



SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

BOARD OF EDUCATION AGENDA

For the Regular Board Meeting of Tuesday, August 13, 2019, at 6:00 p.m., in the **Multi-Purpose Room**, at Sunnyside Elementary School, 21644 Avenue 196, Strathmore, California.

I. CALL TO ORDER

A. Attendees

BOARD OF EDUCATION

	Present	Absent	Late
Schuyler Glover	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Andy Manning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Humberto Quezada	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Kimberly Braziel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Humberto Cárdenas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____

II. ADA ACCOMMODATION REQUIREMENT

- A. Persons who are in need of a disability-related modification or accommodation to participate in the board meeting must request in writing to the District Office of the Superintendent-Principal, 21644 Avenue 196, Strathmore, California, 559-568-1741 x. 203. A request or accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be done as soon as possible and no later than two days before the meeting. The agenda, agenda packet and any written documents distributed to the board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act.
- B. Written documents concerning agenda items are available for public inspection during normal business hours within 72 hours of a regular board meeting at the Sunnyside Union School District Office, 21644 Avenue 196 in Strathmore, California.

III. ADJOURN TO CLOSED SESSION (Read Items Below)

- A. Conference with Labor Negotiators (Government Code 54957.6) with the following:

1. CTA/Sunnyside Teachers Association	No Action Required
2. CSEA Chapter 675	No Action Required
3. Unrepresented Group	No Action Required
4. Superintendent-Principal & Vice Principal	No Action Required
- B. Discuss the recommendation for ratification of certificated employment for the following position:

1. English Language Arts/English Language Development	No Action Required
2. Temporary Contracts <ol style="list-style-type: none"> a. Multiple Subjects b. Mathematics 6-8 	

Board of Trustee: Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada

Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager

Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary





SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

C. Public Employee Discipline/Dismissal/Release (Government Code 54597). No Action Required

IV. ADJOURN TO CLOSED SESSION at: _____ PM

V. RECONVENE TO OPEN SESSION _____ PM

A. Report of Action Taken in Closed Session (if any)

VI. GENERAL BUSINESS

A. Pledge of Allegiance & Sunnyside Pledge

B. Welcome (visitors please sign-in on visitor's sheet)

C. Approve the Agenda of the August 13, 2019 Regular Board Meeting

MOTION BY: _____ SECOND BY: _____ VOTES: _____

VII. PUBLIC COMMENTS

Members of the public may address the board on any items within the board's jurisdiction, but which are not on the agenda (Public input for agendized items are accepted, at the time the matter is considered. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The total time limit for input on each item is 15 minutes).

VIII. ACKNOWLEDGEMENTS AND REPORTS

A. Staff Reports

- a. Employee Groups (Certificated, Classified, Confidential)
- b. Student Report
- c. Vice Principal – Categorical Manager Report
- d. Superintendent-Principal Report

IX. ROUTINE MATTERS – ACTION REQUIRED

A. Consent Calendar

- a. Approve payroll for July 2019
- b. Approve Pay Vouchers/Purchase Orders for July 3rd and 24th of 2019
- c. Approve July 9, 2019, Governing Board Meeting Minutes
- d. Approve the 8th grade Parent-Student College Trip to the University of California, Los Angeles (UCLA) for November 21, 2019
- e. Approve Application for Use of School Facility for Kern Community College District (on Behalf of Porterville College)

B. Personnel

- a. Approve the hiring of Cristina Hokit, Junior High ELD-ELA Teacher.
- b. Approve the hiring of Liz Ingraham on a short-term Multiple Subject contract.
- c. Approve the hiring of Philip Rodriguez on a short-term Mathematics contract.

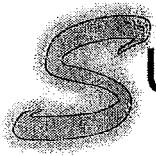
MOTION BY: _____ SECOND BY: _____ VOTES: _____

Board of Trustee: Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada

Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager

Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary





SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

X. NEW BUSINESS

ACTION ITEMS

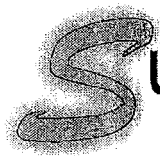
- A. Ratify the Agreement with Sunnyside Teachers Association/CTA concluding negotiations for the 2019-2020 school year.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- B. Ratify the Agreement with CSEA Chapter 675 concluding negotiations for the 2019-2020 school year.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- C. Ratify the Agreement with Unpresented Group concluding negotiations for the 2019-2020 school year.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- D. Ratify the Agreement with Unpresented Group concluding negotiations for the 2019-2020 school year.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- E. Approve the budget revision for the 2019-2020 school year
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- F. Approve CTA Salary Settlement Agreement
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- G. Approve CSEA Salary Settlement Agreement
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- H. Approve contractual services with Project Consulting Adjunct Staff 4 Education, Inc. for Category 1 Contract Agreement, Year 21 – Fiscal Year 2017.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- I. Approve Letter of Agency with Project Consulting Adjunct Staff 4 Education, Inc. for 2020-2021.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- J. Approve 470 Posting Request for E-Rate Funding Year 2020.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- K. Approve letter for Special Services Triage Grant receiving School Based Social Worker Services.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- L. Approve Memorandum of Understanding for Services to Migrant Students, Migrant Education Region VIII.
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____
- M. Approve Board Policy 0410 Nondiscrimination in County Office Programs and Activities
MOTION BY: _____ **SECOND BY:** _____ **VOTES:** _____

Board of Trustee: Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada

Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager

Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary





SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

N. Approve Board Bylaws 9230 Orientation

MOTION BY: _____ SECOND BY: _____ VOTES: _____

O. Approve Board Bylaws 9240 Board Training

MOTION BY: _____ SECOND BY: _____ VOTES: _____

P. Approve Board Bylaws 9322 Agenda/Meeting Materials

MOTION BY: _____ SECOND BY: _____ VOTES: _____

Q. Approve Board Bylaws 9324 Minutes and Recordings

MOTION BY: _____ SECOND BY: _____ VOTES: _____

R. Approve Bylaws 9400 Board Self-Evaluation

MOTION BY: _____ SECOND BY: _____ VOTES: _____

XI. PUBLIC NOTICE

A. Declare a Notice of Public Hearing for Sufficient Text Books or Instructional Material for the 2019-2020 School Year Posted on July 10, 2019.

XII. INFORMATION AND DISCUSSION

A. Local Control and Accountability Plan & Budget and Federal Addendum Updates

1. Information on the 2019-2020 Local Control Accountability Plan and Progress
2. Update on the 2019-2020 submitted Federal Addendum

B. Maintenance, Operations and Transportation

1. Update on District Upgrades to Student Restroom Facilities
2. Update on the July 2019 Highway Patrol Annual Review
3. Discussion on campus security and protocols
 - a. Sandy Hook Promise
 - b. Common Map Structures
4. Facilities Update

C. Instructional Services

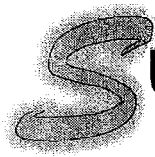
1. Report from Josh Tredway, Academic Coach
2. Initial report on 2019 CAASPP Testing
3. Initial report on 2019 Summative ELPAC Testing
4. Initial report on 2019-2020 student enrollment

Board of Trustee: Kimberly Brazier | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada

Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager

Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary





SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

D. Parental Involvement and Engagement Report

1. Update on Facility Usage and Programs with Porterville College for English as a Second Language (ESL).
2. Information on Parent Events
 - a. Ice Cream Social and Meet and Greet held on August 7, 2019
 - b. Back to School Night 2019

E. Board

- a. Discuss and review board policies (Second Reading)
 - i. Board Policy 0420 School Plans Site Councils
 - ii. Administrative Regulation 0420 School Plans Site Councils
 - iii. Board Policy 0450 Philosophy Goals Objectives and Comprehensive Plans
 - iv. Administrative Regulation 0450 Philosophy Goals Objectives and Comprehensive Plans
 - v. Board Bylaws 9323.2 Actions by The Board
 - vi. Exhibit 9323.2 Actions

XIII. NEXT SCHEDULED BOARD MEETING

- A. Regular Board Meeting September 10, 2019 (6:00 PM)

XIV. ADJOURNMENT _____ PM

Board of Trustee: Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada

Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager

Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary





SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

AGENDA ITEM SUMMARY SHEET

Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
 - ☐ Business
 - ☐ Maintenance, Operations, and Transportation
 - ☐ Instruction
 - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

Agenda Item: IX. A. a. Payroll Approval for July 2019

Date: August 13, 2019

Presented By: Candy Alari

Attachments: Yes ☐ No ☒

Summary

The total payroll paid for the month of July, 2019, is \$79,436.94.

Board of Trustee: Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada
Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary





SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

AGENDA ITEM SUMMARY SHEET

Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
 - ☐ Business
 - ☐ Maintenance, Operations, and Transportation
 - ☐ Instruction
 - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

Agenda Item: IX. A. b. Approve Pay Vouchers/Purchase Orders for July 3rd and 24th of 2019.

Date: August 13, 2019

Presented By: Dena Tallerico or Candy Alari

Attachments: Yes ☒ No ☐

Summary

The following pay vouchers cover invoices processed and paid on July 3rd and 24th of 2019, numbering from 200001 - 200091, totaling \$243,112.98.

Board of Trustee: Kimberly Brazier | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada
Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary



49 Sunnyside Union Elementary School I Tulare County Office of Education
Accounts Payable Final Prelist - 7/3/2019 2:41:19PM

7/3/2019
2:41:18PM

Page 1 of 5
APY500

*** FINAL ***
Batch No 295

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013718	A T & T MOBILITY - ROC	PV-200003	6/16/2019		0202-JUN19 LB: 190001		010-07230-0-00000-36000-59000-0-0000 BUS BARN ALARM	\$25.95		
Total Check Amount:								\$25.95		
013371	A.C.S.A.	PV-200001	7/1/2019		000-98-1130		010-00000-0-00000-71500-53000-0-0000 DUES	\$220.00		
Total Check Amount:								\$220.00		
013957	APTEGY, INC	PV-200002	7/1/2019		AR2997		010-00000-0-11100-10000-58000-0-0000 MOBILE APP DEVELOPMENT	\$9,000.00		
Total Check Amount:								\$9,000.00		
012647	CALIFORNIA ASSOCIATION OF	PV-200036	5/1/2019		616852		010-00000-0-00000-72000-53000-0-0000 ORGANIZATIONAL SUBSCRIPTIONS FY 19-20	\$500.00		
Total Check Amount:								\$500.00		
012804	CALIFORNIA SCHOOL BOARDS ASSN.	PV-200004	5/13/2019		46307/-48298		010-00000-0-00000-71100-53000-0-0000 CSBA, ELA MEMBERSHIP, GAMUT ONLINE	\$5,513.00		
Total Check Amount:								\$5,513.00		
013775	CROUZET IRRIGATION SUPPLY, INC	PV-200030	7/1/2019		INV015390		010-00000-0-00000-81000-43000-0-0000 MAINTENANCE SUPPLIES	\$1.72		
Total Check Amount:								\$1.72		
013574	FLYERS ENERGY, LLC	PV-200032	6/30/2019		CFS-1972519 LB: 190014		010-00000-0-00000-81000-43000-0-0000 BUS AND COMPANY FUEL	\$170.92		
Total Check Amount:								\$170.92		
	FLYERS ENERGY, LLC		6/30/2019		CFS-1972519 190014		010-07230-0-00000-36000-43000-0-0000	\$494.84		
Total Check Amount:								\$494.84		
013797	FRESNO MOBILE RADIO INC.	PV-200005	6/30/2019		41-84955 LB: 190002		010-07230-0-00000-36000-59000-0-0000 BUS RADIO SERVICE	\$152.00		H
Total Check Amount:								\$152.00		
Total Check Amount:								\$665.76		
Total Check Amount:								\$152.00		
Total Check Amount:								\$152.00		

49 Sunnyside Union Elementary School I **Tulare County Office of Education**
Accounts Payable Final Prelist - 7/3/2019 2:41:19PM

