

Community RelationsMemorial Policy

Should a person or persons seek to memorialize the death of a student who is currently or previously enrolled in grades PreK-12 at Minden Public Schools or of a staff member currently or previously employed by the Minden Public Schools, the following regulation shall be followed.

It is not the practice of Minden Public Schools to conduct memorial ceremonies in the school setting or at activities affiliated with the school district or to publish memorials in print or online versions of Minden Public Schools publications.

With the approval of the student's building principal or the employee's department leader and input from the district crisis team, memorials may only be established if there is no cost to the district with the consent of the deceased student's parents or guardians or the deceased employee's family and only through the Foundation for Minden Public Schools.

Memorials through the Foundation for Minden Public Schools include the following:

1. Monetary funds designated for scholarship(s).
2. Monetary funds designated for library books, digital media, supplies and equipment, with the approval of the school principal or department leader. Items purchased through these funds will become part of the Minden Public Schools and their maintenance and potential removal will be governed by the District.
3. Monetary funds designated to a particular activity or department. Providing these funds does not result in an agreement to "name" the activity or department in that person's honor.
4. Monetary funds designated for plantings on school grounds, such as trees, shrubs, perennials and garden elements. The type and placement of these requires the additional approval of the Facilities and Maintenance Department. Items purchased through these funds will become part of the Minden Public Schools and their maintenance and potential removal will be governed by the District.

Date of Adoption: March 12, 2018

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