

Dexter High School



Family-Student Handbook 2019-2020

August 2019

DHS Welcome Letter

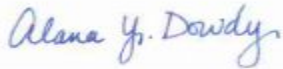
Dear Dexter High School Students:

On behalf of the faculty and staff of Dexter High School, welcome to the 2019-2020 academic year.

Student academic success remains our top priority as a school. At DHS, you will have the opportunity to challenge yourself through a rigorous course of studies including Advanced Placement and Dual Credit. We are also ready to provide support for students who require it with our new Advisory Program and tutoring (available before and after school every Monday - Thursday). This year we are also very excited that each student will have a chromebook checked out to the school for all of their classroom needs. Please make sure to review our new grade point revisions for this year's classes.

We also believe that learning can happen outside of the traditional classroom environment, which is why we offer a robust co-curricular program including the arts, athletics, and an array of clubs and service organizations. Students are encouraged to connect with their school through participation in one of the many programs offered.

It is truly an exciting time to be a Bearcat!!



Alana Dowdy
Principal

Administrative Office Contact Information

1031 Brown Pilot Lane, Dexter , MO 63701

Phone (573) 614-1000

www.dexter.k12.mo.us

Superintendent Mr. C.A. Counts

ccounts@dexter.k12.mo.us

Assistant Superintendent Mr. Gavin Miller

gmliller@dexter.k12.mo.us

Special Services Director Mrs. Amy James

ajames@dexter.k12.mo.us

DEXTER HIGH SCHOOL

1101 West Grant

Dexter, MO 63701

High School Web Page:

<https://www.dexter.k12.mo.us/o/dexter-high-school>

DHS Main Office: 573-614-1030

DHS Fax Number: 573-614-1032

Mrs. Alana Dowdy, Principal

Mrs. Melissa Hahn, Assistant Principal

Mr. Josh Dowdy, Athletic Director

Mrs. Laura Stone, Junior -Senior Counselor

Mrs. Summer McGowan, Freshman- Sophomore Counselor

DHS 2019-2020 BELL SCHEDULE

Daily

PASSING 8:09 - 8:14(5 MINUTES)

1ST PERIOD 8:14-9:00 (46 MINUTES)

9:00 - 9:05 PASSING (5 MINUTES)

2ND PERIOD 9:05 - 9:51 (46 MINUTES)

9:51 - 9:56 PASSING (5 MINUTES)

3RD PERIOD 9:56 - 10:42 (46 MINUTES)

LUNCH A

10:42 - 11:09 LUNCH (27 MINUTES)

11:09 - 11:14 PASSING (5 MINUTES)

11:14 - 12:00 **4TH PERIOD (46 MINUTES)**

LUNCH B

10:42 - 10:47 PASSING (5 MINUTES)

10:47 - 11:33 **4TH PERIOD (46 MINUTES)**

11:33 - 12:00 LUNCH (27 MINUTES)

12:00 - 12:05 **PASSING (5 MINUTES)**

5TH PERIOD 12:05 - 12:51 (46 MINUTES)

12:51- 12:56 **PASSING (5 MINUTES)**

6TH PERIOD 12:56 - 1:42 (46 MINUTES)

1:42 - 1:47 **PASSING (5 MINUTES)**

7TH PERIOD 1:47 - 2:33 (46 MINUTES)

2:33 - 2:38 **PASSING (5 MINUTES)**

8TH PERIOD 2:38 - 3:01 (23 MINUTES)

EQUAL OPPORTUNITY

It is the policy of Dexter High School not to discriminate on the basis of sex, race, color, national origin, or handicap in its educational programs, activities, or employment policies. Therefore no person (student) shall, on the basis of sex, race, color, national origin, or handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activities offered by this school.

ACADEMIC HONESTY

Dexter High School expects students to exhibit academic honesty. *Academic dishonesty* includes but is not limited to the following:

- a. copying, which is defined as allowing another student to copy homework, lessons, worksheets, essays, research papers, test questions or answers, or lab reports. Teachers **may give permission** to work cooperatively on some assignments or give permission to copy some items due to a student's absence or other extenuating circumstances.
- b. possessing materials that could be of unauthorized assistance during testing. It is the responsibility of the student to remove all such material from sight during testing situations.
- c. plagiarizing, which is defined as the representation of another's ideas or words as one's own. Rules concerning plagiarism are explained in each course.
- d. using calculators or electronic devices to procure answers during an examination or quiz; however, some teachers may specifically give permission to use these devices for some assignments.
- e. utilizing a phone, smartphone, smartwatch to take pictures, access pictures or otherwise procure answers during a test or quiz or to complete graded homework.

Students violating this policy will be disciplined on a case-by-case basis depending on the seriousness of the violation, prior violations, and other factors. Disciplinary measures include, but are not limited to, redoing assignment/retake test, receiving a failing grade on the project/test, receiving a lower overall grade in the class, detention, suspension, or expulsion.

