

EdVisions Off-Campus

Board of Directors Meeting

Tuesday, February 20th, 2018, 3:30 PM

Minutes

A. Called meeting to order by Chair at: 3:33pm

B. Roll Call of Attendance:

Merrissa McLean (June 2019)X	Larry Schmidt (June 2020)X
Mike Motzko (June 2018) X	Megan Bluma (June 2019) X
David Jones (June 2018) X	Sara Brave Heart (June 2020)X
Mary Menne (June 2019) X	

Others Present:

Cathy Diaz
Gigi Dobosenski
Dave Bakke

C. Educational Data

None

D. Correction and approval of previous meetings

- 1. Approve Board Meeting minutes from last month. M – Motzko, S - Schmidt. Unanimous motion carried.**

E. Open Forum

F. Approval of Agenda

- 1. Agenda Approval. M - Motzko, S - Brave Heart. Unanimous motion carried.**
- 2. Conflict of interest disclosures regarding agenda items.**

G. Consideration of Claims and Accounts

- 1. Treasurer's Report**

Motion to approve expenses - M - Bluma, S - Schmidt. Unanimous motion carried.

- a) Revenue of \$ 99,879.78**
- b) Expenses of \$ 88,314.17**
- c) Ledger Balance (Cash Fund Balance) of \$561,824.01**
- d) Bank Reconciliation of \$ 562,144.93**

H. Communications

- 1. Special Ed Directorship:**
 - a. Dobosenski reported Designs for Learning Sped Director Mark Krug is coordinating new contracts with additional providers**
 - b. Fiscally, Sped finances moving to a new system (SEDRA)**
- 2. IQS:**
 - a. Dobosenski reported new cadre member Jahna Lindquist**

EOC offers students throughout Minnesota a personalized, project-based learning experience, leading to adults who can achieve their goals, explore their passions, and find their place in the world.

- b. Visit being scheduled for next week (week of 2/26)

I. Hearing of Reports

1. Director Monthly Updates
 - a. Diaz reported can submit REAP Grant application by 4/20/18
 - b. Diaz reported there will be a correction on budget/ balance tweaks, will bring to next meeting
 - c. Dobosenski reported MCA test dates are April 10 and 11
 - d. Dobosenski reported there will be an online Citizenship exam for 9th graders, advisors will be giving
 - e. Dobosenski reported on the Edvisions Expo. Students shared projects, EOC is a star/model school by Edvisions Co-op.
2. Staff Monthly Updates
 - a. Staff met for strategic planning and reviewed our long term goals in the areas of basic skills, life skills, and school wellness. Also reviewed and assessed our school vision
 - b. Winter trip happened, went well, some students feeling ill. Check out FB for pictures

J. Unfinished business

1. Review policies 100, 508, 514, 530 - Second Month

K. New Business

1. Board Training: Non profit versus school board
 - a. Board composition: Bylaws, non-profit does not have election requirements
 - b. Director/CEO/Superintendent
 - c. Organizational Integrity/Measures of Board Effectiveness
 - d. Serving the public good: school boards have a limit scope
 - e. Conflicts of interest
 - f. Open meeting law: Non profits are not required to follow
 - g. Fiduciary Responsibilities: Audit requirements- affidavit vs audit, non profit status for charters vs 501(c)(3)- tax exempt

L. Next Meeting: March 20th, 2018 @ 3:30 pm

M. Adjourn Meeting

1. Meeting adjourned at 4:09pm M- Motzko, S- Jones. Unanimous motion carried.

Clerk:

Date:



