oct 14	Mon June 8

NO SCHOOL days for students

Mon Sep 2	Labor Day
Fri Oct 4	Teacher Comp Day for P/T Conf.
Mon Oct 7	Teacher Inservice
Mon Oct 21	Teacher Workday
Nov 27- 29	Thanksgiving Break
Dec 23-Jan 6	Winter Break/Teacher Inservice
Mon Feb 17	Teacher Inservice
Fri Mar 6	Teacher Workday
Mar 9-13	Spring Break
Mon Mar 23	TVL Music hosted at Washington
Fri Apr 10	Good Friday
Mon May 21	Begin Summer Break

LATE START days

School Begins at 10am
No breakfast served.
No morning Preschool classes

Wed Sep 18	Wed Mar 18
Wed Nov 20	Wed Apr 15
Wed Dec 18	

Meal Prices for 2019-2020

K-12 Student Breakfast -----	\$1.50
<u>K-6</u> Student Lunch-----	\$2.50
<u>7-12</u> Student Lunch -----	\$2.60
7-12 Additional Entrée -----	\$1.75
Adult or Guest Breakfast -----	\$2.20
Adult or Guest Lunch-----	\$3.75
Extra Milk -----	50¢

Snack milk will only be available to Kindergarten, 1st grade and 2nd grade this year. NO snack milk will be available to those students who have a negative meal balance. If your student is participating in the free meal program their snack milk or extra milk is not free.

**School Starts
August 21st!**

Due to the district's one-to-one Chromebook initiative that was started two years ago, there will be an option to purchase insurance at this year's school enrollment. Parents will be given the option to purchase insurance through Worth Avenue on the district's group policy plan.

Insurance will cost around \$16 with no deductible. Insurance will cover:

- ◆ Accidental Damage
- ◆ Cracked screen
- ◆ Liquid submersion
- ◆ Fire, flood, and natural disaster
- ◆ Power surge from lightning
- ◆ Theft/Vandalism
- ◆ Manufacturer defect and mechanical failure

Parents and students who do not have insurance coverage will be financially responsible for any repairs or replacements due to damages or loss. The full cost of the Chromebook is \$185.

THE PURCHASE OF INSURANCE IS HIGHLY ADVISED.

Chromebook Insurance

EARLY CHILDHOOD CHILD FIND SCREENINGS 2019-2020

The Learning Cooperative of North Central Kansas will be conducting free monthly screenings. If your child (birth up to age 5) is experiencing difficulty in the developmental areas of hearing and vision, communication, gross and or fine motor, self-help, social-emotional, or cognitive skills, please schedule an appointment for one of the screening locations listed below.

Appointment Information: Please call the Learning Cooperative of North Central Kansas at **785-243-3294** before noon on the day before a scheduled screening.

Parents as Teachers staff are available to conduct screenings during June and July.
Please call [785-243-0959](tel:785-243-0959) for more information.

Screenings will be held

August 9, 2019 at USD 224 Clifton Clyde Preschool, 405 W Parallel St., Clifton, KS. 8:30-11:00

August 16, 2019 at USD 333 Concordia Elementary, 1500 East 9th Concordia, KS. 8:30-11:00

August 23, 2019 at USD 426 Pike Valley Elementary, 502 Grand, Courtland, KS. 8:30-11:00

August 30, 2019 at USD 108 St. Augustine Catholic Church, 410 B St., Washington, KS. 8:30-11:00

September 6, 2019 at USD 109 Belleville East Elementary, 1811 O St., Belleville, KS. 8:30-11:00

October 4, 2019 at USD 426 Pike Valley Elementary, 502 Grand, Courtland, KS. 8:30-11:00

November 1, 2019 at USD 109 Belleville East Elementary, 1811 O St., Belleville, KS. 8:30-11:00

January 17, 2020 at USD 333 Concordia Elementary, 1500 East 9th Concordia, KS. 8:30-11:00

February 7, 2020 at USD 224 Clifton Clyde Preschool, 405 W Parallel St., Clifton, KS. 8:30-11:00

March 6, 2020 at USD 108 St. Augustine Catholic Church, 410 B St., Washington, KS. 8:30-11:00

April 3, 2020 at USD 333 Concordia Elementary, 1500 East 9th Concordia, KS. 8:30-11:00

April 17, 2020 at USD 109 Belleville East Elementary, 1811 O St., Belleville, KS. 8:30-11:00

USD 108 District Office

Denise O'Dea, Superintendent
dodea@usd108.org

101 West College Street
Washington, Kansas 66968
Phone: 785-325-2261 ext. 3
Fax: 785-325-2138

Washington Elementary

Amy Hoover, Principal
ahoover@usd108.org

114 North E Street, Washington, Kansas 66968
Phone: 785-325-2261 ext. 2
Fax: 785-325-2138
Toll Free Number: 1-888-325-2503

USD 108 Preschool

Annie Yungeberg, Educator ayungeberg@usd108.org

117 West College Street, Washington, Kansas 66968
Phone: 785-325-2261 ext. 247

Washington County Junior / Senior High School

Vicki Enyart, Principal
venyart@usd108.org

115 North D Street, Washington, Kansas 66968
Phone: 785-325-2261 ext. 1
Fax: 785-325-2138
Toll Free Number: 1-888-325-2503

PowerZone Afterschool & Summer Program

Joy McClure, Director jmclure@usd108.org

101 West College Street, Washington, Kansas 66968
Phone: 785-747-6950

Head Start in Washington

117 West College Street, Washington, Kansas 66968
Phone: 785-325-2261 ext. 248

This calendar is available in English and Spanish on our website at www.usd108.org > MENU > Documents