GENERAL BUILDING INFORMATION

SCHOOL HOURS

Doors open at 7:15 am with school beginning at 8:15 am. School dismisses at 3:00 pm.

Students should not arrive until the doors open and supervision begins. Breakfast is served beginning at 7:30 am. Students eating breakfast should report to the cafeteria. Before school starts daily, students may go to the Library beginning at 7:30 am

ENTERING - EXITING THE BUILDING

In order to maintain the safest environment possible for the students, procedures have been established for the students entering and exiting the building during the school day. All students entering the building at the start of school must do so through the east lobby entrance by the office. All exit doors will remain locked from the outside through the school day. Students are not to exit the building out any doors other than the east lobby doors unless given express permission from the office. Students will travel class to class by using the interior hallways. When the dismissal bell rings at 3:01, students may exit the building out of any exit door. The only exception to the above policy is under the direction of a faculty or staff member or in an emergency

situation.

ACTIVITIES / FUNDRAISING

A number of activities are scheduled during the school year. Fund-raising projects will be scheduled to finance these activities. Prom is a school-sponsored activity and will be supervised by school personnel and parents as invited/ assigned by school faculty. Project Prom is not school-sponsored and the school does not accept responsibility for it. Class funds/ school fundraising will be used to support only those activities that are school-sponsored. All fundraising for clubs, athletic teams and events must be sanctioned by the DHS office. School events and school fundraising will be used specifically to support school-sponsored activities.

BACKPACKS

Students may carry backpacks to and from school. However, due to space constraints in the classrooms and safety and security issues in the hallways, students must leave their backpacks inside their lockers throughout the academic day. Students are not allowed to carry bags into classrooms or leave unattended backpacks outside their lockers in the hallways.

STUDENT DRESS CODE

The Board of Education expects student dress and grooming to be neat, clean and in keeping with community standards, so that each student may share in promoting a positive, healthy and safe atmosphere within the School District. This expectation includes the school day and school sponsored extracurricular activities. The Board may require students to wear a school uniform.

Students shall observe modes of dress and standards of personal grooming that are in conformity with the educational environment and necessary to maintain an orderly and safe atmosphere for all students. Apparel is expected to conform to reasonable student standards of modesty, and as such, no excessive or inappropriate areas of skin or undergarments may be exposed. No apparel or grooming which presents a safety concern is permitted. No apparel displaying messages that are gang-related, sexually explicit, vulgar, violent, or advocating illegal activities is permitted. Further, no clothing or personal grooming that disrupts, or can be forecasted to disrupt, the educational environment is permitted.

GIFT DELIVERY NOTICE

The DHS Office will not accept deliveries of any gifts for students from vendors or parents.

LIBRARY

The DHS Library, located on the second level of the academic area and offers a variety of print and non-print resources. The Library hours are 7:30 A.M. to 4:00 P.M. Monday through Friday. Students coming from class are requested must check-in online at the circulation desk.

HALL LOCKERS

Dexter high school is equipped with standard, wall lockers for storage of books and personal items. Each student will be assigned a locker. It is your responsibility to see that it is locked at all times for safe keeping of personal items. Students who jam or leave lockers open are subject to disciplinary action, including after school detention. Lockers are school-owned and subject to inspection by school personnel if deemed necessary.

HALL TRAFFIC

Congestion in the halls can be improved by keeping to the right and moving on to your destination as quickly as possible. DHS staff will not tolerate running, horseplay, loud talking, whistling, slamming locker doors, and standing in large groups that block the halls and the efficient flow of traffic.

TELEPHONE USE

Students will be called to the telephone during class only in cases of emergency. The office telephones are for school business. Therefore, requests for their use should be made only when absolutely necessary. Students will not be permitted to leave class to make a phone call, call home for lunches, etc.

LOST AND FOUND

Lost and found articles will be taken to the office, and inquiries for lost articles should be made there. Report lost articles immediately to the teacher supervising the class or activity. Lost books will be returned to the Library. **Items not claimed will be discarded or donated on a weekly basis.**

Valuables

Personal possessions of significant value should not be brought to school as well as personal items such as cell phones, watches, radios, recorders, toys, electronic games, collector cards, balls, etc. The school administrators and staff cannot be responsible for valuables which students bring to school. **STUDENTS SHOULD LEAVE THESE TYPES OF ITEMS AT HOME.** Dexter High School will not be responsible for finding these items if brought to school.

CLOSED CAMPUS POLICY

The Dexter Senior High School Campus is closed for all students. The following provisions apply to this policy. For purposes of this policy, the school day begins when the student arrives at school.

