

EdVisions Off-Campus

Board of Directors Meeting

Thursday, September 19th, 2013, 3:30 PM

Minutes

A. Called meeting to order by chair at 3:28pm.

B. Roll Call of Attendance:

Kim Bovee (June 2014) X
Lill Raynard (June 2015) X
Larry Schmidt (June 2014) X
Kara Nelson (June 2014) X

Patty Monson-Geerts (June 2016) X
Karen Locke (June 2016) X
Michelle Anderson (June 2015) X

Others Present: Tom Olinger, Gigi Dobosenski, Cathy Diaz

C. Educational Data

1.

D. Correction and approval of previous meetings

1. Approve Board Meeting minutes from last month. M - Schmidt, S – Monson-Geerts.
Unanimous motion carried.

E. Open Forum

1.

F. Approval of Agenda

1. Agenda Approval. M –Monson-Geerts, S - Bovee. Unanimous motion carried.
2. Conflict of interest disclosures regarding agenda items.

G. Consideration of Claims and Accounts

1. Treasurer's Report

Motion to approve expenses- M - Schmidt, S – Monson-Geerts. Unanimous motion carried.

- a) Revenue of \$ 113,907.68
- b) Expenses of \$ 96,039.84
- c) Ledger Balance (Cash Fund Balance) of \$ 470,233.62
- d) Bank Reconciliation of \$ 470,728.62

H. Communications

1. Dobosenski reported that VOA requested extra reporting because it is our final review year with them.
2. Dobosenski indicated that VOA has not returned feedback on the annual report.
2. Dobosenski reported that MSERC (Cori Wahl) continues to be in communication with Special Education Staff. She will plan on attending meetings once a month.

I. Hearing of Reports

1. Director Monthly Updates
Dobosenski reported that our QComp change of goal form would be submitted to the state – increase NWEA math growth from 66.7% to 68.7%.
Dobosenski reported that MCA retests would be starting in October.

EOC offers students throughout Minnesota a personalized, project-based learning experience, leading to adults who can achieve their goals, explore their passions, and find their place in the world.

Diaz reported that EOC is now full and we have a waiting list.

2. Staff Monthly Updates
None

J. Unfinished business

- 1.

K. New Business

1. Auditor Draft –

Tom Olinger from Abdo Eick & Meyers presented the final Fiscal Audit for 2012-2013. He reported “no findings”. A motion was made to accept the Auditor's report. M – Schmidt, S – Monson-Geerts. Unanimous motion carried.

2. Annual Report

Dobosenski reported the annual report draft is complete. A motion was made to approve the annual report. M – Nelson, S – Schmidt. Unanimous motion carried.

3. Annual Board Training

Dobosenski reported that we will need to complete annual internal training. Dobosenski shared a monthly training schedule for Board members. A motion was made to approve the training schedule. M – Schmidt, S – Monson-Geerts. Unanimous motion carried.

4. Defunct computers to be sent to Stillwater

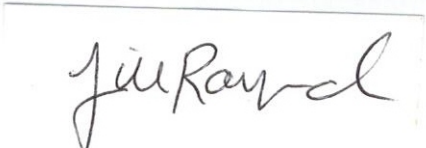
A motion was made to approve the transfer of defunct computers to Stillwater. M – Nelson, S – Monson-Geerts. Unanimous motion carried.

5. A motion was made to change the October Board Meeting from 10/17 to 10/24. M – Schmidt, S – Nelson. Unanimous motion carried.

L. Next Meeting October 24th, 2013 @ 3:30 pm

M. Adjourn Meeting

1. Meeting adjourned at 3:58pm. M – Monson-Geerts, S - Anderson. Unanimous motion carried.



A handwritten signature in cursive script, reading "Jill Raychel", is enclosed within a rectangular box. The signature is written in dark ink on a light-colored background.

Clerk:

Date: 9-19-13

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EDVISIONS OFF-CAMPUS CHARTER

Trial Balance Summary Report

Periods: 201402 To: 201402

Comp L	Fd Org	Pro	Crs	Fin	O/S	Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	E	01	005	105	000	000	306 F EdVisions Payment-Adminis	B	422	000	1,932.97	1,932.97	0.00	3,865.94
4151	E	01	005	110	000	000	306 F EdVisions Payment-Financi	B	422	000	3,002.15	2,999.69	0.00	6,001.84
4151	E	01	005	110	000	000	316 F Financial Services - Region	B	422	000	0.00	793.25	0.00	793.25
4151	E	01	005	110	000	000	366 F Tra/bussiness office (wksp,	B	422	000	129.00	185.89	0.00	314.89
4151	E	01	010	211	000	000	305 F Professional Service - Seco	B	422	000	0.00	1,382.50	0.00	1,382.50
4151	E	01	010	211	000	000	306 F EdVisions Payment - Regul	B	422	000	36,668.04	36,591.39	0.00	73,259.43
4151	E	01	010	211	000	000	320 F Telephone	B	422	000	0.00	95.42	0.00	95.42
4151	E	01	010	211	000	000	329 F Postage	B	422	000	0.00	910.40	0.00	910.40
4151	E	01	010	211	000	000	366 F Travel - Staff	B	422	000	0.00	95.49	0.00	95.49
4151	E	01	010	211	000	000	401 F Office Type Supplies	B	422	000	60.64	60.47	0.00	121.11
4151	E	01	010	211	000	000	430 F Instruct Supplies	B	422	000	2,280.25	910.67	0.00	3,190.92
4151	E	01	010	211	000	000	820 F Dues & Memberships-Non \$	B	422	000	2,936.00	0.00	0.00	2,936.00
4151	E	01	010	211	000	302	555 F Technology Equipment	B	422	000	0.00	24,619.93	0.00	24,619.93
4151	E	01	010	211	000	311	320 F Internet Access	B	422	000	0.00	1,564.06	0.00	1,564.06
4151	E	01	010	211	000	733	394 F fieldtrip expenses	B	422	000	0.00	3,780.00	0.00	3,780.00
4151	E	01	010	407	000	740	306 F EdVisions Payment - SLD	B	422	000	12,925.06	12,878.68	0.00	25,803.74
4151	E	01	010	420	000	419	303 F Federal Flow Through - Spe	B	422	000	0.00	7,000.00	0.00	7,000.00
4151	E	01	010	420	000	480	401 F Federal SpEd Stimulus - Su	B	422	000	575.00	0.00	0.00	575.00
4151	E	01	010	640	000	000	366 F Staff Development - Travel	B	422	000	0.00	239.03	0.00	239.03
4151	E	01	010	640	000	000	401 F Staff Development - Supplie	B	422	000	495.00	0.00	0.00	495.00
Report Total:											\$61,004.11	\$96,039.84	\$0.00	\$157,043.95

