

Northern Tier Career Center  
REGULAR MEETING of the JOINT OPERATING COMMITTEE  
Tuesday, March 15, 2018, at 6:30 p.m.  
NTCC Conference Room

The Northern Tier Career Center's Joint Operating Committee held a meeting, for general purposes, on March 15, 2018 at 7:00 p.m., in the Conference Room, at the Northern Tier Career Center, Towanda, Pennsylvania.

President Gene Anne Woodruff called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. The following board members responded to roll call: Gene Anne Woodruff (Wyalusing), Howard Rought, Jr. (NEB), Gayle Burkett (Athens), John Morgan (Troy), Ron Cole (Sayre), and Evelyn Sherburne (Towanda). Also present were Jason Bottiglieri, Superintendent of Record; Gary Martell, Director, Michele Welles, Business Manager; Margaret Johnson, PN Coordinator; Jennifer Farley, Administrator of Education Services, Colleen Edsell, Board Secretary, Rich Decatur, diesel instructor and Paul Welch, welding instructor.

**PRESENTATION:** Rich Decatur spoke on the opportunities for students that he is involved in with companies and educational institutions.

**MINUTES:** John Morgan (Troy) made and Gayle Burkett (Athens) seconded the Approval of the February 15, 2018 minutes. All members voted in favor on roll call vote.

**REPORTS:**

The Practical Nursing Activity Report was provided by Mrs. Margaret Johnson, PN Coordinator. The report is attached.

Mr. Gary Martell, Director gave his report which is attached.

Superintendent of Record, Jason Bottiglieri, reported on the collaboration of the eight superintendents to help the local school district boards to realize the vision of the Northern Tier Career Center. He stated that there will be an NTCC retreat in June that will allow the superintendents to meet on a day with no interruptions to come up with plans and ideas.

**FINANCIAL REPORTS:**

John Morgan (Troy) made and Howard Rought, Jr. (NEB) seconded a motion to approve the Ratification of Bills, February 10, 2018 to March 10, 2018 and the Financial Report, March 10, 2018. All members voted approval on roll call vote.

**BUSINESS:**

Ron Cole (Sayre) made and John Morgan (Troy) seconded a motion for Approval of New Course CIP Code 15.1202 – Computer Technology/Computer Systems Technology, Approval of Elimination of CIP Code 46.0399 – Electrical, Approve License Practical Nursing 2018-2019 Budget, Approve License Practical 2018-2019 Calendar, and Approve License Practical Tuition Rate for 2018-2019. Roll call vote indicated unanimous approval.

**EXECUTIVE SESSION:** Mr. Martell asked for an executive session with no business to follow.

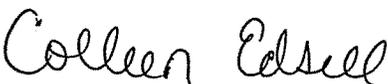
**ANNOUNCEMENTS:**

The next meeting is scheduled for 6:30 PM on April 19, 2018.

**ADJOURNMENT:**

John Morgan (Troy) made and Ron Cole (Sayre) seconded a motion to Adjourn the Meeting at 8:00 p.m.

Respectfully submitted,



Colleen Edsell  
Board Secretary



## Director's Report

3-15-18

<b>NTCC Happenings.....</b>	
➤ 75 Students Attended Tour @ Alfred State University	
3-15	Demonstration Night
4-20	Start of NOCTI Assessments
4-18/19/20	Skills USA State Competition @ Hershey
5-24	Awards Ceremony @9:30 and 1:00 Towanda HS
<b>Upcoming Events.....</b>	
4-10/11/12	PDE 339 Program Approval Audit
4-11	Regional NAPA 609 Certification Training @Center
4-20	Athens Night
<b>Industry Partnerships Meeting.....(Progress Authority/NTCC Meeting)</b>	
Recent Visits	PMF Industries, Lindsey Equipment, John Deere, Cleveland Brothers
4-13	Mike Erwin, Former CTC Director-Temple Professor
5-11	DuPont
6-8	Williams Auto Group and Watson Diesel
9-14	John Estep E-Tech
10-12	Cargill Andy Ripic
11-9	Guthrie Health Care

**PRACTICAL NURSING PROGRAM  
NORTHERN TIER CAREER CENTER**

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ACTIVITIES OF THE PRACTICAL NURSING PROGRAM  
PRESENTED TO: NORTHERN TIER CAREER CENTER  
JOINT OPERATING COMMITTEE  
March 15, 2018

I. PROGRAM ACTIVITIES

- A. Current enrollment 30
  - i. Students are continuing to learn about body systems and diseases in Medical-Surgical Nursing and about starting and maintaining IV's in Intravenous (IV) Therapy
- B. The next Pre-Entrance Exam is scheduled for April 12, 2018
- C. Student Prep Course finishes March 16, 2018
  - i. Health Assistant students who are interested in attending the Practical Nursing Program will be taking the –pre-entrance exam on March 16, 2018.
- D. The tuition increased from 12,000 to 13,000 for the full year due to increasing of PSERS, medical insurance, and student costs.