

EOC offers students throughout Minnesota a personalized, project-based learning experience, leading to adults who can achieve their goals, explore their passions, and find their place in the world.

EdVisions Off-Campus

Board of Directors Meeting Thursday, June 18th, 2015, 3:30 PM Minutes

A. Called meeting to order by chair at 3:30pm.

B. Roll Call of Attendance:

Kim Bovee (June 2016) X	Patty Monson-Geerts (June 2016) X
Lill Raynard (June 2015) X	Karen Locke (June 2016) X
Michelle Anderson (June 2015) X	Jessica Mockros (June 2017) X
Jess Eischens (June 2017) X	

Others Present:

C. Educational Data

1.

D. Correction and approval of previous meetings

1. Approve Board Meeting minutes from last month. M - Locke, S – Monson-Geerts.
Unanimous motion carried.

E. Open Forum

1.

F. Approval of Agenda

1. Agenda Approval. M – Monson-Geerts, S - Mockros. Unanimous motion carried.
2. Conflict of interest disclosures regarding agenda items.

G. Consideration of Claims and Accounts

1. Treasurer's Report

Motion to approve expenses- M – Monson-Geerts, S - Mockros. Unanimous motion carried.

- a) Revenue of \$ 77,262.97
- b) Expenses of \$ 98,267.77
- c) Ledger Balance (Cash Fund Balance) of \$ 338,938.83
- d) Bank Reconciliation of \$ 352,977.55

H. Communications

Dobosenski reported we are ending the fiscal year.

Dobosenski reported our SPED director contract was sent to MNSERC

Dobosenski reported our Statement of Assurances have been signed

Dobosenski reported we have guidelines from IQS for the annual report and contact information for others who will be working with us in addition to Stephen O'Connor.

Dobosenski reported there would be a meeting with IQS in August and a board member will be required to attend.

I. Hearing of Reports

1. Director Monthly Updates

Dobosenski reported our MCA data is being finalized

Dobosenski reported testing for next year will include NWEA testing, the MCAS (7th, 8th, 10th and 11th grade students) and the ACT for students who elect to partake.

Dobosenski reported no testing is required for graduation.

Dobosenski reported our current ADM is 100.58.

Dobosenski reported on the director's report and that all goals have been met.

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2. Staff Monthly Updates

Monson-Geerts reported on the staff an student's recent participation in graduation.

Monson-Geerts reported on end of the year conferences being conducted with students.

Dobosenski reported informational sessions are beginning and the dates are listed on the website.

J. Unfinished business

K. New Business

1. 2015-2016 Budget – ADM – 115 (cap of 120) – expenditures - \$1,187,662.00, revenue - \$1,203,726.00, balance - \$16,064.00. A motion was made to approve the FY2016 Budget. M - Locke, S – Monson-Geerts. Unanimous motion carried.
2. Audit Agreement – A motion was made to approve the audit agreement with Abdo Eick & Meyers of spending no more than \$8,450 on the annual audit and 990. M – Eischens, S – Locke. Unanimous motion carried.
3. Policies 400, 507, 522, 524, 531 – First Round – Dobosenski reported on the first round of policies 400, 507, 522, 524 and 531.
4. By Laws – First Round – Dobosenski reported on the first round of the by laws.
5. Recognition of Graduates – A motion was made to approve the graduation requirements for Kristen Croom, Matthew Dunfee, Jessica Filzen, Elizabeth Fahrendorff, Jacob Hornstein, Kaylee Reinhardt, Jessica Rohde, Harrison Wendt, Sadie Wendt and Artemis Zbichorski. M - Raynard, S - Locke. Unanimous motion carried.
6. Licensure Waiver Approval. Dobosenski reported on the licensure waivers for staff due to there being no project-based learning license.
7. Q Comp Annual Report. A motion was made to approve the QComp Annual Report. M - Eischens, S – Mockros. Unanimous motion carried.
8. EdVisions Cooperative contract – A motion was made to approve the EdVisions Cooperative contract for FY16. A motion was made to approve the EdVisions Cooperative contract. M – Locke, S – Mockros. Unanimous motion carried.
9. MSHSL Approval – A motion was made to approve the contract with MSHSL and to allow Chris Lepper to sign in place of the clerk. M – Eischens, S – Anderson. Unanimous motion carried.
10. Defunct computers for Stillwater. A motion was made to send the list of defunct computer to Stillwater. M – Monson-Geerts, S – Mockros. Unanimous motion carried.