EDVISIONS OFF-CAMPUS CHARTER

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp	Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1437	4151	CB															
state payment - SERVS			1452	Credit	A	08/08/13	8/8/13	Wire	1	1001	State of Minnesota						
			4151	B	01	122	000					1042	06/29/13	Invoice	16,792.90	16,792.90	0.00
															Receipt Total:	\$16,792.90	\$0.00
															Deposit Total:	\$16,792.90	\$0.00
1438	4151	CB															
state payment			1453	Credit	A	08/15/13	8/15/13	Wire	1	1001	State of Minnesota						
			4151	R	01	000	000	004	000	211	General Education Aid					56,910.37	0.00
															Receipt Total:	\$56,910.37	\$0.00
															Deposit Total:	\$56,910.37	\$0.00
1439	4151	CB															
state payment			1454	Credit	A	08/30/13	8/30/13	Wire	1	1001	State of Minnesota						
			4151	R	01	000	000	004	000	211	General Education Aid					56,910.36	0.00
															Receipt Total:	\$56,910.36	\$0.00
															Deposit Total:	\$56,910.36	\$0.00
1440	4151	CB															
interest			1455	Credit	A	08/31/13	8/31/2013	Wire	1	1002	Home Town Bank Henders						
			4151	R	01	000	000	000	000	092	Interest					86.95	0.00
															Receipt Total:	\$86.95	\$0.00
															Deposit Total:	\$86.95	\$0.00
															Report Total:	\$130,700.58	\$0.00

EDVISIONS OFF-CAMPUS CHARTER
Trial Balance Summary Report

Periods: 201402 To: 201402

										Account	Fin		Sub	Starting			Ending
Comp	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description		Code	Class	Class	Balance	Debits	Credits	Balance
4151	R	01	000	000	000	000	092	F	Interest		B	422	000	(74.23)	0.00	86.95	(161.18)
4151	R	01	000	000	004	000	211	F	General Education Aid		B	422	000	(113,820.73)	0.00	113,820.73	(227,641.46)
Report Total:														(\$113,894.96)	\$0.00	\$113,907.68	(\$227,802.64)

EDVISIONS OFF-CAMPUS CHARTER

Reconciliation Worksheet

08/31/2013

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1105	08/31/2013	4151	CB	HOME TOWN BANK HENDERSO HOME TOWN BANK HENDERSOI

Worksheet has been Finalized

Statement Amount 470,728.62

Deposits in Transit 0.00

Outstanding Payments

Checks 495.00

Wires 0.00

SHR - Payments 0.00

SHR - Third Party 0.00

Cash 0.00

ACH 0.00

Adjustment Amount 0.00

Amount Per Bank 470,233.62

GL Account Balance 470,233.62

Difference 0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S
4151	B	01	101	000			

Ty
F

Adjustments

00/00/0000

EDVISIONS OFF-CAMPUS CHARTER

Trial Balance Summary Report

Periods: 201402 To: 201402

Comp L	Fd Org	Pro	Crs	Fin	O/S	Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	B	01	101	000		F	Cash & Cash Equiv	B	100	000	436,184.38	130,700.58	96,651.34	470,233.62
4151	B	01	121	000		F	Due From Dept of Ed	B	100	000	45,548.36	0.00	0.00	45,548.36
4151	B	01	122	000		F	Due Fm Fed.-Mdcfl	B	100	000	16,792.90	0.00	16,792.90	0.00
4151	B	01	131	000		F	Prepaid Expenditures	B	100	000	159.35	0.00	0.00	159.35
4151	B	01	131	001		F	EdVisions Coop - Prepaid E	B	100	000	2,992.50	0.00	0.00	2,992.50
4151	B	01	206	000		F	Other Accts Payable	B	200	000	(611.50)	96,651.34	96,039.84	0.00
4151	B	01	422	000		F	Unreserved/Undesig	B	400	000	(448,175.14)	0.00	0.00	(448,175.14)
4151	B	98	143	000		F	Equipment	B	100	000	106,299.18	0.00	0.00	106,299.18
4151	B	98	173	000		F	Accum Depr On Equip.	B	100	000	(74,082.43)	0.00	0.00	(74,082.43)
4151	B	98	430	000		F	Invest. Fixed Assets	B	400	000	(32,216.75)	0.00	0.00	(32,216.75)
Report Total:											\$52,890.85	\$227,351.92	\$209,484.08	\$70,758.69