

**School District of Mondovi**  
**337 N Jackson St, Mondovi WI 54755**  
**715-926-3684**

## **Annual School Notices**

State law through the 2015 Wisconsin Act 55 requires school districts, in addition to other notices annually posted in the Superintendent NOTES, to give notice of the following:

### **Academic and Career Planning Services**

Beginning with the 2017-2018 school year, Mondovi freshman or sophomore students will be required to take an ACP course.

ACP Curriculum Outline:

I. Individual Exploration Activities

- Personality and learning style assessment
- Identifying strengths and needs
- Setting personal goals

II. Academic Planning Activities

- Setting academic goals
- Selecting an intentional sequence of courses

III. Career Exploration Activities

- Career Interest Inventories, setting career goals, career cluster exploration, career pathway exploration, job fair participation and reflection
- Career research project and paper (with English class)
- Interviews with career experts, job shadowing, service learning projects

IV. Planning Activities

- Resume building, cover letters
- Investigate post-secondary options
- Personal finance literacy concepts, financial plan
- FAFSA, scholarship information
- Letters of recommendation
- Mock interviews and reflection

### **Access to Student Records**

The Board recognizes the need for confidentiality of student records. Therefore, a student's records shall be available for inspection or release only with prior approval of the parent/guardian or adult student, except in situations where legal requirements specify release of records without such

prior approval. The Board has established guidelines relative to the collection, storage, retrieval, use, and destruction of student records. Such procedures shall be in accordance with state and federal law and are identified in Board Policy Number 8330. Copies of the policy can be obtained at the District Office, 337 North Jackson Street, Mondovi WI 54755. A list of all persons who handle or have access to personally identifiable information shall be posted in accordance with state and federal law requirements and established procedures.

### **Asbestos Management Plan**

In compliance with the United States Environmental Protection Agency (EPA) and the Asbestos Hazard Emergency Response Act (AHERA), this is notice that the Mondovi School District has an Asbestos Management Plan at the school district office. The plan is available for inspection by the public, parents, and district employees. The district performs six month periodic surveillance of asbestos in May and November and full re-inspections every three years. For more information please contact the district office.

### **Course Options**

Please visit the following site to review information on eligibility and availability of other education opportunities for high school age students as provided by Wisconsin Statutes: <https://dpi.wi.gov/dual-enrollment/course-options/FAQ>

### **District and School Report Cards**

Please visit the following site to review information on the District and/or School Report Cards of the School District of Mondovi:  
<http://apps2.dpi.wi.gov/reportcards/>

### **Education for Employment/Work-Based Learning**

The Work-based Learning program is a privilege for juniors and seniors who are passing all their courses and are in good behavioral standing.

If a student earns a quarter or semester failing grade in any course, the WBL student will be removed from the WBL program immediately. Quarter failures result in removal for the remainder of the semester. Semester failures will result in removal for the following semester.

Maximum school hours for WBL students: Seniors-3 hours or 15 hours per week, Juniors-1 hour or 5 hours per week. These hours include Misc. No Credit

CWE student must work **10 hours per week** at specified job site.

All paperwork and signatures are to be completed and approved **1 week after the start of the semester or a** student will not be allowed to leave school. These absences will be counted as unexcused!

An initial **MANDATORY** Work-Based Learning training must be attended by all WBL students.

Employer and Employee must comply with rules established by the Department of Workforce Development.

WBL students are **required to sign in and out in High School Office through Door #5** every day to verify attendance. Students that do not sign out will be marked absent from CWE.

### **\*\*ATTENDANCE RULES\*\***

Students will be removed from WBL for any of the following:

- 1 or more UNEXCUSED absences for ANY class (must clear unexcused absence in order to leave)
- attending work on a day when the student was absent from school (whole or partial day)

Work-Based Learning Jobsite must be **within 30 minutes** of MHS.

Students abusing the privilege of the WBL program or worksite rules will **immediately be removed.**

### **Education of Homeless Children and Youth**

The School District of Mondovi makes every effort to educate all students including homeless students. If you are homeless or know of any student that is, please contact Jennifer Sandberg, Homeless Liaison at 715-926-3645 immediately. More information can be found at this website:

<http://dpi.wi.gov/homeless/>.

### **Educational Options**

School District of Mondovi resident students have educational options including public schools, private schools participating in a parental choice program, charter schools, virtual schools, full-time and part-time open enrollment, Early College Credit Program, Course Options, and options for pupils enrolled in a home-based private educational program. Children with special needs may take advantage of the special needs scholarship program.

### **English Language Learners – ELL**

The school district provides programs for students with limited English proficiency. Students with limited English proficiency can be identified for the program by parents or teachers. Parents of students with limited English proficiency will be notified of any identification. Parents need to give consent for their child to participate in the program.

El distrito escolar provee de los programas para los estudiantes habilidad inglesa limitada. Los estudiantes con habilidad inglesa limitada pueden ser identificados para el programa por los padres o los profesores. Notificarán a los padres de estudiantes con habilidad inglesa limitada de cualquier identificación. Los padres necesitarán dar el consentimiento para que su niño participe en el programa.

### **Home-based Private Educational Program**

Please visit the following site to review information on the requirements associated with enrollment into a Home-based Private Educational Program: <https://dpi.wi.gov/sms/home-based>

### **Indoor Environmental Quality Management Plan**

The School District of Mondovi developed an Indoor Environmental Quality Management Plan in 2013 and is reviewed as necessary. The plan was developed as deemed appropriate for the District. Questions and/or concerns should be directed to the IEQ Coordinator. Copies of the plan are available at the district office for a fee. The district office is located at 337 N. Jackson St., Mondovi, WI 54755

### **Meningococcal Disease**

The School District of Mondovi is required by Wisconsin Act 221 to notify parents/guardians about the dangers of meningococcal disease, commonly known as bacterial meningitis, a rare but potentially fatal infection that can occur among teenagers and college students. While meningococcal disease is rare and difficult to contract, it is very serious. There is now a vaccine that may help to prevent this infection.

Meningococcal bacteria can potentially be transmitted through close contact with an infected person through direct contact with respiratory and/or oral secretions from an infected person (for example, through sharing drinking containers or kissing). Teenagers and college students are at increased risk for meningococcal disease compared to the general population, accounting for nearly 30 percent of all U.S. cases every year. Meningococcal disease can be misdiagnosed as something less serious, because early symptoms like high fever, severe headache, nausea, vomiting and stiff neck, are similar

to those of common viral illnesses. The disease can progress rapidly and can cause death or permanent disability within 48 hours of initial symptoms.

Up to 83 percent of all cases among teens and college students may potentially be prevented through immunization, the most effective way to prevent this disease. A meningococcal vaccine is available that protects against four out of five strains of bacterium that cause meningococcal disease in the U.S.

The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommend routine meningococcal immunization for adolescents during the preadolescent doctor's visit (11- to 12-year-olds), adolescents at high school entry (15-year-olds), if they have not previously been immunized, and for college freshmen living in dormitories. Your child's health care provider can help you decide if your child should receive this vaccination.

### **Nondiscrimination Notice**

The School District of Mondovi will not discriminate on the basis of sex, (including transgender status, change of sex or gender identity), race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, handicap, or physical, mental, emotional or learning disability ("Protected Classes").

If any person believes that the School District of Mondovi or any part of the school organization has failed to follow state and federal nondiscrimination laws or in some way discriminates on the basis of sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, handicap, or physical, mental, emotional or learning disability, he/she may bring a complaint to the district office at 337 North Jackson Street or send a signed complaint to the following address:

Greg Corning,  
Discrimination Compliance Officer  
School District of Mondovi  
337 North Jackson Street  
Mondovi WI 54755  
Telephone: (715) 926-3684

Notice of district nondiscrimination policies shall be published in accordance with state and federal requirement. Copies of district nondiscrimination policies shall also be made available to students, parents/ guardians, job applicants and employees.

### **Notice of Child Find Activity**

The School District of Mondovi is required to locate, identify, and evaluate all children, with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find. The district conducts Child Development Days as its child find activity each year. This notice informs parents of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in Child Development Days. Parents, teachers, and other professionals provide information to the school related to the child's academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record. Pupil records include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are not pupil records.

The school district maintains several classes of pupil records.

"Progress records" include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.

"Behavioral records" include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers' records, and other pupil records that are not "progress records." Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of the child's parents, the school district destroys the information that is no longer needed.

"Directory data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.

"Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.

### **Open Enrollment Program**

Please visit the following site to review information on eligibility and availability to school age students in Wisconsin to attend other public schools outside the resident school district: <https://dpi.wi.gov/open-enrollment>

### **School Wellness Policy (Board Policy 8510)**

The School District of Mondovi recognizes its responsibility to promote a healthy learning environment by supporting wellness, good nutrition, and regular physical activity as a part of the total learning experience in order for students to achieve their full academic and life potential.

In order to create and maintain an environment which supports lifelong wellness behaviors, the School Board, Administration, Food Service Department, Family and Consumer Science Education, Health Education, and the Physical Education Departments, along with the entire staff will work together to teach and promote healthy lifestyle behaviors to its students.

### **Section 504 Compliance**

The district assures compliance with Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794: "No otherwise qualified handicapped individuals...shall, solely by the reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving financial assistance."

### **Special Needs Scholarship Program**

Please visit the following site to review information on eligibility and availability of the Special Needs Scholarship Program provided by Wisconsin Statutes: <http://dpi.wi.gov/sms/special-needs-scholarship>

### **Student Assessments**

Per Wisconsin Statutes the School District of Mondovi administers the following assessments: Grades 3 through 8, and 10 – Wisconsin Forward Exam, Grades 9 and 10 – ACT Aspire, Grade 11 – ACT Writing Plus and ACT WorkKeys, and Grades 3 through 11 – Dynamic Learning Maps (when necessary). <https://dpi.wi.gov/assessment>

### **Student Religious Accommodations**

The District shall also provide for the reasonable accommodation of a student's sincerely-held religious beliefs with regard to examinations and other academic requirements. Requests for accommodations shall be made in writing and approved by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, release time from school to participate in religious activities and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect.

### **Student Records and Data Privacy**

Pursuant to the Family Education Rights and Privacy Act and State Statute 118.125(1)(d) and (2)(j), the School District of Mondovi has identified select information relating to students called Directory Information. This information is to be considered public information and may be released by the school district. Items considered to be Directory Information are as follows:

- Student's Name
- Address
- Telephone listing
- Date and Place of Birth
- Major Field of Study
- Participation in officially recognized activities and sports
- Weight and Height of members of athletic teams
- Dates of attendance
- Photographs
- Degrees and Awards received
- Name of previous school attended by the student

While the school district must obtain and use certain information about each student in order to plan the best program possible, this need must be

balanced with the right of each student and parent to privacy. Therefore, access to school information is limited and controlled.

### **Suicide Prevention Resources**

Information regarding suicide prevention resources/services can be accessed on the DPI website at <https://dpi.wi.gov/sspw/mental-health/youth-suicide-prevention/student-programs/curriculum>

### **Teacher Qualifications**

Under the current Elementary and Secondary Education Act (ESEA), also known as the No Child Left Behind (NCLB) Act of 2001, school districts must annually make teacher qualification information available to parents/guardians. Teacher license information can be accessed from the DPI website at <https://dpi.wi.gov/tepd/license-lookup/public-search>.

### **Title IX Complaint Coordinators/ Compliance Officers**

The Board designates the following individuals to serve as the District's "Compliance Officers" (hereinafter referred to as the "COs").

Tami Bagstad  
MS/HS Principal  
School District of Mondovi  
337 N. Jackson  
Mondovi, Wi 54755  
(715) 926-3656  
tbagstad@mondovi.k12.wi.us

Paul Franzwa  
Elementary Principal  
School District of Mondovi  
337 N. Jackson  
Mondovi, Wi 54755  
(715) 926-3645  
pfranzwa@mondovi.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

- A. in the staff handbooks.
- B. on the School District's web site.
- C. in the Fall mailout

A CO will be available during regular school/work hours to discuss concerns related to student discrimination in educational opportunities under this

policy. For more information see Board Policy 2260 at:  
<https://go.boarddocs.com/wi/mondovi/Board.nsf/Public?open&id=policies#>

### **Virtual Charter Schools**

Please visit the following site to review information on eligibility and availability to school age students in Wisconsin to participate in a virtual charter school: <https://dpi.wi.gov/sms/charter-schools>

### **Youth Options**

Please visit the following site to review information on eligibility and availability of other educational opportunities for high school age students as provided by Wisconsin Statutes: <https://dpi.wi.gov/dual-enrollment/eccp>

*Please direct all questions regarding this notification requirement and/or associated educational options listed in the document to:*

Greg Corning, Superintendent  
[gcorning@mondovi.k12.wi.us](mailto:gcorning@mondovi.k12.wi.us) or 715-926-3684

### *The School District of Mondovi is an Equal Opportunity Provider*

The School District of Mondovi does not discriminate in education or employment based on sex, race, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or disability. If you need accommodations as a qualified disabled employee or applicant, please contact: Greg Corning, 715-926-3684 or [gcorning@mondovi.k12.wi.us](mailto:gcorning@mondovi.k12.wi.us)