

**LEWIS COUNTY C-I SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
JULY 19, 2017**

PRESIDENT	RANDY SHARPE
VICE-PRESIDENT	NEIL JENNINGS
MEMBER	JAMIE BRENNAN
MEMBER	SUE ANN GAUS
MEMBER	ROBERT REED MILLER
MEMBER	DONNA REID
MEMBER	TAMMY TATE
SUPERINTENDENT	JOHN M. FRENCH
SECRETARY	PATTY UHLMAYER
TREASURER	JACKIE KENNEDY

OPEN SESSION 5:30 P.M. (in Central Office, Board Room)

1. Call to Order

Having a quorum the meeting was called to order by President, Randy Sharpe. The board secretary took the roll with 7 members being present. Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Tammy Tate - Yes.

2. Executive Session

Motion was made by Tammy Tate seconded by Sue Ann Gaus to go into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following items # 1, 3, 12, 13, and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Tammy Tate - Yes. Motion carried 7-0.

OPEN SESSION 6:18 P.M.

4. Pledge of Allegiance

President, Randy Sharpe asked – Kim Kramer to lead the Board in the Pledge of Allegiance.

5. Approve/Amend the Agenda

Motion was made by Robert Reed Miller, seconded by Jamie Brennan to approve the agenda as presented. Motion carried 7-0.

6. Public Comment

a. CTA: Amy Winters

b. Public: None

7. Consent Items

- a. Approval of Open Minutes from the **June 28, 2017** open session Special meeting.
- b. Next meeting date and time – Regular Monthly Meeting – **August 9, 2017 at 5:30 p.m.**
- c. **Approval for the Free and Reduced Lunch criteria** (required increase)
- d. **Approval for payment of Bills.**
- e. **Accept Resignation Notifications**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to approve the consent agenda as presented. Motion carried 6-0, 1 abstained (Randy Sharpe).

8. Superintendent's Report**a. Monthly MSBA Board Report**

Superintendent, John French, presented the monthly MSBA Board Report for viewing.

b. Budget Update

Superintendent, John French reported on the Mark Twain Transmission Project update.

9. OLD BUSINESS**a. Summer School**

Superintendent, John French reported that there is a discrepancy in what Catapult was showing for attendance hours versus what we would be submitting for Core Data, and will let the Board know the outcome.

b. Mobile Dental Unit

Motion was made by Jamie Brennan seconded by Robert Reed Miller to authorize the Superintendent to sign the MOU agreement with the Northeast Missouri Health Council once the district's attorney and NMHC have agreed upon the final language amendments. Motion carried 7-0.

1. Setup Cost – Ron Johnson

Motion was made by Robert Reed Miller seconded by Sue Ann Gaus to approve the additional expense (over the \$5,000.00 provided by NMHC) to provide the needed setup for the Mobile Dental Unit to function at both campuses. Motion carried 7-0.

c Hourly Pay Schedule

Motion was made by Robert Reed Miller, seconded by Donna Reid, to raise sub teacher pay to \$72.50 a day and sub certified/retired teacher pay to \$75.00 per day. Motion carried 7-0.

Motion was made by Robert Reed Miller, seconded by Tammy Tate to approve the Hourly Pay Schedules/spread sheet as presented. Motion carried 7-0.

d. Pepsi Agreement & Scoreboard Sponsorship

The School Attorney, Celynda has reviewed the contract to advise us how to proceed, with Pepsi offering a 5 year agreement to use Pepsi as our vending supplier for school and for booster club purchases, and they will donate \$10,000.00 and will donate another \$10,000.00 to have their sign displayed under our new gym Scoreboard.

Motion was made by Sue Ann Gaus, seconded by Neil Jennings to authorize the superintendent to sign the revised Pepsi agreement upon receiving the approval of the district's attorney and consensus has been reached with the attorney and Pepsi on the final language of the agreement (with competitive pricing). Motion carried 6-0, 1 abstained (Jamie Brennan).

10. NEW BUSINESS**a. Set 2017-18 Prices for Food Service**

Motion was made by Robert Reed Miller, seconded by Donna Reid to increase the lunch prices by \$.10 to meet federal mandates, setting the High School Lunch price at \$2.40, Elementary lunch price at \$2.15, Adult lunch price at \$3.10 and milk/juice prices at \$.30. Motion carried 7-0.

b. Board Treasurer Change –**1. Appoint New Treasurer - Kim Kramer**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to appoint Kim Kramer as the new Board Treasurer. Motion carried 7-0.

2. Bank Signature Form

Form to authorize the change of removing Jackie Kennedy and adding Kim Kramer on all district bank accounts.

c. Track & Field Facilities –

Fisher Tracks is putting together a proposal and then we will be listing the bid request through Buy Board.

d. Department of Natural Resources – Response Submitted

Superintendent will keep the board informed as he hears back from DNR and that he has submitted a response to them.

e. Dairy and Bakery Bids – Mr. French has now advertised for bids.**f. District Professional Development Plan –** Amy Winters will keep the board updated as this Plan progresses.**g. Imagination Library Donation –** Thank you letter/card – The Board signed a card to send to Miss Eric McCann, who selected Lewis County C-1 to be the recipient of the \$1,500.00 donation of funds raised from a service club project to support the Imagination Library program.**h. TOMO Agreement**

Motion was made by Jamie Brennan, seconded by Neil Jennings to approve the TOMO agreement as presented and authorize the board president to sign the agreement. Motion carried 7-0.

i. Copier Lease

Motion was made by Jamie Brennan to approve the purchase of 1 Kyocera 6602i from Pro-Tech and 2 Savin MP 601SPF copier from the Business Centre as presented. Motion failed for lack of a second.

