



**POCATELLO COMMUNITY CHARTER SCHOOL**  
**EXPEDITIONARY LEARNING**

**PCCS GOVERNING BOARD MEETING MINUTES**

**September 27, 2018, 6:00 p.m.**  
**995 South Arthur, Pocatello, Idaho**

**Present: (voting members in bold)**

Chair	<b>Barbara Roberts</b>	x	Teacher Representative	Carrie Churba	x
Vice-Chair/Secretary	<b>Kristine Hunt</b>	x	Teacher Representative	Brittany Imbs	x
Co-Treasurer	<b>Geoffrey Bennett</b>	x	Teacher Representative	Taylor Terlson	x
Co-Treasurer	<b>Kebai Bills</b>	x	Dean	Michael Mendive	x
At-Large Member	<b>Sanju Choudhury</b>	x	Business Manager	Alli Flores	
At-Large Member	<b>Sean McCoy</b>		Guest:	April Baker	x
Community Member	<b>Sheldon Eakins</b>	x	Guest:		
Community Member	<b>Joel Lovstedt</b>				

- 1) Call to Order/Attendance and Welcome Guests: 6:01 pm. Meeting called to order by Barbara Roberts.
- 2) Reading – Carrie. **Kristine to do reading in September.**
- 3) Motion to approve August regular board meeting minutes: **Move: Geoffrey, Second: Sanju, passed unanimously.**
- 4) Public Comment – Barbara. None.
- 5) Action item: Added on an emergency basis due to situation arising since posting of agenda/ imminent need for governing board decision. Mike proposes that PCCS be closed on October 1 in order for staff and students to attend the funeral of a PCCS student. As this instruction day must be made up, it is proposed to make Wednesday, October 24, a full school day instead of a record day. The staff are in agreement with this proposal. **Motion to amend the school calendar: Move: Geoffrey, Second: Kebai, passed unanimously.**
- 6) Action item: Teacher Representative. Carrie Churba to replace Colleen Broce on the governing board. Motion to accept her nomination by the staff: **Move: Geoffrey, Second: Kristine, passed unanimously.**
- 7) Dean’s Report – Mike.
  - a) Bias and Sensitivity ISAT Review Committee: Mike participated in the ELA and math question review for two days last week at the state Department of Education.
  - b) Diversity and Inclusion Study: Has begun with student and teacher surveys, and the first staff training.
  - c) Idaho Charter School Network regional meeting: there will probably be a new funding formula and increased facilities funds.
  - d) Idaho School Boards Association regional meeting: November 14–16 in Boise
  - e) Internet/email: a former student tried to hack into the school’s systems but was prevented.



# POCATELLO COMMUNITY CHARTER SCHOOL

## EXPEDITIONARY LEARNING

- f) Middle School Play: “I Never Saw Another Butterfly” by Celeste Raspanti, about Jewish children in the Terezin WWII concentration camp. Will be opt-in participation and performed outside school hours (could be disturbing content for some).
  - g) Personnel: Still looking for a lunch manager.
  - h) Computers for kids: More are still available.
  - i) Apptegy: In progress to set up website and notification system.
  - j) PowerSchool: Robin Hed received training over the summer. Parents will have access to gradebook information.
  - k) Bleachers: Should be installed after Fall Festival.
  - l) TSI Indicator: The Department of Education flagged PCCS for Special Education student proficiency in ELA. We will use FastForward to address this.
  - m) Playground: The replacement slide has been ordered and paid for by insurance claim. Eagle Scout projects have been installed. The new shed has been constructed other than the door to be installed soon.
  - n) Professional development: Staff attended training on behavioral support for victims of trauma.
- 8) PTO Update – April Baker
- a) Fall Festival being planned.
  - b) ISU Homecoming parade participation cancelled due to lack of volunteers.
  - c) October 1 is the staff PTO grant deadline.
  - d) Discussion of Ford “sign and drive” fundraiser, where the local Ford dealer donates money to school for each person who test drives a car (recently done at high schools on schedule pickup day). Could be up to \$7,000. Perhaps this could be a larger event, such as with a classic car show, food trucks, etc.
- 9) Fiduciary Report: Kebai. Audit results received and were all good.
- 10) Committee Reports and Volunteer System Structure: A goal could be to get more volunteers for schoolwide needs, with board committees a part of that. Perhaps we can use Apptegy to create a database of tasks with time commitments and contact parents. This could be organized via a work session along with PTO and staff representatives. **Kebai will discuss this idea with the PTO.** Sanju suggests we post photos of the governing board members in the school to encourage recognition and participation. We could also post these photos and short bios on the website. Discussion of finding a photographer.
- 13) Meeting adjourn: **Move: Geoffrey, Second: Kebai; approved unanimously.** Meeting adjourned, 7:25 pm.

Next Meeting – 6:00 p.m. October 18, 2018

Respectfully submitted,  
Kristine Hunt  
PCCS Governing Board Secretary