



**FAYETTEVILLE
PUBLIC SCHOOLS**
Since 1871

COURSE REMOVAL REQUIRED PAPERWORK

This form must be fully completed by the course proposer and submitted to Dr. Kristina Hudson, by **September 13, 2019**. The proposer must also hold discussions with the building principal and the department chair about this course proposal **no later than September 13, 2019**.

PROPOSER _____

SCHOOL _____

NAME OF PROPOSED COURSE _____

SEMESTER OR FULL YEAR (circle one)

DEPARTMENT _____

KIND/AMOUNT OF CREDIT AWARDED _____

OPEN TO STUDENTS IN GRADES 5, 6, 7, 8, 9, 10, 11, 12 (circle one or more)

PRINCIPAL'S SIGNATURE _____

DATE OF DISCUSSION WITH DEPT. CHAIR _____

DEPT. CHAIR'S SIGNATURE _____

Respond fully to the following questions. Use additional space/paper as needed.

1. Describe the reason the course should be removed.
2. How does this proposed course removal impact course sequencing within the department?
3. Is there an impact on a complete pathway by removing this course?
4. How will this proposed course removal impact student achievement?
5. What data was used to make this recommendation and who has been part of the process to determine the need?
6. What are scheduling implications by removing the course?
7. What are staffing implications?



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COURSE APPROVAL REVIEW FORM

The proposer of a course is responsible for completing this form as evidence of review at the levels indicated. This form with dates and outcomes of the reviews noted should be presented at the District Course Approval Committee meeting in late October.

DATE OF REVIEW AT DEPARTMENT LEVEL _____

APPROVED/DISAPPROVED (circle one)

DATE OF REVIEW BY BUILDING LEADERSHIP TEAM _____

APPROVED/DISAPPROVED (circle one)

DATE OF REVIEW BY BUILDING LEADERSHIP TEAM _____

APPROVED/DISAPPROVED (circle one)

DATE OF REVIEW BY DISTRICT SUBJECT AREA COMMITTEE _____

APPROVED/DISAPPROVED (circle one)

DATE OF REVIEW BY CURRICULUM COORDINATING COUNCIL _____

APPROVED/DISAPPROVED (circle one)

DATE OF REVIEW BY EXECUTIVE CABINET _____

APPROVED/DISAPPROVED (circle one)