7/3/2019
2:41:18PM

Page 2 of 5
APY500

***** FINAL *****
Batch No 295

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013690	FRONTLINE TECHNOLOGIES, INC	PV-200006	7/1/2019		INVS99395		010-00000-0-00000-72000-58000-0-0000	\$3,210.00		
							ABSENCE AND SUB MANAGEMENT			
							Total Check Amount:	\$3,210.00		
012895	FRUIT GROWERS SUPPLY CO.	PV-200007	6/27/2019		92067640		010-00000-0-00000-81000-43000-0-0000	\$14.46		
					LB: 190003		MAINTENANCE SUPPLIES			
	FRUIT GROWERS SUPPLY CO.	PV-200031	7/2/2019		105084		010-81500-0-00000-81100-43000-0-0000	\$230.99		
							Total Check Amount:	\$245.45		
013379	GREENFIELD LEARNING INC.	PV-200008	7/1/2019		RENEWAL		010-07200-0-11100-10000-58000-0-0106	\$15,722.00		
							LEXIA AND READING PLUS RENEWALS			
							Total Check Amount:	\$15,722.00		
013172	INTERACTIVE EDUCATIONAL SERVIC	PV-200009	7/2/2019		183438		010-00000-0-11100-10000-58000-0-0000	\$100.00		
							ANNUAL CHARGE FOR DOMAIN HOSTING			
	INTERACTIVE EDUCATIONAL SERVIC	PV-200010	5/10/2019		182970		010-00000-0-11100-10000-58000-0-0000	\$1,700.00		
							WEB HOSTING			
							Total Check Amount:	\$1,800.00		
013409	KNIGHT GUARD ALARM	PV-200011	7/1/2019		13409		010-00000-0-00000-81000-58000-0-0000	\$210.89		
							FIRE AND BURGLAR MONITORING			
							Total Check Amount:	\$210.89		
013742	MID VALLEY DISPOSAL	PV-200012	6/30/2019		1579785		010-00000-0-00000-81000-55000-0-0000	\$186.38		
							UTILITIES			
							Total Check Amount:	\$186.38		
013902	MYSTERY SCIENCE INC	PV-200014	7/31/2019		MEMBERSHIP		010-63000-0-11100-10000-41000-0-0000	\$999.00		
							DISTRICT MEMBERSHIP			
							Total Check Amount:	\$999.00		
013932	Park Associates Inc	PV-200035	6/27/2019		IN-1900319		010-07200-0-00000-85000-61700-0-0602	\$5,311.00		
					LB: 190015		PLAYGROUND EQUIPMENT			
							Total Check Amount:	\$999.00		

*** FINAL ***
Batch No 295

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013932	Park Associates Inc	PV-200035	6/27/2019		IN-1900319 LB: 190015		010-00000-0-00000-85000-61700-0-0000 PLAYGROUND EQUIPMENT	\$69,221.56	E	
Total Check Amount:								\$74,532.56		
013672	PRECISION BRAKE & WHEEL	PV-200015	7/1/2019		19420		010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$5.55		
Total Check Amount:								\$5.55		
012968	SAVE MART SUPERMARKET	PV-200016	7/1/2019		TRD-67321 LB: 190004		130-53100-0-00000-37000-47000-0-0000 CAFETERIA FOOD	\$6.98		
Total Check Amount:								\$6.98		
013278	SCHOOL WORKS INC.	PV-200018	6/19/2019		3184 LB: 190006		010-00000-0-00000-85000-61700-0-0000 DOCUMENT PREPARATION	\$4,000.00		
Total Check Amount:								\$4,000.00		
013665	SHRED-IT USA LLC	PV-200017	6/30/2019		8127581224 LB: 190005		010-00000-0-00000-72000-58000-0-0000 SHREDDING SERVICE	\$122.82		
Total Check Amount:								\$122.82		
012831	SISC III	PV-200034	7/1/2019		72181		010-00000-0-00000-71100-34010-0-0000 HEALTH INSURANCE	\$10,076.06		
	SISC III		7/1/2019		72181		010-00000-0-00000-95028-0-0000	\$4,344.10	G	
	SISC III		7/1/2019		72181		010-00000-0-00000-95024-0-0000	\$45,690.04	G	
Total Check Amount:								\$60,110.20		
012867	SMART & FINAL STORES CORP.	PV-200019	7/2/2019		387572 LB: 190007		010-00000-0-00000-81000-43000-0-0000 MAINTENANCE SUPPLIES	\$42.85		
Total Check Amount:								\$42.85		
005383	SOUTHERN CALIF EDISON CO	PV-200020	6/28/2019		6030-JUN19 LB: 190008		010-00000-0-00000-81000-55000-0-0000 UTILITIES	\$6,329.64		
	SOUTHERN CALIF EDISON CO		6/28/2019		6030-JUN19 190008		130-53100-0-00000-81000-55000-0-0000	\$340.15		
Total Check Amount:								\$6,669.79		

49 Sunnyside Union Elementary School I
Tulare County Office of Education
Accounts Payable Final Prelist - 7/3/2019 2:41:19PM

7/3/2019
2:41:18PM

*** FINAL ***
Batch No 295

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013392	SOUTHWEST SCHOOL & OFFICE	PV-200021	6/7/2019		PINV0586315 LB: 190009		010-11000-0-11100-10000-43000-0-0000 CLASSROOM SUPPLIES	\$89.49		
							Total Check Amount:	\$89.49		
012637	STRATHMORE PUBLIC	PV-200022	6/30/2019		10017P-00 LB: 190010		010-00000-0-00000-81000-55000-0-0000 UTILITIES	\$205.98		
	STRATHMORE PUBLIC		6/30/2019		10017P-00 190010		130-53100-0-00000-81000-55000-0-0000	\$11.06		
							Total Check Amount:	\$217.04		
013452	TECHNICON ENGINEERING INC.	PV-200037	6/28/2019		22403 LB: 190016		010-07200-0-00000-85000-61700-0-0602 CONCRETE WORK	\$694.00		
							Total Check Amount:	\$694.00		
005388	THE GAS COMPANY	PV-200023	6/28/2019		3900-JUN19 LB: 190011		010-00000-0-00000-81000-55000-0-0000 UTILITIES	\$55.33		
	THE GAS COMPANY		6/28/2019		3900-JUN19 190011		130-53100-0-00000-81000-55000-0-0000	\$2.97		
							Total Check Amount:	\$58.30		
013654	TOSHIBA FINANCIAL SERVICES	PV-200033	7/2/2019		389292970		010-11000-0-11100-10000-56000-0-0000 COPIER CONTRACT	\$1,044.40		D
							Total Check Amount:	\$1,044.40		
013197	TSUBOI, STEVE	PV-200029	6/12/2019		ST-JUN19 LB: 190013		010-00000-0-00000-27000-43000-0-0000 TECHNOLOGY SUPPLIES	\$57.82		
							Total Check Amount:	\$57.82		
013111	TULARE CO. OFFICE OF EDUCATION	PV-200024	6/13/2019		192965		010-00000-0-11100-10000-52000-0-0000 READING UNITS OF STUDY-MAYRA FERNANDEZ	\$450.00		
							Total Check Amount:	\$450.00		
013955	VALLEY EXPETEC	PV-200025	7/1/2019		W001350		010-11000-0-11100-10000-58000-0-0000 ONSITE SUPPORT	\$1,485.00		
							Total Check Amount:	\$1,485.00		

49 Sunnyside Union Elementary School I **Tulare County Office of Education** 7/3/2019
Accounts Payable Final Prelist - 7/3/2019 2:41:19PM 2:41:18PM

*** FINAL ***
Batch No 295

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013955	VALLEY EXPETEC	PV-200026	7/1/2019		W001190		010-00000-0-00000-72000-58000-0-0000 BDR MONTHLY SERVICE	\$378.00		
Total Check Amount:								\$1,863.00		
013722	FAST NETWORKS	PV-200027	7/1/2019		17298		010-00000-0-00000-72000-59000-0-0000 INTERNET CONNECTION	\$52.50		
	FAST NETWORKS		7/1/2019		17298		010-00000-0-00000-27000-59000-0-0000	\$122.50		
Total Check Amount:								\$175.00		
013459	WALTER MORTENSEN INSURANCE	PV-200013	6/20/2019		171429		010-00000-0-00000-72000-54500-0-0000 INSURANCE	\$11,764.00		
Total Check Amount:								\$11,764.00		
006227	WEISENBERGERS ACE HARDWARE	PV-200028	6/30/2019		58867		010-81500-0-00000-81100-43000-0-0000 LB: 190012 MAINTENANCE SUPPLIES	\$217.32		
Total Check Amount:								\$217.32		
Total Check Amount:								\$217.32		

Accounts Payable Final Prelist - 7/3/2019 2:41:19PM

*** FINAL ***

Batch No 295

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	Audit	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-------	-----

Total District Payment Amount: \$201,073.27

Accounts Payable Final Prelist - 7/3/2019 2:41:19PM

*** FINAL ***

Batch No 295

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	------------	-----

Batch No 295

Total Accounts Payable:

\$201,073.27

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 201,073.27 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature _____ Date 7/3/19

Fund Summary	Total
010	\$200,712.11
130	\$361.16
Total	\$201,073.27

7/24/2019

Page 1 of 7
APY500

ETNA

Batch No 296

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag
012549	A T & T	PV-200038	6/24/2019		5811-JUN19 LB: 190017		010-00000-0-00000-72000-59000-0-0000	\$20.14	
	A T & T		6/24/2019		5811-JUN19 190017		PHONE CHARGES 010-00000-0-00000-27000-59000-0-0000	\$47.00	
						Total Check Amount:		\$67.14	
012407	AMERICAN FIDELITY ASSURANCE CO	PV-200079	7/1/2019		22635 4537428		010-00000-0-00000-00000-95024-0-0000	\$284.96	G
						CLASSIFIED EMPLOYEES-DISABILITY INSURANCE			
						Total Check Amount:		\$284.96	
013821	BANK OF THE SIERRA	PV-200089	7/15/2019		2924	*	010-00000-0-00000-81000-43000-0-0000	\$1,082.82	
	BANK OF THE SIERRA	PV-200092	7/15/2019		2924	*	010-00000-0-00000-81000-43000-0-0000	\$9.97	
	BANK OF THE SIERRA		7/15/2019		LB: 190036	*	010-00000-0-11100-10000-43000-0-0000	\$35.84	H
	BANK OF THE SIERRA		7/15/2019		2924	*	010-90271-0-81000-59000-43000-0-0000	\$1,581.57	H
	BANK OF THE SIERRA		7/15/2019		2924	*	010-00000-0-11100-10000-42000-0-0000	\$1,787.56	H
	BANK OF THE SIERRA		7/15/2019		2924	*	010-00000-0-00000-27000-43000-0-0000	\$57.82	H
	BANK OF THE SIERRA		7/15/2019		2924	*	010-00000-0-00000-71500-52000-0-0000	\$450.52	H
						Total Check Amount:		\$5,006.10	
013816	BULMARO CISNEROS	PV-200088	7/22/2019		TRANSLATION		010-30100-0-00000-24950-58000-0-0000	\$940.00	J
						TRANSLATION SERVICES			
						Total Check Amount:		\$940.00	
013845	CA COALITION FOR ADEQUATE HOUS	PV-200040	7/9/2019		129498		010-00000-0-00000-71500-53000-0-0000	\$138.00	
						DUES			
						Total Check Amount:		\$138.00	

49 Sunnyside Union Elementary School I
Tulare County Office of Education
Accounts Payable Final Prelist - 7/24/2019 7:15:44AM

7/24/2019
7:15:44AM

Page 2 of 7
APY500

*** FINAL ***
Batch No 296

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013775	CROUZET IRRIGATION SUPPLY, INC	PV-200041	6/13/2019		INV0153318 LB: 190018		010-00000-0-00000-81000-43000-0-0000 MAINTENANCE SUPPLIES	\$60.64		
							Total Check Amount:	\$60.64		
012088	CULLIGAN	PV-200042	6/30/2019		66977 LB: 190019		010-00000-0-00000-81000-43000-0-0000 BW PURIFIED - 5 GAL	\$49.00		
							Total Check Amount:	\$49.00		
013929	Dan's Air Conditioning & Heat	PV-200087	7/12/2019		65302		010-81500-0-00000-81100-56000-0-0000 AIR CONDITIONING SERVICE	\$555.64		
							Total Check Amount:	\$555.64		
011762	E.M. THARP INC.	PV-200043	6/30/2019		616163 LB: 190020		010-07230-0-00000-36000-56000-0-0000 BUS REPAIRS	\$1,363.70	D	
							Total Check Amount:	\$1,363.70		
012481	EMPLOYMENT DEVELOPMENT DEPT	PV-200078	6/30/2019		94238409		010-00000-0-00000-00000-95025-0-0000 UNEMPLOYMENT TAX	\$353.26	G	
							Total Check Amount:	\$353.26		
013574	FLYERS ENERGY, LLC	PV-200045	7/15/2019		CFS-1992883 LB: 190021		010-00000-0-00000-81000-43000-0-0000 COMPANY CAR FUEL	\$167.73		
							Total Check Amount:	\$167.73		
013795	FRONTIER COMMUNICATIONS	PV-200047	7/1/2019		55956817410615765 LB: 190022		010-00000-0-00000-81000-59000-0-0000 PHONE CHARGES	\$253.43		
							Total Check Amount:	\$253.43		
013849	GOLDEN EAGLE CHARTER INC	PV-200048	7/1/2019		15929		010-30100-0-00000-24950-58000-0-0000 BUS FOR UCLA FIELD TRIP	\$150.00		
							Total Check Amount:	\$150.00		
013791	GUJARDO, MIGUEL	PV-200090	7/23/2019		MG-JUL19		010-07230-0-00000-36000-58000-0-0000 BUS DRIVING CLASS	\$150.00		
							Total Check Amount:	\$150.00		

