

Please read through the following before beginning the Online registration. You will be signing a statement in the registration stating that you have read them.

# 2020-21 Online Registration

620-947-3184

HES-opt. 1, HMHS-opt. 2

**Set your internet browser to  
allow pop-ups.**

Acrobat Reader must be installed on your computer.  
Download free at <http://get.adobe.com/reader>

**BE SURE** to complete all steps and click on the **SUBMIT  
ONLINE ENROLLMENT** button to finish the enrollment process. This can be done even if payment has not been made.

**School Calendars** will not be available until the first week of school. **To get the updated version**, go to the [USD 410 website](#).

## **Attendance Procedures:**

Parents, remember it is your responsibility to call or email your child's school if your child will not be in attendance that day.

Phone calls should be done before 8:30 am.

Emails can be sent to:

HES- Sharon.Funk@usd410.net

HMHS- Jessica.Fine@usd410.net  
HMHS- Kathy.Klein@usd410.net

The Middle/High School has an automated system that will call if we have not heard from you by 8:15 am.

## USD 410—Handbooks

(Information about school policies and procedures at your child's school and teachers listed with their contact numbers)

Available on the USD 410 website:  
[www.usd410.net/Menu/Schools](http://www.usd410.net/Menu/Schools)

Hillsboro Elementary School

Hillsboro Middle/High School

Athletic Handbook

USD 410 Transportation

**Questions? please refer to the appropriate handbook.**

**Handbooks are available during the entire school year.**

Handbooks (Home)

School Fees

Checklist/Important Links

Food Service Application Information

High School Information



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# 2020-2021 Fee Schedule

## District Required Fees

Consumable Materials Fees (Kindergarten).....	\$15 per year
Consumable Materials Fees (Kindergarten) (Reduced Price Meals) .....	\$10 per year
Consumable Materials Fees (Kindergarten) (Free Meals) .....	No Charge
Consumable Materials Fees (Grades 1 - 5) .....	\$25 per year
Consumable Materials Fees (Grades 1 - 5) (Reduced Price Meals).....	\$15 per year
Consumable Materials Fees (Grades 1 - 5) (Free Meals).....	\$0 per year
HMHS 1-1 Laptop Accidental Insurance Fee .....	\$40 per year
HMHS 1-1 Laptop Accidental Insurance Fee (Reduced Price Meals) .....	\$20 per year
HMHS 1-1 Laptop Accidental Insurance Fee (Free Meals).....	\$10 per year

## School Meal prices

Breakfast (K-12) .....	\$1.95	Entrée .....	\$1.60
Lunch (K-5).....	\$2.65	Side.....	\$ .80
Lunch(6-12) .....	\$2.95	Milk .....	\$ .50
Reduced Breakfast.....	\$ .30		
Reduced Lunch .....	\$ .40		

## High School Course Fees

Drivers' Education Fee	
Online Coursework.....	\$75.00 per year
Driving Instruction.....	\$150.00 per year
This fee must be paid before student begins coursework	

## Building Fees

HMS Activity Fee (Activities during the school day, not gate fees) .....	\$20 per year
HHS Activity Fee (Sports activity gate fee) .....	\$20 per year

## Optional Fees

HHS Yearbook (Optional).....	\$45.00 per yearbook
HHS Transcript Fee.....	\$5.00 per transcript

## HES Pre-School Tuition

HES Pre-School Tuition (Half Day / 4 Days per week) .....	\$150.00 per month
HES Pre-School Tuition (All Day / 5 Days per week).....	\$375.00 per month



## Checklist & Important Links

- ❁ Handbooks (Home)
- ❁ School Fees
- ❁ Checklist/Important Links
- ❁ Food Service Application
- ❁ High School Information

**Listed below are important documents that are a part of the enrollment process. The documents are similar to those that you have signed in the past, however, if you wish to review the information, please click on the link next to the title.**

**You will be asked to electronically “sign”, commit to or print the necessary forms during the enrollment process.**

### New this year:

We are asking if your student has access to the internet and if they have an eLearning device. This would be a computer OTHER than the school issued device.

This is for our information only—and you are NOT required to own a computer.

**7th & 8th Graders need to supply a new password. Be sure to ask your student for this before you begin.**

The password should be at least 8 characters, with 1 upper-case letter and 1 special character and/or number.

[Family Educational Rights & Privacy Act \(FERPA\)](#)

[Do not publish my child’s directory information](#)

[Computer Acceptable Use Policy Gr. K-12 \(AUP\)](#)

Computer Care Policy— [HES](#) / [HMHS](#)

[Immunization Requirements](#)

[Student Insurance](#)

[Kansas Communities that Care Survey Permission](#)

Grades 6, 8, 10 & 12 only

[School Photos:HMHS](#)—August 20, First day of school

School Photos: HES—Sept. 10

Medications:

[Over the Counter](#) or

[Prescription Medications](#)

Sports Participation Forms:

[Sports Physical](#)

The exams will be conducted from 5 - 8 pm on **Monday, August 3 and 10 at the Hillsboro Hospital Rural Clinic**. Transportation will NOT be provided by the school. Only physicals taken **after** May 1, 2020 will be valid for the 2020-2021 school year. The cost of the physical is \$10. (Make checks payable to Hillsboro Hospital Rural Clinic)

Grades 7—12 only for students planning on participating in sports or in high school PE classes.

