

**LEWIS COUNTY C-I SCHOOL DISTRICT  
BOARD OF EDUCATION MINUTES  
November 8, 2017**

PRESIDENT	RANDY SHARPE
VICE-PRESIDENT	NEIL JENNINGS
MEMBER	JAMIE BRENNAN
MEMBER	SUE ANN GAUS
MEMBER	ROBERT REED MILLER
MEMBER	DONNA REID
MEMBER	TAMMY TATE
SUPERINTENDENT	JOHN M. FRENCH
SECRETARY	PATTY UHLMAYER
TREASURER	KIM KRAMER

**OPEN SESSION 5:30 P.M. (in Central Office, Board Room)**

**1. Call to Order**

Having a quorum the meeting was called to order by President, Randy Sharpe. The board secretary took the roll with 7 members being present. Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Tammy Tate - Yes.

**2. Executive Session**

Motion was made by Jamie Brennan seconded by Sue Ann Gaus to go into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following items # 1, 3, 6, 12, 13, and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Tammy Tate - Yes. Motion carried 7-0.

**OPEN SESSION 6:06 P.M.**

**4. Pledge of Allegiance**

President, Randy Sharpe asked – Angie Seals to lead the Board in the Pledge of Allegiance.

**5. Approve/Amend the Agenda**

Motion was made by Robert Reed Miller, seconded by Tammy Tate to approve the agenda as amended to allow item #10. a. to be moved in front of item #8. Motion carried 7-0.

**6. Public Comment**

- a. **CTA:** Angie Seals reminded the board that November 12-18 is American Education Week and invited board members to come read to the Elementary Classes during the week sometime.
- b. **Public:** None

**7. Consent Items**

- a. Approval of minutes from the **October 11, 2017** open session Regular meeting.
- b. Next meeting date and time – Regular Monthly Meeting – **December 13, 2017 at 5:30 p.m.**
- c. **Approval for payment of Bills.**
- d. **Approve Substitute List Additions**

Motion was made by Robert Reed Miller, seconded by Jamie Brennan to approve the consent agenda as presented. Motion carried 5-0, 2 abstained (Randy Sharpe and Donna Reid).

**10. NEW BUSINESS – (Item (#a.) was moved to be presented earlier in the meeting).**

- a. **Fiscal Year 2017 Audit** – (Paul Richards was here to go over their audit of Lewis County C-1 School District).

Audit approval is tabled till December meeting. Page 49 was altered regarding Special Education Early Childhood Final Expenditure Report (Still awaiting DESE approval).

**8. Superintendent's Report**

- a. **Monthly MSBA Board Report**

Superintendent, John French, presented the monthly MSBA Board Report for viewing.

- b. **Budget Update** – Superintendent, John French reviewed the financial report as of the end of October 2017.

**9. OLD BUSINESS****a. Summer School Credits**

Changes from billing errors of attendance and transportation, will be close to \$16,000 credit towards our 2018 Summer Journey program.

**b. OPAA Bid Proposal**

Motion was made by Jamie Brennan, seconded by Tammy Tate to have the district enter into a contract with OPAA as the contracted food service provider for the district as presented in their main bid proposal and authorize the superintendent to sign the contract once the district's attorneys have resolved any language issues within the contract and have advised the superintendent to proceed in signing the contract. Motion carried 7-0.

**c. Pepsi Agreement**

Still trying to secure a contract that will work for both parties.

**10. NEW BUSINESS****a. Fiscal Year 2017 Audit** (this item was moved to be presented before item #8).**b. ACT Testing**

Motion was made by Robert Reed Miller, seconded by Neil Jennings to amend the budget and approve the offering of one district paid ACT exam for all Highland Junior students that are not excluded through an IEP. Motion carried 7-0.

**c. Renaming the Football Press Box**

Motion was made by Neil Jennings, seconded by Jamie Brennan to delegate the administration to form the committee to decide on upgrades to the football press box and put up a sign, renaming the press box, for the \$10,000 anonymous donation, in honor of Josh Houchins. Motion carried 7-0.

**d. School Cancellation**

Motion was made by Sue Ann Gaus, seconded by Jamie Brennan, to forgive the recent 2 cancellation dates as the school calendar will still provide for the required number of days and minutes per state requirements. Motion carried 7-0.