U.S.D. 108 Washington County 2019-2020 District Calendar



- August**
- 1 Enrollment
 - 15 Floating Teacher Work Day (*Float between Aug 1 & 15*)
 - 16,19 Teacher Inservice
 - 20 Teacher Work Day
 - 20 Back to School Night - K-12 6-7pm
 - 21 First Day of School - 1/2 day Students & 1/2 day Work Day
 - 22 Class all day

Student Days / Teacher Contract Days		
1st Semester	81.5	88.0
2nd Semester	88.0	96.0
Total	169.5	184.0

Updated by USD 108 BOE 07/08/19

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- September**
- 2 Labor Day (No School)
 - 18 Late Start - School Begins at 10am-No Breakfast-No AM Preschool
 - 30 Parent/Teacher Conferences 4-8pm

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- October**
- 3 Parent/Teacher Conferences 4-8pm
 - 4 Parent/Teacher Comp Day (No School)
 - 7 Teacher Inservice - No School for Students
 - 18 End of 1st 9 Weeks (40.5 S / 46 T days)
 - 21 Teacher Work Day - No School for Students

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- November**
- 20 Late Start - School Begins at 10am-No Breakfast-No AM Preschool
 - 27-29 Thanksgiving Break (No School)

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- December**
- 18 Late Start - School Begins at 10am-No Breakfast-No AM Preschool
 - 20 End of 1st Sem/End of 2nd 9 Weeks (41 S / 42 T days)
 - 21-31 Winter Break (No School)

November 2019						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- January**
- 1-2 Winter Break (No School)
 - 3 Floating Teacher Work Day (*Float between Dec 13 & Jan 3*)
 - 6 Teacher Inservice - No School for Students
 - 7 Students back to school - All day

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- February**
- 17 Teacher Inservice - No School for Students

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- March**
- 5 End of 3rd 9 Weeks (42 S / 46 T days)
 - 6 Teacher Work Day - No School for Students
 - 9-13 Spring Break (No School)
 - 18 Late Start - School Begins at 10am-No Breakfast-No AM Preschool
 - 23 TVL Music Contest - No School for Students

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- April**
- 10 Good Friday (No School)
 - 15 Late Start - School Begins at 10am-No Breakfast-No AM Preschool

- May**
- 17 High School Graduation
 - 19 Junior High Promotion
 - 20 Last Student Day - Full Day
 - 20 End of 2nd Sem/End of 4th 9 Weeks (46 S / 50 T days)
 - 21 Teacher Inservice - No School for Students
 - 22 Teacher Workday - No School for Students
 - 26 Floating Teacher Work Day (*Float between May 8 & 26*)

	Class In Session
	Teacher Inservice or Workday
	Floating Teacher Work Day
	End of Grading Period
	Parent Teacher Conferences
	1/2 Day Students & 1/2 Day Teacher Inservice/Workday
	PT Comp Day - No School - Counts as a Student Day
	School Not In Session
	Late Start - School Begins at 10am-No Breakfast-No AM Preschool



ONLINE PAYMENTS AVAILABLE!

Washington County Schools is pleased to have partnered with *e~Funds for Schools*! Parents and Guardians can make payments to the school for student's meals fees and textbook rentals, all online, in-person or through mobile pay!

Convenient, saves time and makes payments easy!



ONLINE PAYMENTS

By registering for *e~Funds for Schools*, parents are able to pay online for student's meals, fees and textbook rentals. You will also have access to your full payment history. Make payments for multiple students and items in one easy transaction!

SECURITY

All payments are secure with the latest encryption technology. Plus, *e~Funds for Schools* will never post any payments to your student's account without your prior knowledge and authorization.

MOBILE PAYMENTS

Mobile Pay is a responsive website, optimized for smart phones and tablets that use either Android or Apple operating systems. You will have the ability to make payments and update account information from the palm of your hand. Simply use your *EFS* username and password to login.



Parent Benefits

- *In-person payments made in the office via credit, debit, cash and checking.*
- *Make payment for multiple students and activities in one easy transaction.*
- *Eliminate the need for your child to carry cash or checks to school.*
- *Sign up for low balance alerts, and never worry about your student running out of funds.*
- *Receive email notifications on all payments made.*
- *Establish recurring transactions for the ultimate convenience.*
- *Online access to a detailed payment history of all transactions.*

READY TO GET STARTED? GO TO:

<https://payments.efundsforschools.com/v3/districts/56277>

CONTACT:

Elizabeth Romeiser
785.325.2261 x3
eromeiser@usd108.org



Washington County Schools

KINDERGARTEN

- box for glue, pencil, colors, etc.-plastic & approx. 8"x5"
- large pink eraser
- bottle of school glue
- washable markers (basic 10 colors)
- box of 24 crayons
- headphones (over the head)
- 2 containers disinfectant or baby wipes
- 2 boxes Kleenex
- 1 beach towel (for rest time)
- gym shoes (do NOT have to be new, but clean for P.E.)

Please put the name the child wishes to be called on all items listed above. Write his/her name with small letters except for the beginning letter. This is the way the student will be taught in class. (Ex. John)

FIRST GRADE

- 1 large pink eraser
- Crayola markers (basic pack, Crayola Classics broad tip--not thinline--works best)
- 2 fine point dry erase markers (no yellow)
- 24 box of crayons
- 1 pack of plain pencils (no decorations) - do NOT write names on pencils
- 2 large glue sticks
- 2 containers of baby wipes (these are healthier for us than disinfecting wipes)
- 2 boxes Kleenex
- headphones (over the head, no earbuds)
- gym shoes (do NOT have to be new, but clean for P.E.)

No pencil boxes needed. Please, mark student's name on all supplies except pencils, Kleenex, and baby wipes. These are shared class items. As supplies are used, we will contact you for replacements.

