

EOC offers students throughout Minnesota a personalized, project-based learning experience, leading to adults who can achieve their goals, explore their passions, and find their place in the world.

# **EdVisions Off-Campus**

**Board of Directors Meeting  
Thursday, August 15th, 2013, 3:30 PM  
Minutes**

**A. Called meeting to order by chair at 3:34pm.**

**B. Roll Call of Attendance:**

Kim Bovee (June 2014) X  
Lill Raynard (June 2015) X  
Larry Schmidt (June 2014) X  
Kara Nelson (June 2014) X

Patty Monson-Geerts (June 2016) X (4:05)  
Karen Locke (June 2016) X  
Michelle Anderson (June 2015) A

**Others Present:** Cathy Diaz, Mike Motzko, Gigi Dobosenski

**C. Educational Data**

1. None

**D. Correction and approval of previous meetings**

1. **Approve Board Meeting minutes from last month. M - Locke, S - Schmidt. Unanimous motion carried.**

**E. Open Forum**

1. None

**F. Approval of Agenda**

1. **Agenda Approval with the addition of acknowledging graduates and change Policy 533 to Policy 531. M - Schmidt, S - Locke. Unanimous motion carried.**
2. **Conflict of interest disclosures regarding agenda items.**

**G. Consideration of Claims and Accounts**

1. Treasurer's Report

Motion to approve expenses- M - Schmidt, S - Bovee. Unanimous motion carried.

- a) **Revenue of \$113,894.96**
- b) **Expenses of \$61,004.11**
- c) **Ledger Balance (Cash Fund Balance) of \$436,184.38**
- d) **Bank Reconciliation of \$ 436,730.32**

**H. Communications**

Dobosenski reported that Monson-Geerts and Dobosenski attended a Volunteers of America meeting.

Dobosenski reported that VOA acknowledged publicly that we will be transferring to a new Authorizer for FY15.

Dobosenski stated that we are working with MNSERC to finalize things from FY13.

**I. Hearing of Reports**

1. Director Monthly Updates

Diaz reported that the face-to-face audit is complete and they are working on the final draft.

Diaz reported that MDE is returning to 24 payments for charter schools.

Dobosenski stated that the current public release date for MCAs is August 27, 2013.

Dobosenski reported that we currently have 94 students enrolled for the upcoming school year.

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Dobosenski reported that she attended a Charter School Law conference.

Dobosenski reported that the Board needs to complete training annually and this can be part of the Board meetings.

Dobosenski reported she attended a school law conference.

2. Staff Monthly Updates  
None

## **J. Unfinished business**

1. Policies 400, 507, 522, 524, 531: Round 3

A motion was made to approve policies 400, 507, 522 and 531. M - Schmidt, S - Bovee. Majority motion carried.

## **K. New Business**

1. Contract for Financial Consulting

Diaz reported that we contract with Keven Kroehler from EdVisions Inc. to assist with auditing. A motion was made to approve the contract with EdVisions, Inc. for \$6000. M – Monson-Geerts, S - Schmidt. Unanimous motion carried.

2. Handbook

A motion was made to approve the 2013-2014 school year handbook. M -Schmidt, S - Locke. Unanimous motion carried.

3. Acknowledgement of Graduates

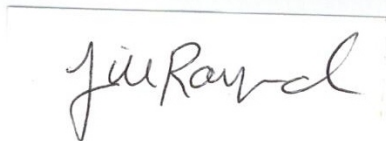
Dobosenski stated the following students graduate from EOC: Brittany Broin, Clayton Coulter, Paula Gawboy, Elana Gutierrez, MaryKate Hollen (prior to June 30, 2013) and Miranda Bendickson, MacKenzie Miller (after FY13).

A motion was made to recognize the aforementioned graduates. M – Monson-Geerts, S – Schmidt. Unanimous motion carried.

