

Northern Tier Career Center  
REGULAR MEETING of the JOINT OPERATING COMMITTEE  
Thursday, December 14, 2017, 6:30 PM  
NTCC Conference Room

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER: President, Gene Anne Woodruff
3. ROLL CALL ATTENDANCE
4. EXECUTIVE SESSION TO DISCUSS PERSONNEL
5. ORGANIZATIONAL MEETING
  - A. Appoint Temporary President
  - B. Nominations for President  
Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_
  - C. Election of President  
Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_
  - D. Newly Elected President Assumes the Chair  
Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_
  - E. Nominations for Vice-President  
Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_
  - F. Election of Vice-President  
Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_
6. APPROVAL TO ADJOURN ORGANIZATIONAL MEETING AND RECONVENE REGULAR MEETING. Time:
7. PRESENTATION
8. VISITORS' COMMENTS ON AGENDA ITEMS:

Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.
9. APPROVAL OF MINUTES:
  - A. Regular Meeting - November 16, 2017  
Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_
10. REPORTS:
  - A. Practical Nursing, Mrs. Margaret Johnson
  - B. Administrative Director, Gary Martell
  - C. Superintendent of Record, Charles Young

11. FINANCIAL REPORTS:

- A. Summary of Bills, December 9, 2017
- B. Financial Report, December 9, 2017
- C. Student Activity Financial Report, December 4, 2017

\*Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

12. BUSINESS

- A. JOC Board Meeting Schedule for 2018 Calendar Year

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

- B. 2018-2019 Preliminary Budget

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

- C. OAC Fall Meeting Minutes Approval

- D. 2018-2019 NTCC School Calendar

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

13. PERSONNEL EMPLOYMENT

Name	Position/Action	Salary/Benefits	Effective Date
Jim Calhoun	Substitute Paraprofessional and Instructor	\$12/hour as Paraprofessional and \$90/day as Instructor	Pending Clearances
Gary Martell	Renewal of Director Contract		

\*Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

14. PERSONNEL RESIGNATIONS

Name	Position/Action	Effective Date
Kraig Benjamin	Full-time Lead Custodian - Remain on Substitute List	January 10, 2018

\*Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

15. EXECUTIVE SESSION FOR PERSONNEL

16. ANNOUNCEMENTS: Next Meeting, 6:30 PM, January 18, 2018

17. ADJOURNMENT:

Action: Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

Respectfully Submitted,

Gary L. Martell, Director