2-20-18

EDVISIONS OFF-CAMPUS CHARTER Payment Register by Bank and Check Number

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
4151	BOA		4853		CC	1	1040	Office Max	No	No	No	USD	01/12/2018	101.30
4151	BOA		4854		CC	1	1339	Post Office	No	No	No	USD	01/12/2018	80.09
4151	BOA		4855		CC	1	1343	Myfax	No	No	No	USD	01/12/2018	20.00
4151	BOA		4856		CC	1	1354	Parking	No	No	No	USD	01/12/2018	2.00
4151	BOA		4857		CC	1	1394	Parkwood Cinema	No	No	No	USD	01/12/2018	95.00
4151	BOA		4858		CC	1	1396	Audible	No	No	No	USD	01/12/2018	10.63
4151	BOA		4859		CC	1	1400	Parkwood Restaurant	No	No	No	USD	01/12/2018	163.98
4151	BOA		4860		CC	1	1401	Duluth Grill	No	No	No	USD	01/12/2018	333.10
4151	BOA		4861		CC	1	1402	U of M	No	No	No	USD	01/12/2018	320.00
4151	BOA		4862		CC	1	1423	Family Fresh Market	No	No	No	USD	01/12/2018	49.30
4151	BOA		4863		CC	1	1472	Big Thrill Factory	No	No	No	USD	01/12/2018	640.00
4151	BOA		4864		CC	1	1519	Vertical Endeavors	No	No	No	USD	01/12/2018	111.00
4151	BOA		4865		CC	1	1525	Can Can Wonderland	No	No	No	USD	01/12/2018	250.45
4151	BOA		4866		CC	1	1526	Planet 3 Extreme Air	No	No	No	USD	01/12/2018	110.12
4151	BOA		4867		CC	1	1527	MN Center for Book Arts	No	No	No	USD	01/12/2018	220.00
4151	BOA		4868		CC	1	1528	Conexion	No	No	No	USD	01/12/2018	160.36
4151	BOA		4869		CC	1	1529	NewVision	No	No	No	USD	01/12/2018	289.35
4151	BOA		4870		CC	1	1530	Best Buy	No	No	No	USD	01/12/2018	65.99
4151	BOA		4871		CC	1	1531	SunCountry Air	No	No	No	USD	01/12/2018	4,500.00
													Bank Total:	\$7,522.67
4151	CB		4850	4661	Check	1	1404	ACT	Yes	Yes	No	USD	01/03/2018	687.50
4151	CB		4851	4662	Check	1	1460	BlueSky Designs Inc	Yes	Yes	No	USD	01/03/2018	821.00
4151	CB		4846	4663	Check	1	1024	Diaz, Cathy	Yes	Yes	No	USD	01/03/2018	533.38
4151	CB		4844	4664	Check	1	1003	EdVisions Cooperative	Yes	Yes	No	USD	01/03/2018	73,787.01
4151	CB		4852	4665	Check	1	1513	eLuma, LLC	Yes	Yes	No	USD	01/03/2018	227.50
4151	CB		4845	4666	Check	1	1020	Kroehler, Keven	Yes	Yes	No	USD	01/03/2018	204.47
4151	CB		4847	4667	Check	1	1196	Schmidt, Larry	Yes	Yes	No	USD	01/03/2018	376.83
4151	CB		4849	4668	Check	1	1293	SpeechPartners	Yes	Yes	No	USD	01/03/2018	243.00
4151	CB		4848	4669	Check	1	1197	Verizon Wireless	Yes	Yes	No	USD	01/03/2018	774.41
4151	CB		4877	4670	Check	1	1126	Bank of America	Yes	Yes	No	USD	01/12/2018	7,522.67
4151	CB		4879	4671	Check	1	1164	Bluma, Megan	Yes	Yes	No	USD	01/12/2018	86.79
4151	CB		4874	4672	Check	1	1033	Dobosenski, Regina	Yes	No	No	USD	01/12/2018	320.92
4151	CB		4885	4673	Check	1	1524	Dudley, Harrison	Yes	Yes	No	USD	01/12/2018	150.88
4151	CB		4882	4674	Check	1	1277	Frontier	Yes	Yes	No	USD	01/12/2018	49.22
4151	CB		4884	4675	Check	1	1506	Krominga, Ryan	Yes	Yes	No	USD	01/12/2018	96.75
4151	CB		4878	4676	Check	1	1135	Lepper, Chris	Yes	Yes	No	USD	01/12/2018	260.75
4151	CB		4875	4677	Check	1	1034	Locke, Karen	Yes	Yes	No	USD	01/12/2018	375.86
4151	CB		4883	4678	Check	1	1302	McLean, Merrissa	Yes	Yes	No	USD	01/12/2018	339.56

EDVISIONS OFF-CAMPUS CHARTER

Payment Register by Bank and Check Number

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
4151	CB		4873	4679	Check	1	1023	Minnesota Premier Publications	Yes	Yes	No	USD	01/12/2018	100.00
4151	CB		4880	4680	Check	1	1248	Monson Geerts, Patty	Yes	Yes	No	USD	01/12/2018	126.27
4151	CB		4876	4681	Check	1	1084	Motzko, Michael	Yes	Yes	No	USD	01/12/2018	276.90
4151	CB		4881	4682	Check	1	1252	Raynard, Lill	Yes	Yes	No	USD	01/12/2018	70.00
4151	CB		4872	4683	Check	1	1018	Region V Computer Services	Yes	Yes	No	USD	01/12/2018	882.50