7/24/2019
7:15:44AM

FINAL

Batch No 296

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFF
013376	HOME DEPOT CREDIT SERVICES	PV-200049	7/8/2019	5361			010-81500-0-00000-81100-44000-0-0000 CARPET FOR PORTABLES	\$1,513.85		
							Total Check Amount:	\$150.00		
013376	HOME DEPOT CREDIT SERVICES	PV-200050	7/8/2019	5361 LB: 190023			* 010-81500-0-00000-81100-43000-0-0000 MAINTENANCE SUPPLIES	\$755.58		
							Total Check Amount:	\$755.58		
013904	KEY EVIDENCE LOCK & SAFE	PV-200051	7/15/2019	126131			010-07200-0-11100-10000-43000-0-0601 CYBER KEYS AND PADLOCKS	\$1,996.83		
							Total Check Amount:	\$1,996.83		
013409	KNIGHT GUARD ALARM	PV-200086	8/1/2019	47119/47120			010-00000-0-00000-81000-58000-0-0000 FIRE AND BURGLAR MONITORING	\$210.89		
							Total Check Amount:	\$210.89		
013522	LOWE'S	PV-200052	7/2/2019	98005439769 LB: 190024			010-81500-0-00000-81100-43000-0-0000 MAINTENANCE AND BUS SUPPLIES	\$466.85		
	LOWE'S		7/2/2019	98005439769 190024			010-07230-0-00000-36000-43000-0-0000	\$129.19		
							Total Check Amount:	\$596.04		
012252	LOZANO SMITH, LLP	PV-200053	7/10/2019	2087180 LB: 190025			010-00000-0-00000-71500-58000-0-0000 LEGAL SERVICES	\$271.42		
							Total Check Amount:	\$271.42		
013685	MATA, DIANA	PV-200054	6/30/2019	DM-JUN19 LB: 190026			010-90271-0-81000-59000-43000-0-0000 ESSS SUPPLIES	\$2,596.14		
							Total Check Amount:	\$2,596.14		
013377	MEDICAL BILLING TECHNOLOGIES	PV-200055	7/1/2019	AR29848 LB: 190027			010-00008-0-00000-27000-58000-0-0000 MEDICAL BILLING SERVICES	\$105.65		

Accounts Payable Final Prelist - 7/24/2019 7:15:44AM

*** FINAL ***
Batch No 296

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013742	MID VALLEY DISPOSAL	PV-200056	7/1/2019		1596411 LB: 190028		010-00000-0-00000-81000-55000-0-0000	\$105.65		
								\$702.00		
012992	MIRANDA, RICHARD	PV-200057	6/4/2019		RM-JUN19 LB: 190029		010-07200-0-11100-10000-43000-0-0406	\$54.32		
								\$702.00		
013958	NUTRIEN AG SOLUTIONS, INC	PV-200058	7/3/2019		39734792/39734794		010-00000-0-00000-81000-43000-0-0000	\$297.12		
								\$54.32		
012673	OFFICE DEPOT CREDIT PLAN	PV-200059	7/2/2019		337596121001		010-00000-0-00000-72000-43000-0-0000	\$165.06		
								\$297.12		
012891	PEARSON EDUCATION, INC	PV-200085	7/11/2019		4025866347		010-63000-0-11100-10000-42000-0-0000	\$1,509.29		
								\$165.06		
012047	PITNEY BOWES	PV-200060	6/29/2019		3103265094		010-00000-0-00000-72000-59000-0-0000	\$587.02		
								\$191.22		
013019	POSTER COMPLIANCE CENTER	PV-200084	7/15/2019		395941 LB: 190035		010-00000-0-00000-72000-43000-0-0000	\$6.39		
								\$778.24		
013820	PSW	PV-200061	7/11/2019		103177		010-30100-0-11100-10000-58000-0-0000	\$1,230.67		
								\$6.39		
								\$1,230.67		
								\$1,230.67		

49 Sunnyside Union Elementary School I
Tulare County Office of Education
Accounts Payable Final Prelist - 7/24/2019 7:15:44AM

7/24/2019
7:15:44AM

Page 5 of 7
APY500

*** FINAL ***

Batch No 296

Audit
Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	
013375	ROCKFORD SCHOOL DISTRICT	PV-200064	7/1/2019		SN-JUL19		010-00000-0-11100-10000-34010-0-0000	\$599.49
							HEALTH INSURANCE - SNIDER HENDRICKSON	
							Total Check Amount:	\$599.49
013365	SAN JOAQUIN CTY OFFICE OF ED	PV-200065	7/12/2019		1820693		010-00000-0-00000-71500-53000-0-0000	\$450.00
							EDJOIN FEES	
							Total Check Amount:	\$450.00
013427	SCHOOL HEALTH CORP.	PV-200066	7/5/2019		3620152-00		010-00000-0-00000-31400-43000-0-0000	\$254.47
							NURSE SUPPLIES	
							Total Check Amount:	\$254.47
013464	SCHOOL NURSE SUPPLY, INC.	PV-200067	7/8/2019		0744642-IN		010-00000-0-00000-31400-43000-0-0000	\$299.83
							NURSE SUPPLIES	
							Total Check Amount:	\$299.83
013937	Sirous Rassoul	PV-200062	7/1/2019		INSPECTION LB: 190030		010-00000-0-00000-71500-58000-0-0000	\$2,625.00
							SHADE STRUCTURE INSPECTION	
							Total Check Amount:	\$2,625.00
013392	SOUTHWEST SCHOOL & OFFICE	PV-200068	7/10/2019		PIN0591158		010-11000-0-11100-10000-43000-0-0000	\$1,116.51
							SCHOOL SUPPLIES	
							Total Check Amount:	\$1,116.51
013911	Taylor Brothers, Inc DBA Res C	PV-200063	7/6/2019		1743751		130-53100-0-00000-37000-58000-0-0000	\$3.82
							SPRAY SERVICE	
	Taylor Brothers, Inc DBA Res C		7/6/2019		1743751		010-00000-0-00000-81000-58000-0-0000	\$71.18
							Total Check Amount:	\$75.00
013726	TREDWAY, JOSHUA	PV-200069	7/14/2019		JT-JUL19		010-07200-0-11100-10000-43000-0-0108	\$1,020.23
							TREDWAY-COACHING SUPPLIES	
	TREDWAY, JOSHUA	PV-200083	7/20/2019		JT-JUL19		010-07200-0-11100-10000-43000-0-0203	\$260.96
							STOOLS FOR LIBRARY	
							Total Check Amount:	\$1,281.19

49 Sunnyside Union Elementary School I Tulare County Office of Education
Accounts Payable Final Prelist - 7/24/2019 7:15:44AM

Page 6 of 7
APY500

*** FINAL ***
Batch No 296

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013197	TSUBOI, STEVE	PV-200070	7/10/2019		ST-JUL19		010-07200-0-11100-10000-42000-0-0203	\$569.05		
	TSUBOI, STEVE	PV-200071	7/18/2019		ST-JUL19		LIBRARY/MEDIA CHROMEBOOKS 010-07200-0-11100-10000-44000-0-0101	\$4,255.80		
	TSUBOI, STEVE		7/18/2019		ST-JUL19		SCHOOL SUPPLIES 010-00000-0-00000-81000-43000-0-0000	\$82.74		
	TSUBOI, STEVE		7/18/2019		ST-JUL19		010-07200-0-11100-10000-43000-0-0203	\$437.99		
	TSUBOI, STEVE		7/18/2019		ST-JUL19		010-07200-0-11100-10000-43000-0-0406	\$437.99		
	TSUBOI, STEVE	PV-200072	6/18/2019		ST-JUN19		010-30100-0-00000-24950-43000-0-0000	\$207.81		
	TSUBOI, STEVE		6/18/2019		LB: 190031					
	TSUBOI, STEVE		6/18/2019		ST-JUN19		010-00000-0-00000-81000-43000-0-0000	\$355.36		
	TSUBOI, STEVE		6/18/2019		ST-JUN19		010-30100-0-11100-10000-43000-0-0000	\$150.18		
	TSUBOI, STEVE		6/18/2019		ST-JUN19		190031			
	TSUBOI, STEVE		6/18/2019		ST-JUN19		190031	\$184.14		
								Total Check Amount:		
								\$6,681.06		
013111	TULARE CO. OFFICE OF EDUCATION	PV-200080	6/30/2019		193056		010-00008-0-11100-31400-58000-0-0000	\$3,987.67		
							JUNE 2019 RBT SERVICES			
								Total Check Amount:		
								\$3,987.67		
013955	VALLEY EXPETEC	PV-200074	8/1/2019		W001384		010-00000-0-00000-72000-58000-0-0000	\$378.00		
	VALLEY EXPETEC	PV-200082	7/22/2019		W002105		MONTHLY SERVICE 010-11000-0-11100-10000-58000-0-0000	\$82.50		
							REMOTE SUPPORT			
								Total Check Amount:		
								\$460.50		
007477	VERIZON CALIFORNIA	PV-200075	6/28/2019		9833051191		010-00000-0-00000-72000-59000-0-0000	\$127.57		
	VERIZON CALIFORNIA		6/28/2019		9833051191		PHONE CHARGES 010-80000-0-00000-27000-59000-0-0000	\$297.68		
								Total Check Amount:		
								\$425.25		
013803	West Interactive Service Corp	PV-200091	6/30/2019		107680		010-07200-0-00000-24950-58000-0-0502	\$1,270.50		
							RENEWAL SCHOOL MESSENGER			
								Total Check Amount:		
								\$1,270.50		

*** FINAL ***
 Batch No 296

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013652	ZOOM IMAGING SOLUTIONS, INC	PV-200081	7/15/2019		2120330		010-11000-0-11100-10000-58000-0-0000	\$184.15		
					LB: 190034		COPIER MAINTENANCE CONTRACT			
Total Check Amount:								\$184.15		

Accounts Payable Final Prelist - 7/24/2019 7:15:44AM

*** FINAL ***

Batch No 296

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Amount	Audit Flag	EFT
						Check	Account Code			

Total District Payment Amount:

\$42,039.71

Accounts Payable Final Prelist - 7/24/2019 7:15:44AM

*** FINAL ***

Batch No 296

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------------	-----

Batch No 296

Total Accounts Payable:

\$42,039.71

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 42,039.71 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

7/24/2019

Date

Fund Summary		Total
010		\$42,035.89
130		\$3.82
Total		\$42,039.71



SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

AGENDA ITEM SUMMARY SHEET

Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
 - ☐ Business
 - ☐ Maintenance, Operations, and Transportation
 - ☐ Instruction
 - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

Agenda Item: IX. A. c. Approve Minutes from July 9, 2019, Regular Governing Board Meeting

Date: August 13, 2019

Presented By: Jeannette Torres-Marquez

Attachments: Yes ☒ No ☐

Summary

The attached board meeting minutes are from the board meeting held on July 9, 2019. The notes on the minutes are from the information gathered during the board meeting.