1. Students are not allowed to leave the school campus during their lunch period. Special permission from the school office is needed for any student to leave the campus during any other portion of the school day. The correct procedure to leave the campus early is stated in the attendance policy.
2. Any student leaving the campus without permission will be exhibiting truant behavior and will be subject to the Truancy Policy of the school district.
3. Students may not go to their cars during any part of the school day without special permission, unless leaving the school campus at their regular scheduled time of dismissal. Students violating this provision could receive detention, in-school suspension, or Saturday School. Continued violation of this provision could result in a loss of driving privileges.
4. Upon arrival to the campus, students are not to go beyond the canopy sidewalk area immediately surrounding the school buildings without special permission.

DRIVING PRIVILEGES

Parking on school property is a privilege, not a right. Therefore, your privilege to park on the school parking lot could be revoked for recurring violations of the parking rules, or for failure to pay fines in a timely manner. Students may register vehicles throughout the school year as students acquire a license or a vehicle. ALL vehicles on campus, except for visitors will be required to display a hang tag. The hang tags will be provided to students as registration is completed or at school registration. The hang tag will indicate the parking spot that each student selected during parking registration. This is the assigned spot for the student and should correspond with hang tag received at time of vehicle registration. The first hang tag will be complimentary. Replacement tags will be provided at a cost as \$10. If the student is driving a different vehicle they may go to the office before school and get a temporary one-day tag.

Vehicles parked outside of the registered spot or without the correct hang tag will be ticketed.

Students who violate the parking rules will be fined. The fines will be as follows:

1st Parking Violation \$10.00 fine

2nd Parking Violation \$15.00 fine

3rd Parking Violation \$20.00 fine

4th and Subsequent Violations Suspended from parking for 5 days per ticket

Students are not permitted to lounge in cars on school property. Once the student is at school, he/she must leave the parking lots and not return until he/she is ready to leave the school campus. Students holding a valid Missouri driver's license may drive and park on campus.

BUS NOTES AND CHANGES One of our main goals here at Dexter R-XI School District is to make sure our students are safe and secure. An important part of that goal is to make sure the students that we transport to school and back home get there in a SAFE and timely manner. Making sure our students are on the proper bus can be challenging due to the number of students who change buses on a daily basis and/or have a bus change at the last minute of the day. To better serve our students and keep everyone who must change buses safe, we will NO LONGER ACCEPT PHONE CALLS TO CHANGE A BUS. All bus changes will need to be sent to school via a NOTE (NO TEXTS or EMAILS). Please properly plan ahead and send a note for your child's bus change.

SEARCH OF MOTOR VEHICLES - All vehicles entering the school parking lot are subject to search upon any reasonable suspicion that the vehicle may contain dangerous, illegal, or prohibited items or substances. School personnel and/or law enforcement or juvenile officers acting at the request of the school district will conduct searches. Each student will be required to register in order to drive on campus. Registration is available throughout the academic year, but students will not be permitted to drive on campus until permit is obtained.

STUDENT DISMISSAL PRECAUTIONS

It is the goal of the Dexter School District to provide a safe environment for students. The district recognizes that rules regarding the dismissal of students are a necessary part of the district's safety program. Students should be aware that leaving school during the day or without receiving proper permission and signing out in the office will be an incident of truancy and will result in after school detention. At the request of a parent, school personnel will verify the identity of a parent or other authorized person before releasing the student. District staff may refuse to release a student and will notify the principal if they have concerns regarding the student's safety or whether a person is authorized to transport the student. Parents must give prior verbal, in phone or in person, permission in order for a student to sign out during the school day.

When parents separate or divorce, it sometimes results in conflicts concerning the custody of the child. At such times, one parent may ask that a child not be sent home with the other parent. These requests can be granted ONLY if they are supported by legal documentation. A copy of the document must be kept on file at school. If there is a dangerous situation, please make the administration aware so that they can be prepared should someone try to pick up your child.

SIGNING OUT DURING SCHOOL HOURS

Parents are requested to please make doctor and dental appointments at times others than school hours if at all possible. We also need to know when someone other than the parent/guardian will be checking a student out of school. Students must check back in upon returning before the end of the school day. Please notify the

office in order for your child to sign out. Please keep in mind that checking a student out will impact attendance records.

SCHOOL CLOSINGS FOR WEATHER, ETC.

Occasionally, it is necessary to cancel school due to inclement weather, equipment failure, or public crisis. Announcements of school closings are made in a timely fashion through the local radio stations, Show Me Times, and television broadcasts (KFVS-TV) and are also announced through schoolreach whenever possible. It is imperative that the home make plans with all members concerning where the children are to go, and other "special conditions" information. Please rehearse the plan before we need to apply it, and let the school know what we need to know to keep the children safe.

STUDENT OBLIGATIONS

Student obligations include but are not limited to book fines, materials checked out to the student, traffic fines, disciplinary obligations, etc. If a student does not take care of these obligations, the student will be suspended from participation and attendance at all extra-curricular activities.

