

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Wednesday, September 21, 2017, 6:30 PM
NTCC Conference Room

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER: President, Gene Anne Woodruff
3. ROLL CALL ATTENDANCE
4. PRESENTATION
5. VISITORS' COMMENTS ON AGENDA ITEMS:

Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.

6. APPROVAL OF MINUTES:
 - A. Regular Meeting - August 16, 2017

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

7. REPORTS:
 - A. Practical Nursing, Mrs. Margaret Johnson
 - B. Administrative Director, Gary Martell
 - C. Superintendent of Record, Charles Young

8. FINANCIAL REPORTS:
 - A. Ratification of Bills, August 12, 2017 to September 15, 2017
 - B. Summary of Bills, September 15, 2017
 - C. Financial Report, September 15, 2017
 - D. Student Center Financial Report - \$3786.86

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

9. BUSINESS
 - A. New Teacher Induction Plan
 - B. Appraisal with PSBA/Industrial Appraisal Company

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

10. PERSONNEL

Name	Supplemental Positions	Salary/Benefits	Effective Date
Justin Dionne	Paraprofessional	\$12/hour	9/12/2017
Marcel Higgins and Susan Milks	Substitute Paraprofessional and Instructor	\$12/hour as Paraprofessional and \$90/day as Instructor	9/22/2017
Tammy Smith and Angela Koss	Supplemental RN CNA Clinical Instructors	\$29/hour	9/20/2017
Gyla Sites and Keri Sullivan	Supplemental LPN CNA Clinical Instructors	\$20/hour	9/20/2017

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

11. TRAVEL

Name	Purpose/Destination	Costs	Date
Darren Howell	Penn College - PCNow Conference	Mileage and Substitute	9/12/2017
Amanda Connell	Penn College - PCNow Conference	Mileage and Substitute	9/11/2017
Dion Sullivan	POS Task Revision	Mileage and Substitute	10/17/17
Darren Howell, Tom Milks, Rebecca Bellows, Gary Martell, Jennifer Farley	Penn Stater Hotel and Conference Center - Conference on Integrated Learning	Registration at \$140/each, rooming and meals	11/8-/2017-11/10/2017
Jennifer Farley	NOCTI Test Administrator Conference at Penn State	Mileage	11/1/2017

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____


12. EXECUTIVE SESSION FOR PERSONNEL

13. ANNOUNCEMENTS: Next Meeting, 6:30 PM, October 19, 2017

14. ADJOURNMENT:

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

Respectfully Submitted,



Gary L. Martell, Director