Board of Trustee: Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada
Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary



Sunnyside Union Elementary School
Governing Board Minutes
July 9, 2019
6:00 pm – Multi-Purpose Room

- I. CALL TO ORDER AT 6:00 PM
 - A. Attendees
 - Board of Education Present: Schuyler Glover, Andy Manning, Humberto Quezada arrived at 6:01 pm, Kimberly Braziel, Humberto Cárdenas
- II. ADA ACCOMMODATIONS REQUIREMENT
 - A. All Accommodation Meet
 - B. All Accommodation Meet
- III. ADJOURN TO CLOSED SESSION
 - A. Conference with Labor Negotiators (Government Code 54957.6) with the following:
 - 1. CTA/Sunnyside Teachers Association No Action Required
 - 2. CSEA Chapter 675 No Action Required
 - 3. Unrepresented Group No Action Required
 - 4. Superintendent-Principal & Vice Principal No Action Required
- IV. ADJOURN TO CLOSED SESSION AT 6:01 PM
- V. RECONVENE TO OPEN SESSION AT 6:09 PM
 - A. Report of Action Taken in Closed Session – None
- VI. GERNERALL BUISNESS
 - A. Pledge of Allegiance - Presented by Schuyler Glover
 - B. Welcome – None
 - C. Approve the Agenda of the July 9, 2019 Regular Board Meeting.
 - Motion By: Humberto Cárdenas
 - Second By: Andy Manning
 - Votes: 5-0
- VII. PUBLIC COMMENTS – None
- VIII. ACKNOWLEDGMENTS AND REPORTS
 - A. Staff Report
 - a. Employee Groups (Certificated, Classified, Confidential) – None
 - b. Student Report – None
 - c. Superintendent/Principal Report – Mr. Tsuboi briefly updated the board on the budgets impact and the importance during negotiations. He also let them know about student Vaping and Suicide and how it is affecting schools. He went over the agenda of his Pismo Training and the great speakers. He also went over Student Discipline in grades 4th-8th, student ID Cards, and School Safety Assessments. He stated that another area that will be a concern is School Bus Safety, and how by 2035 all school buses should have seat belts.
- IX. ROUTINE MATTERS – ACTION REQUIRED
 - A. Consent Calendar
 - a. Approve payroll for June 2019

- b. Approve Pay Vouchers/Purchase Orders for June 13th of 2019, numbering from 191165 – 191211, totaling \$17,680.18.
 - c. Approve June 11, 2019, Governing Board Meeting Minutes
 - d. Approve June 25, 2019, Governing Board Meeting Minutes
 - B. Personnel
 - a. Approve the resignation of Pheobe Schmidt, Cafeteria and Yard Duty Supervisor
 - Motion By: Humberto Quezada
 - Second By: Humberto Cárdenas
 - Votes: 5-0
- X. NEW BUSINESS – ACTION ITEMS
 - A. Approve the Notice of Public Hearing for Sufficient Text Books or Instructional Material for the 2019-2020 School Year to be posted for August 13, 2019
 - Motion By: Humberto Cárdenas
 - Second By: Andy Manning
 - Votes: 5-0
 - B. Approve the 2nd Quarter Williams Valenzuela Complaint Survey Report
 - Motion By: Humberto Cárdenas
 - Second By: Kimberly Braziel
 - Votes: 5-0
 - C. Approve Student Cell Phone Policy update for the 2019-2020 school year
 - Motion By: Humberto Quezada
 - Second By: Humberto Cárdenas
 - Votes: 5-0
 - D. Approve the Behavior Matrix to be implemented for the 2019-2020 school year
 - Motion By: Kimberly Braziel
 - Second By: Humberto Cárdenas
 - Votes: 5-0
 - E. Approve the 8th Grade Graduation Requirements for the 2019-2020 school year to be added as Administrative Regulation 5127 supporting Board Policy 5127
 - Motion By: Humberto Quezada
 - Second By: Humberto Cárdenas
 - Votes: 5-0
 - F. Approve the Parent-Student Handbook for the 2019-2020 school year
 - Motion By: Humberto Cárdenas
 - Second By: Andy Manning
 - Votes: 5-0
 - G. Approve the 2019-2020 SCICON Trips for the Fifth Grade (one-day trip) and the Sixth Grade (five-day trips)
 - Motion By: Kimberly Braziel
 - Second By: Humberto Quezada
 - Votes: 5-0
 - H. Approve the Declaration of Need for Fully Qualified Educators Form for 2019-2020 School Year
 - Motion By: Kimberly Braziel
 - Second By: Humberto Cárdenas
 - Votes: 5-0
 - I. Approve the Annual Statement of Need 30-Day Substitute and Designated Subjects Career Technical Education 30-Day Substitute Teaching Permits for the 2019-2020 School Year
 - Motion By: Kimberly Braziel
 - Second By: Humberto Cárdenas
 - Votes: 5-0

- J. Discuss and approve the Attendance Incentive Trip Guidelines for 2019-2020 School Year – The board recommended a minimum academic grade beside the attendance percentage for students to qualify for the incentive trip, plus parent involvement for parents to attend the field trip with students.

Motion By: Kimberly Brazier

Second By: Humberto Cárdenas

Votes: 5-0

XI. INFORMATION AND DISCUSSION

A. Local Control and Accountability Plan & Budget

- a. Review of the updated 2019-2020 Local Control Accountability Plan (suggestions from TCOE) - Mr. Tsuboi briefly updated the board on the 194-page LCAP. There were a few areas that needed cleanup, but the plan should pass.
- b. Discussion on filling the ELA/ELD position for 2019-2020 and/or possible changes to the LCAP funded position. Mr. Tsuboi briefly explained to the board that this new position would not only help the EL students; it will also help other struggling students. The board agrees on filling the position.

B. Maintenance & Operations

- a. Final update on the First 5 Kindergarten Shade Structure Project - Mr. Tsuboi briefly updated the board on the completion of the First 5 shade structure project. The structure was completed and not over budget. He explained that all he needed to do is take a picture of the structure and sent it to First 5 to complete the project.
- b. Update on Restroom Renovation Project – Mr. Tsuboi briefly updated the board on the renovation of the primary bathrooms. The goal is to get one bathroom finished before the start of school.

C. Instructional

- a. Update on Incoming and Outgoing Interdistrict Agreements for 2019-2020 – Mr. Tsuboi briefly explained to the board that the approval of the incoming and outgoing agreements is as usual; okay.
- b. First Trimester Board Goals – The board's goals for the first sixty days are better grades, less behavior, better parent communication, and child communication.
- c. Discuss and review board policies (Second Reading)
 - i. Board Policy 0410 Nondiscrimination in County Office Programs and Activities
 - ii. Board Bylaws 9230 Orientation
 - iii. Board Bylaws 9240 Board Training
 - iv. Board Bylaws 9322 Agenda/Meeting Materials
 - v. Board Bylaws 9324 Minutes and Recordings
 - vi. Board Bylaws 9400 Board Self-Evaluation

D. Board Policies for Review

- a. The following policies will be presented to the board (First Reading)
 - i. Board Policy 0420 School Plans Site Councils
 - ii. Administrative Regulation 0420 School Plans Site Councils
 - iii. Board Policy 0450 Philosophy Goals Objectives and Comprehensive Plans
 - iv. Administrative Regulation 0450 Philosophy Goals Objectives and Comprehensive Plans
 - v. Board Bylaws 9323.2 Actions by The Board
 - vi. Exhibit 9323.2 Actions by The Board

XII. NEXT SCHEDULED BOARD MEETING

- A. Regular Board Meeting: August 13, 2019 (6:00 PM)

XIII. ADJOURNMENT AT 7:21 PM

Respectfully Submitted,

Humberto Quezada, Clerk

Sunnyside Union Elementary School District**E 1330(a)****Application for Use of School Facilities****FACILITY USE/FEE SCHEDULE**

Minimum of two hour charge for opening, closing and cleaning facility when outside of normal staffing hours. An additional fee may be charged for cleaning.

Normal Daily Staffing Hours

School Year 7:00 A.M. to 6:00 P.M.

Summer Hours 6:30 AM to 3:00 P.M.

Facility	District Cost Fee/Per Hour	Fair Value/Per Hour	Hours	Cost
Auditorium	\$18.00	\$20.00		
Cafeteria (No Kitchen Use)	\$15.00	\$17.00		
Classroom (each room)	\$5.00	\$5.00		
Softball/Baseball Fields	\$8.00	\$10.00		
Football/Soccer Field	\$10.00	\$12.00		
Restroom	\$10.00	\$15.00		
Cleaning Fee	As Needed/Necessary	As Need/Necessary		

No Charge

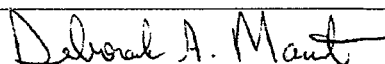
Joint Facility Use Agreement, Non-Profit Organizations, Clubs/Associations that Promote Youth and School Activities

District Cost Fees

Religious Services, Charitable Fund Raisers, Public Agencies, Events Sponsored by Religious or Community Groups (except those which qualify for free use)

Fair Value

Groups using grounds for entertainment, meetings, or activities where admission is charged or contributions are solicited and the net receipts are not expended for charitable purposes or for the welfare of the district's students.

Name of Individual Assuming Liability for Rental, Bodily Injury & Property Damage or Additional Expenses Resulting from or During Usage			
Printed Name Deborah A. Martin		Today's Date 7/28/19	
Title: Chief Financial Officer		Name of Organization Kern Community College District (on Behalf of Porterville College)	
Address: 2100 Chester Avenue Bakersfield, CA 93301			
Telephone Number (Organization): 661-336-5124	Telephone Number (Home/Cell):	Signature: 	
Security will be required for events that are open to the general public. Security is responsibility of Individual Listed above. Proof of Security is required 7 days prior to event. Security is Required <input type="checkbox"/> Yes <input type="checkbox"/> No			
Additional charges may apply if additional clean-up or repairs are required due to misuse or damage to facility as determined by Superintendent or designee			
<u>Restrictions</u>			
1. Any use by an individual or group for the commission of any crime or any act prohibited by law.			
2. Any use which is inconsistent with the use of the school facility for school purposes or which interferes with the regular conduct of school or school work.			
3. Any use which involves the possession, consumption for sale of alcoholic beverages or any restricted substances, including tobacco use.			
<u>Damage and Liability</u>			
1. Shall be liable for any property damages resulting from its negligence during the use of the facilities or grounds. The group shall bear the cost of insuring against the risk and defending itself against claims arising from this risk (Education Code 38134).			
2. Shall provide the district with evidence of insurance against claims arising out of the group's negligence. Groups or organizations shall also be required to include the district as an additionally insured on their liability policies for claims arising out of the negligence of the group.			
3. As permitted, the District may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facility being used.			
<u>STATEMENT OF INFORMATION</u>			
The undersigned states that, to the best of his knowledge, the district property for use of which application is hereby made, will not be used for the commission of any act intended to further any program or movement of the purpose of which is to accomplish the overthrow of the Government of the United States by force, violence or other unlawful means;			
That this organization on whose behalf he/she is making application for use of district property, does not, to the best of his/her knowledge, advocate the overthrow of the Government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of his knowledge, is not a communist-action organization or communist front organization, required by law to be registered with the Attorney General of the United States. This statement is made under the penalties of perjury.			
"I further understand that I will need to provide a \$1,000,000 Liability Insurance naming the Sunnyside Union Elementary School District as additional insured."			
For Office Use Only			
District Approved Signature:		Special Instructions	
Date:			



SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

AGENDA ITEM SUMMARY SHEET

Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☐ Routine Matters – Consent Calendar
- ☐ Information and Discussion
 - ☐ Business
 - ☐ Maintenance, Operations, and Transportation
 - ☐ Instruction
 - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

Agenda Item: X. E. Approve the Budget Revision for the 2019-2020 SY

Date: August 13, 2019

Presented By: Candy Alari

Attachments: Yes ☒ No ☐

Summary:

49 Sunnyside Union Elementary School I
Fiscal Year: 2020

Budget Revision Report

BGR030
sunnyside

8/8/2019
12:13:01PM

Bdg Revision Final

Control Number: 80843969

Account Classification		Approved / Revised		Change Amount	Proposed Budget
Fund:	0100 General Fund				
Revenues					
LCFF Sources					
010-00000-0-00000-00000-80110-0-0000		\$3,172,367.00		(\$47,529.00)	\$3,124,838.00
010-00000-0-00000-00000-80410-0-0000		\$402,468.00		\$12,835.00	\$415,303.00
010-14000-0-00000-00000-80120-0-0000		\$508,726.00		\$34,694.00	\$543,420.00
		\$4,083,561.00		\$0.00	\$4,083,561.00
Federal Revenues					
010-58100-0-00000-00000-82900-0-0000		\$9,500.00		\$11,000.00	\$20,500.00
		\$9,500.00		\$11,000.00	\$20,500.00
Total Revenues		\$4,093,061.00		\$11,000.00	\$4,104,061.00
Expenditures					
010-07200-0-11350-10000-11002-0-0301		\$0.00		\$33.34	\$33.34
Certificated Salaries		\$0.00		\$33.34	\$33.34
010-58100-0-11100-10000-21000-0-0000		\$9,500.00		\$11,000.00	\$20,500.00
Classified Salaries		\$9,500.00		\$11,000.00	\$20,500.00
010-00000-0-11100-10000-43000-0-0000		\$2,000.00		\$500.00	\$2,500.00
010-07200-0-11100-10000-43000-0-0108		\$769.22		\$1,230.78	\$2,000.00
010-07200-0-11100-10000-43000-0-0202		\$1,500.00		\$3,500.00	\$5,000.00
010-30100-0-00000-24950-43000-0-0000		\$10,000.00		(\$5,000.00)	\$5,000.00
010-30100-0-11100-10000-43000-0-0000		\$0.00		\$5,000.00	\$5,000.00
010-81500-0-00000-81100-43000-0-0000		\$23,000.00		\$10,000.00	\$33,000.00
Books and Supplies		\$37,269.22		\$15,230.78	\$52,500.00
010-07200-0-11100-10000-52000-0-0202		\$5,000.00		(\$3,500.00)	\$1,500.00

