

**Minutes of the Annual Meeting of the  
Executive and Governing Boards  
East Central Educational Service Center  
June 10, 2022**

The Executive and Governing Boards of the East Central Educational Service Center met on Friday, June 10, 2022, 10:00 A.M., in Hagerstown at Willie and Red's.

**Executive Board  
Present**

Mr. Aaron Black, Randolph Eastern School Corporation; Dr. Melissa Brisco, Alexandria Community School Corporation; Dr. Matthew Hicks, Northeastern Wayne Schools; Mr. Tom Hunter, Greensburg Community Schools; Mr. Scott Collins, Fayette County School Corporation; Ms. Tammy Chavis, Franklin County Community School Corporation; and Dr. Kyle Barrentine, Nettle Creek School Corporation.

**Governing Board  
Present**

Dr. Mike McCoy, Centerville-Abington Community Schools; Mr. Greg Roach, Daleville Community Schools; Dr. George Philhower, CSC of Eastern Hancock; Mr. Rolland Abraham, Randolph Central School Corporation; Mr. Jeremy Duncan, South Henry School Corporation; and Mr. Andy Stover, Western Wayne Schools.

**Guest Present**

Ms. Lori Dickerson, Blue River Valley School; Mr. Bryce Welsh, Charles A. Beard Memorial School Corporation; Mr. Dave Stashevsky, Daleville Community Schools; Ms. Kim Corsaro, Fayette County School Corporation; Ms. Tammy Williams, Greensburg Community Schools; Ms. Emily Schaeffer, Nettle Creek School Corporation; Ms. Sherry Bergum, New Castle Community School Corporation; Ms. Jessica Neill, Northeastern Wayne Schools; Ms. Nancy Schroeder, Rush County Schools; Mr. Scott Widner, South Henry School Corporation; Mr. Andrew Kruer and Dr. Laura Miller, South Madison Community School Corporation; Lori Ward, and solution provider vendors.

**ECESC Staff  
Members Present**

Mrs. Katie Lash, Executive Director; Mr. Larry Williams, Technology Coordinator; Mrs. Teresa Amick, Administrative Assistant; Mrs. Mandi Isaacs, Instructional Specialist; Mrs. Jo Ann McCowan, Instructional Specialist and Mrs. Lindsey Lovern, Instructional Specialist.

**Call to Order**

The meeting was called to order by Board President Mr. Aaron Black at 10:01 A.M.

## **Executive Board**

### **Consent Agenda**

A motion was made by Dr. Hicks, seconded by Dr. Brisco, to approve two additional agenda items of hiring StemLit Coordinator and RFI for food service, Consent Agenda consisting of the Executive Session and Minutes of May 13, 2022, and Financial Reports/Claims Dockets from May 2022. The motion carried unanimously.

### **Report**

Executive Director (Katie Lash)

Mrs. Lash shared a quick overview of the past year highlights at the ECESC that included the new event center, GEER Grants (IUE & CELL), Title III Consortium, HB 1008, McKinney-Vento, WRCA and Teacher Share, EARN Grant, and 3E/ESII.

Mrs. Lash also reported on the PD and events ECESC held this past year including networking events (STEM, High Ability, and Civics), affinity groups (Curriculum Directors, School Counselors, Food Service, Instructional Technology, and IT/Infrastructure), and future events (Science of Reading, Instructional Coaches, and Special Education).

Mrs. Lash reviewed with the group the operational services of the ECESC which included food service procurement, dietician services, procurement purchasing (K-12 Spendbridge, HALO SmartSensors, Amazon Business, ZOOM, and ESC of I Partnerships), technology kits (Starlabs, Spheros, 3D printer, and Technology "Roadshow), ESCRFT, and Natural Gas.

### **Action Items**

A motion was made by Dr. Brisco, seconded by Ms. Chavis to approve Lori Ward as StemLit Coordinator. The motion carried unanimously.

A motion was made by Dr. Barrentine, seconded by Mr. Hunter to approve the RFI for food service to Westercamp Consulting. The motion carried unanimously.

### **Adjournment of Executive Board**

A motion was made by Dr. Brisco, seconded by Dr. Hicks, to adjourn the Executive Board session of the meeting. The motion carried unanimously. Mr. Black adjourned the Executive Board at 10:42 A.M.

## **Governing Board**

### **Membership Fees**

Mrs. Lash recommended the membership fees stay at \$4.00 per ADM for next school year. A motion was made by Mr. Hunter, seconded by

Mr. Collins, to approve the \$4.00 per ADM membership fee for 2022-2023. The motion carried unanimously.

**2023 Budget**

Mrs. Lash is proposing a \$1,051,050 budget for the operations funds (see Attachment 1). A motion was made by Dr. Brisco, seconded by Ms. Chavis, to approve the 2023 budget. The motion carried unanimously.

**Approval of ECESC  
Holidays 2022-2023**

Mrs. Lash asked that the proposed 2022-2023 holidays be approved (see Attachment 2). A motion was made by Dr. Hicks, seconded by Dr. Barrentine, to approve the holidays for 2022-2023. The motion carried unanimously.

**Approval of Executive  
Board Meeting Dates for  
2022-2023**

Mrs. Lash asked that a motion be made to approve the Executive Board Meeting dates for 2022-2023 (see Attachment 3). A motion was made by Mr. Hunter, seconded by Mr. Collins, to approve the Executive Board Meeting dates for 2022-2023. The motion carried unanimously.

**Election of Executive  
Board**

Mrs. Lash reported that there are four seats available on the Executive Board. The ballots were passed out to superintendents/designee only (Attachment 4). Once the voting was completed and the ballots were collected and tallied, an announcement was made by Mrs. Lash recognizing the superintendents that were elected, which were: Mr. Hunter, Greensburg Community Schools; Dr. Brisco, Alexandria Community School Corporation; Dr. George Philhower, CSC of Eastern Hancock; and Mr. Black, Randolph Eastern School Corporation to the 2022-2023 Board.

**Solution Provider  
Introductions**

Mrs. Lash recognized the solution providers of the event as follows: Edmentum, ClassLink, MajorClarity, Newsela, and Presence Learning. Some other vendors that were unable to join the meeting, but graciously offered raffle items were My VR Spot, Scribble, and Beable.

**Next Scheduled  
Meeting**

The next meeting of the ECESC Executive Board will be Friday, September 9, 2022, at East Central Educational Service Center.

**Adjournment**

A motion was made by Dr. Brisco, seconded by Dr. Barrentine, to adjourn the meeting. The meeting was adjourned at 10:55 A.M.

**SIGNATURE PAGE FOR MINUTES OF June 10, 2022**

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**Mr. Aaron Black**

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**Dr. Melissa Brisco**

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**Dr. Matthew Hicks**

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**Mr. Tom Hunter**

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**Mr. Scott Collins**

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**Ms. Tammy Chavis**

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**Dr. Kyle Barrentine**

**Date:** \_\_\_\_\_

**EAST CENTRAL EDUCATIONAL SERVICE CENTER**

**2023 OPERATIONS FUND BUDGET**

**1/1/2023 - 12/31/2023**

<b>ESTIMATED REVENUE</b>	<b>2023</b>
Cash Balance: 12/31/2022	\$610,135
McKinney-Vento	\$96,010
Teacher Share	\$69,405
Other grants	\$40,000
Membership Fees (\$4.00/ADM)	\$210,000
A/V & Computer Repair Fees & Parts	\$500
Misc. (Interest, Software Materials/Packages Workshop Fees, Administrative Fees)	\$25,000
<b>TOTAL</b>	<b>\$1,051,050</b>

**APPROPRIATIONS**

Object 100/Salaries	\$541,000
Object 200/Employee Benefits	\$186,500
Object 300/Professional & Technical Services	\$20,800
Object 400/Utility Services	\$60,850
Object 500/Other Purchased Services/Communications	\$48,000
Object 600/Supplies & Materials	\$41,100
Object 700/Property	\$145,000
Object 800/Dues & Fees	\$7,800
<b>TOTAL</b>	<b>\$1,051,050</b>

**2023 EAST CENTRAL ESC APPROPRIATIONS****1/1/2023 - 12/31/2023****OPERATIONS FUND****2023**

23210-121.01-9530-0000	DIRECTOR SALARY	\$	95,000
23210-121.02-9530-0000	Instructional Specialist 1	\$	80,000
23210-120.03-9530-0000	TECHNOLOGY COORDINATOR	\$	75,000
23210-120.04-9530-0000	TREASURER	\$	55,000
23210-121.05-9530-0000	Instructional Specialist 2	\$	75,000
23210-120.06-9530-0000	DRIVERS	\$	6,000
23210-120.09-9530-0000	SECRETARY/RECEPTIONIST	\$	5,000
23210-121.34-9530-0000	Instructional Specialist 3	\$	75,000
23210-121.??-9530-0000	Regional TSS	\$	75,000
23210-120.10-9530-0000	RESOURCE LIBRARY/TECH SEC	\$	-
23210-120.11-9530-0000	ADMINISTRATIVE ASSISTANT	\$	-
23210-211.03-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	5,500
23210-211.04-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	4,000
23210-211.06-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	1,000
23210-211.09-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	1,000
23210-211.10-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	-
23210-211.11-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	-
23210-212.01-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	7,000
23210-212.02-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,500
23210-212.05-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,000
23210-212.34-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,000
23210-212.??-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,000
23210-213.01-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	1,000
23210-213.02-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	1,000
23210-213.03-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.04-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.02-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.09-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	50
23210-213.34-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.??-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.10-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-213.11-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-214.03-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	11,000
23210-214.04-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	8,000
23210-214.09-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	50
23210-214.10-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	-
23210-214.11-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	-
23210-215.02-9530-0000	TEACHER RETIREMENT FUND, PRIOR (now	\$	50
23210-216.01-9530-0000	TEACHER RETIREMENT FUND, AFTER		8500
23210-216.05-9530-0000	TEACHER RETIREMENT FUND, AFTER	\$	7,000
23210-216.34-9530-0000	TEACHER RETIREMENT FUND, AFTER	\$	7,000
23210-216.??-9530-0000	TEACHER RETIREMENT FUND, AFTER	\$	7,000
23210-221.01-9530-0000	GROUP LIFE INSURANCE	\$	400

23210-520.00-9530-0000	INSURANCE	\$	22,000
23210-530.00-9530-0000	COMMUNICATIONS	\$	12,700
23210-540.00-9530-0000	ADVERTISING	\$	2,800
23210-550.00-9530-0000	PRINTING AND BINDING	\$	4,500
23210-580.00-9530-0000	TRAVEL	\$	6,000
23210-611.00-9530-0000	SUPPLIES - NON TECHNOLOGY	\$	7,000
23210-612.00-9530-0000	TIRES AND REPAIRS	\$	4,900
23210-613.00-9530-0000	GASOLINE	\$	13,000
23210-622.00-9530-0000	HEATING - GAS	\$	-
23210-625.00-9530-0000	LIGHT AND POWER	\$	-
23210-650.00-9530-0000	PERIODICALS	\$	1,200
23210-655.00-9530-0000	SUPPLIES - TECHNOLOGY	\$	5,000
23210-656.00-9530-0000	SOFTWARE	\$	10,000
23210-660.00-9530-0000	MEDIA LIBRARY	\$	-
23210-734.00-9530-0000	VEHICLES OVER THRESHHOLD	\$	130,000
23210-735.00-9530-0000	NON-TECHNOLOGY EQUIPMENT	\$	5,000
23210-741.00-9530-0000	TECHNOLOGY HARDWARE	\$	10,000
23210-810.00-9530-0000	DUES AND FEES	\$	7,800
	<b>TOTAL</b>	<b>\$</b>	<b>1,051,050</b>



## EAST CENTRAL EDUCATIONAL SERVICE CENTER

705 W 21st STREET · CONNERSVILLE, IN 47331 (765) 825-1247 · FAX (765) 825-2532

KATIE LASH—Executive Director

LARRY WILLIAMS—Educational Technology Coordinator

# East Central Educational Service Center

## **(PROPOSED)**

### HOLIDAYS

**2022-2023**

**2022**

#### **INDEPENDENCE DAY**

July 4

#### **LABOR DAY**

September 5

#### **VETERANS' DAY**

November 11 (floating)

#### **THANKSGIVING (2)**

November 24-25

#### **CHRISTMAS (2)**

December 23 & 26

#### **NEW YEAR'S (2)**

December 29 & 30

**2023**

#### **GOOD FRIDAY**

April 7 (floating)

#### **MEMORIAL DAY**

May 29



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KATIE LASH—Executive Director

LARRY WILLIAMS—Educational Technology Coordinator

# East Central Educational Service Center

## **Meeting Schedule**

**For 2022 – 2023**

**(*PROPOSED*)**

September 9, 2022

November 4, 2022

January 13, 2023

March 10, 2023

May 12, 2023

June 9, 2023 (Annual Meeting/Time TBA)

All regular meetings begin at 10:00 A.M. The time and place for the Annual Meeting are TBA.