TEXTBOOKS

Textbooks are provided to you free of charge, except for dual enrollment classes. Students are responsible for keeping the books in good repair while they are in their possession. **You will be required to pay for damaged or lost books.**

WITHDRAWAL FROM SCHOOL

Students who are transferring to another district or who are withdrawing from the Dexter High School for any reason shall notify the building Principal or his designee of the last day of attendance and complete necessary withdrawal procedures. The appropriate administrator or counselor will issue official notification concerning a student's withdrawal from school to teachers. Transcripts may be sent to the student's new school when DHS is notified of enrollment. Absences incurred between withdrawal and enrollment in a new district do count as absences for the purpose of attendance.

TARDIES

A student is considered tardy if they are not in the classroom and seated when the tardy bell rings. A tardy will be recorded if you are 1 - 10 minutes late to class and anything over 10 minutes will be recorded as an late to first hour class. Students coming to class without the required books, papers, and other materials, will be sent to his/her locker for the materials and marked as tardy. Upon the third unexcused tardy a student receives in a class, the student will be assigned by the teacher to detention study hall for one hour. Upon each subsequent tardy, the student will be assigned to detention study hall for one hour, and the parents may be contacted concerning the student's further school attendance. The tardy count starts over at the beginning of the 2nd semester.

STUDENT ACTIVITY PASS

Dexter High School will provide each student with a student identification pass, **at no charge**, for the 2019-2020 school year. In order to receive **free** admission into regular-season, home athletic events, students must present their ID badges at the gate. Students who fail to do so must pay the admission fee to enter the activity.

PHYSICAL EDUCATION NO-DRESS AND UNIFORM PROCEDURES

The basic objective of physical education is participation by the students. Therefore, if a student does not “dress-out” and participate, he or she is not fulfilling a basic requirement of the course. The dress policy is as follows: If a student fails to dress-out for a second time in a semester without a valid excuse, he or she will be assigned to detention study hall for one hour. If a student is deemed to have a valid excuse that will prevent them from participating for more than two weeks, the administration, counselors, and teachers may opt to place the student in a different course for that semester.

EXTRACURRICULAR

ATHLETICS AND MSHSAA REQUIREMENTS

Dexter High School is a member of the Missouri State High School Activities Association and abides by rules and regulations formulated by member schools for participation in interscholastic activities. A physical exam dated after the last day of school of the previous year by a physician of your choice is required before a student can participate in interscholastic sports (practice or contests). Minimum student insurance is required of a student before he or she is permitted to participate in interscholastic athletics.

FALL

CHEERLEADING
CROSS COUNTRY (B/G)
FOOTBALL
VOLLEYBALL (G)
TENNIS (G)

WINTER

BASKETBALL (B/G)
CHEERLEADING
DANCE TEAM
WRESTLING

SPRING

BASEBALL
GOLF
TENNIS (B)
TRACK & FIELD (B/G)
SOFTBALL

SPORTSMANSHIP

Good student sportsmanship is encouraging and promoting school pride through cheering and participating in a positive manner for all school activities. We believe active students are essential to building school pride. This can be accomplished by supporting the cheerleaders both at games and at pep assemblies. Treating visiting students and teams as guests with proper courtesies extended is equally important. MSHSAA has outlined the following as reasonable expectations of all fans.

Show respect for the opponent at all times. The opponent should be treated as a guest, greeted cordially on arriving, given the best accommodations and accorded the tolerance, honesty, and generosity, which all human beings deserve. cheers are to be directed to the home team rather than the opponent. Good sportsmanship is the Golden Rule in action.

Show respect for the officials. Officials should be recognized as impartial arbitrators who are trained to do their job and who can be expected to do it to the best of their ability. Good sportsmanship implies the willingness to accept and abide by the decision of the officials.

Know, understand, and appreciate the rules of the contest. Knowledge of the current rules of the game and recognition of their necessity for a fair contest is essential. Good sportsmanship suggests the importance of conforming to the spirit as well as the letter of the rules.

Maintain self-control at all times. A prerequisite of good sportsmanship requires one to understand her or his own bias or prejudice and to have the ability to recognize that rational behavior is more important than the desire to win. A proper perspective must be maintained if the potential educational values of athletic competition are to be realized. Good sportsmanship is concerned with the behavior of all involved in the game.

Recognize and appreciate skill and performance regardless of affiliation. Applause for an opponent's good performance is a demonstration of generosity and goodwill that should not be looked upon as disloyalty. The ability to recognize quality and performance and the willingness to acknowledge it without regard to team membership is one of the highly commendable gestures of good sportsmanship.