Bdg Revision Final

Control Number: 80843969

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Services, Other Operating Expenses	\$5,000.00	(\$3,500.00)	\$1,500.00
010-81500-0-00000-85000-62000-0-0000	\$20,000.00	(\$20,000.00)	\$0.00
Capital Outlay	\$20,000.00	(\$20,000.00)	\$0.00
Total Expenditures	\$71,769.22	\$2,764.12	\$74,533.34
Other Financing Sources/Uses			
010-00000-0-00000-00000-89800-0-0000	(\$1,532,756.00)	\$10,000.00	(\$1,522,756.00)
010-81500-0-00000-00000-89800-0-0000	\$279,119.00	(\$10,000.00)	\$269,119.00
Contributions	(\$1,253,637.00)	\$0.00	(\$1,253,637.00)
Budgeted Unappropriated Fund Balance before this adjustment:		\$1,387,396.34	
Total Adjustment to Unappropriated Fund Balance:		\$8,235.88	
Budgeted Unappropriated Fund Balance after this adjustment:		\$1,395,632.22	

Budget Revision Report

BGR030
sunnyside

8/8/2019
12:13:01PM

Control Number: 80843969

Account Classification

Approved / Revised

Change Amount

Proposed Budget

At a meeting of the school board on _____, the
board approved the above budget account lines change to those
amounts indicated in the proposed budget column.

Authorized by: _____

(County Office Use Only)
Updated at County Office on ____/____/____ by _____

**Summary of Salary Settlement Agreement
With the**

Sunnyside Union Elementary School District

Section 1: AGREEMENT

Document Preliminary / Final Approved
(circle one)

Name of Bargaining/Represented Unit CTA

The proposed agreement covers the period beginning 7/1/2019 and ending 6/30/2020 and

will be acted upon by the Governing Board at its meeting on 8/13/2019

Select the type of employee represented 1. Certificated Salaries

Report Version 2014.1
#WA

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

PUBLIC DISCLOSURE

The agreement was publicly disclosed on : 8/9/2019
Date

The agreement was [posted at / advertised in] : Location / Newspaper
(circle one) Details of Distribution

GENERAL

Section 2: STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is **NOT** applicable to all of the District's bargaining units, indicate the current status.

Certificated	(Select One)	Settled	# of Employees Represented
Classified	(Select One)	Pending Settlement	21
			37

Section 3: PROPOSED CHANGE IN COMPENSATION

Compensation		Fiscal Impact of Proposed Agreement			
		Costs prior to Proposed Agreement	Current Year Increase/Decrease 2019-20	Year 2 Increase/Decrease 2020-21	Year 3 Increase/Decrease 2021-22
1	Salary Schedule	\$ 1,328,468.00	\$46,496.38	\$0.00	\$0.00
	% Increase		3.50%	0.00%	0.00%
			\$15,609.50	\$0.00	\$0.00
	Step and Column		1.18%	0.00%	0.00%
2	Other Compensation	\$9,996.00	\$0.00	\$0.00	\$0.00
	Stipends, Bonuses, Longevity Overtime, Differential, etc		0.00%	0.00%	0.00%
	Description of other compensation				
3	Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$310,749.00	\$9,322.47	\$0.00	\$0.00
			3.00%	0.00%	0.00%
4	Health/Welfare Plans	\$333,805.00	\$1,535.50	\$0.00	\$0.00
			0.46%	0.00%	0.00%
5	Total Compensation, Add Items 1 thru 4 to equal 5	\$ 1,983,018.00	\$72,963.85	\$0.00	\$0.00
			3.68%	0.00%	0.00%
6	Total Number of Represented Employees (Use FTEs if appropriate)	20.40			
7	Total Compensation Cost for Average Employee	\$97,206.76	\$3,576.66	\$0.00	\$0.00
			3.68%	0.00%	0.00%

Section 4: EXPLANATIONS REGARDING PROPOSAL

Sunnyside Union Elementary School District

Please include an explanation for all questions.

- 1 Provide a brief narrative of the proposed agreement, including but not limited to:

Proposed changes in compensation, step and column, COLA, health & welfare, include effective dates.

A 2.5% on the schedule raise plus 1% bonus off the salary schedule. H&W will increase to cover cost of lowest plan. This settlement is effective for 7/1/19 thru 6/30/20

- 2 Were any additional steps, columns, or ranges added to the schedules? (If yes, explain)

No

- 3 Explain Non-Compensation Items. ie. Class Size changes, Staff Development Days, Teacher Prep Time, etc.

A class size agreement was reached. In grades TK-3rd an average class size of 26 was agreed upon.

- 4 Explain specific impact (positive or negative) on instructional and support programs to accommodate the settlement? Include staff reductions or increases, elimination or addition of services or programs.

None

- 5 Describe contingency language included in the agreement.

- 6 Are there any major provisions that do not directly affect the district's costs such as binding arbitration, grievance procedures, etc.?

No

- 7 What is the Source of Funding for Proposed Agreement in Current Year?

LCFF base funding plus some of our teachers are funded by LCAP funds

- 8 If multi-year agreement, what is the source of funding, including assumptions used, to fund the obligations in future years?

N/A

Section 6: IMPACT ON CURRENT YEAR

Sunnyside Union Elementary School District

General Fund	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Projected Budget
OPERATING REVENUES					
LCFF/Revenue Sources (8010-8099)	\$4,083,561	\$0	\$0	\$0	\$4,083,561
Federal Revenues	\$357,673	\$0	\$0	\$0	\$357,673
Other State Revenues	\$210,949	\$0	\$0	\$0	\$210,949
Other Local Revenues	\$134,759	\$0	\$0	\$0	\$134,759
TOTAL	\$4,786,942	\$0	\$0	\$0	\$4,786,942
OPERATING EXPENDITURES					
Certificated Salaries	\$1,650,309	\$62,106	-\$47,937	\$0	\$1,664,478
Classified Salaries	\$952,046	\$0	\$0	\$0	\$952,046
Employee Benefits	\$1,450,656	\$10,858	-\$46,966	\$0	\$1,414,548
Books and Supplies	\$215,576	\$0	\$0	\$0	\$215,576
Services, Other Operating Expenses	\$633,501	\$0	\$0	\$0	\$633,501
Capital Outlay	\$38,000	\$0	\$0	\$0	\$38,000
Other Outgo	\$0	\$0	\$0	\$0	\$0
Direct/Indirect Support Costs	-\$15,776	\$0	\$0	\$0	-\$15,776
TOTAL	\$4,924,313	\$72,964	-\$94,903	\$0	\$4,902,374
OPERATING SURPLUS (DEFICIT)	-\$137,371	-\$72,964	\$94,903	\$0	-\$115,432
OTHER FINANCING SOURCES/USES					
Transfers In	\$0	\$0	\$0	\$0	\$0
Transfers <Out>	\$0	\$0	\$0	\$0	\$0
Other Sources	\$0	\$0	\$0	\$0	\$0
Other <Uses>	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$137,371	-\$72,964	\$94,903	\$0	-\$115,432
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$1,150,652				\$1,150,652
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$1,150,652				\$1,150,652
Ending Fund Balance	\$1,013,281	-\$72,964	\$94,903	\$0	\$1,035,220
COMPONENTS OF ENDING BALANCE:					
a. Nonspendable	\$0				\$0
b. Restricted	\$0				\$0
c. Committed	\$0				\$0
1. Stabilization Arrangements	\$0				\$0
2. Other Commitments	\$0				\$0
d. Assigned	\$0				\$0
e. Unassigned/Unappropriated	\$0				\$0
1. Reserve for Economic Uncertainties	\$0				\$0
2. Unassigned/Unappropriated	\$1,013,281				\$1,035,220
f. Total Components of Ending Fund Balance	\$1,013,281				\$1,035,220
(Line f must agree with Ending Fund Balance)					

Section 7: IMPACT ON CURRENT YEAR UNRESTRICTED RESERVES

1. State Reserve Standard		
Total Expenditures, Transfers Out and Uses	\$	4,902,374
State Standard Minimum Reserve Percentage		4%
State Standard Minimum Reserve Amount	\$	196,095
2. Budgeted Unrestricted Reserved		
1. General Fund Budgeted Unrestricted Reserved for Economic Uncertainties (9789)	\$	0
2. General Fund Budgeted Unrestricted Unappropriated Amount (9780)	\$	918,251
3. Special Reserve Fund (17) Budgeted Designated for Economic Uncertainties & Undesignated Ending Fund Balance	\$	25,291
Total District Budgeted Unrestricted Reserves (sum lines 1 - 3)	\$	943,542
3. Do unrestricted reserves meet the state standard minimum reserve amount?		
Yes	<input checked="checked" type="checkbox"/>	No <input type="checkbox"/>

Section 8: CERTIFICATION

Sunnyside Union Elementary School District

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN LCFF FUNDING

(a) LCFF Base Funding for year prior to settlement	\$2,923,016.00
(b) Projected LCFF Base Funding for year of settlement	\$3,022,509.00
(c) Amount of Current-Year Increase: (b) minus (a)	\$99,493.00
(d) Percentage Increase Base LCFF Funding: (c) divided by (a)	3.40%
(e) Total Compensation Percentage Increase from Section 3, Line 7, Page 1 for current year	3.68%

THE FOLLOWING BUDGET REVISIONS WILL BE NECESSARY TO FUND THE COSTS OF THIS AGREEMENT

Revisions must be filed with County Office of Education within 45 days of adoption (E.C. 42142)

Description	Revenue Increases	Expenditure Decreases	Fund Balance Reduction
Salary Settlement Costs net of Previously Budgeted Increases			\$0
Totals (must agree with Section 6)	\$0	\$0	\$0

Budget Revisions must be filed with County Office of Education on or before:

9/27/2019

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement.

Certification of Financial Condition

 Positive Certification
Select One

 District Superintendent
(Signature)

Date

 District Chief Business Officer
(Signature)

Date

 Positive Certification
Select One

 After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on, _____
 took action to approve the proposed Agreement with the _____ Bargaining Unit and adopted the new budget
 figures as calculated per the agreement.

 President, Governing Board
(Signature)

Date

Sunnyside Union Elementary School District

MINIMUM RESERVE LEVEL					
Minimum Required Percent	4%				
Required Amount per Form MYP Attached		196,973		206,037	206,480
Required Amount after Settlement		267			
Over (Under) Required Reserves		940,050		738,852	564,917
Reserve Requirement Met?		Yes		Yes	Yes

**Summary of Salary Settlement Agreement
With the**

Sunnyside Union Elementary School District

Section 1: AGREEMENT

Document Preliminary / Final Approved
(circle one)

Name of Bargaining/Represented Unit CSEA

The proposed agreement covers the period beginning 7/1/2019 and ending 6/30/2020 and

will be acted upon by the Governing Board at its meeting on 8/13/2019

Select the type of employee represented 2. Classified Salaries

Report Version 2014.1
#N/A

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

PUBLIC DISCLOSURE

The agreement was publicly disclosed on : 8/9/2019
Date

The agreement was [posted at / advertised in] : Location / Newspaper
(circle one) Details of Distribution

GENERAL

Section 2: STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is **NOT** applicable to all of the District's bargaining units, indicate the current status.