Bank Total: \$88,314.17

Report Total: \$95,836.84

EDVISIONS OFF-CAMPUS CHARTER Trial Balance Summary Report

Periods: 201807 To: 201807

CompL	Fd Org	Pro	Crs	Fin	O/S	Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	E 01	005 010	000 000	366	F		Travel-Board of Education	B	422	000	196.88	0.00	0.00	196.88
4151	E 01	005 010	000 000	820	F		Dues & Memberships - Boar	B	422	000	215.00	0.00	0.00	215.00
4151	E 01	005 105	000 000	306	F		EdVisions Payment-Administ	B	422	000	30,966.95	5,223.24	0.00	36,190.19
4151	E 01	005 110	000 000	305	F		Legal Services/Audit	B	422	000	10,087.84	301.22	0.00	10,389.06
4151	E 01	005 110	000 000	306	F		EdVisions Payment-Financia	B	422	000	21,513.63	3,685.33	0.00	25,198.96
4151	E 01	005 110	000 000	316	F		Financial Services - Region \	B	422	000	1,765.00	882.50	0.00	2,647.50
4151	E 01	005 110	000 000	366	F		Tra/bussiness office (wksp, t	B	422	000	504.52	0.00	0.00	504.52
4151	E 01	005 940	000 000	340	F		Insurance	B	422	000	5,598.65	0.00	0.00	5,598.65
4151	E 01	010 211	000 000	305	F		Professional Service - Secon	B	422	000	2,720.00	0.00	0.00	2,720.00
4151	E 01	010 211	000 000	306	F		EdVisions Payment - Regula	B	422	000	243,960.99	41,995.00	0.00	285,955.99
4151	E 01	010 211	000 000	307	F		Advertising	B	422	000	3,618.64	100.00	0.00	3,718.64
4151	E 01	010 211	000 000	320	F		Telephone	B	422	000	458.01	69.22	0.00	527.23
4151	E 01	010 211	000 000	329	F		Postage	B	422	000	1,428.22	155.69	0.00	1,583.91
4151	E 01	010 211	000 000	366	F		Travel - Staff	B	422	000	4,180.34	676.29	0.00	4,856.63
4151	E 01	010 211	000 000	369	F		Field Trip Fees	B	422	000	14,746.84	2,463.64	0.00	17,210.48
4151	E 01	010 211	000 000	390	F		Pymts to Other Dist. - Tuition	B	422	000	1,040.06	0.00	0.00	1,040.06
4151	E 01	010 211	000 000	401	F		Office Type Supplies	B	422	000	2,665.28	167.29	0.00	2,832.57
4151	E 01	010 211	000 000	430	F		Instruct Supplies	B	422	000	17,639.22	0.00	0.00	17,639.22
4151	E 01	010 211	000 000	456	F		Tech Supplies - Instructional	B	422	000	1,398.80	0.00	0.00	1,398.80
4151	E 01	010 211	000 000	461	F		Standardized Tests	B	422	000	0.00	687.50	0.00	687.50
4151	E 01	010 211	000 000	466	F		Tech Devices - Instructional	B	422	000	24,896.85	0.00	0.00	24,896.85
4151	E 01	010 211	000 000	820	F		Dues & Memberships-Non S	B	422	000	8,576.98	0.00	0.00	8,576.98
4151	E 01	010 211	000 311	320	F		Internet Access	B	422	000	18,287.95	1,824.41	0.00	20,112.36
4151	E 01	010 211	000 733	366	F		Field Trip Mileage	B	422	000	1,647.18	730.04	0.00	2,377.22
4151	E 01	010 211	400 000	369	F		Field Trip - San Francisco	B	422	000	9,765.00	0.00	0.00	9,765.00
4151	E 01	010 400	000 372	305	F		Third Party Billing Contracte	B	422	000	272.05	0.00	0.00	272.05
4151	E 01	010 401	000 740	373	F		Speech - SpEd - State Funde	B	422	000	850.50	243.00	0.00	1,093.50
4151	E 01	010 404	000 740	372	F		Physically Impaired - Occupa	B	422	000	1,789.45	227.50	0.00	2,016.95
4151	E 01	010 404	000 740	533	F		Physically Impaired - Equipm	B	422	000	70.16	821.00	0.00	891.16
4151	E 01	010 407	000 740	306	F		EdVisions Payment - SLD	B	422	000	123,903.88	22,883.44	0.00	146,787.32
4151	E 01	010 420	000 419	303	F		Federal Flow Through - Spec	B	422	000	7,500.00	0.00	0.00	7,500.00
4151	E 01	010 420	000 419	366	F		SpEd Federal Mileage	B	422	000	1,459.59	235.41	0.00	1,695.00
4151	E 01	010 420	000 419	378	F		Fed Funds - School Psychok	B	422	000	2,027.50	0.00	0.00	2,027.50
4151	E 01	010 420	000 419	433	F		SpEd Supplies/Testing Mater	B	422	000	2,133.25	10.63	0.00	2,143.88
4151	E 01	010 640	000 000	366	F		Staff Development - Travel	B	422	000	2,193.10	111.82	0.00	2,304.92

EDVISIONS OFF-CAMPUS CHARTER Trial Balance Summary Report

Periods: 201807 To: 201807

Comp L	Fd Org	Pro	Crs	Fin	O/S	Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	E	01	010	640	000	000	401 F Staff Development - Supplies	B	422	000	2,339.10	320.00	0.00	2,659.10
4151	E	01	010	640	000	335	401 F Supplies Qcomp	B	422	000	606.45	0.00	0.00	606.45
Report Total:											\$573,023.86	\$83,814.17	\$0.00	\$656,838.03

