

**Minutes  
of the Executive Board  
East Central Educational Service Center  
January 13, 2023**

The Executive Board of the East Central Educational Service Center met on Friday, January 13, 2023, at 10:00 A.M., at the East Central Educational Service Center conference room. *[Note: The November 4, 2022, Executive Board Meeting was canceled.]*

**Executive Board  
Present**

Executive Board members present were Dr. Matthew Hicks, Northeastern Wayne Schools; Ms. Tammy Chavis, Franklin County Community School Corporation; Dr. George Philhower, CSC of Eastern Hancock County; Mr. Tom Hunter, Greensburg Community Schools; Dr. Melissa Brisco, Alexandria Community School Corporation; Mr. Aaron Black, Randolph Eastern School Corporation; and Dr. Kyle Barrentine, Nettle Creek School Corporation.

**ECESC Staff  
Present**

Present from the East Central ESC were Mrs. Katie Lash, Executive Director; Mr. Larry Williams, Technology Coordinator; Mrs. Mandi Isaacs, Instructional Specialist; Mrs. Jo Ann McCowan, Instructional Specialist; Mrs. Teresa Amick, Administrative Assistant/Treasurer; Mrs. Lindsey Lovern, Instructional Specialist; and Ms. Lori Ward, Instructional Specialist.

**Call to Order**

The meeting was called to order by Board President Dr. Hicks at 10:04 A.M.

**Consent Agenda**

A motion was made by Mr. Black, seconded by Ms. Chavis, to approve the Consent Agenda consisting of the December 2022 Executive Session, minutes of September 9, 2022, financial reports/claims dockets from September, October, November, and December 2022, renewal of bond for the treasurer, and Transfer of Appropriation request (see Attachment 1). The motion carried unanimously.

**Action Item**

*Salary Adjustments*

A motion was made by Dr. Barrentine, seconded by Mr. Black, to approve certified staff salary adjustments effective July 1, 2022. The motion carried unanimously.

A motion was made by Mr. Hunter, seconded by Dr. Philhower, to approve non-certified staff salary adjustments effective July 1, 2022. The motion carried unanimously.

## **Program Director's Updates**

### *Technology Coordinator* (Larry Williams)

Mr. Williams presented to the board SpendBridge reports on spending for 2021 (\$672,037) and 2022 (\$695,205), current paper prices through Office Depot (\$38.30/case) and CMP (\$45.50/case with 40 case minimum for free shipping). He also reported that in December the first school bus driver training was completed, and all 3 participants passed the skills test in Muncie.

### *Instructional Specialist* (Mandi Isaacs)

Mrs. Isaacs reported on HB 1008 school updates (11 of 16 schools completed winter quarterly check ins, 12 schools completed budget planning, 2 schools completely expended their budget, 9 schools approved for Classroom Opportunity Projects with 24 projects), HB 1008 partners update (Ball State, Bowen Center, IU East, and Ivy Tech), professional development (October-7 events plus Affinity Groups had 229 educators, November-8 events plus Affinity Groups had 267 educators, December-9 events plus Affinity Group had 226 educators), and High Ability RFP awarded (submission \$239,393-proposed \$77,000.00 to ECESC).

### *Instructional Specialist* (Jo Ann McCowan)

Mrs. McCowan reported on HB 1008 school updates (all 15 schools have finalized budgets, 3 schools have expended all funds, Transact Data Process has started with 4 schools data being entered in the system), McKinney Vento updates (seven months remaining in project ending in August 2023, \$228,922.05 requested from IDOE for deliverables, \$134,073.95 remaining in funds to be earned), and EARN updates (major changes in student eligibility is to drop income and consent form requirements, participating school/Alexandria; in discussion with South Madison and Randolph Eastern).

### *Instructional Specialist* (Lindsey Lovern)

Mrs. Lovern reported on teacher share (registration begins next month for 20243-2024 with 11 courses committed with more to come), career exploration (3E quarterly meetings, February 9<sup>th</sup> schools are convening to showcase Portrait of a graduate work and a career coaching panel, developing PD opportunity with Skillsline, VR business tours, K-8 career

exploration/employability skills curriculum), and Classroom Opportunity Projects (Fall 2022 awards-\$56,500.00 awarded to 18 schools with 39 projects total).