Certificated	(Select One)	<u>Settled</u>	# of Employees Represented
Classified	(Select One)	<u>Settled</u>	<u>21</u>
			<u>37</u>

Section 3: PROPOSED CHANGE IN COMPENSATION

Compensation		Fiscal Impact of Proposed Agreement			
		Costs prior to Proposed Agreement	Current Year Increase/Decrease 2019-20	Year 2 Increase/Decrease 2020-21	Year 3 Increase/Decrease 2021-22
1	Salary Schedule	\$ 875,380.00	\$30,638.32	\$0.00	\$0.00
	% Increase		3.50%	0.00%	0.00%
			\$12,482.91	\$0.00	\$0.00
	Step and Column		1.43%	0.00%	0.00%
2	Other Compensation	\$2,132.00	\$0.00	\$0.00	\$0.00
	Stipends, Bonuses, Longevity Overtime, Differential, etc		0.00%	0.00%	0.00%
	Description of other compensation				
3	Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare	\$271,296.00	\$2,889.84	\$0.00	\$0.00
4	Health/Welfare Plans	\$169,927.00	\$849.64	\$0.00	\$0.00
			0.50%	0.00%	0.00%
5	Total Compensation, Add Items 1 thru 4 to equal 5	\$ 1,318,735.00	\$46,860.71	\$0.00	\$0.00
			3.55%	0.00%	0.00%
6	Total Number of Represented Employees (Use FTEs if appropriate)	37.00			
7	Total Compensation Cost for Average Employee	\$35,641.49	\$1,266.51	\$0.00	\$0.00
			3.55%	0.00%	0.00%

Section 4: EXPLANATIONS REGARDING PROPOSAL

Sunnyside Union Elementary School District

Please include an explanation for all questions.

1 Provide a brief narrative of the proposed agreement, including but not limited to:

Proposed changes in compensation, step and column, COLA, health & welfare, include effective dates.

A 2.5% on the schedule raise plus 1% bonus off the salary schedule. H&W will increased coverage increased by \$78

2 Were any additional steps, columns, or ranges added to the schedules? (If yes, explain)

No

3 Explain Non-Compensation Items. I.e. Class Size changes, Staff Development Days, Teacher Prep Time, etc.**4 Explain specific impact (positive or negative) on instructional and support programs to accommodate the settlement? Include staff reductions or increases, elimination or addition of services or programs.**

None

5 Describe contingency language included in the agreement.

none

6 Are there any major provisions that do not directly affect the district's costs such as binding arbitration, grievance procedures, etc.?

No

7 What is the Source of Funding for Proposed Agreement in Current Year?

LCFF base funding plus some positions are funded by LCAP funds.

8 If multi-year agreement, what is the source of funding, including assumptions used, to fund the obligations in future years?

N/A

Section 6: IMPACT ON CURRENT YEAR

Sunnyside Union Elementary School District

General Fund	Latest Brd Apprvd Budget	Settlement Costs Agreement Adjustments	Previously Budgeted	Other Budget Adjustments	New Projected Budget
OPERATING REVENUES					
LCFF/Revenue Sources (8010-8099)	\$4,083,561	\$0	\$0	\$0	\$4,083,561
Federal Revenues	\$357,673	\$0	\$0	\$0	\$357,673
Other State Revenues	\$210,949	\$0	\$0	\$0	\$210,949
Other Local Revenues	\$134,759	\$0	\$0	\$0	\$134,759
TOTAL	\$4,786,942	\$0	\$0	\$0	\$4,786,942
OPERATING EXPENDITURES					
Certificated Salaries	\$1,650,309	\$0	\$0	\$0	\$1,650,309
Classified Salaries	\$952,046	\$35,759	-\$44,400	\$0	\$943,405
Employee Benefits	\$1,450,656	\$3,188	-\$4,549	\$0	\$1,449,295
Books and Supplies	\$215,576	\$0	\$0	\$0	\$215,576
Services, Other Operating Expenses	\$633,501	\$0	\$0	\$0	\$633,501
Capital Outlay	\$38,000	\$0	\$0	\$0	\$38,000
Other Outgo	\$0	\$0	\$0	\$0	\$0
Direct/Indirect Support Costs	-\$15,776	\$0	\$0	\$0	-\$15,776
TOTAL	\$4,924,313	\$38,947	-\$48,949	\$0	\$4,914,310
OPERATING SURPLUS (DEFICIT)	-\$137,371	-\$38,947	\$48,949	\$0	-\$127,368
OTHER FINANCING SOURCES/USES					
Transfers In	\$0	\$0	\$0	\$0	\$0
Transfers <Out>	\$0	\$0	\$0	\$0	\$0
Other Sources	\$0	\$0	\$0	\$0	\$0
Other <Uses>	\$0	\$0	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0
CURRENT YEAR INCREASE (DECREASE) TO FUND BALANCE	-\$137,371	-\$38,947	\$48,949	\$0	-\$127,368
FUND BALANCE, RESERVES					
Beginning Fund Balance	\$1,150,652				\$1,150,652
Audit Adjustments/Restatements	\$0				\$0
Adjusted Beginning Fund Balance	\$1,150,652				\$1,150,652
Ending Fund Balance	\$1,013,281	-\$38,947	\$48,949	\$0	\$1,023,283
COMPONENTS OF ENDING BALANCE:					
a. Nonspendable	\$0				\$0
b. Restricted	\$0				\$0
c. Committed	\$0				\$0
1. Stabilization Arrangements	\$0				\$0
2. Other Commitments	\$0				\$0
d. Assigned	\$0				\$0
e. Unassigned/Unappropriated	\$0				\$0
1. Reserve for Economic Uncertainties	\$0				\$0
2. Unassigned/Unappropriated	\$1,013,281				\$1,023,283
f. Total Components of Ending Fund Balance	\$1,013,281				\$1,023,283
(Line f must agree with Ending Fund Balance)					

Section 7: IMPACT ON CURRENT YEAR UNRESTRICTED RESERVES

1. State Reserve Standard		
Total Expenditures, Transfers Out and Uses	\$	4,914,310
State Standard Minimum Reserve Percentage		4%
State Standard Minimum Reserve Amount	\$	196,572
2. Budgeted Unrestricted Reserved		
1. General Fund Budgeted Unrestricted Reserved for Economic Uncertainties (9789)	\$	0
2. General Fund Budgeted Unrestricted Unappropriated Amount (9790)	\$	893,283
3. Special Reserve Fund (17) Budgeted Designated for Economic Uncertainties & Undesignated Ending Fund Balance	\$	25,291
Total District Budgeted Unrestricted Reserves (sum lines 1 - 3)	\$	918,574
3. Do unrestricted reserves meet the state standard minimum reserve amount?		
Yes	<input checked="" type="checkbox"/>	No <input type="checkbox"/>

Section 8: CERTIFICATION

Sunnyside Union Elementary School District

COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN LCFF FUNDING

(a) LCFF Base Funding for year prior to settlement	\$2,923,016.00
(b) Projected LCFF Base Funding for year of settlement	\$3,022,509.00
(c) Amount of Current-Year Increase: (b) minus (a)	\$99,493.00
(d) Percentage Increase Base LCFF Funding: (c) divided by (a)	3.40%
(e) Total Compensation Percentage Increase from Section 3, Line 7, Page 1 for current year	3.55%

THE FOLLOWING BUDGET REVISIONS WILL BE NECESSARY TO FUND THE COSTS OF THIS AGREEMENT*Revisions must be filed with County Office of Education within 45 days of adoption (E.C. 42142)*

Description	Revenue increases	Expenditure Decreases	Fund Balance Reduction
Salary Settlement Costs net of Previously Budgeted Increases			
Reductions in Travel and Conference Expenses			
Totals (must agree with Section 6)	\$0	\$0	\$0

Budget Revisions must be filed with County Office of Education on or before:

9/27/2019

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement.

Certification of Financial Condition
 Positive Certification
 Select One

 District Superintendent
 (Signature)

Date

 District Chief Business Officer
 (Signature)

Date

 Positive Certification
 Select One

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on, _____
 took action to approve the proposed Agreement with the _____ Bargaining Unit and adopted the new budget
 figures as calculated per the agreement.

 President, Governing Board
 (Signature)

Date



Project Consulting Adjunct Staff 4 Education, Inc.

1224 Jefferson Street, #1 • PO Box 2564 • Delano, CA 93216

Phone: (661) 778-0960 Fax: (661) 778-0961

Contract for SLD E-Rate Consulting Services E-Rate Year 23 (2020-2021) FY 2020 (Y23)

August 5, 2019

Steve Tsuboi, Superintendent

Sunnyside Union Elementary School District

21644 Avenue 196

Strathmore, CA 93267

Category 1 Contract Agreement

Project Consulting Adjunct Staff 4 Education, Inc., (PCAS4E) agrees to complete all SLD required forms to process for your school district's SLD Category 1 (Internet Access and Transport). A detailed profile of your school district **E-rate Funding Year-2020 (2020-2021)** projects listing the vendors and scope of work will be provided at the end of the project.

1. Completion of all SLD required forms to complete funding process for your SLD Category One services (Telecommunication and Internet Access) which include the following services:
 - a. Taking the burden of paperwork/forms filing off your shoulders.
 - b. Maintaining records and copies of your filings for ten years, per SLD requirement
 - c. Internet Access Service (Unbundled Internet Access, Domain Name Registration, Email Service, Wireless Internet Access).
 - d. Completing all forms—Forms 470, 471 and item 21 attachment, 486 and BEAR (472) for your signature.
 - e. Coordinating and responding to PIA inquiries.
 - f. Process will take **Sunnyside Union Elementary School District** from the Form 470 filing through the 486 filings.

Cost of Services: \$5,000.00

This contract is executed and entered into on the day and year written below

Bonnie Armendariz, President Date
Project Consulting Adjunct Staff 4, Ed

Authorized Signature Date
Sunnyside Union Elementary School Dist

Instructions: Copy and paste the text below onto your district letterhead. (Remove this information). Sign it and send me a wet copy of this document.

TO: Project Consulting Adjunct Staff 4 Education, Inc.

RE: Letter of Agency for Funding Year: 2020-2021

I hereby authorize **Project Consulting Adjunct Staff 4 Education, Inc.** to submit FCC Form 470, FCC Form 471, and other E-rate forms to the Schools and Libraries Division of the Universal Service Administrative Company on behalf of the **Sunnyside Union Elementary School District**.

I understand that in submitting these forms on our behalf, you are making certifications for **Sunnyside Union Elementary School District**. By signing this Letter of Agency, I make the following certifications:

- (a) I certify that the schools in the **Sunnyside Union Elementary School District** are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.
- (b) I certify that the **Sunnyside Union Elementary School District** has secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the Billed Entity is passing through the non-discounted charges for the services requested under this Letter Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services from funds to which access has been secured in the current funding year.
- (c) I certify that **Sunnyside Union Elementary School District** is covered, or will be covered at the time funded services are provided, by E-rate approved technology plans (unless discounts are only being requested for basic local and long distance telephone service) that is written, that covers all 12 months of the funding year, and that has been or will be approved by a state or other authorized body, or and SLD-certified technology plan approver, prior to the commencement of service. The plan(s) is written at the following level(s):
 - ☒ an individual technology plan for using the services requested in this application; and/or
 - _____ higher-level technology plan(s) for using the services requested in this application; or
 - _____ no technology plan needed; applying for basic local, cellular, PCS, and/or long distance telephone service and/or voice mail only.
- (d) I certify that the services the school, library or district purchases at discounts provided by 47 U.S.C. § 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.500(et seq.).
- (e) I certify that our school district has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding

commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

- (f) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- (g) I certify that I will retain required documents for a period of at least five years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.
- (h) I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.
- (i) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.
- (j) I certify, on behalf of the entities covered by this Letter of Agency, that any funding requests for internal connections services, except basic maintenance services, applied for in the resulting FCC Form 471 application are not in violation of the Commission requirement that eligible entities are not eligible for such support more than twice every five funding years beginning with Funding Year 2005 as required by the Commission's rules at 47 C.F.R. § 54.506(c).
- (k) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.
- (l) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to **Project Consulting Adjunct Staff 4 Education, Inc.** for E-rate submission is true.