EDVISIONS OFF-CAMPUS CHARTER

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1724	4151	CB														
trip				1746	Credit	A	01/04/18	1/4/18	Check	1	m		Miscellaneous			
							4151	R 01 000 000	400 000 050	Fees - San Francisco					145.00	0.00
														Receipt Total:	\$145.00	\$0.00
														Deposit Total:	\$145.00	\$0.00
1725	4151	CB														
Give to the Max				1750	Credit	A	01/04/18	1/4/18	Check	1	m		Miscellaneous			
							4151	R 01 000 000	400 000 096	Donations - San Francisco					1,114.49	0.00
														Receipt Total:	\$1,114.49	\$0.00
														Deposit Total:	\$1,114.49	\$0.00
1726	4151	CB														
state payment				1744	Credit	A	01/12/18	1/12/18	Wire	1			1001 State of Minnesota			
							4151	R 01 000 000	008 000 211	General Education Aid FY2018					44,938.50	0.00
														Receipt Total:	\$44,938.50	\$0.00
														Deposit Total:	\$44,938.50	\$0.00
1727	4151	CB														
edvisions				1751	Credit	A	01/17/18	1/17/18	Check	1			1003 EdVisions Incorporated			
							4151	R 01 000 000	000 000 096	Gifts					3,000.00	0.00
														Receipt Total:	\$3,000.00	\$0.00
														Deposit Total:	\$3,000.00	\$0.00
1728	4151	CB														
				1747	Credit	A	01/18/18	1/18/18	Check	1	m		Miscellaneous			
							4151	R 01 000 000	400 000 050	Fees - San Francisco					700.00	0.00
														Receipt Total:	\$700.00	\$0.00
														Deposit Total:	\$700.00	\$0.00
1729	4151	CB														
trip				1748	Credit	A	01/25/18	1/25/18	Check	1	m		Miscellaneous			
							4151	R 01 000 000	400 000 050	Fees - San Francisco					1,800.00	0.00
														Receipt Total:	\$1,800.00	\$0.00
														Deposit Total:	\$1,800.00	\$0.00

EDVISIONS OFF-CAMPUS CHARTER

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1730	4151	CB														
state payment																
			1745	Credit	A	01/30/18	1/30/18	Wire	1	1001						
										State of Minnesota						
						4151	R 01 000 000	008 000	211	General Education Aid FY2018					44,815.45	0.00
														Receipt Total:	\$44,815.45	\$0.00
														Deposit Total:	\$44,815.45	\$0.00
1731	4151	CB														
trip																
			1749	Credit	A	01/31/18	1/31/18	Check	1	m						
										Miscellaneous						
						4151	R 01 000 000	400 000	050	Fees - San Francisco					3,200.00	0.00
														Receipt Total:	\$3,200.00	\$0.00
														Deposit Total:	\$3,200.00	\$0.00
1732	4151	CB														
1743 Credit A 01/31/18 1/31/2018 Wire 1 1002 Home Town Bank Henderso																
						4151	R 01 000 000	000 000	092	Interest					166.34	0.00
														Receipt Total:	\$166.34	\$0.00
														Deposit Total:	\$166.34	\$0.00
														Report Total:	\$99,879.78	\$0.00

EDVISIONS OFF-CAMPUS CHARTER Trial Balance Summary Report

Periods: 201807 To: 201807

CompL	Fd Org	Pro	Crs	Fin	O/S	Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	R 01	000	000	000	000	092	F Interest	B	422	000	(707.46)	0.00	166.34	(873.80)
4151	R 01	000	000	000	000	096	F Gifts	B	422	000	(4,500.00)	0.00	3,000.00	(7,500.00)
4151	R 01	000	000	000	000	099	F Misc	B	422	000	(190.00)	0.00	0.00	(190.00)
4151	R 01	000	000	000	000	201	F Endow Fund Apportion	B	422	000	(2,022.53)	0.00	0.00	(2,022.53)
4151	R 01	000	000	000	514	500	F REAP Grant Revenue	B	422	000	(21,287.00)	0.00	0.00	(21,287.00)
4151	R 01	000	000	007	000	317	F LTFM State Aid - FY2017	B	422	000	(1,708.22)	0.00	0.00	(1,708.22)
4151	R 01	000	000	008	000	211	F General Education Aid FY20	B	422	000	(447,465.84)	0.00	89,753.95	(537,219.79)
4151	R 01	000	000	008	000	360	F Spec Education Aid FY2018	B	422	000	(81,568.74)	0.00	0.00	(81,568.74)
4151	R 01	000	000	008	335	211	F QComp Aid - FY2018	B	422	000	(8,735.15)	0.00	0.00	(8,735.15)
4151	R 01	000	000	400	000	050	F Fees - San Francisco	B	422	000	(4,100.00)	4,500.00	5,845.00	(5,445.00)
4151	R 01	000	000	400	000	096	F Donations - San Francisco	B	422	000	0.00	0.00	1,114.49	(1,114.49)
Report Total:											(572,284.94)	\$4,500.00	\$99,879.78	(\$667,664.72)