SECOND GRADE

- 2 large pink erasers
- 1 package #2 pencils (no eversharps or decorated pencils) do NOT write names on pencils
- 1 box of 24 colored pencils Crayola Brand
- watercolors (Crayola or Prang)
- 1 glue stick-Elmer's Craft Bond Extra Strength or X-Treme Glue stick, found in Craft Section
- zippered pencil case
- headphones with braided cord (I like these from Amazon: iClever Kids Headphones - Wired Headphones for Kids, Adjustable Headband, Stereo Sound, Foldable, Untangled Wires, 3.5mm Aux Jack, 94dB Volume Limited - Children's Headphones on Ear) \$10.99 NO EARBUDS, Please.
- 2 big boxes Kleenex
- 1 container of Clorox wipes
- gym shoes (do NOT have to be new, but clean for P.E.)

Please bring supplies on first day of school, clearly marked with the student's name.

THIRD GRADE

- large pink eraser
- zippered pencil bag
- 4 dry erase expo markers (no yellow please)
- 1 composition notebook
- 2 packs of #2 pencils
- colored pencils
- 1 box of washable markers
- ruler (inch and centimeters)
- glue sticks
- 3 folders (2 pocket)
- spiral notebook
- small pencil sharpener
- headphones (either ear buds or over the head)
- 2 boxes Kleenex
- 1 container disinfecting or baby wipes
- gym shoes (do NOT have to be new, but clean for P.E.)
- 1 three ring binder (1" or smaller IF NEEDED for music class)

FOURTH GRADE

*Please label any supplies. Some items are shared with the class, but some will be specific to the student.

- 5 - Pencils
- 2 - Pens (any color)
- 1 - markers (10-pack basic color, washable)
- 2 - glue sticks
- 1 - Three-holed pencil pouch
- 3 - highlighters (different colors)
- 1 - eraser
- 1 - crayons (24-count)
- 1 - colored pencils (24 count)
- 2 -Large boxes of kleenex
- 1 - Trapper Keeper
- 3 subject spiral notebook
- 2 - Two-pocket folders (3 holed in order to go into binder)
- 1 - container of Clorox wipes
- Headphones (either ear buds or over the head)
- 1 - sketch pad for art (approx. 8 ½" X 11") (can use previous years if it has clean pages)
- 1 - sharpie marker for art
- PE Shoes - Do not need to be new but do need to be clean
- 1 three ring binder (1" or smaller IF NEEDED for music class)

Elementary Supply Lists

Elementary Supply Lists continued...

FIFTH & SIXTH GRADES

- At least a 12-24 pack of Pencils
- 2 - Pens (any color)
- 1 - Three-holed pencil pouch
- 2 - highlighters
- 4 - dry erase expo markers (no yellow please)
- 1 - pink eraser
- Small Pencil Sharpener
- 1 - crayons (24-count)
- 1 - colored pencils (24 count)
- 1 - markers (10-pack basic color, washable)
- glue sticks
- Ruler (inch and centimeters)
- 2 -Large boxes of kleenex
- 1 - package of 3x5 index cards
- 2 - package of loose leaf college ruled paper
- 1-package of small grid graph paper
- 1 - one subject spiral notebook
- - Two inch binder We are discouraging the use of Trapper Keepers because of the lack of storage.
- - Two-pocket folders (3 hole punched in order to go into binder)
- 1 - container of Clorox wipes
- Headphones (either earbuds or over the head) with a labeled ziploc baggie to store them in.
- 1 - sketch pad for art (approx. 8 ½" X 11") (can use last years if it has clean pages)
- 1 - sharpie marker for art
- 1 - 3 pack colored sharpie markers (red, blue, black or metallic)
- PE Shoes - Do not need to be new but do need to be clean
- 1 three ring binder (1" or smaller IF NEEDED for music class)

There are 9 minutes during the day that have the greatest impact on a child:

- ⇒ The first 3 minutes right after they wake up.
- ⇒ The 3 minutes after they come home from school.
- ⇒ The last 3 minutes of the day before they go to bed.

Make those minutes special and help our children feel special, loved, and accepted.

~ Each day children need meaningful eye-to-eye conversations with a parent. It is especially important to slow down and look them in the eye. Listen and respond with love.

~ Hug your child, straighten her hair, pat him on the back and tell them how proud you are of him every day. A simple touch makes them feel connected to a parent in ways that words never will. Remember, actions speak louder than words!



JH / HS SCHOOL SUPPLIES:

Art Classes -

Remember, anyone enrolled in an art class needs a sketchbook and black sharpie. This includes High School Art Classes and Graphic Design.

Yearbook -

All students in Yearbook should have their own flash drive (thumb drive) to keep backups of their pages on.

Graphic Design -

All students enrolled in Graphic Design will need a thumb drive to keep backups of your projects on, a sketchbook and a black sharpie marker.

Tigerfest will be Sunday, August 11th at 6pm at the Washington City Park. Everyone of all ages is welcome for food, games and fun!! Students in grades K-6 can get their school supplies for FREE at Tigerfest.

EVERYONE IS WELCOME!!

Back to school night!!

Tues, Aug 20 6-7pm

ELEMENTARY SCHOOL

Parents and students will be able to go to classrooms to meet teachers. Families can sign up for classroom parties.

Students are also encouraged to bring their school supplies to school at this time.

JH / HS

Students can find their classrooms and greet their teachers for the upcoming year. This is also a good time to bring locker shelves and accessories.

Meal accounts must maintain a positive balance. If a student's meal account balance becomes negative, the student may charge no more than 10 additional meals and charging of extra milk or additional entree items to this account will not be permitted. If payment of the negative balance is not made then a written warning stating that the student will no longer be able to charge meals until the student's meal account is in the positive will be mailed to the student's home address. If after 5 working days of the warning letter being mailed payment is not received then the account will be turned over to the superintendent's office for collection procedures.

