

Express Online Marketplace

www.cpcexpress.org

Enter your Username and Password. Both are case sensitive. Click on Sign In.


 <https://www.cpcexpress.org>

Home

Approval

FAQ

Videos



Express provides:

- Quick access to multiple vendors
- Order approval and management
- Flexible payment options: Purchase Order or Credit Card/P-Card

Many vendors – one order

On Express, you will find items from different vendors and can place all of the items into a single shopping cart. Product searches can be done with a variety of options to help improve the accuracy of your search. You can limit searches by vendor, category, cost, etc.

Who is eligible?

The Cooperative Purchasing Connection's Express is only available to member organizations. Eligible members are schools, cities, counties, other governmental agencies, and any 501c3 tax exempt, nonprofit organization. No personal purchases may be made. Additionally, items are not intended for resale use by an organization to any staff, student, or for any other retail sale purposes. If you have any questions regarding the use of our contracts for your organization, please contact us at express@purchasingconnection.org or by phone at [888-739-3289](tel:888-739-3289).

Save time and reduce paper with approval workflows

Username (Email Address):

Password:

[Forgot your password?](#)

Questions or need help?

Contact us:
Phone:
[888-739-3289](tel:888-739-3289)
Monday-Friday 8 a.m. to 4 p.m.
(Excluding holidays)
Email:
express@purchasingconnection.org



Landing Page:

Waiting for response fr X CPCEXpress.org | Home

Shareen Neumann My Profile \$5,462.09 Sign Out

Marketplace | Shopping Lists | My Quotes | My Orders | Admin | Help

All Categories Search by keyword or part number Supplier Sites

Home

- All Suppliers
- Facilities & Grounds
- Furniture
- Instructional Resources
- Software
- Supplies - Office & Classroom
- Technology

xpress
COOPERATIVE PURCHASING CONNECTION

Questions about using Express? Contact express@purchasingconnection.org or 888.739.3289 to talk to a Cooperative Purchasing Connection representative.

Tutorial Videos

- How To Search
- How To Check Out
- Managing Your Profile

Useful Links

- Express FAQs
- How To Place A Quote Request
- May 2017 Site Updates
- March 2017 Site Updates
- Oct. 2016 Site Updates
- Workflow:
 - Workflow Request Form
 - Workflow Change Form - editable pdf
 - Workflow Change Form - Excel

All Suppliers

CDI CDWG Clay innovative Lakeshore Lightspeed MACKIN Midwest MNJ Nasco NDR RAPID REFILL Really Good Stuff SCHOOL HEALTH School Specialty TIERNEY

My Frequently Purchased Items

Send message

Easiest Way to Search:

Search All Categories:

Type in Search term and click on magnifying glass

home

Shareen Neumann My Profile \$5,462.09 Sign Out

Marketplace | Shopping Lists | My Quotes | My Orders | Admin | Help

All Categories Search by keyword or part number Supplier Sites

Home

- All Suppliers
- Facilities & Grounds
- Furniture
- Instructional Resources
- Software
- Supplies - Office & Classroom
- Technology

xpress
COOPERATIVE PURCHASING CONNECTION

Questions about using Express? Contact express@purchasingconnection.org or 888.739.3289 to talk to a Cooperative Purchasing Connection representative.

Tutorial Videos

- How To Search
- How To Check Out
- Managing Your Profile

Useful Links

- Express FAQs
- How To Place A Quote Request
- May 2017 Site Updates
- March 2017 Site Updates
- Oct. 2016 Site Updates
- Workflow:
 - Workflow Request Form
 - Workflow Change Form - editable pdf
 - Workflow Change Form - Excel

All Suppliers

CDI CDWG Clay innovative Lakeshore Lightspeed MACKIN Midwest MNJ Nasco NDR RAPID REFILL Really Good Stuff SCHOOL HEALTH School Specialty TIERNEY