[Permission to Participate Concussion Guidelines](#)

[Concussion Release Form](#)

School supply lists: [HMHS](#) (HES School supplies are provided for each student)

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### USD 410 Food Service Program

#### **FEDERAL LUNCH BENEFITS/REDUCED PRICE OR FREE MEALS**

#### **DO I QUALIFY?**

Qualifying for reduced price or free meals is based on the your last two paychecks. If you have lost a job or had your hours or wages reduced, use your current income. Even if your hours have been reduced temporarily due to COVID-19, report your current income.

If you feel that you might qualify, please take the time to complete the application online.

#### **You do not need to complete the Reduced Price/Free meals step if:**

- You have received a direct certification letter.
- You have already completed a paper application and turned it into the District Office.
- **Your income does not fall within the chart guidelines.**

**This Food Service Application form can also be found on the USD 410 Website under District Information, then Enrollment.**

**Applications are taken anytime after July 1 and throughout the school year. If your income changes, don't hesitate to apply anytime during the school year.**

You only need to complete this application **once per household**, not each child. If you have questions, call Pati Funk, Food Service Representative, at the District Office at 620-947-3184, option 3.

#### **PLEASE NOTE:**

Meals purchased at fast food outlets to be consumed at school cannot be brought to school in their original containers. Caffeinated beverages are not allowed in sack lunches to be consumed in the cafeteria.

#### **USD 410 Schools will implement the following charge policy beginning July 1, 2020.**

Students who do not have money in their lunch accounts will not be allowed to charge for meals or a la carte items. A Principal/Food Service staff member will be notified when the student reaches a zero balance and may contact the family to evaluate if there are other challenges facing the family. Alternate meals will be served at Hillsboro Elementary School, but not at Hillsboro Middle / High School. Lunch balance email alerts will be sent on Mondays to all families. Low balance reminders will be sent out on Wednesdays when the student's account is at \$20 or below. Paper reminders will not be sent home. USD 410 students who continue eating meals after they reach a zero balance, must bring money to cover the meal each day. Lunch accounts should be in a positive balance on the last day of school. Bad debt, not recovered by the end of the fiscal year, will be added to the student's fees the following year.

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## **HIGH SCHOOL PARENTS & GUARDIANS:**

Parents/Guardians will be granting permission in the online enrollment for the following:

\*\*Parents of students in Career and Tech Ed classes will be asked to give permission for your child to drive to and from their class.

\*\*Parents of students taking college classes will be asked to give permission for your child to leave the school building if college classes are not in session.

\*\*School transportation will be provided when necessary to all school sponsored activities. A student who is under the age of 16 cannot drive to any after school sponsored activity in or out of town.

A student can drive or ride with a legal driver (16 years of age or older) to and from after school athletic practices with written parental permission on file with the Activities Director.

Also for Grades 6—12, please give your consent for your student to attend class field trips. This eliminates the need for permission slips. However, we will still notify parents of when students are going on field trips and the nature of the field trip.

**PE Uniforms**—All PE students Grades 6 through 12 (PE is required for grades 6-9) will be asked to wear gold colored shirts, and either black or maroon shorts as a uniform. Uniforms can be ordered through **KHAOS Apparel**. There is a link during the online enrollment, or you can check the link under District Office on the USD 410 website. Students do NOT need to purchase from KHAOS. Any gold shirt and black or maroon shorts will qualify as a PE uniform.

Parents of grades 10—12, please check your child's schedule prior to ordering to make sure your child is enrolled in a PE class.

### **Over the Counter Medications**

If your child needs an occasional medication to be given at school, (i.e., antibiotic cream, Benadryl cream, ibuprofen or acetaminophen) please complete the Medication form found in the online enrollment process. This form can also be found on the [USD 410 website/District Office](#) and returned to the building offices.

### **Medications**

If your child requires a prescription medication to be given at school, please have your physician fill out the Medication form found on the [USD 410 website/District Office](#)

### **School Photos**

Fall photos are taken by LifeTouch Photography. A flyer was mailed out with the enrollment information for grades 6 through 12. Please fill out the flyer and return with your student to school. Grades 6—12 take photos the first day of school. This allows the high school student ID's to be available for the first HHS Athletic Event.

You can order your packages online at [mylifetouch.com](http://mylifetouch.com) Picture Day ID:BP018108Q0

The Elementary School will be taking pictures in September. Picture flyers will be sent home prior to that event.