## **L. Next Meeting September 19th, 2013 @ 3:30 pm**

## **M. Adjourn Meeting**

1. Meeting adjourned at 4:14pm. M – Monson-Geerts, S - Schmidt . Unanimous motion carried.



Clerk:

Date: 8-15-13

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EdVisions Off-Campus High School

July 2013 Financial Report

Revenue      \$ 210,571.28 This is the Cash Deposited for July (Receipt Listing Report)  
                 \$ (77,888.04) general education holdback  
                 \$ (17,787.29) special education  
                 \$ (1,000.99) Logo and CC Mistake  
                 **\$ 113,894.96 Revenue for July** (Trial Balance - Revenue)

Expenses      \$ 61,004.11 Total of checks written for July (Check Register)

\$ -  
**\$ 61,004.11 Expenses for July** (Trial Balance - Expenses)

Fund Balance	\$ 436,184.38	Last Month	\$ 305,168.75
			\$ 77,888.04 gen.ed from FY13
Accounts Recievable			\$ 17,787.29 sped from FY13
			\$ (18,551.54) Checks written in June since last board report
			\$ 1,000.99 Other checks deposited but counted for FY2013
Cash Balance	<b>\$ 436,184.38</b>		\$ 383,293.53 New Total for Last Month

Comments: (Trial Balance - Balance Sheet - Cash, or)  
(Bank Reconcilliation Worksheet)

All the adjustments showed up on the balance sheet as receivables, prepaids, or deferrals.

# EDVISIONS OFF-CAMPUS CHARTER

## Payment Register by Bank and Check Number

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
4151	CB		3253		Wire	1	1035	HomeTown Bank	No	Yes	No	USD	07/31/2013	60.64
4151	CB		3247	3440	Check	1	1003	EdVisions Cooperative	Yes	Yes	No	USD	07/11/2013	54,528.22
4151	CB		3251	3441	Check	1	1157	ISES of MN	Yes	Yes	No	USD	07/11/2013	129.00
4151	CB		3248	3442	Check	1	1022	MN Assoc of Charter Schools	Yes	Yes	No	USD	07/11/2013	2,936.00
4151	CB		3252	3443	Check	1	1289	MSU Continuing & Professional Education	Yes	No	No	USD	07/11/2013	495.00
4151	CB		3250	3444	Check	1	1032	Renaissance Learning	Yes	Yes	No	USD	07/11/2013	2,280.25
4151	CB		3249	3445	Check	1	1030	SpEd Forms Inc.	Yes	Yes	No	USD	07/11/2013	575.00

Bank Total: \$61,004.11

Report Total: \$61,004.11

# EDVISIONS OFF-CAMPUS CHARTER

## Payment Register by Bank and Check Number

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
4151	CB		3236	3423	Check	1	1126	Bank of America	Yes	Yes	No	USD	06/28/2013	9,621.46
4151	CB		3239	3424	Check	1	1164	Bluma, Megan	Yes	Yes	No	USD	06/28/2013	86.39
4151	CB		3232	3425	Check	1	1024	Diaz, Cathy	Yes	Yes	No	USD	06/28/2013	420.32
4151	CB		3238	3426	Check	1	1159	Dobosenski, Jody	Yes	Yes	No	USD	06/28/2013	666.37
4151	CB		3233	3427	Check	1	1033	Dobosenski, Regina	Yes	Yes	No	USD	06/28/2013	446.30
4151	CB		3230	3428	Check	1	1003	EdVisions Cooperative	Yes	Yes	No	USD	06/28/2013	3,842.66
4151	CB		3231	3429	Check	1	1005	EdVisions, Inc.	Yes	Yes	No	USD	06/28/2013	150.00
4151	CB		3245	3430	Check	1	1277	Frontier	Yes	Yes	No	USD	06/28/2013	42.78
4151	CB		3246	3431	Check	1	1288	GHEC ISD #2536	Yes	Yes	No	USD	06/28/2013	415.30
4151	CB		3241	3432	Check	1	1234	Kvam, Jennifer	Yes	No	No	USD	06/28/2013	50.94
4151	CB		3237	3433	Check	1	1135	Lepper, Chris	Yes	Yes	No	USD	06/28/2013	201.08
4151	CB		3244	3434	Check	1	1261	Mockros, Jessica	Yes	Yes	No	USD	06/28/2013	384.50
4151	CB		3242	3435	Check	1	1248	Monson Geerts, Patty	Yes	Yes	No	USD	06/28/2013	666.43
4151	CB		3234	3436	Check	1	1084	Motzko, Michael	Yes	Yes	No	USD	06/28/2013	785.30
4151	CB		3243	3437	Check	1	1252	Raynard, Lill	Yes	Yes	No	USD	06/28/2013	302.79
4151	CB		3240	3438	Check	1	1196	Schmidt, Larry	Yes	Yes	No	USD	06/28/2013	309.57
4151	CB		3235	3439	Check	1	1115	Viadesto	Yes	Yes	No	USD	06/28/2013	159.35
													Bank Total:	\$18,551.54
													Report Total:	\$18,551.54

