

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, March 16, 2017, 6:30 PM
NTCC Conference Room

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER: President, Gene Anne Woodruff
3. ROLL CALL ATTENDANCE
4. PRESENTATION 2017-2018 Budget Presentation
5. VISITORS' COMMENTS ON AGENDA ITEMS:

Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.

6. APPROVAL OF MINUTES:
 - A. Regular Meeting - January 19, 2017

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

7. REPORTS:
 - A. Practical Nursing, Mrs. Margaret Johnson
 - B. Administrative Director, Gary Martell
 - C. Superintendent of Record, Charles Young

8. FINANCIAL REPORTS:
 - A. Ratification of Bills, January 14, 2017 to February 10, 2017
 - B. Summary of Bills, February 10, 2017
 - C. Financial Report, February 10, 2017
 - D. Ratification of Bills, February 11, 2017 to March 10, 2017
 - E. Summary of Bills, March 10, 2017
 - F. Financial Report, March 10, 2017

*Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

9. BUSINESS
 - A. Calendar Revision - Snow Day Makeup Dates - April 13, 2017 (1/24/2017) and June 6, 2017 (2/9/2017)
 - B. Approval of 2017-2018 General Operating Budget as recommended by Professional Advisory Committee
 - C. Cleveland Brothers Equipment Co., Inc. Contract for Emergency Generator - April 1, 2017 to March 31, 2018
 - D. Addition to Crisis Management Plan - "Armed Intruder Response" in "Lockdown Procedures" section.
 - E. Student Admission Procedures
 - F. Awarding of Bid for 2017 Ford Transit Van

G. First Reading Policies

1. Policy 103 - Nondiscrimination in School (Center) and Classroom Practices
2. Policy 104 - Nondiscrimination in Employment/Contract Practices
3. Policy 219 - Student Complaint Process
4. Policy 248 - Unlawful Harassment

H. Support Staff Job Descriptions

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

10. PERSONNEL

Name	Position/Action	Salary/Benefits	Effective Date
Patrick Chapman	Daily Substitute Support Staff	\$11.41/hr.	March 17, 2017

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

11. TRAVEL

Name	Purpose/Destination	Costs	Date
Christina Signor	PA Career and Technical Education Special Populations Conference	\$425/Perkins Funded	March 6, 2017
SkillsUSA Students	State Competition - Hershey, PA	\$4,000	April 19-21, 2017
Melissa Bruce	Harrisburg Hair Show	Sub, Bus, and \$20 per person	May 1, 2017
Dion Sullivan	Deltron Certification Class	\$450	March 23, 2017

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

12. EXECUTIVE SESSION FOR PERSONNEL

13. ANNOUNCEMENTS: Next Meeting, 6:30 PM, April 20, 2017

14. ADJOURNMENT:

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

Respectfully Submitted,



Gary L. Martell, Director