EDUCATIONAL POLICIES OF POLICY: BDE-R

REGIONAL SCHOOL UNIT NO. 10 REVISIONS ADOPTED: 2/12/18

**STANDING COMMITTEE OPERATING REGULATIONS**

1. Each standing committee shall meet at the call of its chair at a time and place to be designated in the call of the meeting. Standing committee meetings shall meet as needed.
2. The chair of a standing committee, in collaboration with the Superintendent or his/her designee, will establish the agenda for each meeting.
3. Notice to the public of the date, time and place of a standing committee meeting and the agenda for the meeting shall be provided at least three days in advance and in a manner consistent with the Board’s policy.
4. The Superintendent may designate administrators or staff to serve in a liaison or advisory capacity and/or to provide information and/or resources.
5. Any member of the Board, staff or public may attend a standing committee meeting, but may speak at the discretion of the chair and only when recognized by the chair.
6. The presence of a majority of the members of a standing committee shall constitute a quorum for voting purposes. Only the members of the standing committee may vote on agenda items.
7. In the event that the chair of a standing committee is unavailable for a scheduled committee meeting, the members of the standing committee will elect one of the members in attendance to act as chair for the duration of the meeting.
8. For any matter on its agenda, a standing committee may be majority vote of members present, or by consensus, agree to make recommendations to the full Board. Recommendations may be in the form of a proposed motion and/or a report. A standing committee may also forward a matter under discussion to the full Board with no recommendation.
9. Standing committee reports will be included as an agenda item for all regular Board meetings.
10. Standing committee minutes, if prepared, are public information, subject to the Freedom of Access Law.

Legal Reference: 1 MRSA § 401 et seq.

Adopted: 12/4/06

First reading of revisions: 1/29/18

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