

**MINUTES
REGULAR MEETING
BISHOP BOARD OF EDUCATION
JUNE 10, 2019 – 12:00PM
Library – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **REGULAR** meeting on **June 10, 2019, at 12:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Thresa Seabolt, Arlene Timbo*

Absent: *Willie Guest*

Quorum: *2*

Staff Present: *Howard Hampton, Cindy Pennington, Christie Tugmon, Suzan Wait*

Others Present: *Angelica Fleming*

II. HEARING OF CITIZENS

A. Any citizen who wishes to make a presentation to the board concerning any agenda item

None

B. Any citizen who would like to address the board concerning an item for future consideration

None

III. DISCUSS AND VOTE TO APPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. April 10, 2019, Special Meeting

B. May 9, 2019, Regular Meeting

Motion: *To approve the minutes of the April 10, 2019, Special Meeting, and the minutes of the May 9, 2019, Regular Meeting.*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE TRANSFER REQUESTS:

A. Open Transfer Requests 2019-2020

Motion: *To approve Open Transfer Request for 2019-2020 school year.*

Motion made by: *Ms. Timbo*

Motion seconded by: *Ms. Seabolt*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer’s Report

Cyenthia Pennington presented the monthly treasurer’s report.

B. Superintendent’s Report

1. Summer Improvements Update

Mr. Hampton presented the Summer Improvements list to the board members. He updated the board members on the buses and the carpet.

2. Employee Attendance Stipends

Mr. Hampton presented the Employee Attendance Stipends Report for 2018-2019.

3. 2019-2020 Classroom Assignments

Mr. Hampton presented a map of the 2019-2020 Classroom Assignments. He said that depending on enrollment numbers in first grade and third grade there might need to be more classrooms added.

4. 2019-2020 Professional Development

Mr. Hampton presented the 2019-2020 Professional Development chart.

5. E-Rate

Mr. Hampton updated the board on technology improvements. He stated the improvements were Category 2 and 80% of the cost was E-Rate.

6. 2019-2020 Extended Day Program

Mr. Hampton presented the 2019-2020 Extended Day Program Enrollment Form and Costs sheet.

7. 21ST Century Community Learning Centers (21st CCLC) Grant

Mr. Hampton stated that Bishop School is applying for 21st Century Community Learning Centers (21st CCLC) Grant. He said that Christy Mays is preparing the application and Bishop School would pay her a \$1,000 preparation fee.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

A. 2018-2019

- | | | |
|----|-------------------------|--|
| 1. | General Fund | #287-303 |
| 2. | General Fund Payroll | #70129-70139, 70145, 70208-70209 |
| 3. | Building Fund | #2-3 |
| 4. | Child Nutrition | #12-14 |
| 5. | Child Nutrition Payroll | #70001 |
| 6. | Change Orders | GF #6-7, 24, 69, 75, 223, 272
GF Payroll #70012, 70039-70040, 70043-70044, 70046, |

B. 2019-2020

- | | | |
|----|----------------------|---------------------------|
| 1. | General Fund Payroll | #70001-70003, 70100-70109 |
|----|----------------------|---------------------------|

Motion: *To approve Warrants and Encumbrances as listed. [Item VI.A.1-6 and Item VI.B.1]*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

VII. PERSONNEL

A. Discuss and vote to convene or not to convene in executive session. (Executive sessions will be permitted ...for the purpose of discussing employing, hiring, appointing, promoting, demoting, disciplining, or receiving the resignation of an employee..) 25 O.S. § 307 (B) (1-07):

1. Items for discussion:

a. The evaluation and employment status of certified personnel listed below:

