

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, January 19, 2017 at 6:30 PM
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on January 19, 2017 at 6:30 PM, in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

President, Gene Ann Woodruff (Wyalusing) called the meeting to order at 6:30 PM followed by the Pledge of Allegiance. The following board members responded to roll call: Gayle Burkett (Athens), Howard Rought, Jr. (NEB), Rebecca Ferguson (Sullivan), John Morgan (Troy), Evelyn Sherburne (Towanda), Gene Ann Woodruff (Wyalusing) and Andrew Hickey (Sayre). Also present were Charles Young, Superintendent of Record; Gary Martell, Director; Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; Jennifer Farley, Administrator of Education Services and Colleen Edsell, Board Secretary. John Hennessy visited as the substitute for Evelyn Sherburne (Towanda). J. Scott May (Canton) was absent.

There were no presentations.

A motion was made by Rebecca Ferguson (Sullivan) and seconded by Andrew Hickey (Sayre) to approve the minutes of the December 1, 2016 meeting. The motion carried.

REPORTS:

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. The second semester began January 3, 2017 and enrollment is at 25 students. Her report is attached.

The Director's Report is attached. Mr. Martell talked about events that the Center has had as well as dates for upcoming activities. He also gave percentages and budget numbers for the budget presentation. Mrs. Farley spoke on the student events. The report is attached.

Superintendent of Record, Charles Young, did speak on the issue that is currently being debated in Harrisburg regarding the elimination of real estate taxes.

FINANCIAL REPORTS:

Rebecca Ferguson (Sullivan) moved to approve the Ratification of Bills, November 24, 2016 to January 13, 2017, Summary of Bills, January 13, 2017, and Financial Report as of January 13, 2017 which was seconded by John Morgan (Troy). Roll call vote indicated unanimous approval. Michele Welles said the Bond refinancing is still at a standstill. Rates are still not where they need to be for us to continue.

BUSINESS:

Rebecca Ferguson (Sullivan) made and Andrew Hickey (Sayre) seconded the motion to approve the Preliminary Budget. On roll call vote, all members voted in favor. Rebecca Ferguson (Sullivan) and Gayle Burkett (Athens) seconded the motion to move the 2015-2016 remaining budget balance to capital reserve. All members voted in favor. The 2017-2018 school calendar and the Course Catalog were approved on a motion made by Rebecca Ferguson (Sullivan) and seconded by Andrew Hickey (Sayre).

JOC Members asked to have a letter sent to North Towanda Township regarding a water storage tank for the Northern Tier Career Center's availability during water outages.

The Fall OAC Meeting minutes were approved unanimously with a motion from Rebecca Ferguson (Sullivan) and seconded by Gayle Burkett (Athens).

Policy 824 - Maintaining Professional Adult/Student Boundaries was unanimously approved for the second reading on a motion made by Rebecca Ferguson (Sullivan) and seconded by Gayle Burkett (Athens).

The requests for travel were approved as presented for the Workforce Development Symposium, Thaddeus Stevens field trip and SkillsUSA field trip. All members voted in favor on the motion made by Rebecca Ferguson (Sullivan) and seconded by Gayle Burkett (Athens).

EXECUTIVE SESSION:

President Woodruff announced there would be an executive session with no business to follow.

ANNOUNCEMENTS:

The next meeting is scheduled for 6:30 PM on February 16, 2017.

Rebecca Ferguson (Sullivan) made a motion seconded by John Morgan (Troy) to adjourn the meeting at 7:38 PM. All members voted in favor.

Respectfully submitted,



Colleen Edsell
Board Secretary