

**Minutes
of the Executive Board
East Central Educational Service Center
May 13, 2022**

The Executive Board of the East Central Educational Service Center met on Friday, May 13, 2022, at 10:00 A.M. at the East Central Educational Service Center.

**Executive Board
Members Present**

Executive Board members present were Mr. Aaron Black, Randolph Eastern School Corporation; Dr. Melissa Brisco, Alexandria Community School Corporation; Mr. Scott Collins, Fayette County School Corporation; Ms. Tammy Chavis, Franklin County Community School Corporation; and Dr. Kyle Barrentine, Nettle Creek School Corporation. Tom Hunter, Greensburg Community Schools and Dr. Matthew Hicks, Northeastern Wayne Schools were not present.

ECESC Staff

Present from the East Central ESC were Mrs. Katie Lash, Executive Director; Mr. Larry Williams, Technology Coordinator; Mrs. Teresa Amick, Administrative Assistant; Mrs. Jo Ann McCowan, Instructional Specialist; Mrs. Mandi Isaacs, Instructional Specialist and Lindsey Lovern, Instructional Specialist.

Call to Order

The meeting was called to order by Board President Mr. Aaron Black at 10:05 A.M.

Consent Agenda

A motion was made by Dr. Brisco, seconded by Mr. Collins, to approve the Consent Agenda consisting of the minutes of March 11, 2022, and the financial reports/claims docket from March and April 2022. The motion carried unanimously.

**Program Director's
Updates**

Technology Coordinator (Larry Williams)

Mr. Williams reported on charging \$50.00/week for the Starlab to cover cost of a driver and gasoline, CDL update (Mike Larocca will be doing Entry Level Driver Training (ELDT) at ECESC on May 24-26), procurement (Amazon was added as a vendor on SpendBridge), current paper prices through Office Depot (\$29.99/case) and CMP (\$38.75/case & \$32.95/case/skid), SpendBridge spending reports from 1/1/21-5/11/21 (\$303,242.54) and 1/1/22-5/11/22 (\$200,208.89), and food service

(published an RFI in Indianapolis Business Journal and The Muncie Star for a vendor to help schools in food service management).

Instructional Specialists (Mandi Isaacs)

Mrs. Isaacs reported on HB 1008 schools (2 additional schools added for year two, IDOE data reporting due soon, and expenditures for schools a challenge), HB 1008 partners (Ball State, Bowen, IU East and Ivy Tech), professional development (March: 6 events/ 126 attendees and April: 7 events/89 attendees, collaboration with DOE: *High Ability, STEM, and Civics*, collaboration with ESCs: *Teacher Clarity, Science of Reading, Networks, and Standards in Essential Need of Support*, PD survey and planning), and communications (graphics and communications for ESC events, McKinney-Vento publications for schools, developing communications plan and internal procedures, and website updates).

Instructional Specialists (Jo Ann McCowan)

Mrs. McCowan reported on HB 1008 new initiatives (Grow Your Own-IU East project, and Classroom Opportunity Projects), HB 1008 schools (IDOE data reporting due soon, and June/July plan reviews/revision), McKinney-Vento updates (grant period 7/1/2022-8/31/2023 for 147 schools) and EARN updates (Decatur County Community Schools with two high schools is school partner, EARN Framework Plan submitted, Work Base Learning (WBL) forms completed, Indiana Chamber EARN Kickoff meeting is May 16th).

Instructional Specialists (Lindsey Lovern)

Mrs. Lovern reported on teacher share updates (10 participating districts for 2022-2023, registration started for 12 course) and career exploration (K-8 Career Exploration Curriculum for the region, regional event through talent region collaborative, and grant applications-3E, ESII).

Executive Director (Katie Lash)

Mrs. Lash reported on the current fiscal position, grant updates (GEER- IU East and CIESC, HB 1008, Well Rounded Course Access Framework-IU, STEM and Literacy-CELL is ESCs partner, George & Francis Ball Foundation, East Central Talent Region), 2023 Proposed Budget (Attachment 1 – will be presented during June 10th meeting for approval), Proposed Holidays 2022-2023 /Board Meetings 2022-2023 (Holidays (attachment 2) and Board Meetings (attachment 3) – will be presented during June 10th meeting for approval), and Annual Meeting (June 10th Willie and Red's).

Action Items

A motion was made by Dr. Barrentine, seconded by Ms. Chavis, to allow Mrs. Lash permission to hire a person for the STEM and Literacy position. The motion carried unanimously.

Filling Board Vacancies - The following four seats are open this year for two-year terms: Mr. Black, Dr. Brisco, Mr. Collins and Mr. Hunter. Mrs. Lash will send out a form for the people who would like to be put on the June 10th election ballot.

The Executive Board agreed to meet prior to the governing board meeting on June 10th to discuss personnel compensation.

Next Scheduled Meeting

The next scheduled meeting is Friday, June 10, 2022, at Willie and Red's in Hagerstown. All member superintendents or their designees are welcome to attend.

Adjournment

The meeting was adjourned at 11:30 A.M.

SEE ATTACHED SIGNATURE PAGE

SIGNATURE PAGE FOR MINUTES OF May 13, 2022

Mr. Aaron Black

Dr. Melissa Brisco

Mr. Scott Collins

Ms. Tammy Chavis

Dr. Kyle Barrentine

Date: _____

EAST CENTRAL EDUCATIONAL SERVICE CENTER

2023 OPERATIONS FUND BUDGET

1/1/2023 - 12/31/2023

ESTIMATED REVENUE	2023
Cash Balance: 12/31/2022	\$610,135
McKinney-Vento	\$96,010
Teacher Share	\$69,405
Other grants	\$40,000
Membership Fees (\$4.00/ADM)	\$210,000
A/V & Computer Repair Fees & Parts	\$500
Misc. (Interest, Software Materials/Packages Workshop Fees, Administrative Fees)	\$25,000
TOTAL	\$1,051,050

APPROPRIATIONS

Object 100/Salaries	\$541,000
Object 200/Employee Benefits	\$186,500
Object 300/Professional & Technical Services	\$20,800
Object 400/Utility Services	\$60,850
Object 500/Other Purchased Services/Communications	\$48,000
Object 600/Supplies & Materials	\$41,100
Object 700/Property	\$145,000
Object 800/Dues & Fees	\$7,800
TOTAL	\$1,051,050

2023 EAST CENTRAL ESC APPROPRIATIONS**1/1/2023 - 12/31/2023****OPERATIONS FUND****2023**

23210-121.01-9530-0000	DIRECTOR SALARY	\$	95,000
23210-121.02-9530-0000	Instructional Specialist 1	\$	80,000
23210-120.03-9530-0000	TECHNOLOGY COORDINATOR	\$	75,000
23210-120.04-9530-0000	TREASURER	\$	55,000
23210-121.05-9530-0000	Instructional Specialist 2	\$	75,000
23210-120.06-9530-0000	DRIVERS	\$	6,000
23210-120.09-9530-0000	SECRETARY/RECEPTIONIST	\$	5,000
23210-121.34-9530-0000	Instructional Specialist 3	\$	75,000
23210-121.??-9530-0000	Regional TSS	\$	75,000
23210-120.10-9530-0000	RESOURCE LIBRARY/TECH SEC	\$	-
23210-120.11-9530-0000	ADMINISTRATIVE ASSISTANT	\$	-
23210-211.03-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	5,500
23210-211.04-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	4,000
23210-211.06-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	1,000
23210-211.09-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	1,000
23210-211.10-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	-
23210-211.11-9530-0000	SOCIAL SECURITY/NON -CERTIFIED	\$	-
23210-212.01-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	7,000
23210-212.02-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,500
23210-212.05-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,000
23210-212.34-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,000
23210-212.??-9530-0000	SOCIAL SECURITY/CERTIFIED	\$	6,000
23210-213.01-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	1,000
23210-213.02-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	1,000
23210-213.03-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.04-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.02-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.09-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	50
23210-213.34-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.??-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	750
23210-213.10-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-213.11-9530-0000	SEVERANCE/EARLY RETIREMENT PAY	\$	-
23210-214.03-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	11,000
23210-214.04-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	8,000
23210-214.09-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	50
23210-214.10-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	-
23210-214.11-9530-0000	PUBLIC EMPLOYEES RETIREMENT FUND	\$	-
23210-215.02-9530-0000	TEACHER RETIREMENT FUND, PRIOR (now	\$	50

23210-216.01-9530-0000	TEACHER RETIREMENT FUND, AFTER		8500
23210-216.05-9530-0000	TEACHER RETIREMENT FUND, AFTER	\$	7,000
23210-216.34-9530-0000	TEACHER RETIREMENT FUND, AFTER	\$	7,000
23210-216.??-9530-0000	TEACHER RETIREMENT FUND, AFTER	\$	7,000
23210-221.01-9530-0000	GROUP LIFE INSURANCE	\$	400
23210-221.02-9530-0000	GROUP LIFE INSURANCE	\$	300
23210-221.03-9530-0000	GROUP LIFE INSURANCE	\$	300
23210-221.04-9530-0000	GROUP LIFE INSURANCE	\$	150
23210-221.05-9530-0000	GROUP LIFE INSURANCE	\$	150
23210-221.34-9530-0000	GROUP LIFE INSURANCE	\$	150
23210-221.??-9530-0000	GROUP LIFE INSURANCE	\$	150
23210-221.09-9530-0000	GROUP LIFE INSURANCE	\$	-
23210-221.10-9530-0000	GROUP LIFE INSURANCE	\$	-
23210-221.11-9530-0000	GROUP LIFE INSURANCE	\$	-
23210-222.01-9530-0000	GROUP HEALTH INSURANCE	\$	20,000
23210-222.02-9530-0000	GROUP HEALTH INSURANCE	\$	8,000
23210-222.03-9530-0000	GROUP HEALTH INSURANCE	\$	8,000
23210-222.04-9530-0000	GROUP HEALTH INSURANCE	\$	8,000
23210-222.05-9530-0000	GROUP HEALTH INSURANCE	\$	100
23210-222.34-9530-0000	GROUP HEALTH INSURANCE	\$	8,000
23210-222.??-9530-0000	GROUP HEALTH INSURANCE	\$	8,000
23210-222.09-9530-0000	GROUP HEALTH INSURANCE	\$	-
23210-222.10-9530-0000	GROUP HEALTH INSURANCE	\$	-
23210-222.11-9530-0000	GROUP HEALTH INSURANCE	\$	-
23210-223.01-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.02-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.03-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.04-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.05-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.09-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.34-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.??-9530-0000	GROUP ACCIDENT INSURANCE	\$	500
23210-223.10-9530-0000	GROUP ACCIDENT INSURANCE	\$	-
23210-223.11-9530-0000	GROUP ACCIDENT INSURANCE	\$	-
23210-224.01-9530-0000	OTHER GROUP INSURANCE	\$	1,600
23210-224.02-9530-0000	OTHER GROUP INSURANCE	\$	700
23210-224.03-9530-0000	OTHER GROUP INSURANCE	\$	700
23210-224.04-9530-0000	OTHER GROUP INSURANCE	\$	700
23210-224.05-9530-0000	OTHER GROUP INSURANCE	\$	200
23210-224.34-9530-0000	OTHER GROUP INSURANCE	\$	650
23210-224.??-9530-0000	OTHER GROUP INSURANCE	\$	650
23210-224.09-9530-0000	OTHER GROUP INSURANCE	\$	-
23210-224.10-9530-0000	OTHER GROUP INSURANCE	\$	-
23210-224.11-9530-0000	OTHER GROUP INSURANCE	\$	-
23210-225.00-9530-0000	WORKERS COMPENSATION INSURANCE	\$	12,000

23210-230.00-9530-0000	UNEMPLOYMENT	\$	5,000
23210-241.01-9530-0000	EMPLOYER HSA CONTRIBUTION	\$	1,200
23210-319.00-9530-0000	RESOURCE PERSONNEL	\$	20,800
23210-411.00-9530-0000	WATER AND SEWAGE	\$	-
23210-412.00-9530-0000	REMOVAL OF GARBAGE	\$	500
23210-432.00-9530-0000	REPAIRS	\$	2,700
23210-441.00-9530-0000	RENTAL OF BUILDINGS	\$	18,000
23210-442.00-9530-0000	RENTAL OF EQUIPMENT	\$	13,500
23210-450.00-9530-0000	IMPROVEMENTS	\$	4,150
23210-490.00-9530-0000	OTHER PURCHASED SERVICES	\$	22,000
23210-520.00-9530-0000	INSURANCE	\$	22,000
23210-530.00-9530-0000	COMMUNICATIONS	\$	12,700
23210-540.00-9530-0000	ADVERTISING	\$	2,800
23210-550.00-9530-0000	PRINTING AND BINDING	\$	4,500
23210-580.00-9530-0000	TRAVEL	\$	6,000
23210-611.00-9530-0000	SUPPLIES - NON TECHNOLOGY	\$	7,000
23210-612.00-9530-0000	TIRES AND REPAIRS	\$	4,900
23210-613.00-9530-0000	GASOLINE	\$	13,000
23210-622.00-9530-0000	HEATING - GAS	\$	-
23210-625.00-9530-0000	LIGHT AND POWER	\$	-
23210-650.00-9530-0000	PERIODICALS	\$	1,200
23210-655.00-9530-0000	SUPPLIES - TECHNOLOGY	\$	5,000
23210-656.00-9530-0000	SOFTWARE	\$	10,000
23210-660.00-9530-0000	MEDIA LIBRARY	\$	-
23210-734.00-9530-0000	VEHICLES OVER THRESHHOLD	\$	130,000
23210-735.00-9530-0000	NON-TECHNOLOGY EQUIPMENT	\$	5,000
23210-741.00-9530-0000	TECHNOLOGY HARDWARE	\$	10,000
23210-810.00-9530-0000	DUES AND FEES	\$	7,800
	TOTAL	\$	1,051,050



EAST CENTRAL EDUCATIONAL SERVICE CENTER

705 W 21st STREET · CONNERSVILLE, IN 47331 · (765) 825-1247 · FAX (765) 825-2532

KATIE LASH—Executive Director

LARRY WILLIAMS—Educational Technology Coordinator

East Central Educational Service Center

(PROPOSED)

HOLIDAYS

2022-2023

2022

INDEPENDENCE DAY

July 4

LABOR DAY

September 5

VETERANS' DAY

November 11 (floating)

THANKSGIVING (2)

November 24-25

CHRISTMAS (2)

December 23 & 26

NEW YEAR'S (2)

December 29 & 30

2023

GOOD FRIDAY

April 7 (floating)

MEMORIAL DAY

May 29



East Central Educational Service Center

Meeting Schedule

For 2022 – 2023

(PROPOSED)

September 9, 2022

November 4, 2022

January 13, 2023

March 10, 2023

May 12, 2023

June 9, 2023 (Annual Meeting/Time TBA)

All regular meetings begin at 10:00 A.M. The time and place for the Annual Meeting are TBA.