MSHSAA ATHLETIC ELIGIBILITY STANDARDS

1. A student must be a good citizen in his or her community. Conduct shall be satisfactory in accord with the standards of good school discipline, and any student who withdraws from school because of disciplinary measures shall not be eligible for any interscholastic activity for one full year from the date of withdrawal.
2. A student must be enrolled in courses that offer 3 units of credit, and he or she must have earned 3 units of credit in the preceding semester or made progress in special education.
3. Each student participating in athletics is required to have a physician's certificate stating that he or she is physically able to participate in athletic contests of his or her school. The medical certificate is valid for the purpose of this rule if issued on or after February 1 of the previous school year.
4. A student shall not be permitted to practice or compete for a school until it has verification that he or she has basic athletic insurance coverage.
5. A student must have entered school within the first eleven days of the semester.
6. A student must not have received or competed for an award of any kind other than that given by her or his school for her or his services as an athlete in the sport in which she or he is competing.
7. A student shall not have reached the age of 19 prior to July 1 of this school year, or age 15 as an 8th grader, or 16 as a 9th grader.
8. A student shall not have competed under an assumed or false name.
9. A student must attend the eighth semester immediately following her or his seventh semester.
10. A student shall not transfer schools without a corresponding change of residence of her or his parents unless she or he meets an appropriate exception to the transfer standards.
11. A student shall not compete on an outside team or in individual match competition during the season she or he is representing her or his school in the same or another sport. He or she may compete in organized non-school competition in other sports in which MSHSAA member schools compete interscholastically under the following conditions:
 - a. No school time is missed to compete, practice for, or travel to the site of such non-school

competition.

- b. The student shall not practice for or compete in the non-school competition on the same date she or he practices or competes for the school.

12. A student shall not transfer from one high school to another because of being influenced to do so.

13. A student may not attend a camp involving a fall season sport after July 31.

14. Summer school courses may count toward maintaining academic eligibility provided the credit earned for each course is placed on the school transcript. Such course(s) must count toward meeting graduation/promotion requirements, and no more than one credit earned in summer school shall count toward maintaining academic eligibility.

15. For information on non-traditional student participation in school sponsored activities and/or athletics, per new MSHSAA guidelines (By-Law 2.3.4.c), please contact your building administrator or athletic director.

COLLEGE FRESHMAN SPORTS ELIGIBILITY REQUIREMENTS

If you are planning to enroll in college as a freshman and you wish to participate in Division I or Division II athletics, you must be certified by the NCAA Initial-Eligibility Clearinghouse.

To be certified by the Clearinghouse, you must:

1. Graduate from high school.
2. Apply for certification before graduation.
3. Earn a grade-point average of at least 2.00 (on a 4.00 scale) in a curriculum of at least 14 academic courses, which were successfully completed during grades 9 through 12.
4. Pass sixteen core courses in the following areas:
 - a. 4 years of English
 - b. 3 years of mathematics (Algebra I or higher)
 - c. 2 years of natural/physical science (one must be a lab science)
 - d. 1 year of additional English, math or science
 - e. 2 years of social studies
 - f. 4 years of additional core courses (from any area listed above, or from foreign language, non-doctrinal religion or philosophy)
5. Earn a sum of scores of at least 68 on the ACT or a combined score of at least 820 on the recentered SAT (or 700 on the non-recentered SAT) on a national test date.

* See your high school counselor for more information.

CLUBS AND ORGANIZATIONS

Beta Club

Beta Club is a nationally affiliated honor society for freshmen, sophomores, juniors, and seniors. Club members must maintain a 3.0 cumulative GPA by the end of the first semester. Members must also perform a required number of service hours in the community and through the club with activities such as caroling for cans and helping at athletic events.

National Honor Society

Membership in the National Honor Society is an honor bestowed upon a select group of juniors and seniors. To fulfill the requirements for membership, students must first have the required GPA of 3.65 at the end of the semester prior to membership. Students will be expected to complete required service projects/ hours. Students and their parents must also agree to abide by the National Honor Society Code during the school hours and when school is not in session, including weekends and summer months. The Honor Code includes guidelines for the following areas: Leadership, Service, Character and Academic Honesty. Students can obtain more information about this society in the student office.

The Faculty Council shall make its decision based on the following criteria:

SCHOLARSHIP—A student must have a cumulative GPA of 3.65 or better.

Those students who meet this criterion are invited to complete a Student Activity Information Form. This form is not an application form and does not guarantee selection into the National Honor society. It will provide information regarding the candidate's leadership and service.

LEADERSHIP—Leadership shall be determined by criteria such as the student's having demonstrated leadership in promoting school activities: having exercised influence on peers in upholding school ideas; having successfully held offices or positions of responsibility at school or in the community; having conducted business efficiently and effectively and been reliable and dependable without prodding; and having demonstrated leadership in the classroom, at work, in the community, and in school activities.

SERVICE—Service shall be determined by criteria such as the student's having worked well with others; having been willing to take on difficult or inconspicuous responsibilities; having cheerfully and enthusiastically rendered any requested service to the school or community; having been willing to represent the class or school in interclass and interscholastic competition; having done committee or staff work uncomplainingly; and having shown courtesy by assisting visitors, teachers, and students.