L. Next Meeting July 16th, 2015 @ 3:30 pm

M. Adjourn Meeting

1. Meeting adjourned at 4:05pm. M - Locke, S - Eischens. Unanimous motion carried.



Clerk:

Date: 6-18-15

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May 2015 Financial Report

\$ 77,262.97 Revenue for May (Trial Balance - Revenue)

\$	-	
\$	98,267.77	Expenses for May (Trial Balance - Expenses)

Cash Balance	\$ 338,938.83	\$ 359,943.63	New Total for Last Month
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Comments: (Trial Balance - Balance Sheet - Cash, or)
(Bank Reconciliation Worksheet)

Bank Total: CB	\$98,267.77
Report Total:	\$98,267.77

EDVISIONS OFF-CAMPUS CHARTER

Trial Balance Summary Report

Periods: 201511 To: 201511

Comp L	Fd Org	Pro	Crs	Fin	O/S	Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	E	01	005	010	000	000	366 F Travel-Board of Education	B	422	000	73.92	0.00	0.00	73.92
4151	E	01	005	105	000	000	306 F EdVisions Payment-Adminis	B	422	000	50,293.36	5,073.56	0.00	55,366.92
4151	E	01	005	105	000	000	366 F Workshops/Travel - Adminis	B	422	000	30.00	0.00	0.00	30.00
4151	E	01	005	110	000	000	305 F Legal Services/Audit	B	422	000	10,679.00	2,500.00	0.00	13,179.00
4151	E	01	005	110	000	000	306 F EdVisions Payment-Financi	B	422	000	37,206.12	3,549.61	0.00	40,755.73
4151	E	01	005	110	000	000	316 F Financial Services - Region	B	422	000	3,173.00	0.00	0.00	3,173.00
4151	E	01	005	110	000	000	366 F Tra/bussiness office (wksp,	B	422	000	1,217.36	0.00	0.00	1,217.36
4151	E	01	005	940	000	000	340 F Insurance	B	422	000	0.00	7,066.18	0.00	7,066.18
4151	E	01	010	210	000	514	555 F REAP Grant - Technology E	B	422	000	17,663.00	0.00	0.00	17,663.00
4151	E	01	010	211	000	000	305 F Professional Service - Seco	B	422	000	10,941.00	0.00	0.00	10,941.00
4151	E	01	010	211	000	000	306 F EdVisions Payment - Regul	B	422	000	403,527.91	39,408.29	0.00	442,936.20
4151	E	01	010	211	000	000	307 F Advertising	B	422	000	9,609.45	0.00	0.00	9,609.45
4151	E	01	010	211	000	000	320 F Telephone	B	422	000	1,253.19	76.38	0.00	1,329.57
4151	E	01	010	211	000	000	329 F Postage	B	422	000	2,067.48	5.75	0.00	2,073.23
4151	E	01	010	211	000	000	366 F Travel - Staff	B	422	000	11,552.41	1,180.04	0.00	12,732.45
4151	E	01	010	211	000	000	390 F Pymts to Other Dist. - Tuitio	B	422	000	510.72	0.00	0.00	510.72
4151	E	01	010	211	000	000	401 F Office Type Supplies	B	422	000	1,963.54	0.00	0.00	1,963.54
4151	E	01	010	211	000	000	430 F Instruct Supplies	B	422	000	11,591.85	252.49	0.00	11,844.34
4151	E	01	010	211	000	000	820 F Dues & Memberships-Non S	B	422	000	13,033.80	0.00	0.00	13,033.80
4151	E	01	010	211	000	302	555 F Technology Equipment	B	422	000	13,759.05	0.00	0.00	13,759.05
4151	E	01	010	211	000	311	320 F Internet Access	B	422	000	35,558.43	1,565.18	0.00	37,123.61
4151	E	01	010	211	000	733	366 F Field Trip Mileage	B	422	000	4,800.95	808.88	0.00	5,609.83
4151	E	01	010	211	000	733	394 F fieldtrip expenses	B	422	000	14,905.48	496.14	0.00	15,401.62
4151	E	01	010	211	400	000	430 F Expenses - Yellowstone	B	422	000	39,004.50	0.00	0.00	39,004.50
4151	E	01	010	211	401	000	430 F Expenses - France Field Tri	B	422	000	3,500.00	0.00	0.00	3,500.00
4151	E	01	010	211	402	000	430 F Expenses - North Carolina F	B	422	000	14,106.66	10,073.04	0.00	24,179.70
4151	E	01	010	211	403	000	430 F Expenses - Concordia Lang	B	422	000	458.00	0.00	0.00	458.00
4151	E	01	010	401	000	740	373 F Speech - SpEd - State Func	B	422	000	6,176.25	904.50	0.00	7,080.75
4151	E	01	010	403	000	419	433 F SpEd Supplies - Severe DC	B	422	000	35.98	0.00	0.00	35.98
4151	E	01	010	403	000	740	305 F Special Ed Consultant - DCI	B	422	000	225.00	0.00	0.00	225.00
4151	E	01	010	407	000	740	306 F EdVisions Payment - SLD	B	422	000	186,861.68	20,417.41	0.00	207,279.09
4151	E	01	010	420	000	419	303 F Federal Flow Through - Spe	B	422	000	7,025.00	0.00	0.00	7,025.00
4151	E	01	010	420	000	419	366 F SpEd Federal Mileage	B	422	000	2,333.92	0.00	0.00	2,333.92
4151	E	01	010	420	000	419	378 F Fed Funds - School Psycho	B	422	000	3,400.00	0.00	0.00	3,400.00
4151	E	01	010	420	000	419	401 F Fed SpEd Supplies	B	422	000	660.00	0.00	0.00	660.00