LUNCH
\$!\$!
\$!\$!

If your financial situation changes during the school year and you think you might qualify for free or reduced meals you can fill out a confidential application any time.



STUFF THE BUS

HELP YOUR LOCAL SCHOOLS!

Stuff The Bus will provide school supplies and classroom items to our school, **BUT WE NEED YOUR HELP!**

From August 1 until August 21, stop at the Washington United Bank & Trust and learn how you can get involved!



Member
FDIC

www.UBankOnline.com

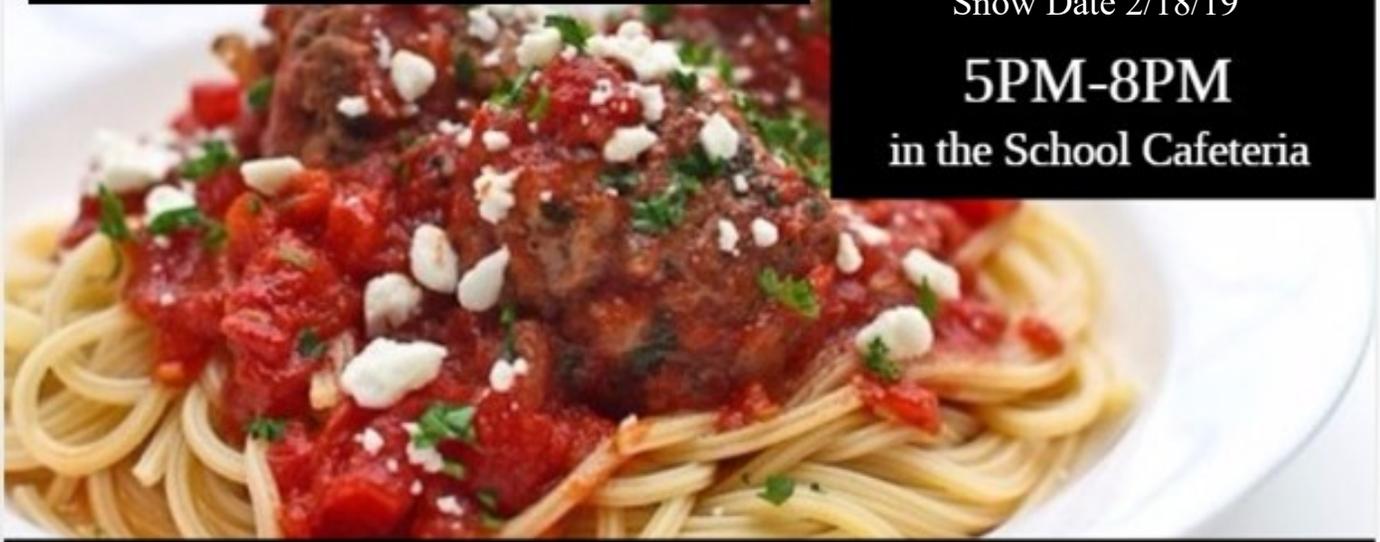
PTO SPAGHETTI DINNER FUNDRAISER

February 14, 2020

Snow Date 2/18/19

5PM-8PM

in the School Cafeteria



USD 108 Policy against Sexual Harassment (Policy JGEC)

The board of education is committed to providing a positive and productive learning and working environment, free from discrimination on the basis of sex, including sexual harassment. Sexual harassment shall not be tolerated in the school district. Sexual harassment of employees or students of the district by board members, administrators, certificated and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited.

Sexual harassment is unlawful discrimination on the basis of sex under Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. All forms of sexual harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events. Sexual harassment against individuals associated with the school is prohibited, whether or not the harassment occurs on school grounds.

It shall be a violation of this policy for any student, employee, or third party (visitor, vendor, etc.) to sexually harass any student, employee, or other individual associated with the school. It shall further be a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.

Sexual harassment is unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature when made by a member of the school staff to a student or when made by any student to another student when: (1) submission to such conduct is made, explicitly or implicitly, a term or condition of the individual's education; (2) submission to or rejection of such conduct by an individual is used as the basis for academic decisions affecting that individual; or (3) such conduct has the purpose or effect of interfering with an individual's academic or professional performance or creating an intimidating, hostile or offensive academic environment.

Sexual harassment may result from verbal or physical conduct or written or graphic material. Sexual harassment may include, but is not limited to: verbal harassment or abuse; pressure for sexual activity; repeated remarks to a person, with sexual or demeaning implication; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning a student's grades, participation in extra-curricular activities, etc.

The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. The district will promptly investigate all complaints of sexual harassment and take prompt corrective action to end the harassment.

Any student who believes that he or she has been subjected to sexual harassment should discuss the alleged harassment with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of sexual harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. The building principal or district compliance coordinator shall discuss the complaint with the student to determine if it can be resolved. If the matter is not resolved to the satisfaction of the student in this meeting, the student may initiate a formal complaint under the district's discrimination complaint procedure in board policy KN.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual harassment under the definition outlined above. Unacceptable student conduct may or may not constitute sexual harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may provide grounds for discipline under the code of student conduct.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its recurrence.

An employee who witnesses an act of sexual harassment shall report the incident to the building principal. Employees who fail to report complaints or incidents of sexual harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of sexual harassment may also face disciplinary action.

When a complaint contains evidence of criminal activity or child abuse, the building coordinator or district coordinator shall report such conduct to the appropriate law enforcement or DCF authorities.

To the extent possible, confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

The filing of a complaint or otherwise reporting sexual harassment shall not reflect upon the individual's status or grades. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a sexual harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including expulsion for a student or termination of employment for an employee.

False or malicious complaints of sexual harassment may result in corrective or disciplinary action against the complainant.

