

**LEWIS COUNTY C-I SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
DECEMBER 12, 2018**

PRESIDENT	RANDY SHARPE
VICE-PRESIDENT	NEIL JENNINGS
MEMBER	JAMIE BRENNAN
MEMBER	SUE ANN GAUS
MEMBER	ROBERT REED MILLER
MEMBER	DONNA REID
MEMBER	TAMMY TATE
SUPERINTENDENT	JOHN M. FRENCH
SECRETARY	PATTY UHLMAYER
TREASURER	KIM KRAMER

OPEN SESSION 5:30 P.M. (in Central Office, Board Room)

1. Call to Order

Having a quorum the meeting was called to order by President, Randy Sharpe. The board secretary took the roll with 5 members being present. Jamie Brennan – Yes, Sue Ann Gaus – Yes, Robert Reed Miller – Yes, Randy Sharpe – Yes, and Tammy Tate - Yes.

Neil Jennings – absent

Donna Reid - absent

2. Executive Session

Motion was made by Jamie Brennan, seconded by Sue Ann Gaus to go into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following items # 1, 3, 6, 13, and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Robert Reed Miller – Yes, Randy Sharpe – Yes, Tammy Tate - Yes. Motion carried 5-0.

OPEN SESSION 6:00 P.M.

4. Pledge of Allegiance

President, Randy Sharpe asked – Jamie Brennan to lead the Board in the Pledge of Allegiance.

5. Approve/Amend the Agenda

Motion was made by Robert Reed Miller, seconded by Neil Jennings to approve the agenda as presented. Motion carried 6-0.

6. Public Comment

- a. **CTA/NEA** - none
- b. **Public** - none

7. Consent Items

- a. Approval of minutes from the **November 13, 2018** open session Regular meeting.
- b. Set Next 2 meeting dates and time – **Thursday, January 10, 2019 and February 14, 2019, both at 5:30 p.m.**
- c. **Approval for payment of Bills.**
- d. **Approval of the Substitute Lists** – No new additions at this time.

Motion was made by Robert Reed Miller, seconded by Jamie Brennan to remove check #82348, trace #1059 from the list of bills presented for separate consideration and to approve the remaining consent agenda items as presented. Motion carried 4-0, 2 abstained (Randy Sharpe and Tammy Tate).

Motion was made by Robert Reed Miller, seconded by Jamie Brennan to pay check #82349, trace #1059, which was removed for separate consideration. Motion carried 5-0, 1 abstained (Neil Jennings).

8. Superintendent's Report**a. Monthly MSBA Board Report**

- 1. The Board viewed the December report.
- 2. Holiday Greeting Card from State BOE President Charlie Shields, Artwork was by Grady, a student at New Franklin Elementary.
- 3. Feb. 11th is Legislative Day at the Capitol
- 4. Board, Administration, and Central Office – eating out
Wed., Dec. 19 at Native Grill & Wings in Quincy at 5:30

- b. **Budget Update** – Superintendent, John French reviewed the financial report as of the end of November 2018.

9. OLD BUSINESS

- a. **Business Computer RFP** – SHI was the lowest bid for the exact product, so that is who was awarded the bid.

- b. **Fiscal Year 2018 Audit** – As of this date everything stands as it was, but we are still waiting on DESE to approve the Final Expenditure Report for Early Childhood Special Education.

- c. **Board of Education Filing dates**

Reminder that filing for the April 2, 2019 Election for School Board members began on Tuesday, December 11th at 8:00 am. Filing takes place from 8am-4pm on school days except on the final day, which is January 15th when filing lasts until 5pm. Terms that are expiring this year are Robert Reed Miller and Tammy Tate. Both of these incumbents did sign up for re-election.

- d. **Board Recognition Week**

School Board Recognition Week has been moved to February 10th – 16th to coincide with the Legislative Forum; therefore, it is recommended that we recognize the board at the Friday, Feb. 15 Court Warming games against Palmyra.

- e. **Staff Appreciation Banquet** – has been set for Tuesday, May 7, 2019.

10. **NEW BUSINESS**

- a. **VR Goggles Demonstration** – Susan Moore – Virtual learning experience – examining the lungs thru virtual reality goggles.

- b. **State Testing Report** – Traci Mosby – report on the State test results. This is tabled till January, because Traci was sick.

- c. **Belcher Scholarship Nominee**

Motion was made by Jamie Brennan, seconded by Tammy Tate to select Grace Mihal as the Lewis County C-1 nominee for the Belcher Scholarship. Motion carried 6-0.

- d. **Authorize Bus Bid Requests:**

Motion was made by Tammy Tate, seconded by Neil Jennings to authorize the district to seek bids for the purchase of 2 new buses for the 2019-2020 school year to keep in line with our rotation schedule. Motion carried 6-0.

- e. **Re-establish Individual P-Card Limits:**

- 1. **Employee P-Card Agreement**

Motion was made by Jamie Brennan, seconded by Neil Jennings to approve the newly established limits. Motion carried 6-0.

2. **MSBA rebate letter** – rebate amount \$1,507.13.

f. Forrest T. Jones Electronic Funds Transfers –

Motion was made by Neil Jennings, seconded by Sue Ann Gaus to approve the Electronic Funds Transfer form as presented and authorize the Board President to sign the form. Motion carried 6-0.

g. Accounting Software Purchase Recommendation -

Motion was made by Neil Jennings seconded by Sue Ann Gaus to approve the purchase and use of Software Unlimited as the district's new financial program. Motion carried 6-0.

h. Summer Journey Contract –

Motion was made by Sue Ann Gaus, seconded by Tammy Tate to approve the Summer Journey Contract as presented and authorize the board President to sign the contract. Motion carried 6-0.

11. ADMINISTRATIVE REPORTS

a. HES - Larry Post

b. HHS – Alan Koch

1. DISCIPLINE – Ben Buening

c. ATHLETICS – Ben Buening

d. SPECIAL EDUCATION – Julie Flanagan

12. N/A

13. N/A

14. ADJOURNMENT – 7:15 P.M.

Motion was made by Jamie Brennan, seconded by Sue Ann Gaus to adjourn. Motion carried 6-0.

ITEMS DISCUSSED:

PLEDGE OF ALLEGIANCE

AGENDA

PUBIC COMMENT –

CTA/NEA –

Public –

CONSENT

Approved – Minutes from Open Meetings

Set next 2 reg. mo. mtg. dates – Thurs., Jan. 10, 2019 at 5:30 p.m.

Thurs., Feb. 14, 2019 at 5:30 p.m.

Approved - Payment of bills

Approved – Substitute List (none)

MSBA BOARD REPORT – Board viewed December

BUDGET UPDATE – end of November 2018

BUSINESS COMPUTER – RFP

FISCAL YEAR 2018 AUDIT

BOE FILING DATES Dec. 11, 2018-January 15, 2019

BOARD RECOGNITION WEEK –Friday, February 15, 2019 (Court Warming)

STAFF APPRECIATION BANQUET (Tues., May 7, 2019)

VR GOGGLES DEMO

STATE TESTING REPORT

BELCHER SCHOLARSHIP NOMINEE

BUS BID REQUEST



INDIVIDUAL P-Card LIMITS

FORREST T. JONES ELECTRONIC FUNDS TRANSFERS

ACCOUNTING SOFTWARE PURCHASE-Software Unlimited

SUMMER JOURNEY CONTRACT

ADMINISTRATIVE REPORTS

  
Secretary President

1-10-19
Date