EDVISIONS OFF-CAMPUS CHARTER

Trial Balance Summary Report

Periods: 201511 To: 201511

Comp L	Fd Org	Pro	Crs	Fin	O/S	Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	E	01	010	420	000	419	433 F SpEd Supplies/Testing Mat	B	422	000	2,841.91	52.95	0.00	2,894.86
4151	E	01	010	640	000	000	366 F Staff Development - Travel	B	422	000	6,666.26	401.37	0.00	7,067.63
4151	E	01	010	640	000	000	401 F Staff Development - Supplie	B	422	000	2,233.16	0.00	0.00	2,233.16
4151	E	01	010	640	000	335	366 F Trav/Conv/Conference Qco	B	422	000	988.00	4,436.00	0.00	5,424.00
Report Total:											\$931,927.34	\$98,267.77	\$0.00	\$1,030,195.11

EDVISIONS OFF-CAMPUS CHARTER

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp	Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1547	4151	CB															
state payment			1563	Credit	A	05/15/15	5/15/15	Wire	1	1001	State of Minnesota						
					4151	R	01 000 000	005 000	211		General Education Aid - FY20					38,420.59	0.00
					4151	B	01 121 000					1050	06/29/14	Invoice	57,980.38	7.34	0.00
															Receipt Total:	\$38,427.93	\$0.00
															Deposit Total:	\$38,427.93	\$0.00
1548	4151	CB															
valley fair			1564	Credit	A	05/29/15	5/29/15	Check	1	m	Miscellaneous						
					4151	R	01 000 000	000 000	060		Student Activity Fees					352.50	0.00
															Receipt Total:	\$352.50	\$0.00
															Deposit Total:	\$352.50	\$0.00
1549	4151	CB															
state payment			1565	Credit	A	05/29/15	5/29/15	Wire	1	1001	State of Minnesota						
					4151	R	01 000 000	005 000	211		General Education Aid - FY20					38,420.59	0.00
															Receipt Total:	\$38,420.59	\$0.00
															Deposit Total:	\$38,420.59	\$0.00
1550	4151	CB															
interest			1566	Credit	A	05/30/15	5/30/15	Wire	1	1002	Home Town Bank Henders						
					4151	R	01 000 000	000 000	092		Interest					69.29	0.00
															Receipt Total:	\$69.29	\$0.00
															Deposit Total:	\$69.29	\$0.00
															Report Total:	\$77,270.31	\$0.00

