

## MINUTES OF PROCEEDINGS OF SCHOOL BOARD

**Regular**

**Garretson School**

**5:45 p.m. June 10, 2019**

Present: Kari Flanagan, Rachel Hanisch, Ruth Sarar, Tony Martens, Guy Johnson, Superintendent, Emily Bucher, Business Manager. Others Present: Garrick Moritz, Jackie Liester. Absent Shannon Nordstrom.

At 5:45 p.m., the Board convened in the Library for its regular meeting of the Garretson School Board.

Vice President Flanagan led the Pledge of Allegiance and welcomed all guests and visitors.

Vice President Flanagan called for any additions to the Board agenda or corrections. Superintendent Johnson asked for an extension on the insurance renewal with more time review proposals as quotes were still coming in from different providers.

**Action 19095:** Motion by Sarar, second by Martens, to approve the agenda with additions. Motion Carried.

Vice President Flanagan asked for public comments. There was none.

**Action 19096:** Motion by Sarar, second by Hanisch, to approve the following consent agenda items as presented. Approved payments for May 2019 claims, approval of May 2019 minutes and financial statements for May 2019. Approval of agreements and or contracts. Food Service Contract – Thrive Nutrition Services. Quotes for Diesel Fuel - None, Acknowledge Home School Applicants: None. Personnel Actions: None. Motion Carried.

Claims Report for May 2019:

Garretson School District 49-4, Board Report Checking Account ID, 1, Fund Number, 10, GENERAL FUND All Around Welding, 55.00, ALLIANCE COMMUNICATIONS PHONE, 708.00, AUTOMATIC BUILDING CONTROLS, SERVICE, 883.68, BJM ENTERPRISE INC., 1,493.76, BRANDON ACE HARDWARE, 36.96, BRAUN, JENNY, 397.10, CARROLL INSTITUTE, 515.00, G & R CONTROLS, INC, 6,766.17, GARRETSON FOOD CENTER 12.78 GARRETSON SCHOOL DIST. TRUST/AGENCY, 12,599.33, HILLYARD/Sioux Falls 1,448.31 JAYMAR BUSINESS FORMS, 803.70, LASTING IMPRESSIONS UNLIMITED 237.00 LYNN JACKSON, SHULTZ & LEBRUN, P.C., 4,934.50, MENARDS EAST, 417.94, Popplers Music, Inc. ND, 55.35, PRAIRE LAKES EDUCATIONAL CO-OP 59.50 REALITYWORKS 3,148.95, SANDERS PRINTING COMPANY, 329.05, SD HIGH SCHOOL ACTIVITIES ASSN DUES, 11.69, SIOUX FALLS AUTO GLASS, 129.90, STURDEVANT'S BRANDON, 30.77, SUNSHINE FOODS #4, 56.96, UNITED TENT & CONVENTIONS, 753.00, WASTE MANAGEMENT 1, 115.96 Fund Number, 21, CAPTIAL OUTLAY FUND, FIRST BANK & TRUST, WATER AND SEWER 294,058.76, Fund Number, 22, SPECIAL EDUCATION FUND, CHILDRENS HOME SOCIETY SERVICE 3,518.13 GARRETSON SCHOOL DIST. TRUST/AGENCY 1,000.00 LIFESCAPE TUITION 6,365.50, PRAIRE LAKES EDUCATIONAL CO-OP, 1,812.20, Rifton Equipment, 199.50, Fund Number, 31, BOND REDEMPTION FUND, FIRST BANK & TRUST, WATER AND SEWER 355,917.50, Fund Number 51 FOOD SERVICE FUND BLOSMO, ANGIE 0.80, BRAA, BETH, 8.60, BRYAN, CATHY 3.60, GOODELL, AARON 48.75 KREUGER, STEFFANIE 3.65 LONGHENRY, LESLIE, 156.67, LUNCHTIME SOLUTIONS INC. 30,991.22, Checking Account ID, 2, Fund Number, 71, STUDENT ACTIVITY AFLAC