USD 108 Policy against Racial and Disability Harassment (Policy JGECA)

The board of education is committed to providing a positive and productive learning and working environment, free from discrimination, including harassment, on the basis of race, color, national origin, or disability. Discrimination or harassment on the basis of race, color, or national origin ("racial harassment") or on the basis of disability ("disability harassment") shall not be tolerated in the school district. Racial or disability harassment of employees or students of the district by board members, administrators, certificated and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited.

Racial harassment is unlawful discrimination on the basis of race, color or national origin under Titles VI and VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. Disability harassment is unlawful discrimination on the basis of disability under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. All forms of racial or disability harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events. Racial or disability harassment against individuals associated with the school is prohibited, whether or not the harassment occurs on school grounds.

It shall be a violation of this policy for any student, employee, or third party (visitor, vendor, etc.) to so harass any student, employee or other individual associated with the school. It shall further be a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.

Prohibited conduct under this policy includes racially or disability-motivated conduct which:

- Affords a student different treatment, solely on the basis of race, color, national origin, or disability, in a manner which interferes with or limits the ability of the student to participate in or benefit from the services, activities or programs of the school;
- Is sufficiently severe, pervasive or persistent so as to have the purpose or effect of creating a hostile academic environment; or
- Is sufficiently severe, pervasive or persistent so as to have the purpose or effect of interfering with a student's academic performance or ability to participate in or benefit from the services, activities or programs of the school.

Racial or disability harassment may result from verbal or physical conduct or written graphic material.

The district encourages all victims of racial or disability harassment and persons with knowledge of such harassment to report the harassment immediately. The district will promptly investigate all complaints of racial or disability harassment and take prompt corrective action to end the harassment.

Any student who believes he or she has been subject to racial or disability harassment or has witnessed an act of alleged racial or disability harassment, should discuss the alleged harassment with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of racial or disability harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. The building principal shall discuss the complaint with the student to determine if it can be resolved. If the matter is not resolved to the satisfaction of the student in this meeting, the student may initiate a formal complaint under the district's discrimination complaint procedure in board policy KN.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes racial or disability harassment under the definition outlined above. Unacceptable student conduct may or may not constitute racial or disability harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may provide grounds for discipline under the code of student conduct. The discipline of a student for violation of any provision of the code of student conduct may be enhanced if the conduct is racially or disability motivated.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its recurrence.

An employee who witnesses an act of racial or disability harassment shall report the incident to the building principal. Employees who fail to report complaints or incidents of racial or disability harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of racial or disability harassment may also face disciplinary action.

When a complaint contains evidence of criminal activity or child abuse, the compliance coordinator shall report such conduct to the appropriate law enforcement or DCF authorities.

To the extent possible confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

The filing of a complaint or otherwise reporting racial or disability harassment shall not reflect upon the student's status or grades. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a racial or disability harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including expulsion for a student or termination of employment for an employee.

False or malicious complaints of racial or disability harassment may result in corrective or disciplinary action against the complainant.

INFORMATION FOR PARENTS



IF YOUR FAMILY LIVES IN ANY OF THE FOLLOWING SITUATIONS:

In a shelter



In a motel or campground due to the lack of an alternative adequate accommodation



In a car, park, abandoned building, or bus or train station



Doubled up with other people due to loss of housing or economic hardship

Your school-age children may qualify for certain rights and protections under the federal McKinney-Vento Act.

Your eligible children have the right to:

- Receive a free, appropriate public education.
- Enroll in school immediately, even if lacking documents normally required for enrollment.
- Enroll in school and attend classes while the school gathers needed documents.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is your preference and is feasible.
 - * If the school district believes that the school you select is not in the best interest of your children, then the district must provide you with a written explanation of its position and inform you of your right to appeal its decision.
- Receive transportation to and from the school of origin, if you request this.
- Receive educational services comparable to those provided to other students, according to your children's needs.

If you believe your children may be eligible, contact the local liaison to find out what services and supports may be available. There also may be supports available for your preschool-age children.



Local Liaison
Denise O'Dea
785-325-2261 x 3

State Coordinator
Tate Toedman
785-296-6714

If you need further assistance with your children's educational needs,
contact the National Center for Homeless Education:
1-800-308-2145 * homeless@serve.org * www.serve.org/nche

Parents' Right to Know

According to the Parents' Right to Know requirement of the No Child Left Behind law, parents are to be notified that they may request information regarding the professional qualifications of the student's classroom teachers. This includes the following: Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; the baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and whether the child is provided services by paraprofessionals and, if so, their qualifications.

Notice of Nondiscrimination

Applicants for admission and employment, students, parents of elementary and secondary school students, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with Unified School District #108 are hereby notified that the district does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, or treatment or employment in, any of its programs and activities. Any person having inquiries concerning Unified School District #108's compliance with the regulations implementing any federal law prohibiting discrimination is directed to contact Denise O'Dea, Superintendent of Schools, 101 West College St, Washington, Kansas 66968, 785-325-2261, who has been designated by the Unified School District #108 to coordinate its efforts to comply with the regulations implementing federal nondiscrimination laws. Any person may also contact the Assistant Secretary for Civil Rights, U.S. Department of Education, regarding the district's compliance with those regulations.

Special Education Policies, Practices and Procedures

Sponsoring District USD #333 Concordia and Cooperating Districts USD #108 Washington County, USD #109 Republic County, USD #224 Clifton/Clyde and USD #426 Pike Valley have adopted and implemented policies, practices and procedures for Child Find, General Education Intervention, Evaluation and Eligibility. Policies conform to state and federal statutes and regulations regarding special education. Procedures conform to KSDE Special Education Process Handbook requirements. Practices describe how policies and procedures are actually applied. This information can be found at www.usd333.com under the Special Education/LCNCK button at the top of the screen.

