



**POCATELLO COMMUNITY CHARTER SCHOOL**  
**EXPEDITIONARY LEARNING**

**PCCS GOVERNING BOARD MEETING MINUTES**

**September 21, 2017, 6:00 p.m.**

**995 South Arthur, Pocatello, Idaho**

**Present: (voting members in bold)**

Chair	<b>Barbara Roberts</b>	x	Community Member	<b>Joel Lovstedt</b>	x
Vice-Chair	<b>Sharolyn Belzer</b>		Teacher Representative	Colleen Broce	
Secretary	<b>Kristine Hunt</b>		Teacher Representative	Lisa McAteer	
Co-Treasurer	<b>Geoffrey Bennett</b>	x	Teacher Representative	Taylor Terlson	
Co-Treasurer	<b>Kebai Bills</b>		Dean	Michael Mendive	x
Parent Member	<b>Jamie Anthony</b>	x	Business Manager	Alli Flores	x
At-Large Member	<b>Sanju Choudhury</b>	x	Guest:	Erin Poole	x
At-Large Member	<b>Sean McCoy</b>		Guest:	Britney Imbs	

- 1) Call to Order/Attendance and Guests: 6:00 pm. Meeting called to order by Barbara Roberts.
- 2) Reading – Alli. **Joel to do reading in September.**
- 3) Approve Minutes – August regular and executive session meeting minutes: **Move: unavailable, Second: unavailable; passed unanimously.**
- 4) Public Comment – Barbara. None.
- 5) Dean’s Report – Mike.
  - a) Schoolwide Title I: officially approved for this as of today. Fall STAR testing done, staff now will decide on interventions.
  - b) Fast Forward: 10 licenses for reading intervention, will go schoolwide for reading assistant part.
  - c) Americorps: New ISU health-related services person has been hired: Teresa Garcia. To work with Fast Forward primarily.
  - d) Foster grandparent: On currently working with a classroom with several high-need kids.
  - e) Primary math assessment: Purchased and in use, developed by one founder of Anser EL school in Boise, aligned well with EL pedagogy.
  - f) Thermoplastic: Still not here, still working with the supplier.
  - g) Sewer problem: Below-grade sewer pump float sensors malfunctioning, floats need to be replaced, Mike has been manually turning pump on daily.
  - h) Charter authorizer: Mike has meeting set with new dean of ISU College of Education Dr. Applebee, assistant dean Dr. Neal, and head of Idaho Charter School Network Terry Ryan. Dean Applebee seems very positive about becoming our authorizer. School District 25 in the past was our Local Education Authority (in charge of our federal programs, we are now our own LEA) and authorizer, which they no longer want to be. We can only have a school district, the Idaho Charter School Commission, or a university as an authorizer. Would be mutually beneficial with ISU, as we could host their interns, also income for them from all local charter schools potentially.



- i) Went to stakeholder meeting with State Dept. of Education, 1/3 superintendents, 1/3 union and state reps, and 1/3 admins from charter schools and districts regarding state contract for Plato product for curriculum and assessment, which is not very highly regarded, and Think Through Math, which we used a few years ago but did not continue. These products have been available to all students in Idaho but pretty much only high schools are using some of these for credit recovery for failing students, especially in rural schools. Discussed alternatives.
  - j) Bias and sensitivity committee: Reviews and vets all ISAT questions, Mike will participate for next two years, first meeting is next week.
  - k) Professional Development: Martha Martin was here yesterday, almost finished with Work Plan goals. National conference is next month, three will attend. Four teachers from lower wing will go to Anser Charter School in a few weeks for a math meeting.
- 6) PTO Update  
Fall Festival date not being moved (was considering moving because of Anser math meeting).
- 7) Fiduciary Report – Alli
- a) Financial audit: First paperless audit, no findings, which is excellent. Increase in General Fund of \$84,844 (primarily from increases in various government funds), but \$46,000 went into savings, General Fund balance excellent at \$365,000 which is almost to our 2.5 month set-aside goal. Child Nutrition Program still showing a loss of over \$6,000, to be mostly supported by General Fund. Difficult to raise prices as that would impact our free and reduced lunch prices (40% of our kids qualify). All government program funds being administered appropriately. **Approve audited fiscal year 2017 financial statement: Motion: Sanju, Second: Geoffrey; approved unanimously.**
  - b) Went to Federal Programs Conference with Marsha and Catherine, on 504 compliance, federal ed and special ed funding, Title I, etc.
  - c) Title IVA fund grant application submitted by deadline, which will fund curriculum expeditions. \$10,000 of this plus General Fund will almost completely fund MOSS and Yellowstone trips this year. 5/6 grades can still fundraise and any extra could go to skiing. Title IVA funds will hopefully be available every year.
- 12) Childcare Proposal – No update, Mike still working with City of Pocatello.
- 13) Committee Reports
- a) Academic Excellence: none.
  - b) Communications: none
  - c) Dean's Evaluation: none.
  - d) Fundraising: none.
  - e) Facilities: none.
  - f) Governance: Mike will make sure we have a Google Docs Board Resources folder and Jamie will add into there. Policies still being finalized. Alli: personnel section, teacher agreement updated and sent to teachers yesterday for feedback.
- 14) New Business: none.
- 15) Executive Session under Idaho Code Section 74-206(1): none.



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16) Meeting adjourn: **Move: unavailable, Second: unavailable; approved unanimously.**  
Meeting adjourned, 6:49 pm.

Next Meeting – 6:00 p.m. October 19, 2017

Respectfully submitted,  
Kristine Hunt  
PCCS Governing Board Secretary