**Unity West PTO Meeting**

Tuesday, May 14, 2019

**Call Meeting to Order** – meeting called to order at 6:35 p.m.

**Introductions** – Cristin Gaines, Amy Benedict, Mr. Fisher, Alicia Bachert, Anna Lee McCormick, Stephanie Berkey, Jessica Robbins, Mary Powers, Denise Jayne, Mrs. Reichert, Connie Langley, Coartney Siuts

**Officers’ Reports**

* President: Connie Langley – no report
* President-Elect: Anna McCormick – no report
* Secretary: Denise Jayne – Denise is going to put a box in the office for recycled markers. Once this box is full, she will send it to Crayola. There is no school incentive, just the best way to recycle old markers.
* Approval of minutes: Mr. Fisher made the motion to approve the PTO minutes from the April meeting; Amy Benedict seconded the motion.
* Treasurer: Coartney Siuts
* Approval of Treasurer’s report – Cristin Gaines made the motion to approve the treasurer report; Amy Benedict seconded the motion

**Committee Reports**

* Open House: Lisa Cheely – The first day of school for 2019-2020 school year is tentatively set for August 19. If the open house is going to be as it was last year, then the event will be held on August 15.
* Fundraiser : Officers - car wash event will be held on May 24th.
* Holiday Shoppe: Discontinued for 2018-19
* Trivia Night/Silent Auction: Sharon Baxley / Connie Langley & Denise Jayne – We are still looking for someone to shadow Sharon and Nate for the next two years and can then take over the event after two years. Mary Powers is going to assist Denise Jayne with the silent auction 2019-2020, and will take over the event after that year.

Over the summer, Mrs. Reichert and Mr. Fisher will figure out what the schools technology needs are so that the silent auction donation letter can be updated.

* Unity East & Unity West Skateland Night: Lisa Cheely – no report
* T-shirts: Melissa Reedy / Anna McCormick – We are looking for someone to shadow Melissa for the 2019-2020 school year and then take over the committee for the 2020-2021 school year. Anna will continue to co-chair the event.
* Family Movie Night: Denise Jayne – We are looking for someone to shadow Denise for the 2019-2020 school year and then take over the committee for the 2020-2021 school year.
* Scholastic Book Fair (May 14-16): Anna McCormick – BOGO event is taking place right now. Tuesday – Thursday.
* Teacher Appreciation (May): Amy Benedict/Mary Powers – Teacher appreciation week just ended. Each day the teachers were treated. Monday: Blackdog was brought in for lunch Tuesday: Breakfast was provided Wednesday: “special gifts” Thursday: Trail mix treats Friday: Room service for the teachers
* Talent Show (April/May): **Transferring to Music Department**
* Rocket 5K: Melissa Reedy/Anna McCormick - We are looking for someone to shadow Melissa for the 2019-2020 school year and then take over the committee for the 2020-2021 school year. Anna will continue to co-chair the event.
* Fun Day (May 28): Dy-Ana Skibbe/Jes Robbins – The Wii has been picked up for Fun Day. There will be a photo spot in the library for pictures. The volunteer spots is live and there are about 50% spots filled. Could use more people for set-up. The volunteers will sign-up in the office and get a packet that will give them instructions on what they are doing throughout the day. The United Methodist Church has volunteered to purchase bottled water and watermelons. They will also volunteer if volunteers are needed on Fun Day.

Jes presented the idea of having a Banner for the photo spot. This banner will be used for many school and PTO events. A vote was held to purchase the Banner and a stand. Mr. Fisher made the motion to approve the purchase of a Banner and a stand; Anna Lee McCormick seconded the motion to purchase the Banner and a stand.

* Apparel: Dy-Ana Skibbe / Cristin Gaines – There will be new items at registration and the back to school event. We are looking for someone to co-chair this committee for the upcoming school year.
* Box Tops: Cristin Gaines – lots of changes coming to Box Tops. Box Tops is going digital. This will affect the way we collect and award prizes. The box top prize for May is extra recess.
* Accelerated Reader: Tori Stierwalt / Stephanie Berkey/Amy Benedict - no report
* Public Relations / Bulletin Board: Lisa Cheely / Anna McCormick – no report
* Restaurant (Fundraising) Night: Lisa Cheely/Annie White – no report

**Teacher Reports**

* K – 2 (Mrs. Bachert)
* School is wrapping up.
* K – just had their final sight word celebration. They went on their field trip and that was a lot of fun. Students are excited for Spring up day.
* 1st – 1st grade field trip was today and they had a fun trip to Aikman Wildlife. All their caterpillars have entered the chrysalis stage.
* 2nd – working on 2nd grade plays
* 3 – 5 (Mrs. Robbins)
* 3rd – Thank you for the field trip
* 4th – Field trip is tomorrow to Lincoln Museum (15th)
* 5th – Wax museum is on the 23rd. They will be using the chrome books this year instead of posters. They will have a rehearsal in front of the 3rd and 4th graders. The 20th is their field trip to the ISU planetarium and bowling. The 24th is the 5th grade party.

**Principals’ Reports**

* Floyd Fisher – Thank for teacher appreciation week.
* Lanee Reichert
* We are finishing up the benchmark testing
* May 24th is Earth Day. Students will go out and clean up around the school.
* Steam day (day before Spring break week) went well
* Donna Eckerty is retiring, her last day will be on the 24th.
* School is looking to hire a person to oversee recess and the lunchroom – this is a 2 hour position. Contact Mrs. Reichert if interested.

**Old Business**

* Stream PTO Meetings on Facebook Live – meetings will not be streamed live on facebook
* Approve updated By-laws – Anna Lee McCormick made a motion to approve the updates in the by-laws; Mary Powers seconded the motion

**New Business**

* Vote-in Officers for 2019/2020
* A vote was held for the following positions for the 2019-2020 school year.
  + Amy Benedict for President-Elect
  + Jes Robbins for Secretary
  + Coartney Siuts for Treasurer

All positions are confirmed per full majority vote.

**Adjourn Meeting** Next meeting will be on August 13, 2019

Meeting was adjourned at 7:53 p.m. Jes Robbins made the motion to adjourn the meeting; Amy Benedict seconded the motion to adjourn the meeting.