Asbestos-Containing Materials in Schools Notification

USD 108 is required by the Asbestos Hazard Emergency Response Act (AHERA) to notify you of the district's operation and management plan for ACM (asbestos-containing materials) within USD 108's facilities.

The Operation and Management Plan contains information on the location, type, and quantity of ACM and the results of inspection. It also serves as a depository for all records about asbestos.

The Operation and Management Plan is located at Washington County High School, 115 North D Street, Washington, Kansas. You may view the plan during regular business hours.

ENROLLMENT FOR ALL SCHOOLS IS THURSDAY AUGUST 1, 2019 FROM 7AM-7PM IN THE WEST ELEMENTARY GYM. IF YOU ARE UNABLE TO MAKE IT TO ENROLLMENT ON AUGUST 1ST YOU CAN ENROLL IN THE SCHOOL OFFICES AFTER AUGUST 1.

Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)—
 1. Political affiliations or beliefs of the student or student’s parent;
 2. Mental or psychological problems of the student or student’s family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out of* –
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- *Inspect*, upon request and before administration or use –
 - Protected information surveys of students;
 - Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 - Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Washington County Schools has developed and adopted policies regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Washington County Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Washington County Schools will also directly notify parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Washington County Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW ,Washington, D.C. 20202

Family Educational Rights to Privacy Act (FERPA) & Directory Information

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the school receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202

Directory Information: The school is authorized to publish directory information unless the parent or eligible student notifies the office in writing that any or all of the categories should not be released without prior written consent. Directory information may include the student's name, address, e-mail address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended, photograph, grade level (such as 11th grade or junior year), and enrollment status (full-time or part-time) and any other items listed as public information.

The next few pages are the letter and application for the Free and Reduced Price School Meal Program. If you want to see if your student(s) qualify for free or reduced school meals you can take the application out of this newsletter and fill it out. You must complete Steps 1, 2, 3 and 4. You can bring the completed form to the District Office at 101 West College St in Washington and Amy can process it to see if your family qualifies. Please call first! 785-325-2261 ext 3. You can also bring your completed form to enrollment and it can be processed by Amy there. Enrollment is August 1 from 7am to 7pm in the West Elementary Gym. Textbook Rental and Technology Fees are waived if your student qualifies for free or reduced meals.

USD 108 WASHINGTON COUNTY SCHOOLS

Dear Parent/Guardian:

Children need healthy meals to learn. USD 108 offers healthy meals every school day. **Your children may qualify for free meals or for reduced price meals.**

Meal Charges	Elementary		Middle or Jr. High		High School	
	Full Price	Reduced Price	Full Price	Reduced Price	Full Price	Reduced Price
<input checked="" type="checkbox"/> Lunch	2.50	.40	2.60	.40	2.60	.40
<input checked="" type="checkbox"/> Breakfast	1.50	.30	1.50	.30	1.50	.30
<input type="checkbox"/> After School Snack						

An application for free or reduced price meal benefits and a set of detailed instructions is included with this letter or available online at www.usd108.org. Contact Amy Anderson, 785-325-2261 aanderson@usd108.org with questions or to request an application be sent. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from **Food Assistance (FA), the Food Distribution Program on Indian Reservations (FDPIR)** or **Temporary Assistance for Families (TAF)** are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2019-2020			
Household size	Yearly	Monthly	Weekly
1	23,107	1,926	445
2	31,284	2,607	602
3	39,461	3,289	759
4	47,638	3,970	917
5	55,815	4,652	1,074
6	63,992	5,333	1,231
7	72,169	6,015	1,388
8	80,346	6,696	1,546
Each additional person:	8,177	682	158

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail USD 108, Denise O'Dea 785-325-2261 dodea@usd108.org.
3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: Amy Anderson, 101 W College St, Washington, KS 66968 785-325-2261 aanderson@usd108.org.
4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Amy Anderson, 101 W College St, Washington, KS 66968 785-325-2261 aanderson@usd108.org immediately.

5. CAN I APPLY ONLINE? Not Available , Yes You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit www.usd108.org to begin or to learn more about the online application process. Contact Amy Anderson, 101 W College St, Washington, KS 66968 785-325-2261 aanderson@usd108.org if you have any questions about the online application.
6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, **through October 8, 2019**. You must send in a new application unless the school told you that your child is eligible for the new school year. **If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.**
7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
9. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
10. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: Denise O'Dea, 101 W College St, Washington, KS 66968 785-325-2261 dodea@usd108.org.
11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
15. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact Amy Anderson, 101 W College St, Washington, KS 66968 785-325-2261 aanderson@usd108.org to receive a second application.
16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance (FA) or other assistance benefits, contact your local assistance office or call 1-888-369-4777.

If you have other questions or need help, call 785-325-2261.

Sincerely,

Amy Anderson
Board Clerk

This institution is an equal opportunity provider.

