



**POCATELLO COMMUNITY CHARTER SCHOOL**  
**EXPEDITIONARY LEARNING**

**PCCS GOVERNING BOARD MEETING MINUTES**

**August 17, 2017, 6:00 p.m.**

**995 South Arthur, Pocatello, Idaho**

**Present: (voting members in bold)**

Chair	<b>Barbara Roberts</b>	x	Community Member	<b>Joel Lovstedt</b>	
Vice-Chair	<b>Sharolyn Belzer</b>	x	Teacher Representative	Colleen Broce	
Secretary	<b>Kristine Hunt</b>	x	Teacher Representative	Lisa McAteer	
Co-Treasurer	<b>Geoffrey Bennett</b>	x	Teacher Representative	Taylor Terlson	
Co-Treasurer	<b>Kebai Bills</b>	x	Dean	Michael Mendive	x
Parent Member	<b>Jamie Anthony</b>		Business Manager	Alli Flores	x
At-Large Member	<b>Sanju Choudhury</b>	x	Guest:	Erin Poole	x
At-Large Member	<b>Sean McCoy</b>	x	Guest:	Britney Imbs	x

- 1) Call to Order/Attendance and Guests: 6:05 pm. Meeting called to order by Barbara Roberts.
- 2) Reading – Mike. **Alli to do reading in September.**
- 3) Approve Minutes – July regular meeting minutes: **Move: Geoffrey, Second: Sharolyn; passed unanimously.** Executive session minutes from May and June: **Move: Sean, Second: Geoffrey; passed unanimously.**  
*Sanju Choudhury arrived after Item #3.*
- 4) Public Comment – Barbara. None.  
*Kebai Bills arrived after Item #4.*
- 5) Board Vote for Annual Board Size Declaration – The PCCS Governing Board for the 2017-2018 school year shall comprise 9 voting members. **Move: Geoffrey, Second: Kristine; passed unanimously.**
- 6) Teacher Representative Change – Lisa McAteer resigns as the lower grades representative with regrets. Britney Imbs will take her place.
- 7) Board Vote to approve Strategic Plan – **Move: Sanju, Second: Geoffrey; passed unanimously.**
- 8) Board Vote to approve Continuous Improvement Plant – **Move: Sharolyn, Second: Geoffrey; passed unanimously.**
- 9) Dean’s Report – Mike.
  - a) New Parent Orientation: To be held tomorrow night.
  - b) Back-to-School Night: To be held next Tuesday.
  - c) School-wide Title I: **Awaiting Joel Lovstedt’s feedback.**
  - d) Americorps: Our cost is \$5600 per person per year
    - i) ISU/Health Related: Contract renewed for this year, mostly working with Fast Forward



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- ii) Foster Grandparents: A person requested to work at our school, has a background in behavioral intervention.
  - iii) Lewis Clark Service Corp: Lewis Clark College program has a statewide education support mission. Can provide 1 employee this year if we recruit him/her. Up to 3 per year in the future.
  - e) Personnel: Need to hire an ed. asst. for Karyn Bethke.
  - f) Playground:
    - i) Thermoplastic received but still missing replacement materials and the promised emblem.
    - ii) Marmots to be exterminated tomorrow.
  - g) ISAT scores (with state and District 25 comparison) received.
  - h) Work Plan: Working with Martha Martin this week.
  - i) EL National Conference: Sending 3 staff October 27–29 (none teaching master classes this year).
- 10) PTO Update
- a) Parent Mentor–Teacher meeting held last night. Not all crews have mentors for each grade.
  - b) Back-to-School night: no stamp card this year PTO will have an information table and popsicles, will sell runathon shirts.
  - c) Fall Festival conflicts with EL national conference; Erin will determine new date.
- 11) Fiduciary Report – Alli: Submitted to board via email.
- 12) Childcare Proposal – No update, **Kebai will inquire in September at ISU for CPI availability.** Title 4A funds may be usable for childcare startup but also possibly for sitewide Reading Assistant license: all-online for all students, in addition to 10 Fast Forward licenses.
- 13) Committee Reports
- a) Academic Excellence: none.
  - b) Communications: none
  - c) Dean’s Evaluation: Information sent in board packet.
  - d) Fundraising: **Kebai will discuss grant program expansion ideas with Idaho Fish and Wildlife Foundation for next spring.**
  - e) Facilities: none.
  - f) Governance: none.
- 14) Policy Manual – **Sharolyn working on student policies, which should be ready in September. Mike working on instructional policies, also for September.**
- 15) New Business –
- a) Board Calendar: Barb just got updated 2017–18 calendar from Alli, **will be given to Kristine and will be updated by Secretary in the future.**
  - b) Erin Poole: Can the Foundation take on Chocolate Extravaganza in the future? Some parents have stated they would like an adult-only event again. Barb: Soon maybe, to be discussed.



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- 16) Executive Session under Idaho Code Section 74-206(1),(f).  
17) Meeting adjourn: **Move: Geoffrey, Second: Sean; approved unanimously.** Meeting adjourned, 7:39 pm.

Next Meeting – 6:00 p.m. September 21, 2017

Respectfully submitted,  
Kristine Hunt  
PCCS Governing Board Secretary