DEDUCTION,4,910.46,AFTER PROM CLASS OF 2020,250.00,ANDERSON, STACEY48.95,ARGUS LEADER MEDIA #1085,,63.91,BACKER, EMILY ,125.00,BLY, ANGELA,25.00,BRANDON ACE HARDWARE,114.44,BRIDGEWATER-EMERY SCHOOL DISTRICT,287.12,BROWN, ERICA 25.00 BUCHHOLZ, KELSEY,47.68,CASH,1,092.00,CHESTER AREA SCHOOL 30.00 CHESTERMAN 151.87, COLLEGE BOARD-AP,1,075.00,COUNTRY MEATS,89.00,CSD,1,000.00,DAKOTA RECOGNITION/JOSTENS,12.00,DELL RAPIDS PUBLIC SCHOOL,190.00,DELTA DENTAL PLAN OF SD,4,229.20,FIRST BANK & TRUST,1,763.52,GARRETSON FOOD CENTER 2,917.30 GARRETSON SCHOOL DIST. TRUST/AGENCY,119.89,GLOE, JODI,195.97,GREENHOFF, KYLEY,22.27,HOWARD WOOD RELAYS,150.00,HOWE, BEVERLY,50.00,INTERSTATE ALL BATTERY CENTER,115.00,JOHNSON, TERESA,98.63,KIENTOPF, ALYSHA,538.66,KLINGENBERG, TABITHA ,25.00,LASTING IMPRESSIONS UNLIMITED,42.00,LONGHENRY, LESLIE,25.00,LUVERNE AREA CHAMBER,75.00,MENARDS EAST,52.70,MUDDER, DAVE35.08,NASSP,385.00,NATIONAL FFA ORGANIZATION,664.50,NORTHERN PLAINS INSURANCE POOL,39,577.37,PARKER SCHOOL DISTRICT,130.00,PERFORMANCE PRESS,72.47,PLISKA, MICHELLE,45.46,RIVER OAK LIMO,100.00,RIVER RIDGE GOLF COURSE,165.50,SANDBULTE, NORINDA ,25.00,SANFORD HEALTH PLAN,24.00,SCHOENFISH, SHERRI,70.00,SCHOLL, ABRI,25.00,SCHRANK, MATT 75.00,SD ASSOC. OF AGRICULTURAL EDUCATORS,100.00,SD FFA ASSOCIATION 90.00 SDACTE,552.00,SDSU AG ED/COLLEGIATE FFA,500.00,SIOUX VALLEY SCHOOL 35.00,ST. MARY HIGH SCHOOL,75.00,STECKLER, KEVIN ,100.00,SUNSHINE FOODS #4,,110.47,TRI VALLEY SCHOOL DISTRICT,243.08,UNUM LIFE INSURANCE COMPANY OF AMERICA 354.00,VISION SERVICE PLAN,453.92,WAGNER, MICHELLE,23.31,WEIGHT, PATRICK 100.00,WINKER, JEAN,100.00,XCEL ENERGY,7,336.28.

### **Financial Report**

The Business Manager presented a financial report of receipts, disbursements and cash balances for the month of May 2019 as listed below:

**Receipts:** Receipts: State Aid; \$160,149.00, Taxes; \$514,675.93, Misc.; \$928.00, Interest; \$1,170.06; County Fines; \$1,242.68, Medicaid; \$2,639.82, Student Activities; \$1,100.00. Special Education Fund: State Aid: \$5,587.00, Extra Ordinary Cost Fund:\$50,000.00, Taxes; \$176,451.51 Medicaid; \$5,068.13. Capital Outlay Fund: Taxes: \$321,526.97. Bond Redemption Fund: Taxes: \$131,807.66. Food Service Fund: Food Service Sales: \$22,750.17, Federal Assistance; \$7,669.00. Preschool Fund: Tuition: \$900.00.

**Expenditures:** Expenditures: Verified Claims General Fund; \$92,119.43. Payroll; \$211,185.72. Special Ed Fund: Claims; \$23,601.84, Payroll; \$34,204.73. Bond Redemption Fund: \$355,917.50. Capital Outlay Fund: \$294,058.76. Food Service Fund: Claims; \$30,991.22. Preschool Fund: Claims; \$2,211.70, Payroll; \$6,031.97.

**Cash Balances as of May 2019:** General Fund: \$1,320,237.82; Capital Outlay Fund: \$706,050.42; Special Education Fund: \$127,358.70; Pension Fund: \$5,906.47; Bond Fund: \$193,540.65; Food Service Fund: \$13,515.82; Drivers Ed Fund: \$7,643.15; Preschool Fund: \$(9,740.47).

**Trust and Agency Fund:** Club and Class Accounts: Receipts; \$23,338.47. Insurance Clearing Revenue; \$71,601.04. Flex Revenue; \$5,719.78. Student

Activities; \$10,323.21. Cash Balance; \$58,887.95. Insurance Expense; \$44,614.49. Flex Expenditures; \$8,041.45. Student Activities; \$10,323.21. Claims; \$9,391.69.

**Old Business:** Preliminary Budget

**New Business:**

There were no conflicts of interest.

The Board discussed policy KG:

**Action 19097:** Motion by Hanisch and seconded by Sarar to approve exception to policy KG for youth basketball camp for grades 3-8 on July 11 and 12, 2019. Motion Carried.

Information items were presented to the Board including: GCB: Qualification of Teachers, GDA-A Paraprofessional Qualifications, GDA-B: Job Descriptions: Food Service, GDB: Support Staff Compensation Plans, GDBDA: Support Staff Sick Leave, GDBE: Support Staff Vacations and Holidays.

First Readings were presented to the Board for Policies: iPad Handbook, Elementary Handbook, MS/HS Handbook, GDG: Support Staff Probation, Tenure, and GDPD: Suspension and Dismissal of Support Staff.

**Action 19098:** Motion by Martens, second by Hanisch to adopt the following Policies: KG-R1 Facility Use Application, GBCA Staff Conflict of Interest, GDA Support Staff Positions and delete Policy GBCA-E Staff Conflict of Interest. Motion Carried.

The following Administrative reports were given:

- a) Prairie Lakes Report: the 2019-2020 budget was approved.
- b) Superintendent Update: Superintendent Johnson reported the elementary staff would have two days of training on June 6 Sanford Harmony Training and June 7 NWEA training. Mr. Johnson reported the SWAT Team would be on school premise June 10 to practice drills.

**Action 19099:** Motion by Martens, seconded by Sarar to adjourn the meeting at 6:15 p.m., Motion Carried.

Approved by the Garretson Board of Education this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
President

\_\_\_\_\_  
Business Manager