My Frequently Purchased Items

Send message

The screenshot shows the Home Depot website. At the top, there is a navigation bar with the Home Depot logo, a search bar, and a user account section. The search bar contains the text "Supplies - Office & Classroom" and "pencil". Below the search bar, there is a list of categories: Home, All Suppliers, Facilities & Grounds, Furniture, Instructional Resources, Software, Supplies - Office & Classroom, and Technology. The "Supplies - Office & Classroom" category is highlighted. Below the categories, there is a section titled "My Frequently Purchased Items" which lists several products: Small Binder Clips, 3/8" Capacity, 3/4"; Soft Grip Mechanical Pencil, 7 mm. A...; Pen Style Permanent Markers, Fine Pol...; and Mini Binder Clips, 1/4" Capacity, 5/8". Each product has a "Qty" field and an "Add to Cart" button.

Supplies - Office & Classro...

pencil

Q

Supplier Sites

Search Within Results:

Go

Finished searching supplier sites. No additional results found.

Narrow Your Search

Category

Supplies - Office & Classroom (3052)

Supplier

Manufacturer

Price

1 - 15 of 1000 Items

Compare Items

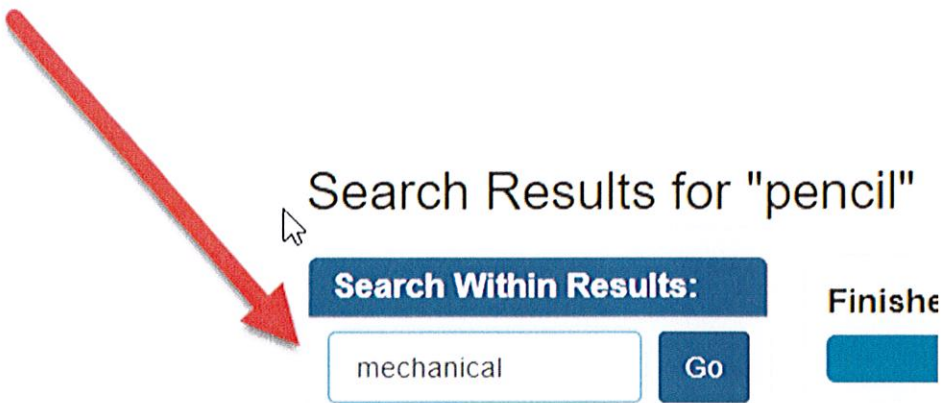
Add to Cart

Sort By: Relevance

View: [Grid Icon]

<div> </div>	<p>PENCIL WEIGHTED W/PENCIL GRIP School Specialty (Supplier Part # 030085) This Heavyweight Pencil with an unique ergonomic grip and 2.0 mm lead helps improve legibility prevents writers cramp builds strength and decreases ..</p>	<p>\$20.08 / Each</p> <p>Qty: 1</p> <div>Add to Cart</div>
<div> </div>	<p>PENCIL AWARD PENCILS CHRISTMAS PACK OF 12 School Specialty (Supplier Part # 009635) Moon Products "Christmas" Seasonal Award Pencil Assortment is used to recognize and encourage students. High quality pencil is eco-friendly colorfu ..</p>	<p>\$2.40 / Each</p> <p>Qty: 1</p> <div>Add to Cart</div>
<div> </div>	<p>PENCIL AWARD PENCILS MOTIVATIONAL #1 SET OF 144 School Specialty (Supplier Part # 069841) Moon Products Encouraging Words Pencil Box includes colorful quality award pencils that are used to motivate students. Pack contains 36 each of 4 d ..</p>	<p>\$29.50 / Each</p> <p>Qty: 1</p> <div>Add to Cart</div>
<div> </div>	<p>PENCIL AWARD PENCILS READERS ARE LEADERS PACK OF 12 School Specialty (Supplier Part # 081024) Moon Products "Readers are Leaders" Motivational Award Pencil are sold as 12 per pack. These pencils can be used to recognize student accomplishment ..</p>	<p>\$2.40 / Each</p> <p>Qty: 1</p> <div>Add to Cart</div> <div>Send message</div>

You can filter down the search results further by "Searching Within Results:"



Results can also be sorted by: Relevancy, Lowest Price, Highest Price, A-Z, Z-A, Highest Rating. The default is: Relevancy. There is a drop down menu on the right side of the search results screen to choose how you wish to sort results.

home

Supplies - Office & Classroom pencil

Search Results for "pencil"

Search Within Results: 1 - 15 of 454

Applied Filters: mechanical

Narrow Your Search

Category

- ☒ Supplies - Office & Classroom (454)


Supplier

- ☐ School Specialty (189)
- ☐ Innovative Office Solutions (138)
- ☐ Nasco (78)
- ☐ Midwest Technology Products (47)
- ☐ Really Good Stuff (2)

Manufacturer

- ☐ SP RICHARDS CO (120)
- ☐ PENTEL® (87)
- ☐ Avia (28)
- ☐ PAPER MATE® (17)
- ☐ BIC® (16)

1 Item(s) Added To Cart

Item	Price	Quantity	Item Total
 PENCIL MECHANICAL CLIP DZ ITA36195 School Specialty (Supplier Part # 1575700)	\$4.48 EA	1	\$4.48
Subtotal:			\$4.48

Your cart contains 9 Item(s)
Total: \$5,466.57

Continue Shopping **View Cart**

Sort By: Relevancy View

\$4.48 / Each Qty: 1 **Add to Cart**

\$2.92 / Each Qty: 1 **Add to Cart**

\$2.05 / Dozen Qty: 1 **Add to Cart**

\$14.36 / Each Qty: 1 **Add to Cart**

\$7.01 / Each Qty: 1 **Add to Cart**

home

Supplies - Office & Classroom

Search by keyword or part number

Shareen Neumann Sign Out

Marketplace | Shopping Lists | My Quotes | My Orders | Admin | Help

Supplier Sites

Shopping Cart

School Specialty: Shipping Terms – Parcel Delivered Items: • School Specialty has free shipping on Parcel Delivered Items–orders over \$49.00 list • All orders under \$49.00 list will carry a \$9.95 shipping charge. Truck Delivered Items: • For orders over \$250.00 (list), freight is included. No additional S&H charges apply. • For orders under \$250.00 (list), add 15% of the total value of the non-parcel items or, \$49.00 list minimum, whichever is greater.

Item	Part #	Supplier	Price	UOM	Quantity	Item Total
<input type="checkbox"/> PENCIL MECHANICAL CLIP DZ ITA36195	1575700	School Specialty	\$4.48	EA	1	\$4.48

Copy Selected Remove Selected

Update Quantities

Total: \$4.48

Checkout

Copyright © 2018 EquiLevel, Inc.

You can also punch out to supplier sites from Express. When you are punched out, through Express, you can be assured that you are seeing our discounted pricing.

To punch out, click on the globe icon under the supplier log.

All Suppliers

CDI CDWG Clay innovative Lakeshore Lightspeed MACKIN Midwest MNJ

Nasco NDR RAPID REFILL Really Good Stuff SCHOOL HEALTH School Specialty TIERNEY

My Frequently Purchased Items

When punched out to Innovative, you can select the tab: Favorites List at the top of the page and then select the CPC Core Contract List to shop the most deeply discounted items in our contract.

When you are punched out, if at any time you wish to return to the Express site without ordering anything, you can simply click on the yellow bar at the top of the page and you will be returned to the Express site.

In the punchout sites, you can shop just like normal and when you have finished shopping, select submit cart and your cart will be punched out and the items will be brought into your cart within Express.

Items that are put in the cart through a punchout site do have limitations – you can't change the quantity of those items without re-entering them. Also, they cannot be added to any shopping lists.

Waiting for response fr X CPCExpress.org | Home
shop.equallevel.com/express/punchout/stores/98/punchout/sic/home

Click here to cancel and return without items to Express, online marketplace

(866) 574-5289 Email Us Live Chat: Online Logout My Account Saved Orders Favorites Lists Quick Order

in innovative Search by keyword or item number Search

Office: Supplies Technology Ink & Toner Facility & Breakroom Furniture Promotional Products

My Favorites Lists

Name of New Favorites List: Create Favorites List

Below are your current My Favorites lists

Name	Description	# Items	View >>
CPC CORE CONTRACT		243	View >>

Interested in our shared lists

You currently do not have shared lists.

Our Promise Expect Response. Expect Reduction. Expect Relief.

Top Brands

- Pentel
- Sharpie
- PaperMate
- HP
- 3M
- Universal
- Innovative

Official Supplier for

- U.S. Army
- U.S. Navy
- U.S. Air Force
- U.S. Marine Corps
- U.S. Coast Guard
- U.S. Secret Service

Ordering Center

- Quick Order Entry
- Shopping Lists
- Saved Orders

Company Information

- About Us
- Our Team
- Awards & Recognitions
- Corporate Web Site

© 2016 Innovative Office Solutions | Terms and Conditions

Waiting for response fr X CPCExpress.org | Home
shop.equallevel.com/express/punchout/stores/98/punchout/sic/home

Click here to cancel and return without items to Express, online marketplace

(866) 574-5289 Email Us Live Chat: Online Logout My Account Saved Orders Favorites Lists Quick Order

in innovative Search by keyword or item number Search

Office: Supplies Technology Ink & Toner Facility & Breakroom Furniture Promotional Products

Favorites List Detail

CPC CORE CONTRACT

Refine Results By

Keyword Search within results GO

Category

- Furniture
- Innovative Essentials
- Maintenance & Breakroom
- Office Supplies
- Technology

Recycled Item

- Yes
- No

Brand

- 3M
- Avary

View More

Choosing items 1 to 10 of 239

Compare Detailed View Summary View Results per page: 10

Innovative Office Solutions

Copy Paper: 52 Brightness, 236, 8 1/2 x 11 White, 5000 Sheets Carton

Quick View

IOS21209

\$30.49 / CT

Add To Cart

add to favorites

Stock Check

Line Comments

Universal®

File folders, 1/3 Cut Assorted, One-Fly Top Tab, Letter, Manila, 163 fms.

Quick View

UNV12113

\$5.78 / BX

Add To Cart

add to favorites

Stock Check

Line Comments

Universal®

Small Binder Clips, 3-1/2" Capacity, 3-1/2" Wide Black, 12 Box

Quick View

UNV12113

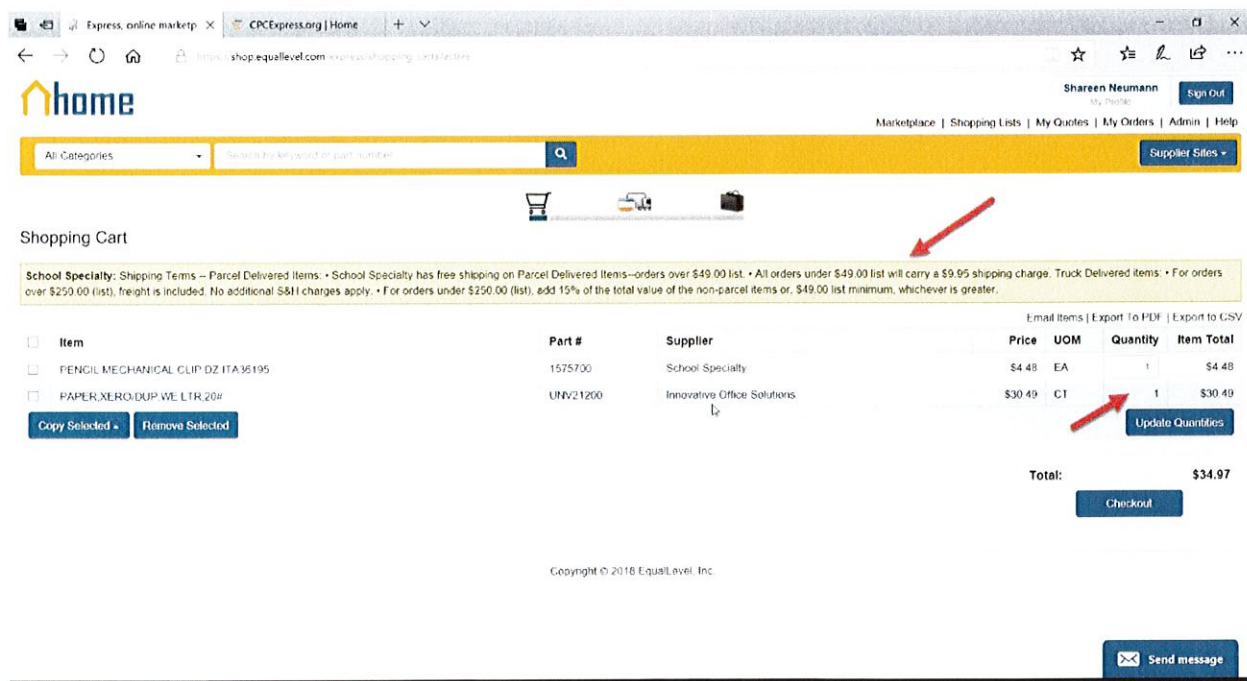
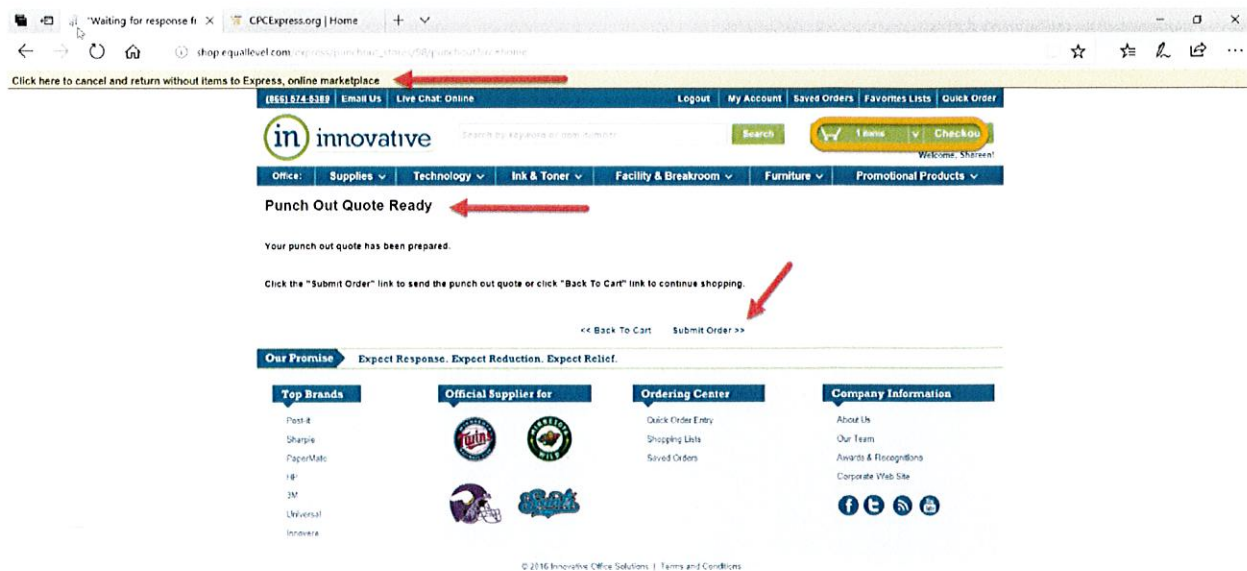
\$0.23 / DZ