**EDVISIONS OFF-CAMPUS CHARTER
Reconciliation Worksheet Report
01/31/2018**

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1159	01/31/2018	4151	CB	HOME TOWN BANK HENDERSO HOME TOWN BANK HENDERSOI

Worksheet has been Finalized

Statement Amount	562,144.93
Deposits in Transit	0.00
<u>Outstanding Payments</u>	
Checks	320.92
Wires	0.00
SHR - Payments	0.00
SHR - Third Party	0.00
Cash	0.00
ACH	0.00
Adjustment Amount	<u>0.00</u>
Amount Per Bank	561,824.01
GL Account Balance	<u>561,824.01</u>
Difference	0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S	Ty
4151	B	01	101	000				F

Adjustments
00/00/0000

EDVISIONS OFF-CAMPUS CHARTER Trial Balance Summary Report

Periods: 201807 To: 201807

CompL	Fd Org	Pro	Crs	Fin	O/S Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	B 01	101	000		F	HomeTown Bank	B	100	000	550,258.40	99,879.78	88,314.17	561,824.01
4151	B 01	101	001		F	Bank of America - Credit Car	B	100	000	0.00	7,522.67	7,522.67	0.00
4151	B 01	121	001		F	Due From MDE - Gen Ed Aic	B	100	000	(6,479.81)	0.00	0.00	(6,479.81)
4151	B 01	121	002		F	Due From MDE - SpEd Aid	B	100	000	1,887.00	0.00	0.00	1,887.00
4151	B 01	121	004		F	Due From MDE - QComp	B	100	000	1,226.66	0.00	0.00	1,226.66
4151	B 01	122	000		F	Due Fm Fed.-Mdcfl	B	100	000	25,856.09	0.00	0.00	25,856.09
4151	B 01	131	001		F	EdVisions Coop - Prepaid Ex	B	100	000	2,919.13	0.00	0.00	2,919.13
4151	B 01	206	000		F	Other Accts Payable	B	200	000	0.00	95,836.84	95,836.84	0.00
4151	B 01	422	000		F	Unreserved/Undesig	B	400	000	(567,888.61)	0.00	0.00	(567,888.61)
4151	B 01	460	000		F	Nonspendable Fund Balance	B	400	000	(8,517.78)	0.00	0.00	(8,517.78)
4151	B 98	143	000		F	Equipment	B	100	000	41,803.20	0.00	0.00	41,803.20
4151	B 98	173	000		F	Accum Depr On Equip.	B	100	000	(33,862.58)	0.00	0.00	(33,862.58)
4151	B 98	430	000		F	Invest. Fixed Assets	B	400	000	(7,940.62)	0.00	0.00	(7,940.62)
Report Total:										(\$738.92)	\$203,239.29	\$191,673.68	\$10,826.69

EDVISIONS OFF-CAMPUS CHARTER Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type
4151	CB	4661	1404		ACT				Check
				E 01 010 211	000 000 461	testing vouchers		\$687.50	
	PO#: 2189	Voucher #:	5587	Invoice	Invoice No: 31997634		1/3/2018		Paid Amt: \$687.50
									Check Amount: \$687.50
4151	CB	4662	1460		BlueSky Designs Inc				Check
				E 01 010 404	000 740 533	chair modifications		\$470.00	
	PO#: 2190	Voucher #:	5586	Invoice	Invoice No: S19561-1		1/3/2018		Paid Amt: \$470.00
				E 01 010 404	000 740 533	modifications to chair - TM		\$351.00	
	PO#: 2179	Voucher #:	5583	Invoice	Invoice No: S19561		1/3/2018		Paid Amt: \$351.00
									Check Amount: \$821.00
4151	CB	4663	1024		Diaz, Cathy				Check
				E 01 010 211	000 000 366	mileage: Woodbury-student		\$12.84	
				E 01 010 211	000 000 366	mileage: St Paul-IQS mtg		\$29.43	
				E 01 010 211	000 733 366	mileage: Stacy-fieldtrip		\$54.57	
				E 01 010 211	000 000 366	mileage: Ham Lake - checks		\$46.55	
				E 01 010 211	000 000 366	mileage: Ham Lake-student		\$46.55	
				E 01 010 211	000 000 366	mileage: Ham Lake-checks		\$46.55	
				E 01 010 211	000 733 366	mileage: Minneapolis-Guthrie		\$31.57	
				E 01 010 211	000 733 366	mileage: Duluth-fieldtrip		\$188.32	
				E 01 010 211	000 733 366	parking - Guthrie		\$7.00	
				E 01 010 211	000 311 320	internet/phone		\$70.00	
	PO#:	Voucher #:	5577	Invoice	Invoice No: 12/28/17		1/3/2018		Paid Amt: \$533.38
									Check Amount: \$533.38
4151	CB	4664	1003		EdVisions Cooperative				Check
				E 01 010 211	000 000 306	gen ed		\$41,995.00	
				E 01 010 407	000 740 306	sped		\$22,883.44	
				E 01 005 105	000 000 306	admin		\$5,223.24	
				E 01 005 110	000 000 306	business		\$3,685.33	
	PO#:	Voucher #:	5585	Invoice	Invoice No: 1/3/18		1/3/2018		Paid Amt: \$73,787.01
									Check Amount: \$73,787.01
4151	CB	4665	1513		eLuma, LLC				Check
				E 01 010 404	000 740 372	OT & PT - TM		\$227.50	
	PO#: 2175	Voucher #:	5582	Invoice	Invoice No: 3112		1/3/2018		Paid Amt: \$227.50
									Check Amount: \$227.50
4151	CB	4666	1020		Kroehler, Keven				Check
				E 01 005 110	000 000 305	finance consulting		\$204.47	
	PO#:	Voucher #:	5584	Invoice	Invoice No: 1076		1/3/2018		Paid Amt: \$204.47
									Check Amount: \$204.47