District: Sunnyside Union Elementary School District Signature: _____

Date: August 13, 2019

Name: Steve Tsuboi

Title: Superintendent-Principal

TO: BOARD OF TRUSTEES

FROM:

SUBJECT: REQUEST TO FILE **FORM 470** POSTINGS FOR **E-RATE FUNDING YEAR 2020 (2020-2021)**

DATE:

The District needs approval from the Board of Trustees prior to proceeding with the filing of Erate. The Erate projects are as follows:

- **SLD Form 470 for Internet Access Services: (90% Discount)**
 - Services Requested: Internet, Broad Band, High Speed Digital Service
- **SLD Form 470 Internal Connections: (85% of C2 Budget Balance)**
 - Advertise Request for Proposal Equipment & Services for District

SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

August 13, 2019

Donna Glassman-Sommer
Executive Director
California Center on Teaching Careers
Tulare County Office of Education
6200 South Mooney Boulevard
Visalia, CA 93277

Dear Donna,

The, Sunnyside Union School District, supports the application by Tulare County Office of Education (TCOE), California State University Bakersfield and Brandman University for the Mental Health Service Professional Demonstration Grant Program sponsored by the U.S. Department of Education [USDE], Office of Elementary and Secondary Education, Office of Safe and Supportive Schools. I understand that the goal of this project is to increase the pipeline of high-quality, trained providers to address the shortages of mental health services professionals in schools served by high-need LEAs in central California. I applaud the priority to support innovative partnership to train, mentor, support, license and credential school-based mental health services providers for employment in school and local education agencies.

As a qualified high-need school district in central California, our students need well-prepared, qualified and capable mental health services providers. Many of our students are limited English proficient, poor, and/or at risk for academic failure. In our rural diverse settings, we often find it difficult to access sufficient and high-quality mental health resources. It is for this reason that we are committed to working closely with the partnership to improve and increase the pipeline.

The partnership will create a pool of highly effective mental health services providers for central California that is supported by the Tulare County Office of Education, California State University Bakersfield, and Brandman University. This project will provide unique preparation, support and professional development for new clinical services providers including:

- On-site school and district trainings regarding student mental wellness
- Fieldwork experience, credit hours, internships, and related training applicable for a degree, license, and/or credential program
- On-going support by Clinical Supervisor
- Assistance with placement and employment

Board of Trustee: Kimberly Brazier | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada
Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary

We look forward to our involvement and collaboration in this project and agree to provide the required support including:

- Increase placement of graduate students of IHEs in school-based mental health fields
- Integrate the goals and activities of the project
- Provide designated workspace for project participant
- Provide meeting space for support or training sessions
- School psychologist, administrators, and school counselors will collaborate with project team
- Attend professional development trainings hosted by project team
- Provide pertinent data for identified students

Sincerely,

Steve Tsuboi, Superintendent-Principal
Sunnyside Union School District



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

The School District(s) in Migrant Region VIII that selected Model B, hereinafter referred to as "Model B District", and the TULARE COUNTY SUPERINTENDENT OF SCHOOLS Migrant Education Program, Region VIII, hereinafter referred to as the "Migrant Education Program", hereby concur that this Agreement shall be in effect as soon as both parties ratify it. This Agreement is for the period of July 1, 2019 to June 30, 2020, inclusive, and shall be effective July 1, 2019.

PURPOSE:

To unify and coordinate **supplemental educational services** and resources for Migrant families and their children residing within the boundaries of participating district(s).

The services to be rendered and the terms and conditions of this Agreement are as follows:

The Migrant Education Program, Region VIII, as Lead Agency, will:

1. Implement all required mandated Migrant components in collaboration with the District contact person or designee assigned to work with the Region.

Mandated components of the Migrant Program:

- Provide Measureable Educational Instruction to Students.
 - Provide a Migrant Education School Readiness Program (MESRP).
 - Facilitation of Parent Advisory Councils will be administered through the Regional Advisory Committee.
 - Provide Opportunities for Parent Involvement.
 - Conduct Identification and Recruitment of Migrant Families.
 - Identify and serve Out-of-School Youth.
 - Provide Summer School services.
 - Establish a Memorandum of Understanding (MOU) with Region VIII to delineate District and Regional responsibilities.
 - Region VIII will hire highly qualified teachers/paraprofessionals to provide measureable educational instruction to students.
 - The District is not required to complete a DSA and the Program Evaluation.
 - The District School Plan will be discussed by the Area Administrator with contact or designee personnel.
2. Migrant funds are designated to direct measureable instructional services for Migrant students. Direct services are defined as:
 - Services provided directly to the student.

**Tulare County
Office of Education**

Tim A. Hire, County Superintendent of Schools



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

- Services that answer the question: “How does the service directly impact student achievement in Mathematics and English Language Arts?”
 - Services that are measurable and produce data to determine student academic progress.
3. Migrant funds are intended to support the administering and monitoring of the Migrant Education Program.
 4. Certificated teachers/paraprofessionals provide instructional services to Migrant students.
 5. Migrant Education School Readiness Program (MESRP) staff must hold a Teaching Credential or a Permit Title (Teacher / Master Teacher) in the Child Development Permit Matrix.
 6. Services are provided before school, after school, or Saturdays and during Summer School (CDE, DSA, Migrant Program is supplemental to the supplementary core programs).
 7. Instructional services shall be relevant and rigorous.
 8. Provide direct supplemental services to Migrant students in the District, after a Needs Assessment has been conducted and after collaborating with the District.
 9. Assist and provide documentation during Migrant Regional FPM reviews.
 10. In coordination with the District, select at least one parent representative to attend a minimum of six Regional Parent Advisory Council (RPAC) trainings at the county level. (The RPAC meets six times per year).

The District, as Participant in the Migrant Education Program Model B, will:

1. Agree to participate in Model B for one fiscal year and shall notify the Migrant Education Program, Region VIII, by the end of November, if the District intends to change from Model B to Model A.
2. Agree that Region VIII will provide all Migrant services.
3. Provide written approval for the Migrant Education Program, Region VIII, to access student-specific academic, benchmark—data for the purposes of research and for developing interventions using data analysis to identify the academic gaps and needs of Migrant students.
4. Provide Migrant students with equal access to educational opportunities and resources that are available to any other district students.
5. Approve use of facilities for Migrant Education activities within the District at no cost.
6. Support the Region with the Migrant Education Program rules, regulations, and restrictions as described in the official Migrant Education Program Assurances.
7. If a student injury occurs in the Migrant Education Program, the District’s policies and procedures will be followed. The Tulare County Superintendent of Schools’ liability coverage would be primary for liability purposes as to Claims for Damages filed against the Tulare County Superintendent of Schools. Tulare County Superintendent of Schools will not provide any Student Accident Converge.

**Tulare County
Office of Education**

Tim A. Hire, County Superintendent of Schools



MEMORANDUM OF UNDERSTANDING

FOR SERVICES TO
MIGRANT STUDENTS, MIGRANT EDUCATION REGION VIII

-
8. Provide attendance data for purposes of identifying Migrant children enrolling and departing from the District.
 9. Assist in providing space for migrant staff... (Area Administrators and/or Student Recruiters).

Agreed upon by:

District Superintendent: _____
Printed Name

Signature

District: _____

Date: _____

Agreed upon by:

LEA: Tulare County Office of Education

County Superintendent of Schools: _____
Tim A. Hire

Date: _____

Migrant Education Director, Administrator: _____
Tony Velásquez

Date: _____

**Tulare County
Office of Education**

Tim A. Hire, County Superintendent of Schools

Philosophy, Goals, Objectives and Comprehensive Plans

BP 0410(a)

Nondiscrimination In District Programs And Activities

The Governing Board is committed to providing equal opportunity for all individuals in district programs and activities. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 1240 - Volunteer Assistance)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4032 - Reasonable Accommodation)

(cf. 4033 - Lactation Accommodation)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6164.6 - Identification and Education Under Section 504)

(cf. 6178 - Career Technical Education)

(cf. 6200 - Adult Education)

All individuals shall be treated equitably in the receipt of district and school services. Personally identifiable information collected in the implementation of any district program, including, but not limited to, student and family information for the free and reduced-price lunch program, transportation, or any other educational program, shall be used only for the purposes of the program, except when the Superintendent or designee authorizes its use for another purpose in accordance with law. Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on race, gender, sexual orientation, religion, ethnicity, national origin, or immigration status or any other category identified above.

(cf. 3540 - Transportation)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5145.13 - Response to Immigration Enforcement)

Nondiscrimination In District Programs And Activities (continued)

District programs and activities shall be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

The Superintendent or designee shall annually review district programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice, or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report his/her findings and recommendations to the Board after each review.

(cf. 1330 - Use of Facilities)

All allegations of unlawful discrimination in district programs and activities shall be investigated and resolved in accordance with the procedures specified in AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in the annual parental notification distributed pursuant to Education Code 48980 and, as applicable, in announcements, bulletins, catalogs, handbooks, application forms, or other materials distributed by the district. The notification shall also be posted on the district's web site and social media and in district schools and offices, including staff lounges, student government meeting rooms, and other prominent locations as appropriate.

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

In addition, the annual parental notification shall inform parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, including information on educational rights issued by the California Attorney General. Alternatively, such information may be provided through any other cost-effective means determined by the Superintendent or designee. (Education Code 234.7)

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language.

Nondiscrimination In District Programs And Activities (continued)**Access for Individuals with Disabilities**

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act (ADA) and any implementing standards and/or regulations. When structural changes to existing district facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

(cf. 6163.2 - Animals at School)

(cf. 7110 - Facilities Master Plan)

(cf. 7111 - Evaluating Existing Buildings)

The Superintendent or designee shall ensure that the district provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to district and school web sites, notetakers, written materials, taped text, and Braille or large-print materials. Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to a school-sponsored function, program, or meeting.

(cf. 6020 - Parent Involvement)

(cf. 9320 - Meetings and Notices)

(cf. 9322 - Agenda/Meeting Materials)

The individual identified in AR 1312.3 - Uniform Complaint Procedures as the employee responsible for coordinating the district's response to complaints and for complying with state federal civil rights laws is hereby designated as the district's ADA coordinator. He/she shall receive and address requests for accommodation submitted by individuals with disabilities, and shall investigate and resolve complaints regarding their access to district programs, services, activities, or facilities.

(title or position)

(address)

(telephone number)

(email)

Nondiscrimination In District Programs And Activities (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

48980 Parental notifications

48985 Notices to parents in language other than English

51007 Legislative intent: state policy

GOVERNMENT CODE

8310.3 California Religious Freedom Act

11000 Definitions

11135 Nondiscrimination in programs or activities funded by state

12900-12996 Fair Employment and Housing Act

54953.2 Brown Act compliance with Americans with Disabilities Act

PENAL CODE

422.55 Definition of hate crime

422.6 Interference with constitutional right or privilege,

CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities in Education Act

1681-1688 Discrimination based on sex or blindness, Title IX

2301-2414 Strengthening Career and Technical Education for the 21st Century Act

6311 State plans

6312 Local education agency plans

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

2000h-2000h-6 Title IX

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.101-35.190 Americans with Disabilities Act

36.303 Auxiliary aids and services

CODE OF FEDERAL REGULATIONS, TITLE 34

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:

106.9 Dissemination of policy

Management Resources: (see next page)

Nondiscrimination In District Programs And Activities (continued)

Management Resources: (continued)

CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

CALIFORNIA DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING PUBLICATIONS

California Law Prohibits Workplace Discrimination and Harassment

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter, May 26, 2011

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, Fact Sheet, August 2010

Dear Colleague Letter: Electronic Book Readers, June 29, 2010

Nondiscrimination in Employment Practices in Education, August 1991

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

2010 ADA Standards for Accessible Design, September 2010

Accessibility of State and Local Government Websites to People with Disabilities, June 2003

WORLD WIDE WEB CONSORTIUM PUBLICATIONS

Web Content Accessibility Guidelines, December 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

California Office of the Attorney General: <http://oag.ca.gov>

Safe Schools Coalition: <http://www.casafeschools.org>

Pacific ADA Center: <http://www.adapacific.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Justice, Civil Rights Division, Americans with Disabilities Act: <http://www.ada.gov>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

World Wide Web Consortium, Web Accessibility Initiative: <http://www.w3.org/wai>

(2/14 10/16) 5/18

Policy
Adopted:

SUNNYSIDE UNION SCHOOL DISTRICT
Strathmore California

Board Bylaws

BB 9230(a)

Orientation

The Governing Board recognizes the importance of providing all newly elected or appointed Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members shall be provided an orientation designed to build their knowledge of the district and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.