Add To Cart

add to favorites

Stock Check

Line Comments



In the above cart, you can see items from both School Specialty and Innovative Office Solutions. Notice that the item from Innovative Office Solutions does not have a box around the quantity. This means the item quantity cannot be modified since this item was brought in from a punch out site

Also, notice the message in yellow above the cart. Any messages from the vendors will show up above the cart. This particular message informs the shopper that our contract with School Specialty has free shipping on orders over \$49.00. It further informs that if the School Specialty portion of the order is less

than \$49.00, \$9.95 will be charged for shipping. These messages above the cart contain important information and you should always read them.

Shopping Lists

Express allows you to create unlimited shopping lists. These are very handy for items that you order on a regular basis, or for items you are not ready to order yet.

To add an item or items to a shopping list from the shopping cart, simply check to select the item(s) you wish to add and choose "Copy Selected" and choose the list you wish to add the item(s) to from the drop down menu. Or choose "New List" and create a brand new list. The next time you wish to order items from a list, choose the list from the Shopping Lists tab at the top of the home page and select the items you wish to re-order and Express will scan to make sure the price hasn't changed and put the item(s) in your cart.

From our FAQ – Why should I use a Shopping List?

To simplify your ordering process, we suggest creating Shopping Lists. Check the small gray box to the left of the item you wish to purchase and then select a Shopping List from the drop-down menu to the right of the Add to Cart button. Shopping lists will be saved until you choose to delete them. They store your frequently purchased items so the next time you need to order, you simply select the items from the shopping list instead of searching for them again. Your Shopping Lists are stored on the top upper right of your screen.

To save your shopping cart to a list, check the gray boxes next to the desired items and then click the Copy Selected button. Then you can choose to create a new shopping list or add the items to an existing shopping list.

Note: Both Express and SMART log you out after 30 minutes of inactivity. To ensure you don't lose your items, add them to a shopping list. The next time you log in, you will be able to access the items from your shopping list.

Placing an Order

Waiting for response fr x CPCExpress.org | Home

shop.equaLevel.com express/shopping_carts/active?flash_message=successfully+imported+1+item%28%29

home

Shareen Neumann My Profile Sign Out

Marketplace | Shopping Lists | My Quotes | My Orders | Admin | Help

Supplies - Office & Classro Search by keyword or part number Supplier Sites

Successfully imported 1 item(s)

Shopping Cart

School Specialty: Shipping Terms - Parcel Delivered Items - School Specialty has free shipping on Parcel Delivered Items - orders over \$49.00 list. • All orders under \$49.00 list will carry a \$9.95 shipping charge. Truck Delivered items. • For orders over \$250.00 (list), freight is included. No additional S&H charges apply. • For orders under \$250.00 (list), add 15% of the total value of the non-parcel items or, \$49.00 list minimum, whichever is greater.

Email Items | Export To PDF | Export to CSV

<input type="checkbox"/> Item	Part #	Supplier	Price	UOM	Quantity	Item Total
<input type="checkbox"/> PENCIL MECHANICAL CLIP DZ 1TA36195	1575700	School Specialty	\$4.48	EA	1	\$4.48
<input type="checkbox"/> PAPER,XERO/DUP.WE LTR,20#	UNV21200	Innovative Office Solutions	\$30.49	CT	1	\$30.49

Copy Selected Remove Selected Update Quantities

Total: \$34.97

Checkout

Copyright © 2018 EqualLevel, Inc.

Send message

• Support and Questions

Should you have any questions while using Express marketplace or about our purchasing program please contact us at:

express@purchasingconnection.org

888-739-3289 (ask for "Help with Express")

Help is available Monday through Friday
from 8 a.m. to 4 p.m. Central Time
(Excluding Holidays)