Instructional Specialist (Lori Ward)

Ms. Ward reported on Stem/Lit current schools (2 Lit, 1 STEM and 7 schools in Anderson-not her primary schools), recruitment efforts (25 schools have submitted interest forms), and adding more Stem/Lit cadre staff (10 schools per TSS, so possibly hiring 2 new TSSs).

Executive Director (Katie Lash)

Mrs. Lash reported on the current fiscal position, projects (HB 1008, McKinney-Vento, High Ability-waiting on contract, EARN, fiscal agent for Education Strategy Group with IDOE, Well Rounded Course Access Framework/Teacher Share, 3E/ESII, School Counseling Grant, Community Partner of BSU APR Grant, Stem/Lit, Affordable Connectivity Outreach Grant Program-with other ESCs, Career Coaching Legislation), and discussion of ECESC location.

**Next Scheduled Meeting**

The next scheduled meeting is Friday, March 10, 2023, at the East Central Educational Service Center. All member superintendents or their designees are welcome to attend.

**Adjournment**

A motion was made by Dr. Barrentine, seconded by Ms. Chavis, to adjourn the meeting. The meeting was adjourned at 12:18 P.M.

**SEE ATTACHED SIGNATURE PAGE**

**SIGNATURE PAGE FOR MINUTES OF January 13, 2023**

---

**Dr. Matthew Hicks**

---

**Ms. Tammy Chavis**

---

**Dr. George Philhower**

---

**Mr. Tom Hunter**

---

**Dr. Melissa Brisco**

---

**Mr. Aaron Black**

---

**Dr. Kyle Barrentine**

**Date:** \_\_\_\_\_



## EAST CENTRAL EDUCATIONAL SERVICE CENTER

705 W 21st STREET · CONNERSVILLE, IN 47331 · (765) 825-1247 · FAX (765) 825-2532

KATIE LASH—Executive Director

LARRY WILLIAMS—Educational Technology Coordinator

### TRANSFER OF APPROPRIATIONS

#### Fund 0300

<u>Account</u>		<u>Account</u>	<u>Amount</u>
23210.00-120.06-9530	to	23210.00-120.03-9530	\$ 950.00
23210.00-120.09-9530	to	23210.00-120.03-9530	\$ 2,400.00
23210.00-120.09-9530	to	23210.00-120.04-9530	\$ 1,750.00
23210.00-120.09-9530	to	23210.00-121.01-9530	\$ 3,700.00
23210.00-121.02-9530	to	23210.00-121.01-9530	\$ 1,450.00
23210.00-121.05-9530	to	23210.00-121.01-9530	\$ 1,850.00
23210.00-216.05-9530	to	23210.00-213.01-9530	\$ 2,900.00
23210.00-222.02-9530	to	23210.00-222.01-9530	\$ 5,000.00
23210.00-225.00-9530	to	23210.00-121.01-9530	\$ 5,800.00
23210.00-442.00-9530	to	23210.00-734.00-9530	\$ 6,000.00
23210.00-490.00-9530	to	23210.00-734.00-9530	\$ 20,000.00
23210.00-520.00-9530	to	23210.00-530.00-9530	\$ 2,000.00
23210.00-540.00-9530	to	23210.00-530.00-9530	\$ 2,000.00
23210.00-550.00-9530	to	23210.00-530.00-9530	\$ 4,000.00
23210.00-580.00-9530	to	23210.00-530.00-9530	\$ 2,300.00
23210.00-735.00-9530	to	23210.00-734.00-9530	\$ 4,900.00
23210.00-741.00-9530	to	23210.00-734.00-9530	\$ 9,900.00

### ALLOWANCE OF TRANSFERS

\_\_\_\_\_  
DR. MATTHEW HICKS

\_\_\_\_\_  
DR. MELISSA BRISCO

\_\_\_\_\_  
MS. TAMMY CHAVIS

\_\_\_\_\_  
MR. AARON BLACK

\_\_\_\_\_  
DR. GEORGE PHILHOWER

\_\_\_\_\_  
DR. KYLE BARRENTINE

\_\_\_\_\_  
MR. TOM HUNTER

1/13/2023

12/31/22  
2:17:50B U D G E T   T R A N S A C T I O N   E D I TBD315/TERESA  
PAGE 1

LINE	COST			TRANS		PURCHASE			INVOICE					
NUMB	FUND	PROGRAM	OBJECT	CTR	LOC	NUMBER	DATE	CHECK	ORDER	VEND	VOUCH	BK	REFERENCE	NUMBER
									EXPENDED	ENCUMBERED	LIQUIDATED	ADJUSTMENT	TRANSFER	
1	300	23210.00	120.06	9530	0	3575	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	950.00-	
2	300	23210.00	120.03	9530	0	3576	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	950.00	
3	300	23210.00	120.09	9530	0	3577	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	7,850.00-	
4	300	23210.00	120.03	9530	0	3578	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	2,400.00	
5	300	23210.00	120.04	9530	0	3579	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	1,750.00	
6	300	23210.00	121.01	9530	0	3580	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	3,700.00	
7	300	23210.00	121.02	9530	0	3581	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	1,450.00-	
8	300	23210.00	121.01	9530	0	3582	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	1,450.00	
9	300	23210.00	121.05	9530	0	3583	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	1,850.00-	
10	300	23210.00	121.01	9530	0	3584	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	1,850.00	
11	300	23210.00	216.05	9530	0	3585	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	2,900.00-	
12	300	23210.00	213.01	9530	0	3586	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	2,900.00	
13	300	23210.00	222.02	9530	0	3587	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	5,000.00-	
14	300	23210.00	222.01	9530	0	3588	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	5,000.00	
15	300	23210.00	225.00	9530	0	3589	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	5,800.00-	
16	300	23210.00	121.01	9530	0	3590	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	5,800.00	
17	300	23210.00	442.00	9530	0	3591	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	6,000.00-	
18	300	23210.00	734.00	9530	0	3592	12/31/22	0		0	0	0	2022 TRANSFER OF APPROPRIATI	
									.00	.00	.00	.00	6,000.00	

12/31/22  
2:17:50

## B U D G E T   T R A N S A C T I O N   E D I T

BD315/TERESA  
PAGE   2

LINE	NUMB	FUND	PROGRAM	OBJECT	COST CTR	TRANS LOC	NUMBER	DATE	CHECK	PURCHASE ORDER	VEND	VOUCH	BK	REFERENCE	INVOICE NUMBER
															TRANSFER
19	300	23210.00	490.00	9530	0	3593	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	20,000.00-
									.00		.00		.00	.00	
20	300	23210.00	734.00	9530	0	3594	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	20,000.00
									.00		.00		.00	.00	
21	300	23210.00	520.00	9530	0	3595	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	2,000.00-
									.00		.00		.00	.00	
22	300	23210.00	530.00	9530	0	3596	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	2,000.00
									.00		.00		.00	.00	
23	300	23210.00	540.00	9530	0	3597	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	2,000.00-
									.00		.00		.00	.00	
24	300	23210.00	530.00	9530	0	3598	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	2,000.00
									.00		.00		.00	.00	
25	300	23210.00	550.00	9530	0	3599	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	4,000.00-
									.00		.00		.00	.00	
26	300	23210.00	530.00	9530	0	3600	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	4,000.00
									.00		.00		.00	.00	
27	300	23210.00	580.00	9530	0	3601	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	2,300.00-
									.00		.00		.00	.00	
28	300	23210.00	530.00	9530	0	3602	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	2,300.00
									.00		.00		.00	.00	
29	300	23210.00	735.00	9530	0	3603	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	4,900.00-
									.00		.00		.00	.00	
30	300	23210.00	734.00	9530	0	3604	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	4,900.00
									.00		.00		.00	.00	
31	300	23210.00	741.00	9530	0	3605	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	9,900.00-
									.00		.00		.00	.00	
32	300	23210.00	734.00	9530	0	3606	12/31/22	0			0	0	0	2022 TRANSFER OF APPROPRIATI	9,900.00
									.00		.00		.00	.00	