# EDVISIONS OFF-CAMPUS CHARTER

## Trial Balance Summary Report

Periods: 201401 To: 201401

									Account	Fin	Sub	Starting			Ending	
Comp L	Fd Org	Pro	Crs	Fin	O/S	Ty	Description		Code	Class	Class	Balance	Debits	Credits	Balance	
4151	E	01	005	105	000	000	306	F	EdVisions Payment-Adminis	B	422	000	0.00	1,932.97	0.00	1,932.97
4151	E	01	005	110	000	000	306	F	EdVisions Payment-Financi	B	422	000	0.00	3,002.15	0.00	3,002.15
4151	E	01	005	110	000	000	366	F	Tra/bussiness office (wksp,	B	422	000	0.00	129.00	0.00	129.00
4151	E	01	010	211	000	000	306	F	EdVisions Payment - Regul	B	422	000	0.00	36,668.04	0.00	36,668.04
4151	E	01	010	211	000	000	401	F	Office Type Supplies	B	422	000	0.00	60.64	0.00	60.64
4151	E	01	010	211	000	000	430	F	Instruct Supplies	B	422	000	0.00	2,280.25	0.00	2,280.25
4151	E	01	010	211	000	000	820	F	Dues & Memberships-Non S	B	422	000	0.00	2,936.00	0.00	2,936.00
4151	E	01	010	407	000	740	306	F	EdVisions Payment - SLD	B	422	000	0.00	12,925.06	0.00	12,925.06
4151	E	01	010	420	000	480	401	F	Federal SpEd Stimulus - Su	B	422	000	0.00	575.00	0.00	575.00
4151	E	01	010	640	000	000	401	F	Staff Development - Supplie	B	422	000	0.00	495.00	0.00	495.00
Report Total:												\$0.00	\$61,004.11	\$0.00	\$61,004.11	

# EDVISIONS OFF-CAMPUS CHARTER

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
1432	4151	CB															
state payment				1443	Credit	A	07/15/13 7/15/13	Wire	1	1001	State of Minnesota						
						4151	R 01 000 000 004 000 211			General Education Aid					62,527.35	0.00	
						4151	B 01 121 000					1041	06/29/13	Invoice	130,722.17	95,675.33	0.00
															Receipt Total:	\$158,202.68	\$0.00
															Deposit Total:	\$158,202.68	\$0.00
1433	4151	CB															
logo				1444	Credit	V	07/17/13 7/17/13	Check	1	m	Miscellaneous						
						4151	R 01 000 000 000 000 099			Misc					1,000.00	0.00	
															Receipt Total:	\$1,000.00	\$0.00
Original Receipt # 1444				1448	Credit	V	07/17/13 7/17/13	Check-V 1	m	Miscellaneous							
						4151	R 01 000 000 000 000 099								(1,000.00)	0.00	
															Receipt Total:	(\$1,000.00)	\$0.00
Logo				1450	Credit	A	07/17/13 7/17/2013	Check	1	1020	Tena.cious						
						4151	B 01 115 000					1044	06/29/13	Invoice	1,000.00	1,000.00	0.00
															Receipt Total:	\$1,000.00	\$0.00
															Deposit Total:	\$1,000.00	\$0.00
1434	4151	CB															
cc mistake				1445	Credit	V	07/29/13 7/29/13	Check	1	m	Miscellaneous						
						4151	R 01 000 000 000 000 099			Misc					0.99	0.00	
															Receipt Total:	\$0.99	\$0.00
Original Receipt # 1445				1449	Credit	V	07/29/13 7/29/13	Check-V 1	m	Miscellaneous							
						4151	R 01 000 000 000 000 099								(0.99)	0.00	
															Receipt Total:	(\$0.99)	\$0.00
CC mistake				1451	Credit	A	07/29/13 7/29/2013	Check	1	1019	Locke, Karen						
						4151	B 01 115 000					1043	06/29/13	Invoice	0.99	0.99	0.00
															Receipt Total:	\$0.99	\$0.00
															Deposit Total:	\$0.99	\$0.00