CHARACTER—Character shall be determined by criteria such as the student's having taken criticism graciously and accepting recommendations willingly; having consistently exemplified desirable qualities such as cheerfulness, friendliness, poise, and stability; having constantly demonstrated the highest standards of honesty and reliability; having shown courtesy, concern, and respect for others; and having observed instructions and rules, punctuality, and faithfulness both inside and outside the classroom.

To help the Faculty Council determine a student's having exemplified the leadership, service, and character required for membership in National Honor Society, the Faculty Council uses two forms of input. First, school disciplinary records are reviewed. Second, members of the faculty are solicited for input regarding their professional reflections on a candidate's service activities, character, and leadership. These forms and the Student Activity Information Forms are carefully reviewed by the Faculty Council to determine membership. The Faculty Council shall make the final decision as to whether or not the student should be invited to membership in National Honor Society. Candidates are notified regarding selection or non-selection according to a predetermined schedule.

Following notification, a formal induction ceremony is held at the school to recognize all the newly selected members. Attendance at this ceremony is mandatory for membership in the Society. Once inducted, new members are required to maintain the same level of performance (or better) in all four criteria that led to their selection.

Top Ten Percent

Each year, students who are in the top ten percent of their class will be recognized.

Top Ten Percent will be based on:

*Accumulative GPA with weights and honors through first semester of the current year.

*The number of students recognized for Top 10 Percent will be based on the number of students in the class at the end of the first semester of the current academic year, divided by ten and rounded to the nearest whole number.

*Foreign Exchange students or students with transfer grades which can't be transcribed may be recognized, but will not be counted toward the total number of students in Top 10%.

Bands

Dexter High School offers concert band, marching band and color guard, and jazz band. Concert and marching bands are open to any student based upon successful audition. Students who wish to participate in competitions outside of the district must not be in any phase of penalty based on the drug test policy and must be eligible according to MSHSAA. This includes practices and try outs for these contests as well as student names for submission on any roster or program.

Choir

There are a variety of choirs offered to Dexter High School Students. Students are required to take the appropriate choir classes to be eligible to attend state contests and participate in Pop Concert. Students who wish to participate in competitions outside of the district must not be in any phase of penalty based on the drug test policy and must be eligible according to MSHSAA. This includes practices and try outs for these contests as well as student names for submission on any roster or program.

Choir Activities:

1. Further music reading skills
2. Develop the voice through correct vocal technique
3. Gain confidence and poise as a performer
4. Explore music from styles throughout history emphasizing current trends in choral literature
5. Present concerts in the fall, and Pop concert
6. Offer opportunities to compete in the Spring Music District and State Festivals
7. Enter choral competitions with the choir in the spring
8. Represent Dexter High School throughout the community
9. Offer opportunities to sing and share the choral art with other high school singers in the Southeast District

Cheerleading

The Cheerleading Squad consists of students who are selected on the basis of teacher evaluations and cheerleading skills. Cheerleaders spend their summers attending cheer camp, learning and perfecting chants and cheers, and working on many fundraising projects. During the school year, cheerleaders practice just as athletic teams do. The Cheerleaders' main objectives are to provide support for their teams at athletic events and to encourage good sportsmanship among fans.

Dance Team

The Kicking Cats Dance Team is composed of approximately 10-15 dancers. The team performs at various events including boys' home basketball games, occasional football and girls' basketball games and random events requested by the school and community. The actual performance/competition season runs from November through March. However, the dancers' responsibilities extend beyond the typical season, due to practices/attendance at summer camp, fundraisers and practices for occasional football and community performances. The dancers typically have 1-2 performances per week and 3-4 practices per week. The DHS

Dance Team combines jazz, kick, funk and pom elements to complete their style of dance. Try-outs (usually held in March/April of the school year prior to season) consist of performing a learned routine and technical elements including turns, jumps, leaps, axles, kicks and tilts. Any questions regarding the DHS Dance Team should be referred to the coach of the team.

Distributive Education Clubs of America (DECA)

Students enrolled in the Marketing program at the Career and Technology Center are eligible to join. DECA is an integral part of the Marketing program and provides each student with the opportunity for personal and professional development. This organization focuses on leadership development, vocational understanding, reinforcement of academic skills and knowledge, civic consciousness, and social intelligence. Students who participate in DECA activities are more likely to have the self-confidence they need to successfully participate in the business arena.

Family Career & Community Leaders of America (FCCLA)

FCCLA is a national organization of students who have taken or are taking a course in Family and Consumer Science classes through grade 12. The mission of FCCLA is to promote personal growth and leadership development through life skills education while focusing on the multiple roles as a family member, wage earner, and community leader. Our goal is to improve personal, family, community and job/career life skills. Both young women and men are members of Family Career & Community Leaders of America. Each year members compete in events in which they are recognized for proficiency and achievement in chapter and individual projects, leadership skills, and occupational preparation. They have the opportunity to compete on the district, state and national level.

Future Business Leaders of America (FBLA)

Future Business Leaders of America is a club organized on the local, district, state and national levels. Goals of FBLA include developing competent, aggressive business leadership; creating more interest and understanding in business occupations; encouraging members to improve home, community, and district; participating in worthy undertakings for the improvement of business, community, and district; and encouraging improvement in scholarship and promoting school and district loyalty. Activities include picnics and other social events; induction and installation programs; service projects for March of Dimes; Environmental Awareness; and participation in district, state, and national competitions. FBLA is open to any student currently enrolled in a business class or who has taken a business class and pays the current dues.

Future Farmers of America (FFA)

FFA has a longstanding tradition at Dexter High School. Activities include district and state competition, luncheons, conferences, plant sales, decorations and assistance with various events.

Scholar Bowl Team

Scholar Bowl is an organization for students who enjoy academic competition, who have a broad base of knowledge, and who have quick hands. A team consists of four players (one captain) who respond to toss-up questions by "ringing in." The team that correctly responds may earn bonus questions. The Scholar Bowl Team competes with area schools in multi-team tournaments throughout most of the academic year. District and Sectional tournaments are held in April; the State tournament is held in May. Students who wish to participate in competitions outside of the district must not be in any phase of penalty based on the drug test policy and must be eligible according to MSHSAA. This includes practices and try outs for these contests as well as student names for submission on any roster or program.

Speech/Drama/Debate Team

The High School Speech/Drama/Debate Team is a wonderful club for students who like to speak, argue or perform. The team competes against other local schools in the various areas: prose, storytelling, poetry, radio, oratory, dramatic interpretation, humorous interpretation, and duet acting. The team also has Cross-Examination Debate teams, Public Forum Debate teams, and Lincoln-Douglas debaters. The speech and debate season is lengthy, running throughout the year with the state competition in Columbia in April. We invite new members to check us out anytime during the season. Students who wish to participate in competitions outside of the district must not be in any phase of penalty based on the drug test policy and must be eligible according to MSHSAA. This includes practices and try outs for these contests as well as student names for submission on any roster or program.

Student Council

Student Council is the organization for you if you desire to make a difference in your school and community. Members are expected to attend all meetings (during school hours), required to attend a district convention (during the week at SEMO), required to work a set number of concession stands (money making project), take on some responsibilities and chair activities during the year, decorate and undecorate at various dances, etc., be a positive worker with a good attitude, have a willingness to work, be consistent and diligent. Student Senate will pursue ideas to improve the school surroundings and other environments, discuss concerns that any student has and work closely with the administration to deal with any issue deemed important by the student body.

ATTENDANCE AND ABSENTEEISM

Absences and Tardiness Please call the school office prior to 9:00 am when your child is unable to come to school. Requests for homework may be made before 9:00 am and can be picked up in the office after 3:15 pm unless other arrangements are made. Parents are encouraged to provide medical documentation to verify reason for absence when possible per attendance policy.

Punctual attendance means being at school at the required time each morning. A student who is frequently tardy interferes with the learning of classmates. Being punctual is also a part of learning to be responsible. The school day begins promptly at 8:14. Instances of tardiness and partial hours of absence will be monitored and combined for an absence total. Parents of students who are habitually tardy and/or absent will be notified by letter.

Attendance Policy/Procedures

It is the belief of Dexter High School and the Dexter R-XI Board of Education that consistent attendance is vital for the success of our students. Attendance has an independent academic value that cannot be measured by exams or other evaluations. Any time a student misses a class, valuable learning opportunities are lost that cannot be completely regained through make-up work. Consistent attendance by all students has a profound positive effect on district resources, which affects the quality of instruction and student achievement throughout the district. These beliefs provide the rationale for the following attendance policy:

1. Consistent attendance is necessary in order to earn credit. A student who misses a class more than six times in a semester will NOT earn credit for the course
2. A student who misses a class more than six times in a semester must successfully present an appeal to an attendance appeals committee in order to receive credit(s) for the class(es).

