

# Itasca Independent School District

*Mark Parsons, Superintendent*

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## Cafeteria Updates 2017-2018

In regard to the policy updates from the 85th Legislative Session and local review, we have identified some areas which need to be addressed.

1. Board Policy CO(LEGAL) states that districts that allow students to pre pay by an account to purchase meals, shall adopt a ***grace period*** regarding the use of their account.
2. Board Policy CO(LOCAL) states that the superintendent shall develop ***regulations*** in regard to that account including:
  - a. Length of grace period
  - b. Parent notification
3. Local Meal Pricing Regulations allows a five meal grace period before a student may receive an alternative meal, at which time the cafeteria manager and campus administration will work together to notify parents until payments or a payment plan has been made.
4. **Once a student has a negative balance (meaning that they have entered the *grace period*), they will not be able to purchase (or use their account on) any items from the snack bar.**
5. The ***grace period*** can only be used for meals funded through the National School Lunch Program and the School Breakfast Program (federally funded meals). Meal options funded by the district (snack bar) do not provide a ***grace period***, and therefore can not incur a negative balance.
6. Faculty/staff who may operate within a “joint” account with their child(ern), are also asked to follow the same grace period structure. Although we know multiple individuals may have access to the account for ease of payment, it is simply identified as one account in relation to its balance.

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**\*Please note that the above updates will take effect November 6, 2017 if you or your child need to make payment. Updates are routinely made to maintain our legal and ethical standards\***