(cf. 9000 - Role of the Board)

(cf. 9220 - Governing Board Elections)

(cf. 9223 - Filling Vacancies)

As early as possible following the election or appointment of Board members, one or more orientation sessions shall be held during open meeting(s) of the Board. The Board president and the Superintendent or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

(cf. 9121 - President)

Upon their election or appointment, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements related to conflict of interest and prohibited political activity; protocols for speaking with district staff, members of the public, and the media; and publications on effective governance practices.

(cf. 1112 - Media Relations)

(cf. 1160 - Political Processes)

(cf. 9005 - Governance Standards)

(cf. 9010 - Public Statements)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

(cf. 9012 - Board Member Electronic Communications)

(cf. 9200 - Limits of Board Member Authority)

(cf. 9270 - Conflict of Interest)

(cf. 9323 - Meeting Conduct)

In addition, the Superintendent or designee shall provide incoming Board members with specific background information regarding the district, including, but not limited to, the district's vision and goals statements, local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, district policy manual, district budget, and minutes of recent open Board meetings.

Orientation (continued)

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee may offer incoming Board members a tour of district schools and facilities, and may introduce them to district and school site administrators and other staff.

Incoming members are encouraged, at district expense and with approval of the Board, to attend the California School Boards Association's Orientation for New Trustees, Institute for New and First-Term Board Members, and workshops and conferences relevant to the needs of the individual member, the Board as a whole, or the district.

(cf. 9240 - Board Training)

(cf. 9320 - Meetings and Notices)

Legal Reference:

EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.2 Open meeting laws; posting agenda; board actions

54952.7 Copies of Brown Act to board members

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards for School Boards

The Brown Act: School Boards and Open Meeting Laws, rev. December 2014

WEB SITES

CSBA: <http://www.csba.org>

(7/08 8/14) 7/17

Bylaws
Adopted:

SUNNYSIDE UNION ELEMENTARY SCHOOL DISTRICT
Strathmore, California

Board Bylaw

BB 9240(a)

Board Training

The Governing Board believes that the Board's ability to effectively and responsibly govern the district is essential to promoting student achievement, building positive community relations, and protecting the public interest in district schools. Board members shall be provided sufficient opportunities for professional development that helps them understand their responsibilities, stay abreast of new developments in education, and develop boardmanship skills.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

The Board and/or the Superintendent or designee shall provide an orientation to newly elected or appointed Board members which includes comprehensive information regarding Board roles, policies, and procedures and the district's vision and goals, operations, and current challenges. Throughout their first term, Board members shall continue to participate in additional educational opportunities designed to assist them in understanding the principles of effective governance, including, but not limited to, information on school finance and budgets, student achievement and assessment, labor relations, community relations, program evaluation, open meeting laws (the Brown Act), conflict of interest laws, and other topics necessary to govern effectively and in compliance with law.

(cf. 9230 - Orientation)

All Board members are encouraged to continuously participate in advanced training offered by the California School Boards Association in order to reinforce boardmanship skills and build knowledge related to key education issues. Such activities may include online courses, webinars, webcasts, and in-person attendance at workshops and conferences. In addition, workshops and consultations may be held within the district on issues that involve the entire governance team.

Funds for board training shall be budgeted annually for the Board and each Board member. In selecting appropriate activities, the Board and/or individual Board members shall consider activities that are aligned with the district's vision and goals and the needs of the Board or individual member to obtain specific knowledge and skills. The Board shall annually develop a board training calendar in order to schedule and track board training activities and to schedule opportunities for Board members to report on the activities in which they participated.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 3100 - Budget)

(cf. 9250 - Remuneration, Reimbursement, and Other Benefits)

Board Training

Board members may attend a conference or similar public gathering with other Board members and/or with the Superintendent or designee in order to develop common knowledge and understanding of an issue or engage in team-building exercises. In such cases, a majority of the Board members shall not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the district's jurisdiction, so as not to violate the Brown Act open meeting laws pursuant to Government Code 54952.2.

(cf. 9320 - Meetings and Notices)

Board members shall report to the Board, orally or in writing, on the board training activities they attend, for the purpose of sharing the acquired knowledge or skills with the full Board and enlarging the benefit of the activity to the Board and district.

Legal Reference:

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.2 Meeting

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards for School Boards

WEB SITES

CSBA: <http://www.csba.org>

California County Boards of Education: <http://www.theccbe.org>

National School Boards Association: <http://www.nsba.org>

(12/87 6/94) 12/16

Board Bylaw

BB 9322(a)

Agenda/Meeting Materials

Agenda Content

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

Each agenda shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)

(cf. 9321- Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. However, the agenda need not provide an opportunity for public comment when the agenda item has previously been considered at an open meeting of a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item at that meeting and that the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The agenda for a regular Board meeting shall also provide members of the public an opportunity to provide comment on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall include information regarding how, when, and to whom a request should be made if an individual requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to

Agenda/Meeting Materials (continued)

develop the agenda for each regular and special meeting.

(cf. 9121 - President)

(cf. 9122 - Secretary)

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board president and Superintendent shall also decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote or an information item that does not require immediate action.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. (Government Code 54954.3)

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

Agenda/Meeting Materials (continued)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3320 - Claims and Actions Against the District)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available documents pertinent to the meeting.

When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

(cf. 9012 - Board Member Electronic Communications)

Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. Only those documents which are disclosable public records under the Public Records Act and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public. (Government Code 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the district web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2.

Agenda/Meeting Materials (continued)

When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

(cf. 1113 - District and School Web Sites)

(cf. 1340 - Access to District Records)

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. (Government Code 54957.5)

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Agenda/Meeting Materials (continued)

Legal Reference:

EDUCATION CODE

35144 Special meetings

35145 Public meetings

35145.5 Right of public to place matters on agenda

GOVERNMENT CODE

6250-6270 Public Records Act

53635.7 Separate item of business

54954.1 Mailed agenda of meeting

54954.2 Agenda posting requirements; board actions

54954.3 Opportunity for public to address legislative body

54954.5 Closed session item descriptions

54956.5 Emergency meetings

54957.5 Availability of public records

54960.2 Challenging board actions; cease and desist

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective communications

36.303 Auxiliary aids and services

COURT DECISIONS

Mooney v. Garcia, (2012) 207 Cal.App.4th 229

Caldwell v. Roseville Joint Union High School District, 2007 U.S. Dist. LEXIS 66318

ATTORNEY GENERAL OPINIONS

99 Ops. Cal. Atty. Gen. 11 (2016)

78 Ops. Cal. Atty. Gen. 327 (1995)

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

The Brown Act: School Boards and Open Meeting Laws, rev. 2014

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, rev. 2003

WEB SITES

CSBA, Agenda Online: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

(3/08 11/12) 12/18

Bylaws

Adopted:

SUNNYSIDE UNION ELEMENTARY SCHOOL DISTRICT

Strathmore, California

Minutes And Recordings

The Governing Board recognizes that maintaining accurate minutes of Board meetings helps foster public trust in Board governance and provides a record of Board actions for use by district staff and the public.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

(cf. 9323 - Meeting Conduct)

The secretary of the Board shall keep minutes and record all official Board actions. The Board's minutes shall be public records and shall be made available to the public upon request.

(Education Code 35145, 35163)

(cf. 1340 - Access to District Records)

(cf. 9122 - Secretary)

(cf. 9323.2 - Actions by the Board)

The minutes of Board meetings shall include, but not be limited to:

1. A notation of which Board members are present, in person or by teleconference, and whether a member is not present for part of the meeting due to late arrival and/or early departure

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

(cf. 9320 - Meetings and Notices)

2. A brief summary of the Board's discussion on each agenda topic, rather than a verbatim record of each Board member's specific points of view during the discussion

3. A summary of the public comments made on agendized items and unagendized topics

4. The specific language of each motion and the names of the Board members who made and seconded the motion

5. Any action taken by the Board, and the vote or abstention on that action of each Board member present (Education Code 35145; Government Code 54953)

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

(cf. 5125.1 - Release of Directory Information)

Minutes And Recordings

The Board agenda shall include a statement of the option and process for students and parents/guardians to request that such information be excluded from the minutes.

The Superintendent or designee shall distribute a copy of the "unapproved" minutes of the previous meeting(s) with the agenda for the next regular meeting. The Board shall approve the minutes as circulated or with necessary amendments.

Upon approval by the Board, the minutes shall be signed by Board Clerk.

Official Board minutes and recordings shall be stored in a secure location and shall be retained in accordance with law.

(cf. 3580 - District Records)

Any minutes or recordings kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes or recordings of closed sessions are not public records. (Government Code 54957.2)

(cf. 9321.1 - Closed Session Actions and Reports)

Recording or Broadcasting of Meetings

The district may tape, film, stream, or broadcast any open Board meeting. At the beginning of the meeting, the Board president shall announce that a recording or broadcasting is being made at the direction of the Board and that the recording or broadcast may capture images and sounds of those attending the meeting. As practicable, the recorder or camera shall be placed in plain view of meeting participants.

Any district recording may be erased or destroyed 30 days after the meeting. Recordings made at the direction of the Board during a meeting are public records and, upon request, shall be made available for inspection by members of the public on district equipment without charge. (Government Code 54953.5)

Minutes And Recordings

Legal Reference:

EDUCATION CODE

35012 Number of members; terms; student board members

35145 Public meetings

35163 Official actions, minutes and journals

35164 Vote requirements

49061 Student records; definitions

49073.2 Privacy of student and parent/guardian personal information

GOVERNMENT CODE

54952.2 Meeting defined

54953 Meetings

54953.5 Audio or video recording of proceedings

54953.6 Broadcasting of proceedings

54957.2 Closed sessions; clerk; minute book

54960 Violations and remedies

PENAL CODE

632 Unlawful to intentionally record a confidential communication without consent

CODE OF REGULATIONS, TITLE 5

16020-16027 Classification and retention of records

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

The Brown Act: School Boards and Open Meeting Laws, rev. 2014

WEB SITES

CSBA, Agenda Online: <http://www.agendaonline.com>

(7/08 4/14) 12/18

Bylaws
Adopted:

SUNNYSIDE UNION ELEMENTARY SCHOOL DISTRICT
Strathmore, California

Board Bylaw

BB 9400(a)

Board Self-Evaluation

The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 2140 - Evaluation of the Superintendent)

The evaluation may address any area of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy development, collective bargaining, community relations, and advocacy. The evaluation may also address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other governance or boardsmanship skills.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

The Board shall evaluate itself as a whole. Individual Board members are also expected to use the evaluation process as an opportunity to assess and set goals for their own personal performance.

Each year, the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures key components of board responsibility and previously identified performance objectives. Visual and/or audio recordings of a Board meeting may only be used as an evaluation tool when consent is given by all Board members.

Any discussion involving the Board's self-evaluation shall be conducted in open session.

At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or other individual(s) with pertinent information to provide input into the evaluation process.

Board Self-Evaluation (continued)

Following the evaluation, the Board shall set goals, define and/or refine protocols, and establish priorities and objectives for the following year's evaluation. The Board shall also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, Board trainings such as those offered by the California School Boards Association.

(cf. 9230 - Orientation)

(cf. 9240 - Board Training)

Legal Reference:

GOVERNMENT CODE

54950-54963 Brown Act; board self-evaluations not covered

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards

Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014

WEB SITES

CSBA: <http://www.csba.org>

CSBA Board Self-Evaluation: <http://bse.csba.org>

(9/88 3/02) 7/17

Bylaws
Adopted:

SUNNYSIDE UNION ELEMENTARY SCHOOL DISTRICT
Strathmore, California



SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - www.sunnysideunion.com

AGENDA ITEM SUMMARY SHEET

Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☐ Routine Matters – Consent Calendar
- ☒ Information and Discussion
 - ☐ Business
 - ☐ Maintenance, Operations, and Transportation
 - ☐ Instruction
 - ☒ Board
- ☐ Local Control Accountability Plan
- ☐ Action Items

Agenda Item: Xii. E. a. i. through vi. Board Policies for Review (Second Reading)

Date: August 13, 2019

Presented By: Steve Tsuboi

Attachments: Yes ☒ No ☐

Summary

Please bring the policy listed below so that we can discuss and review the changes before approving at the next board meeting on September 10, 2019.

Board Policy 0420 School Plans Site Councils

Administrative Regulation 0420 School Plans Site Councils

Board Policy 0450 Philosophy Goals Objectives and Comprehensive Plans

Administrative Regulation 0450 Philosophy Goals Objectives and Comprehensive Plans

Board Bylaws 9323.2 Actions by The Board

Exhibit 9323.2 Actions

Board of Trustee: Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada
Administration: Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary

