

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, November 16, 2017 at 6:30 PM
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on November 16, 2017 at 6:30 PM, in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

President, Gene Anne Woodruff (Wyalusing) called the meeting to order at 6:30 PM followed by the Pledge of Allegiance. The following board members responded to roll call: Jake Rought, Jr. (NEB), Rebecca Ferguson (Sullivan), John Morgan (Troy), Evelyn Sherburne (Towanda), Ron Cole (Sayre), J. Scott May (Canton) and Gayle Burkett (Athens). Also present were Michele Welles, Business Manager; Jennifer Farley, Administrator of Educational Services, Charles Young, Superintendent of Record, Colleen Edsell, Board Secretary, and Tom Milks, Instructor. Gary Martell, Director was not in attendance but did make aware last month.

PRESENTATION: Mr. Tom Milks, Machine Trades Instructor presented information on the Integrated Learning Conference that he attended with Rebecca Bellows, Pre-Nursing Instructor, Darren Howell, Building Construction Instructor, and Amanda Connell, Food Prep Instructor and Administrator Jennifer Farley.

MINUTES:

A motion was made by Rebecca Ferguson (Sullivan) and seconded by John Morgan (Troy) to approve the minutes of the October 19, 2017 meeting. All members voted in favor.

REPORTS:

Mrs. Johnson reported on the adult nursing program. Her report is attached. Mrs. Farley gave Mr. Martell's report which is attached.

Mr. Young spoke about the eight school districts looking at having a vision to continue to grow and reach higher among the stars.

FINANCIAL REPORTS:

Rebecca Ferguson (Sullivan) moved and Gayle Burkett (Athens) seconded the motion to approve the Summary of Bills, October 14, 2017 to November 10, 2017; Financial Report, November 10, 2017 and Student Center Financial Report. All members voted in favor on roll call vote.

BUSINESS:

Rebecca Ferguson (Sullivan) moved and John Morgan (Troy) seconded a motion to approve the 2016-2017 Final Expenditures remaining and \$14,581 to Reserve Account. Voting was unanimous on a roll call vote.

A motion was made by Rebecca Ferguson (Sullivan) and seconded by John Morgan (Troy) to accept the PCNow Concurrent Enrollment Partnership Memorandum of Understanding. All members voted in favor on roll call vote.

PERSONNEL

Rebecca Ferguson (Sullivan) made and Ron Cole (Sayre) seconded a motion to Appoint Dr. Jason Bottiglieri as Superintendent of Record to Finish Charles Young's term from January 1, 2018 until June 30, 2018 at \$3000, and to Appoint Him From July 1, 2018 to June 30, 2020 for \$6000 Each Year, and to Approve Meredith Farr as Substitute Teacher and Aide at \$90 Per Day or \$11.41 Per Hour Pending Clearances. All members voted in favor on roll call vote.

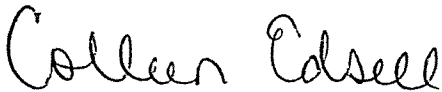
Rebecca Ferguson (Sullivan) and Gayle Burkett (Athens) made and seconded a motion to Employ Michelle Holton as Part-time Paraprofessional at \$15/hour Beginning October 2, 2017, and Tammy Donovan as Supplemental CNA RN Instructor at \$29/hour beginning October 20, 2017. All members voted in favor on roll call vote.

ANNOUNCEMENTS:

The next meeting is scheduled for 6:30 PM on December 14, 2017.

Rebecca Ferguson (Sullivan) and John Morgan (Troy) made and seconded a motion to Adjourn the Meeting at 8:10 PM to go to Executive Session with no Business to Follow. All members voted in favor.

Respectfully submitted,



Colleen Edsell
JOC Secretary