

1. If a suspected bed bug is found on a child's clothing or in a school, efforts should be made to contain the specimen in a plastic, sealable bag. Please do not staple the bag and do not crush the specimen in the bag.
2. After collection of the specimen, please contact the principal and school nurse to make them aware of the suspected bed bug. The principal will then in turn contact Martin County School's IPM Coordinator at the maintenance shop.
3. The IPM Coordinator will identify the specimen. Upon positive identification of a bed bug, the following should take place:
 - a. The student should not be sent home. It is not necessary to isolate the student from the other students.
 - b. The school nurse will notify the parent.
 - c. The student should be temporarily removed from the classroom so the school nurse or a qualified individual can perform an inspection of the student's clothing and other belongings. If a bed bug is found on the student, the student should change into some temporary clothing and put all of the worn clothing (including shoes) into the dryer, which should be set on high for thirty (30) minutes.
 - d. After the thirty (30) minute drying treatment, the student should change back into his/her clothing and return to class.
 - e. While treatment of the student's clothing is occurring and without drawing significant attention to student, the nurse should inspect the area where the student was sitting or where their book bags, coats, etc. were stored.
 - f. Other belongings, such as coats, book bags, etc., which were not subjected to the dryer treatment, should be placed in large plastic bags or containers.
 - g. If a dryer is not available to treat the clothes, the clothes should be placed in a plastic bag or container.
4. After the confirmation of bed bugs has been determined, the classroom should be thoroughly vacuumed throughout, especially the area where student was sitting. Always use a vacuum with a disposable bag and vacuum every day for the next week. The bag should be disposed of immediately after each use.
5. After the initial contact with the parents, the school nurse and school social worker will continue communicating with parents to address resources and methods to reduce the spread of bed bugs in the school environment. The resources and methods should include the following information:
 - a. If the home is being rented and an infestation is suspected, notify the landlord immediately.
 - b. If the home is owned by the parents, a professional pest company should be notified immediately.
 - c. Send only essential items to school with the student.
 - d. At home, keep school items sealed in a plastic bag or container with lid to limit likelihood of re-infestation.
 - e. At home, keep clean clothing in sealed containers until the student puts them on before school.

- f. Notification of all other parents will only occur if the classroom has become infested. Infestation is defined as an area consisting of all stages of the bed bug life cycle. The IPM Coordinator, with assistance from a professional pest company, shall make this determination.
- g. For further assistance on preventing bed bugs, please see: U.S. Environmental Protection Agency (EPA) information website: <http://www.epa.gov/bedbugs/>

Care of Students with Infestation at Home

1. An individual plan should be developed by the school team (Principal, school nurse, school social worker, and teacher) that addresses the following:
 - a. Discreet removal of the student to nurse's station or private area when they arrive at school.
 - b. Provision of clean clothing and shoes for student to change in to.
 - c. Placement of clothing and shoes into dryer for thirty (30) minutes for treatment. If school has no dryer, contact the IPM Coordinator.
 - d. Placement of belongings (book bags, coats, etc.) in a large storage container and remove only essential items needed for the school day.
 - e. Student will be allowed to discreetly take home their belongings after school.
2. The individual plan will continue until Martin County Schools receives confirmation from a professional pest company that the infestation has been eradicated.

School/Maintenance Actions

If an infestation in the classroom or an infestation in a student's home (rented or owned) has been determined, the following actions will take place:

1. The school shall not remove anything from the infected area until directed to do so by the Pest Management Company or the IPM Coordinator. Removed items could spread the infected area to other areas of the school.
2. MCS IPM Coordinator will coordinate with the principal, school nurse, and school social worker to schedule a time to conduct inspection of the infected area. A complete inspection of the room/rooms will be performed.
3. If it is deemed necessary, a licensed Pest Control Specialist will remediate as needed.
4. After treatment is finished, a quarantine period will be in effect based upon chemicals used to eradicate bed bugs. After the quarantine period, the custodians will vacuum the infected area and dispose of vacuum bag. Most pesticides used will have a residual effect on surfaces and should not be wiped off. All areas will be safe for students to return after quarantine period is lifted. All appropriate postings will be in effect while treatments are being performed according to MCS IPM policy.

5. The school Principal will send a parent/guardian notification letter home to inform parents of the bed bug problem. Prior to sending this letter home, the principal shall inform the Superintendent, the Personnel Director, the Maintenance Director and School Nurse Director.

Adopted: March 4, 2018