EDVISIONS OFF-CAMPUS CHARTER

Trial Balance Summary Report

Periods: 201511 To: 201511

Comp L	Fd Org	Pro	Crs	Fin	O/S	Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	R	01	000	000	000	060	F Student Activity Fees	B	422	000	(375.95)	0.00	352.50	(728.45)
4151	R	01	000	000	000	092	F Interest	B	422	000	(735.20)	0.00	69.29	(804.49)
4151	R	01	000	000	000	099	F Misc	B	422	000	(50.00)	0.00	0.00	(50.00)
4151	R	01	000	000	000	201	F Endow Fund Apportion	B	422	000	(2,880.95)	0.00	0.00	(2,880.95)
4151	R	01	000	000	000	514	500 F REAP Grant Revenue	B	422	000	(17,663.00)	0.00	0.00	(17,663.00)
4151	R	01	000	000	004	000	211 F General Education Aid	B	422	000	(980.11)	0.00	0.00	(980.11)
4151	R	01	000	000	005	000	211 F General Education Aid - FY;	B	422	000	(680,836.35)	0.00	76,841.18	(757,677.53)
4151	R	01	000	000	005	000	360 F Spec Education Aid - FY201	B	422	000	(86,929.97)	0.00	0.00	(86,929.97)
4151	R	01	000	000	400	000	050 F Fees - Yellowstone Field Tri	B	422	000	(5,270.00)	0.00	0.00	(5,270.00)
4151	R	01	000	000	400	000	096 F Donations - Yellowstone	B	422	000	(746.52)	0.00	0.00	(746.52)
4151	R	01	000	000	402	000	050 F Fees - North Carolina Field	B	422	000	(5,400.00)	0.00	0.00	(5,400.00)
4151	R	01	000	000	403	000	050 F Fees - Concordia Field Trip	B	422	000	(100.00)	0.00	0.00	(100.00)
Report Total:											(\$801,968.05)	\$0.00	\$77,262.97	(\$879,231.02)

EDVISIONS OFF-CAMPUS CHARTER

Reconciliation Worksheet

05/31/2015

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1126	05/31/2015	4151	CB	HOME TOWN BANK HENDERSO HOME TOWN BANK HENDERSOI

Worksheet has been Finalized

Statement Amount 352,977.55

Deposits in Transit 0.00

Outstanding Payments

Checks 14,038.72

Wires 0.00

SHR - Payments 0.00

SHR - Third Party 0.00

Cash 0.00

ACH 0.00

Adjustment Amount 0.00

Amount Per Bank 338,938.83

GL Account Balance 338,938.83

Difference 0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S
4151	B	01	101	000			

Ty
F

Adjustments

00/00/0000

EDVISIONS OFF-CAMPUS CHARTER

Trial Balance Summary Report

Periods: 201511 To: 201511

Comp L	Fd Org	Pro	Crs	Fin	O/S Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	B	01	101	000		F Cash & Cash Equiv	B	100	000	359,936.29	77,270.31	98,267.77	338,938.83
4151	B	01	121	000		F Due From Dept of Ed	B	100	000	3,721.70	0.00	7.34	3,714.36
4151	B	01	131	001		F EdVisions Coop - Prepaid E	B	100	000	2,992.50	0.00	0.00	2,992.50
4151	B	01	206	000		F Other Accts Payable	B	200	000	0.00	98,267.77	98,267.77	0.00
4151	B	01	422	000		F Unreserved/Undesig	B	400	000	(490,175.74)	0.00	0.00	(490,175.74)
4151	B	01	460	000		F Nonspendable Fund Balanc	B	400	000	(6,434.04)	0.00	0.00	(6,434.04)
4151	B	98	143	000		F Equipment	B	100	000	55,373.60	0.00	0.00	55,373.60
4151	B	98	173	000		F Accum Depr On Equip.	B	100	000	(52,840.35)	0.00	0.00	(52,840.35)
4151	B	98	430	000		F Invest. Fixed Assets	B	400	000	(2,533.25)	0.00	0.00	(2,533.25)
Report Total:										(\$129,959.29)	\$175,538.08	\$196,542.88	(\$150,964.09)