EDVISIONS OFF-CAMPUS CHARTER Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
4151	CB	4667	1196		Schmidt, Larry		Check			
				E 01 010 640 000 000 366	mileage: Hudson-staff mtg			\$38.52		
				E 01 010 211 000 733 366	mileage: Mankato-fieldtrip			\$82.39		
				E 01 010 211 000 000 366	mileage: Shakopee-conf			\$21.94		
				E 01 010 211 000 000 329	postage			\$53.00		
				E 01 010 211 000 000 369	skating fieldtrip			\$40.98		
				E 01 010 211 000 311 320	internet/phone			\$140.00		
PO#:		Voucher #:	5581	Invoice	Invoice No: 12/28/17			1/3/2018		Paid Amt: \$376.83
										Check Amount: \$376.83
4151	CB	4668	1293		SpeechPartners		Check			
				E 01 010 401 000 740 373	speech services			\$162.00		
PO#: 2164		Voucher #:	5579	Invoice	Invoice No: 12/17/17			1/3/2018		Paid Amt: \$162.00
				E 01 010 401 000 740 373	speech services			\$81.00		
PO#: 2164		Voucher #:	5580	Invoice	Invoice No: 12/31/17			1/3/2018		Paid Amt: \$81.00
										Check Amount: \$243.00
4151	CB	4669	1197		Verizon Wireless		Check			
				E 01 010 211 000 311 320	internet			\$774.41		
PO#:		Voucher #:	5578	Invoice	Invoice No: 9797708960			1/3/2018		Paid Amt: \$774.41
										Check Amount: \$774.41
4151	CB	4670	1126		Bank of America		Check			
				B 01 101 001	cc pymt			\$7,522.67		
PO#:		Voucher #:	5620	Invoice	Invoice No: 1/11/18			1/12/2018		Paid Amt: \$7,522.67
										Check Amount: \$7,522.67
4151	CB	4671	1164		Bluma, Megan		Check			
				E 01 010 211 000 733 366	mileage: Minneapolis-fieldtrip			\$8.03		
				E 01 010 211 000 000 366	mileage: Minneapolis-senior			\$1.61		
				E 01 010 211 000 000 329	postage			\$7.15		
				E 01 010 211 000 311 320	internet/phone			\$70.00		
PO#:		Voucher #:	5590	Invoice	Invoice No: 1/9/18			1/12/2018		Paid Amt: \$86.79
										Check Amount: \$86.79
4151	CB	4672	1033		Dobosenski, Regina		Check			
				E 01 010 211 000 000 366	mileage: Minneapolis-comp			\$72.76		
				E 01 010 211 000 000 366	mileage: LeSueur-intake			\$14.98		
				E 01 010 211 000 000 366	mileage: Minneapolis-senior			\$74.90		
				E 01 010 211 000 733 366	mileag: Oakdale-fieldtirp			\$88.28		
				E 01 010 211 000 311 320	internet/phone			\$70.00		
PO#:		Voucher #:	5592	Invoice	Invoice No: 1/2/18			1/12/2018		Paid Amt: \$320.92
										Check Amount: \$320.92