Motion was made by Donna Reid, seconded by Robert Reed Miller to approve the purchase of 1 Kyocera 6002i from Pro-Tech for \$6149.00 leasing for 36 months at \$195.29 per month and 1 Savin MP 601SPF copier for \$3995.00 from the Business Center and a used Ricoh MP6002 \$30,000.00 copier for \$4995.99, leasing it for 36 months at \$157.69 per month. Motion carried 7-0.

j. Summer Maintenance**1. Concrete Work – Change Order Cost Proposal**

Motion was made by Robert Reed Miller, seconded by Tammy Tate to approve the \$4,253.00 cost increase and authorize the superintendent to sign the change order as described in the cost proposal presented. Motion carried 7-0.

2. Old Air Return in the HS – Scott Miller found standing water in an old air return in the HS building. An area has to be dug out and a sump pump put in to direct the water to an official drain. Superintendent, John French is not expecting it to be a high cost repair. We have contacted the State Departments Health Inspector and HVAC.**3. FACS Room Remodel –**

Motion was made by Jamie Brennan, seconded by Sue Ann Gaus to authorize the superintendent and Scott Miller to enter into the agreement with Home Depot for the purchase and installation of the hard surface countertops upon approval of contractual language and prevailing wage cost adjustments. Motion carried 7-0.

k. Board Policy Updates – MSBA has released the 2017B Update of Policies and Procedures.**1. ADF – Student Records****2. JFCI – Student Drug Testing**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to approve the board policy revisions listed as #1 - #2 as presented. Motion carried 7-0.

3. Vacation Leave Discussion – Policies GCBDA & GDBDA

Motion was made by Tammy Tate, seconded by Sue Ann Gaus to be consistent by rewording these policies to be that the employee must be in the 12 month position for 1 year to be eligible for 2 weeks of vacation and for 5 years (not just an employee of the district for 5 years) to be eligible for the 3 weeks of vacation. Motion carried 7-0.

PROCEDURES and FORMS

1. ADF – AP1
2. EF – AP1
3. JFCI – AP1
4. JFCI – AF1

11. *Executive Session – 8:02 p.m.*

Motion was made by Tammy Tate, Seconded by Donna Reid to reconvene into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following: Item #'s 1, 3, 12, 13 and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Tammy Tate - Yes. Motion carried 7-0.

13. ADJOURNMENT – 9:05 P.M.

Motion was made by Jamie Brennan, seconded by Sue Ann Gaus to adjourn open session. Motion carried 7-0.

ITEMS DISCUSSED:

PLEDGE OF ALLEGIANCE

AGENDA

PUBIC COMMENT –

CTA – Amy Winters -

Public – no one

CONSENT

Approved – Minutes from Special Meeting – June 28, 2017

Set next regular monthly meeting date – August 9, 2017 at 5:30

Approved – Free and Reduced Lunch criteria – required increase

Approved - Payment of bills

Accept Resignation Notifications

MSBA BOARD REPORT

BUDGET UPDATE – Mark Twain Transmission Project

SUMMER SCHOOL – enrollment/attendance hours?

MOBILE DENTAL UNIT – set up cost

HOURLY PAY SCHEDULE

PEPSI/SCOREBOARD-sponsorship

FOOD SERVICE 2017-18 – Set prices mandatory increases

BOARD TREASURER – Change (Bank Signatures)

TRACK & FIELD FACILITY

DEPARTMENT OF NATURAL RESOURCES

DAIRY AND BAKERY BIDS

DISTRICT PROFESSIONAL DEVELOPMENT PLAN

IMAGINATION LIBRARY DONATION (Thank you)

TOMO AGREEMENT (Drug testing)

COPIER LEASE

SUMMER MAINTENANCE

Concrete Work

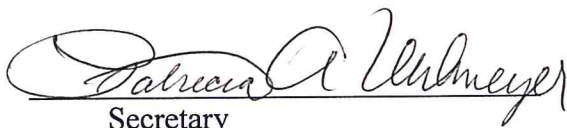
Old Air Return in the HS

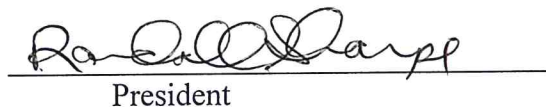
FACS Room Remodel

BOARD POLICY Updates ADF & JFCI

VACATION LEAVE – GCBDA & GDBDA

PROCEDURES & FORMS – ADF-AP1, EF-AP1, JFCI-AP1, JFCI-AF1


Secretary


President

8-9-17
Date