1. Stephanie Adams – Elementary Teacher
2. Amber Anderson – Elementary Teacher
3. Lori Baggett – Reading Specialist
4. Elizabeth Bennett – Elementary Teacher
5. Sandra Brierton – Elementary Teacher
6. Brenda Chambers – Library Media Specialist
7. Kayla Durgin – Elementary Teacher
8. Lindsey Herbert – Elementary Teacher
9. Gwen Hunt – Elementary Teacher
10. Carolle Johnson – Elementary Teacher
11. Terry Jolly – Physical Education Teacher
12. Jennifer Kuntz – Elementary Teacher
13. Karri Landoll – Elementary Teacher
14. Jared Mansel – Elementary Teacher
15. Laura Mansel – Elementary Teacher
16. Josianne Marcum – Elementary Teacher
17. Raegan Martin-Teakell – Elementary Teacher
18. Christy Mays – Elementary Teacher
19. Denise McComber – Elementary Teacher
20. Mary McCoy – Elementary Teacher
21. Carole Morris – Elementary Teacher
22. Mistie Murrah – Elementary Teacher
23. Shelly Penrod – Elementary Teacher
24. Jeanette Peters – Elementary Teacher
25. Amy Rittenhouse – Elementary Teacher
26. Christie Tugmon – Elementary Teacher
27. Judy Williams – Elementary Teacher
28. Marissa Williams – Elementary Teacher

Note: The following have been hired as elementary teachers for the 2019-2020 school year:

1. *Jacqueline Simmons March 11, 2019 Temporary Contract (Pending Cert.)*
2. *Kristen Todd March 11, 2019 Temporary Contract*
3. *Megan Veldhuizen May 9, 2019 Regular Contract*

b. The evaluation and employment status of support personnel listed below:

1. Jody Ingram – Secretary
2. Jennifer Kaplan – Support Staff
3. Roselynn Macias – Teacher Assistant
4. Ginger Merrick – Teacher Assistant
5. Sheri Nicholson – Teacher Assistant
6. Cyenthia Pennington – Secretary
7. Alisha Saufoi – Teacher Assistant
8. Carmen Sierra – Teacher Assistant
9. Erica Tondre –Custodian
10. Mike Wait - Custodian
11. Suzan Wait – Secretary

c. The resignation of personnel listed below:

1. Janet Hanza, Elementary Teacher

d. The employment of personnel listed below:

1. Lacey Gretsinger, Elementary Teacher

None

- B. Vote to return to Open Session.
- C. Executive Session Minutes Compliance Statement.
- D. Discuss and vote to approve or disapprove Certified Personnel Employee Contracts for the 2019-2020 school year.

Motion: To approve Certified Personnel Employee Contracts for the 2019-2020 school year.

Motion made by: Ms. Seabolt

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

- E. Discuss and vote to approve or disapprove Support Personnel Employee Contracts for the 2019-2020 school year.

Motion: To approve Support Personnel Employee Contracts for the 2019-2020 school year.

Motion made by: Ms. Seabolt

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

- F. Discuss and vote to approve or disapprove the resignation of Janet Hanza, Elementary Teacher.

Motion: To approve the resignation of Janet Hanza, Elementary Teacher.

Motion made by: Ms. Seabolt

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

- G. Discuss and vote to employ or not to employ Lacey Gretsinger as an Elementary Teacher for the 2019-2020 school year on a temporary contract.

Motion: To employ Lacey Gretsinger as an Elementary Teacher for the 2019-2020 school year on a temporary contract.

Motion made by: Ms. Seabolt

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

VIII. REGULAR BUSINESS

- A. Discuss and vote to approve or disapprove a contract with Keystone Foodservice for Summer Food Service Program, 2019.

No action.

- B. Discuss and vote to approve or disapprove the following professional development services:
 1. Catapult Learning – Literacy First
 2. K20 Center, the University of Oklahoma
 3. Max Teaching, Inc.
 4. Renaissance Learning

Motion: *To approve professional development services as listed. [VIII.B.1-4]*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

- C. Discuss and vote to approve or disapprove a contract with Alpha Plus Educational Systems for the 2019-2020 school year.

No action.