EDVSIONS OFF-CAMPUS CHARTER Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
4151	CB	4673	1524		Dudley, Harrison		Check	
				E 01	010 211 000 733 366	mileage: Taylors Falls-fieldtrip		\$138.57
				E 01	010 211 000 733 366	mileage: Duluth-fieldtrip		\$12.31
	PO#:	Voucher #:		5596	Invoice	Invoice No: 12/21/17		1/12/2018
							Paid Amt:	\$150.88
							Check Amount:	\$150.88
4151	CB	4674	1277		Frontier		Check	
				E 01	010 211 000 000 320	phone		\$49.22
	PO#:	Voucher #:		5588	Invoice	Invoice No: 1/18/18		1/12/2018
							Paid Amt:	\$49.22
							Check Amount:	\$49.22
4151	CB	4675	1506		Krominga, Ryan		Check	
				E 01	005 110 000 000 305	finance consulting		\$96.75
	PO#: 2157	Voucher #:		5589	Invoice	Invoice No: 1/8/18		1/12/2018
							Paid Amt:	\$96.75
							Check Amount:	\$96.75
4151	CB	4676	1135		Lepper, Chris		Check	
				E 01	010 640 000 000 366	mileage: Roseville-staff mtg		\$43.34
				E 01	010 211 000 733 366	mileage: St Paul - fieldtrip		\$37.45
				E 01	010 211 000 733 366	mileage: Oakdale-fieldtrip		\$29.96
				E 01	010 211 000 733 366	parking-fieldtrip		\$10.00
				E 01	010 211 000 311 320	internet/phone		\$140.00
	PO#:	Voucher #:		5597	Invoice	Invoice No: 1/8/18		1/12/2018
							Paid Amt:	\$260.75
							Check Amount:	\$260.75
4151	CB	4677	1034		Locke, Karen		Check	
				E 01	010 420 000 419 366	mileage: Hinkley-testing		\$90.42
				E 01	010 420 000 419 366	mileage: Roseville-accessibility mtg		\$11.24
				E 01	010 420 000 419 366	mileage: Maple Lake -fall celebration		\$64.20
				E 01	010 211 000 311 320	internet/phone		\$210.00
	PO#:	Voucher #:		5591	Invoice	Invoice No: 1/3/18		1/12/2018
							Paid Amt:	\$375.86
							Check Amount:	\$375.86
4151	CB	4678	1302		McLean, Merrissa		Check	
				E 01	010 640 000 000 366	mileage: Hudson-staff mtg		\$29.96
				E 01	010 211 000 000 366	mileage: Roseville-post office		\$2.68
				E 01	010 211 000 000 366	mileage: Richfield-comp		\$16.05
				E 01	010 211 000 000 366	mileage: Roseville-intake		\$4.28
				E 01	010 211 000 000 366	mileage: Roseville-intake		\$4.28
				E 01	010 211 000 000 366	mileage: Richfield-comp		\$16.05
				E 01	010 211 000 000 366	mileage: Little Falls-intake		\$108.07
				E 01	010 211 000 000 366	mileage: Minneapolis-senior		\$14.98
				E 01	010 211 000 733 366	mileage: St Paul-fieldtirp		\$3.21

EDVISIONS OFF-CAMPUS CHARTER Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
4151	CB	4678	1302		McLean, Merrissa		Check		
				E 01	010 211 000 311 320	internet/phone		\$140.00	
	PO#:	Voucher #:		5600	Invoice	Invoice No: 1/9/18		1/12/2018	
								Paid Amt:	\$339.56
								Check Amount:	\$339.56
4151	CB	4679	1023		Minnesota Premier Publications		Check		
				E 01	010 211 000 000 307	advertising		\$100.00	
	PO#: 2144	Voucher #:		5594	Invoice	Invoice No: 338147		1/12/2018	
								Paid Amt:	\$100.00
								Check Amount:	\$100.00
4151	CB	4680	1248		Monson Geerts, Patty		Check		
				E 01	010 211 000 000 366	mileage: Duluth-post office		\$24.08	
				E 01	010 211 000 733 366	mileage: Duluth-fall celebration		\$11.77	
				E 01	010 211 000 000 366	mileage: Duluth-conf		\$21.40	
				E 01	010 211 000 000 366	mileage: Duluth-conf		\$21.40	
				E 01	010 211 000 000 366	mileage: Duluth-conf		\$23.01	
				E 01	010 211 000 733 366	mileage: Duluth-fieldtrip		\$24.61	
	PO#:	Voucher #:		5599	Invoice	Invoice No: 1/9/18		1/12/2018	
								Paid Amt:	\$126.27
								Check Amount:	\$126.27
4151	CB	4681	1084		Motzko, Michael		Check		
				E 01	010 420 000 419 366	mileage: Hudson-staff mtg		\$34.24	
				E 01	010 211 000 000 366	mileage: Chisago City-comp		\$4.82	
				E 01	010 211 000 000 366	mileage: Ham Lake - checks		\$23.54	
				E 01	010 211 000 000 366	mileage: Ham Lake-chekcs		\$23.54	
				E 01	010 420 000 419 366	mileage: Oakdale-fieldtrip		\$35.31	
				E 01	010 211 000 000 329	postage		\$15.45	
				E 01	010 211 000 311 320	internet/phone		\$140.00	
	PO#:	Voucher #:		5598	Invoice	Invoice No: 1/9/18		1/12/2018	
								Paid Amt:	\$276.90
								Check Amount:	\$276.90
4151	CB	4682	1252		Raynard, Lill		Check		
				E 01	010 211 000 311 320	internet/phone		\$70.00	
	PO#:	Voucher #:		5595	Invoice	Invoice No: 1/11/18		1/12/2018	
								Paid Amt:	\$70.00
								Check Amount:	\$70.00
4151	CB	4683	1018		Region V Computer Services		Check		
				E 01	005 110 000 000 316	Smart Finance		\$882.50	
	PO#: 2142	Voucher #:		5593	Invoice	Invoice No: 11707		1/12/2018	
								Paid Amt:	\$882.50
								Check Amount:	\$882.50
								Report Total:	\$88,314.17