Letter to Household - 5/2019

APPLICATION PACKET FOR FREE AND REDUCED PRICE SCHOOL MEALS

How to Apply for Free and Reduced Price School Meals. For translated materials, go to www.kn-eat.org. School Nutrition Programs, Administration, Foreign Language Translation. Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children attend more than one school in USD 108 Washington County Schools. The application must be filled out completely to certify your children for free or reduced price school meals. Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact Amy Anderson 785-325-2261 aanderson@usd108.org.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12			
<p>Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.</p> <p>Who should I list here? When filling out this section, please include ALL members in your household who are:</p> <ul style="list-style-type: none"> • Children age 18 or under AND are supported with the household's income; • In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth; • Students attending USD 108 Washington County Schools, <u>regardless of age.</u> 			
<p>A) List each child's name. Print each child's name. Use one line of the application for each child. If there are more children present than lines on the application, attach a second piece of paper with all required information for the additional children.</p>	<p>B) Is the child a student at USD 108 Washington County Schools? Mark 'Yes' or 'No' under the column titled "Student" to tell us which children attend USD 108 Washington County Schools. If you marked 'Yes,' write the name of the school and the grade level of the student in the 'School' and 'Grade' columns to the right.</p>	<p>C) Do you have any foster children? If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are ONLY applying for foster children, after finishing STEP 1, go to STEP 4. Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.</p>	<p>D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and complete all steps of the application.</p>
STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FOOD ASSISTANCE, TAF, OR FDP/IR?			
<p>If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:</p> <ul style="list-style-type: none"> • Food Assistance (FA) • Temporary Assistance for Families (TAF) • The Food Distribution Program on Indian Reservations (FDP/IR). 			
<p>A) If no one in your household participates in any of the above listed programs:</p> <ul style="list-style-type: none"> • Leave STEP 2 blank and go to STEP 3. 	<p>B) If anyone in your household participates in any of the above listed programs:</p> <ul style="list-style-type: none"> • Write a case number for FA, TAF, or FDP/IR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact Kansas Department for Children and Families. • Go to STEP 4. 		
STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS			
<p>How do I report my income?</p> <ul style="list-style-type: none"> • Use the charts titled "Sources of Income for Adults" and "Sources of Income for Children", printed on the back side of the application form to determine if your household has income to report. • Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents. <ul style="list-style-type: none"> ○ Gross income is the total income received before taxes. ○ Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay. • Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated. • Mark how often each type of income is received using the check boxes to the right of each field. 			

<p>3.A. REPORT INCOME EARNED BY CHILDREN</p> <p>A) Report all income earned or received by children. Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's income if you are applying for them together with the rest of your household.</p> <p>What is Child Income? Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.</p>	
<p>3.B. REPORT INCOME EARNED BY ADULTS</p> <p>Who should I list here?</p> <ul style="list-style-type: none"> When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, <u>even if they are not related and even if they do not receive income of their own.</u> Do NOT include: <ul style="list-style-type: none"> People who live with you but are not supported by your household's income AND do not contribute income to your household. Infants, Children and students already listed in STEP 1. 	
<p>B) List adult household members' names. Print the name of each household member in the boxes marked "Names of Adult Household Members (First and Last)." <u>Do not list any household members you listed in STEP 1.</u> If a child listed in STEP 1 has income, follow the instructions in STEP 3, part A.</p>	<p>C) Report earnings from work. Report all income from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income. See detailed instructions on the back of the application.</p> <p>What if I am self-employed? Report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.</p>
<p>E) Report income from pensions/retirement/all other income. Report all income that applies in the "Pensions/Retirement/ All Other Income" field on the application.</p>	<p>D) Report income from public assistance/child support/alimony. Report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. <u>Do not report the cash value of any public assistance benefits NOT listed on the chart.</u> If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.</p>
<p>F) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.</p>	<p>G) Provide the last four digits of your Social Security Number. An adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled "Check if no SSN."</p>
<p>STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE</p> <p><i>All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.</i></p>	
<p>A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.</p>	<p>B) Print and sign your name and write today's date. Print the name of the adult signing the application and that person signs in the box "Signature of adult."</p>
<p>C) Mail Completed Form to: USD 108, 101 W College St, Washington, KS 66968</p>	<p>D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.</p>

INSTRUCTIONS Sources of Income

Sources of Child Income	Example(s)
• Earnings from work	• A child has a regular full or part-time job where they earn a salary or wages
• Social Security - Disability Payments - Survivor's Benefits	• A child is blind or disabled and receives Social Security benefits • A Parent is disabled, retired, or deceased, and their child receives Social Security benefits
• Income from person outside the household	• A friend or extended family member regularly gives a child spending money
• Income from any other source	• A child receives regular income from a private pension fund, annuity, or trust

Income from Self Employment: Self-employed persons may use income tax records for the preceding calendar year as a base to project the current year's net income, unless the current monthly income provides a more accurate measure. Report income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses such as interest on home payments, medical expenses, and other similar non-business deductions are not allowed in reducing gross business income. Additional income from other kinds of employment must be treated as separate and apart from the income generated or lost from your business venture. For example, if you operated a business at a net loss, but held additional employment for which a salary was received, the income for purposes of applying for reduced price or free meals would be the income from the salary only. The loss from the business cannot be deducted from a positive income earned in other employment.

OPTIONAL Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

Ethnicity (check one): Hispanic or Latino Not Hispanic or Latino Asian
 Race (check one or more): American Indian or Alaskan Native Black or African American Native Hawaiian or Other Pacific Islander White

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Food Assistance (FA) Temporary Assistance for Families (TAF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Do not fill out For School Use Only – Annual Income Conversion: Weekly x 52, Bi-Weekly x 26, Monthly x 12

Total Income: \$ _____ How Often (Circle One): W BW 2M M Multiple=Yearly Household Size: _____
 Categorical Eligibility (FA, TAF, FDPIR, Foster)

Determining Official's Signature: _____

Approval/Denial Date: _____

Processor's Initials: _____

Confirming Official's Signature (ONLY for applications to be verified): _____

Eligibility: Free **OR** Reduced Price **OR** Denied
 Notes: _____

Notification Date: _____

Review Date: _____

Sources of Income for Adults

<ul style="list-style-type: none"> • Salary, wages, cash bonuses • Net income from self-employment (farm or business) • Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) • Allowances for off-base housing, food and clothing 	<ul style="list-style-type: none"> • Unemployment benefits • Worker's compensation • Supplemental Security Income (SSI) • Cash assistance from State or local government • Alimony payments • Child support payments • Veteran's benefits • Strike benefits 	<ul style="list-style-type: none"> • Social Security (including railroad retirement and black lung benefits) • Private pensions or disability benefits • Regular income from trusts or estates • Annuities • Investment income • Earned interest • Rental income • Regular cash payments from outside household
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For purposes of this application, it is not possible to report a negative income from any business venture. The least income possible is zero (no income). The necessary information for arriving at allowable income from private business operation may be taken from your most recent U.S. Individual Income Tax Return - Form 1040, Schedule 1. Add together the amounts reported on the following lines:

LINE 12 \$ _____ Business Income or (Loss)
 LINE 13 \$ _____ Capital Gain or (Loss)
 LINE 14 \$ _____ Other Gains or (Losses)
 LINE 17 \$ _____ Rental real estate, royalties, partnerships, S corporations, trusts, etc.
 LINE 18 \$ _____ Farm Income or (Loss)
 TOTAL \$ _____ Gross Annual Income Before Any Deductions
 Computed Monthly Income \$ _____ Gross Annual Income ÷ 12 = Computed Monthly Income. Report in Step 3.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form. (AD-3027) found online at: http://www.asc.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov.

This institution is an equal opportunity provider.

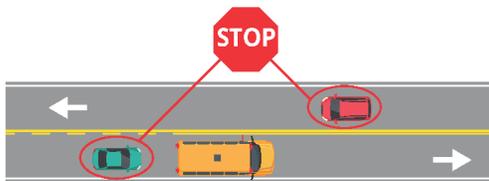
Kansas School Bus Stop Arm Law

Kansas law KSA 8-1556 requires **all motorists to stop when approaching or overtaking a stopped school bus displaying its flashing red lights and stop arm.** Motorists are to remain stopped until the bus is no longer displaying its flashing red lights and stop arm.

Violation of this law not only endangers children but is punishable by a fine and court costs in excess of \$420.

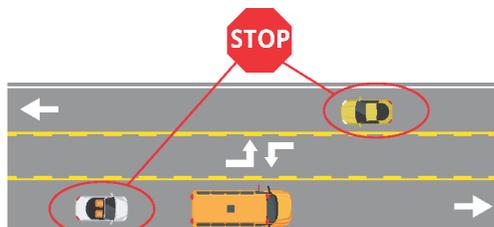
Two-lane Roadway

When a school bus stops and activates its stop arm and flashing red lights, all traffic must stop from both directions.



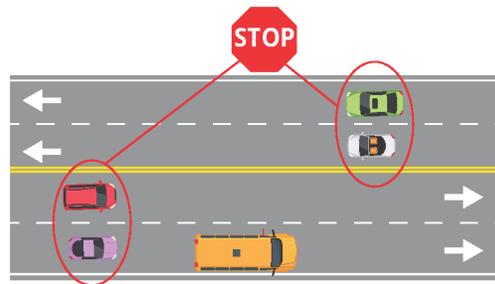
Two-lane Roadway with Shared Left Turn Lane

When a school bus stops and activates its stop arm and flashing red lights, all traffic must stop from both directions.



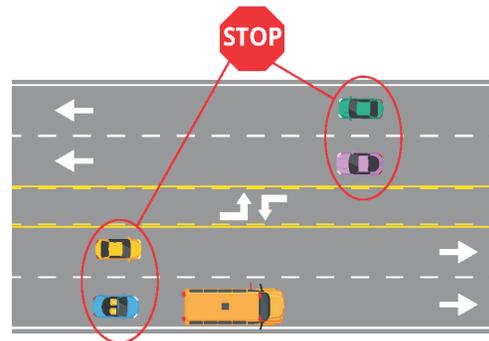
Four-lane Roadway with Double Yellow Line

When a school bus stops and activates its stop arm and flashing red lights, all traffic must stop from both directions.



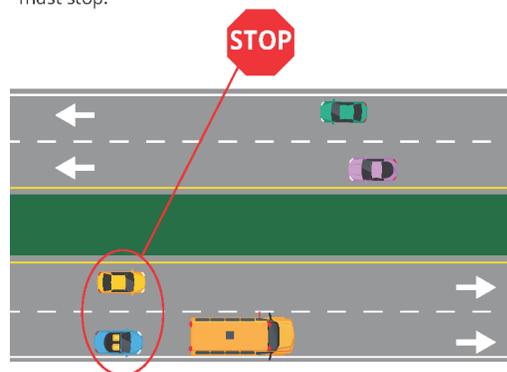
Four-lane Roadway with Shared Left Turn Lane

When a school bus stops and activates its stop arm and flashing red lights, all traffic must stop from both directions.



Divided Highway with Median Separation

When a school bus stops and activates its stop arm and flashing red lights, traffic approaching the bus from behind must stop.

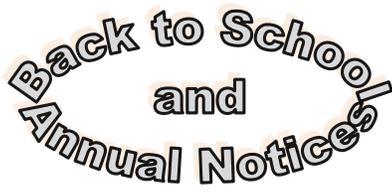


The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDOE General Counsel.



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Head Start in Washington
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Washington Elementary
Amy Hoover, Principal
785.325.2261 ext 2

USD 108 Preschool
Annie Yungeberg, Educator
785.325.2261 ext 247

Washington County Jr / Sr High School
Vicki Enyart, Principal
785.325.2261 ext 1

PowerZone After School & Summer Program
Joy McClure, Director
785.747.6950

Kansas School Safety Hotline: 1-877-626-8203

Kansas Bullying Prevention Hotline: 1-800-332-6378 or 1-800-children

The official app for Washington County USD 108, KS allows users direct access to the most recent news, announcements and event calendar. You can customize the app to display information relevant to a specific school and to receive important notifications from the district. Users may also access the directory of district faculty and staff, view dining menus, find the location of district events, contact schools, follow athletic scores and updates, access the PowerSchool Parent Portal, make fee and lunch payments using the e~Funds link and much more.

Search for **Washington County USD 108** at the Apple App Store or Google Play.