- D. Discuss and vote to approve or disapprove a 2019-2020 service agreement with the Oklahoma State Board Association (OSSBA) Employment Services for unemployment representation and services.

Motion: *To approve a 2019-2020 service agreement with the Oklahoma State Board Association (OSSBA) Employment Services for unemployment representation and services.*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

- E. Discuss and vote to approve or disapprove the Worker’s Compensation Insurance Quote.

Motion: *To approve Oklahoma School Assurance Group for Worker’s Compensation Insurance for the 2019-2020 school year.*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

F. Discuss and vote to approve or disapprove the Property and Liability Insurance Quote.

Motion: *To approve Oklahoma Schools Insurance Group (OSIG) for property and liability insurance.*

Motion made by: *Ms. Seabolt*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

G. Discuss and vote to approve or disapprove the 2019-2020 Bishop Student Handbook.

Motion: *To approve the 2019-2020 Bishop Student Handbook.*

Motion made by: *Ms. Seabolt*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

H. Discuss and vote to approve or disapprove the following policies and regulations:

1. Bishop Public School: District Policy EA – General Student Policies

Motion: *To approve Bishop Public School: District Policy EA – General Student Policies*

Motion made by: *Ms. Seabolt*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

I. Discuss and vote to amend or not to amend the following policies and regulations:

1. Bishop Public School: District Policy CG – Child Nutrition Program Procurement Policy

Motion: *To approve Bishop Public School: District Policy CG – Child Nutrition Program Procurement Policy.*

Motion made by: *Ms. Seabolt*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

- J. Discuss and vote to approve or disapprove the deregulation waiver to the Oklahoma State Department of Education for Alternative Education for less than 10 students.

Motion: *To approve the deregulation waiver to the Oklahoma State Department of Education for Alternative Education for less than 10 students.*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:

<i>Seabolt</i>	<i>Yes</i>
<i>Timbo</i>	<i>Yes</i>
<i>Guest</i>	<i>Absent</i>

Motion carried

- K. Discuss and vote to approve or disapprove a deregulation waiver for Library Media Services for an Elementary School. (OAC 210:35-5-71) The current Waiver for Library Media Services expires at the end of the 2019-2020 school year. **(No action is required.)**

- L. Discuss and vote to approve or disapprove the surplus of the following buses:
1. Bus No. 2 Make: International Model: 3800 Year: 1999 SN: 1HVBBAAP5YH287850
 2. Bus No. 33 Make: International Model: N107118 Year: 2002 SN: 1H401720

Motion: *To approve the surplus of the following buses as listed. [Item VIII.L.1-2]*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:

<i>Seabolt</i>	<i>Yes</i>
<i>Timbo</i>	<i>Yes</i>
<i>Guest</i>	<i>Absent</i>

Motion carried

- M. Discuss and vote to approve or disapprove activity fund transfers from the following Activity Funds Sub-Accounts to the General Fund:

From	Amount
1. Elementary Class Fund Sub-Account No. 001	\$ 10,000
2. Extended Day Sub-Account No. 004	\$ 10,000
3. Sixth Grade Class Sub-Account No. 002	\$ 15,000

Motion: *To approve activity fund transfers from the following Activity Funds Sub-Accounts to the General Fund as listed. [Item VIII.M.1-3]*

Motion made by: *Ms. Seabolt*

Motion seconded by: *Ms. Timbo*

Vote:

<i>Seabolt</i>	<i>Yes</i>
<i>Timbo</i>	<i>Yes</i>
<i>Guest</i>	<i>Absent</i>

Motion carried

IX. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the Agenda.

None

X. VOTE TO ADJOURN

Motion: To adjourn. (The time was 12:34PM.)

Motion made by: Ms. Seabolt

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Absent</i>

Motion carried

Agenda and notice of this meeting were posted on the 6th day of June 2019 at 10:30PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **12th day of October, 2018.**

APPROVED THIS 23RD DAY OF JULY, 2019.

Board President

Board Vice-President

Board Clerk