100 COMPLAINTS - STUDENTS, STAFF, PARENTS, OTHER PERSONS

I. PURPOSE

The school takes seriously all concerns or complaints by students, staff, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

II. GENERAL STATEMENT OF POLICY

- A. Students, parents, staff or other persons, may report concerns or complaints to the school. While written reports are encouraged, a complaint may be made orally. Any staff member receiving a complaint shall advise the Staff Team of the receipt of the complaint. The Staff Team shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the Board Chairperson. A person may file a complaint at any level of the school ; i.e., staff, staff team, or the School Board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the Staff Team member receiving the complaint shall determine the nature and scope of the investigation or follow up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the Board Chairperson who shall determine whether an internal or external investigation should be provided. In either case, the Board Chairperson shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the Board Chairperson concerning the status or outcome of the matter.
- C. The appropriate Board Chairperson shall respond in writing to the complaining party concerning the outcome of the investigation or follow up, including any action appropriate or corrective measure that was taken. The Board Chairperson shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Bulletin "I" (School Records-Privacy-Access to Data)

Adopted: December 8, 2005
Orig. 2005
Revised: March 2018

EdVisions Off Campus, ISD 4151

508 Inclusive Educational Program

I. Purpose

EdVisions Off Campus encourages the students individuality and desire to study areas of diverse perspectives.

II. General Statement of Policy

A student will be encouraged to objectively study the areas they choose, with encouragement in researching multiple view points, especially encouraging those from minority or oppressed groups of individuals.

Advisors will be trained as necessary, to assist students in their development of their appreciation of people of diverse backgrounds. Advisors will assist students in finding experts from a variety of backgrounds to assist in the development of awareness of all groups' contributions to society.

Adopted: May 11, 2006
Orig. March 2006
Revised: March 2018

EdVisions Off Campus, ISD 4151

514 FIELD TRIP POLICY

I. General Statement of Policy for Day Trips

School trips in ISD #4151 which will occur during one day require enough chaperones to maintain the ratio of one (1) adult to twenty (20) students. Chaperones are staff members or other adults approved by the staff as chaperones.

II. General Statement of Policy for Overnight Trips

ISD #4151 school trips occurring over night will need to be approved by staff ahead of time. These arrangements need to include but are not limited to emergency contact information, transportation information, meal plans, and sleeping arrangements. Enough chaperones will be provided to maintain a ratio of one (1) adult to ten (10) students. If there is more than one (1) gender of students, the school will provide appropriate chaperones. Chaperones are staff members or other adults approved by the staff as chaperones. With all overnight field trips, parents and guardians of participating students will be notified a minimum of one week ahead of time.

Adopted: August 8, 2008

ISD 4151 EdVisions Off-Campus
Orig. 2008

Revised: March 2018

530 COMPREHENSIVE ON-LINE LEARNING

I. PURPOSE

The purpose of this policy is to recognize EdVisions Off-Campus (ISD 4151) as a comprehensive on-line learning option for students who are earning credits at EdVisions Off-Campus. This is due to the holistic curricular approach of project based learning at EdVisions Off-Campus.

II. DEFINITIONS

- A. "Enrolling district" means the school district in which a student is enrolled for purposes of compulsory attendance
- B. "Comprehensive program" means enrolling school authorized by the state department to delivery full-time, comprehensive public education at designated education level (ie- high school)
- C. "Supplemental online learning" means an online course taken in place of a course period during the regular school day at a local school district

III. GENERAL STATEMENT OF POLICY

- A. EdVisions Off-Campus is a comprehensive online learning program/charter school. Comprehensive indicates EdVisions Off-Campus is an enrolling school district authorized by the Minnesota Department of Education to deliver an all-inclusive public education.
- B. Students will not enroll in EdVisions Off-Campus in supplemental services, such as make-up credits, or single "courses."
- C. EdVisions Off-Campus students may chose to obtain credit from external sources, only with a signed agreement between the educational institution and EdVisions Off-Campus.
- D. EdVisions Off-Campus students have the option of enrolling with their resident district, provided an agreement is signed between EdVisions Off-Campus and the resident district which allows for EdVisions Off-Campus to be the provider of curriculum and instruction for the student.

Legal References:

Minn. Stat. § 124D.095 (On-Line Learning Option Act)

Cross References:

MDE Department of School Choice, Online Learning