# EDVISIONS OFF-CAMPUS CHARTER

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1435	4151	CB														
state payment			1446	Credit	A	07/30/13	7/30/13	Wire	1	1001	State of Minnesota					
			4151	R	01	000	000	004	000	211	General Education Aid			51,293.38		0.00
Receipt Total:														\$51,293.38	\$0.00	
Deposit Total:														\$51,293.38	\$0.00	
1436	4151	CB														
interest			1447	Credit	A	07/31/13	7/31/13	Wire	1	1002	Home Town Bank Henders					
			4151	R	01	000	000	000	000	092	Interest			74.23		0.00
Receipt Total:														\$74.23	\$0.00	
Deposit Total:														\$74.23	\$0.00	
Report Total:														\$210,571.28	\$0.00	

**EDVISIONS OFF-CAMPUS CHARTER**  
**Trial Balance Summary Report**

Periods: 201401 To: 201401

										Account	Fin	Sub	Starting			Ending
Comp	L	Fd	Org	Pro	Crs	Fin	O/S	Ty	Description	Code	Class	Class	Balance	Debits	Credits	Balance
4151	R	01	000	000	000	000	092	F	Interest	B	422	000	0.00	0.00	74.23	(74.23)
4151	R	01	000	000	004	000	211	F	General Education Aid	B	422	000	0.00	0.00	113,820.73	(113,820.73)
Report Total:													\$0.00	\$0.00	\$113,894.96	(\$113,894.96)

## EDVISIONS OFF-CAMPUS CHARTER

## Reconciliation Worksheet

07/31/2013

Audit No	Statement Date	Co	Bank Code	Bank Name/Description
1104	07/31/2013	4151	CB	HOME TOWN BANK HENDERSO HOME TOWN BANK HENDERSOI

Worksheet has been Finalized

Statement Amount 436,730.32

Deposits in Transit 0.00

Outstanding Payments

Checks 545.94

Wires 0.00

SHR - Payments 0.00

SHR - Third Party 0.00

Cash 0.00

ACH 0.00

Adjustment Amount 0.00

Amount Per Bank 436,184.38

GL Account Balance 436,184.38

Difference 0.00

Co	L	Fd	Org	Pro	Crs	Fin	O/S
4151	B	01	101	000			

Ty
F

## Adjustments

00/00/0000

# EDVISIONS OFF-CAMPUS CHARTER

## Trial Balance Summary Report

Periods: 201401 To: 201401

Comp L	Fd Org	Pro	Crs	Fin	O/S Ty	Account Description	Fin Code	Class	Sub Class	Starting Balance	Debits	Credits	Ending Balance
4151	B	01	101	000		F Cash & Cash Equiv	B	100	000	286,617.21	210,571.28	61,004.11	436,184.38
4151	B	01	115	000		F Accounts Receivable	B	100	000	1,000.99	0.00	1,000.99	0.00
4151	B	01	121	000		F Due From Dept of Ed	B	100	000	141,223.69	0.00	95,675.33	45,548.36
4151	B	01	122	000		F Due Fm Fed.-Mdcfl	B	100	000	16,792.90	0.00	0.00	16,792.90
4151	B	01	131	000		F Prepaid Expenditures	B	100	000	159.35	0.00	0.00	159.35
4151	B	01	131	001		F EdVisions Coop - Prepaid E	B	100	000	2,992.50	0.00	0.00	2,992.50
4151	B	01	206	000		F Other Accts Payable	B	200	000	(611.50)	61,004.11	61,004.11	(611.50)
4151	B	01	422	000		F Unreserved/Undesig	B	400	000	(448,175.14)	0.00	0.00	(448,175.14)
4151	B	98	143	000		F Equipment	B	100	000	106,299.18	0.00	0.00	106,299.18
4151	B	98	173	000		F Accum Depr On Equip.	B	100	000	(108,818.29)	0.00	0.00	(108,818.29)
4151	B	98	430	000		F Invest. Fixed Assets	B	400	000	2,519.11	0.00	0.00	2,519.11
Report Total:										\$0.00	\$271,575.39	\$218,684.54	\$52,890.85