**e. Board Policy Updates – MSBA 2017C Policy Updates  
POLICIES - adopt, revised or rescinded**

1. BBBA – Board Member Qualifications
2. DGA – Authorized Signatures
3. DJF - Purchasing
4. EHB – Technology Usage
5. EHBC – Data Governance and Security
6. FED – Selection of a Construction Manager at Risk
7. FEE – Selection of a Design-Build Contractor
8. FEF – Construction Contracts Bidding and Awards
9. IGBE – Students in Foster Care
10. IL – Assessment Program
11. KBA – Public’s Right to Know (RESCINDING)
12. KG – Community Use of District Facilities
13. KL – Public Concerns and Complaints
14. KLA - Concerns and Complaints Regarding Fed. Programs

**PROCEDURES -**

1. DJF-AP1 - Purchasing
2. EHB-AP1- Technology Usage (Technology Safety)
3. EHB-AP2 – Technology Usage (access to blocked or filtered content)
4. EHBC-AP1 – Data Governance and Security
5. EHBC-AP2 – Data Governance and Security (data management)
6. EHBC-AP3 – Data Governance and Security (Account management)
7. EHBC-AP4 – Data Governance and Security (Security Controls)
8. FEF-AP1 – Construction Contracts Bidding and Awards
9. FEF-AP2 - ...(Project labor agreements)
10. GBL-AP1 – Personnel Records
11. KB-AP1- Public Information Programs
12. KG-AP1 – Community Use of District Facilities

**f. Re-establish individual P-Card Limits**

Tabled for approval at the December meeting.

**g. M.U.S.I.C. Renewal**

Motion was made by Neil Jennings, seconded by Robert Reed Miller, to amend the budget and approve the payment of the M.U.S.I.C. renewal with the same umbrella coverage amounts as we were enrolled in last year. Motion carried 7-0.

**h. MSBA Region 3 Spring Meeting – Hannibal will be hosting this on Monday, April 23, 2018.**

**i. Staff Appreciation and Recognition Banquet is presently set for May 10, 2018.**

**11. Administrative Reports**

- a. **HES – Larry Post**
- b. **HHS – Alan Koch**
  - 1. **Discipline – Ben Buening**
- c. **Athletics – Ben Buening**
- d. **Special Education**
- e. **Transportation**
- f. **Food Service**

**12 *Executive Session – 7:20 p.m.***

Motion was made by Sue Ann Gaus, seconded by Jamie Brennan to go back into closed session with a closed record and closed vote pursuant to subsection 610.021 of the Revised Statutes of Missouri to discuss the following: Item #s 1, 3, 6, 12, 13, and 14. Roll call vote was taken: Jamie Brennan – Yes, Sue Ann Gaus – Yes, Neil Jennings – Yes, Robert Reed Miller – Yes, Donna Reid – Yes, Randy Sharpe – Yes, Tammy Tate - Yes. Motion carried 7-0.

**14. ADJOURNMENT – 7:45 P.M.**

Motion was made by Jamie Brennan, seconded by Robert Reed Miller to adjourn open session. Motion carried 7-0.

**ITEMS DISCUSSED:**

**PLEDGE OF ALLEGIANCE**

**AGENDA**

**PUBIC COMMENT –**

**CTA – Angie Seals**

**Public – no one**

**CONSENT**

**Approved – Minutes from Regular Meeting – October 11, 2017**

**Set next regular monthly meeting date – December 13, 2017 at 5:30**

**Approved - Payment of Bills**

**Approved Substitute List Additions**

**FISCAL YEAR 2017 Audit**

**MSBA BOARD REPORT**

**BUDGET UPDATE – as of October**

**SUMMER SCHOOL CREDITS**

**OPAA**

**PEPSI AGREEMENT**

**ACT Testing**

**RENAMING FOOTBALL PRESS BOX**

**SCHOOL CANCELLATION**

**MSBA 2017C POLICY UPDATES – approval in Dec.**


**P-CARDS - Re-establish Individual Limits**


**M.U.S.I.C. renewal**

**MSBA Region 3 Spring Meeting – at Hannibal on Monday, April 23, 2018**

**STAFF Appreciation & Recognition banquet – May 10, 2018**

**ADMINISTRATIVE REPORTS**

  
Secretary

  
President

12/13-17  
Date