- a. The attendance appeals committee will consist of five staff members.
 - b. At the end of each semester students who have accumulated a seventh absence in a class period will be notified of the loss of the course semester credit due to their violation of the attendance policy. Students and their parent/guardian will receive the notification including information on the process for filing an appeal with the attendance appeals committee.
 - c. The attendance committee will review written appeals and documentation and make a preliminary decision. The committee may choose among the following options:
 1. *Credit not restored* - credits necessary for graduation may be made up in summer school.
 2. *Credit restored* - with no further action required by student
 3. *Credit restored with conditions* - examples include: *Saturday School, no future violation of attention policy, mandatory summer school, or recovery through work option.*
 - d. Absences subsequent to the 7th absence will be a significant factor during an attendance appeal.
3. The high school office will attempt to contact a parent/ legal guardian every time a student is absent via School Messenger.
 4. A parent/ legal guardian will be informed in writing when their child reaches four absences in any class.
 5. Since the impairment to academics caused by an absence is not dependent upon the reason for the absence, there will be no categorical list of excused or unexcused absences. Documentation will be kept on file in the office in case an appeal becomes necessary. Documentation will be accepted for 7 days following the absence to be added to the student file. A student should continue to provide notes from doctors or orthodontists, parent notes, or other documentation at the time of his/ her absences(s).
 6. When a student is signed out in the office, by a parent, this will be considered verification for that absence. It is not necessary to return the following day to provide additional documentation, unless the student wants the office to file documentation.
 7. A student who misses school will be allowed as many days to make up work as were missed.
 - a. It is the responsibility of the student to request make-up work.
 - b. Alternative assignments may be provided as make up work, the assigned work may be more rigorous to account for the loss of intangible academic value due to absence.
 8. A student who is suspended from school will not be given grades for dates of suspension.
 9. If at any point it is determined that a student has a truancy issue, the juvenile office and the parent/ legal guardian may be notified.
 10. A parent or legal-guardian should notify the office by 9:00 am on the day of an absence. An automatic attendance call will go out to parents or legal guardians for all absences not verified by 10 am. Please update phone numbers regularly so that the calls can be received.
 11. A parent/ legal guardian must notify the office to verify an absence either prior to the absence or on the day the student returns. Our office may be notified by phone, by parent signed note, parent email, or a doctor's excuse. This allows the office to document that a parent/ legal guardian is aware of the absence should attendance appeals become necessary .

12. All students who were absent the previous day should report to the office prior to the bell to begin first period in order to submit any documentation of absence. Email absence may be sent to, or faxed to 573-614-1032. This documentation will be used if it is necessary to have an attendance appeal.

13. A student is not required to provide additional documentation if their parent or guardian signed them out through the office.

ATTENDANCE AWARDS

Perfect attendance – no recorded absences or tardies as documented by attendance records and sign in/out logs maintained in the office. Perfect attendance will be recognized periodically throughout the school year as well as at the end of the year.

ATTENDANCE APPEALS

If a student violates the attendance policy, before failing grades are issued and/or loss of credit results, the student will have the opportunity to appeal this decision before an attendance appeals board. This board is composed of 5 staff members. The board will convene each semester, if requested, to review absence records and allow students the opportunity to discuss the extenuating situation, which caused the student to violate the policy. The decision of the committee will be considered final unless appealed in writing to the Superintendent of Schools.

COLLEGE VISITS

Students visiting colleges or universities may do so, they will be counted absent, but each student is allotted 12 days of absence per school year without impact on credit. Students are advised to bring back a note from college admissions in the event that an attendance appeal is needed

EXTRACURRICULAR AND FIELD TRIPS DURING THE SCHOOL DAY

Throughout the school year, students may participate in activities that would take them off campus for various reasons. When such trips are scheduled, teachers or sponsors will submit a list of student names. Students with below 90% attendance or a failing grade in any course, will not be allowed to attend off-campus trips unless they are essential to completing an assignment for a course. This will be re-evaluated weekly.

CHANGE OF ADDRESS OR PHONE NUMBERS

For your child's safety and wellbeing, please notify the school immediately if you have a change of address and/or phone number either at home or at work. **In an emergency situation, we must have current information to contact a parent or designee.** In case of emergency, each student is required to have the following information on file in the school office:

1. Parent(s) or guardian(s) name(s)
2. Complete and current address
3. Home telephone number and parent(s) work telephone number
4. Emergency telephone numbers (friends or relatives)
5. Physician's name and telephone number
6. Medical Alert information

CREDITS AND GRADING

CREDITS FOR GRADUATION

I. Units of Study:

Communicative Skills	4.0
Social Studies	3.0
Mathematics	3.0
Science	3.0
Fine Arts	1.0
Practical Arts	0.5
Physical Education	1.0
Health	0.5
Personal Finance	0.5
Electives	<u>7.5</u>
Total	24.0

II. Specific Course Requirements

a. Communicative Skills (4 units)

- i. Course selections will specify in four-year plans.

b. Social Studies (3 units)

- i. 1 unit of World History
- ii. 1 unit of American History
- iii. 1 unit of American Government

c. Mathematics (3 units)

- i. The mathematics requirement may be met by completing any 3 or 4 units of mathematics credits offered.

d. Science (3 units)

- i. 1 unit of study from Physical Science
- ii. 1 unit of study from Biology
- iii. 1 unit of study from Environmental Science, Physics, Chem I, or Chem II, Anatomy and Physiology

e. Physical Education (1 unit)

f. Health Education (.5 unit)

- i. Must be taken during the sophomore or junior year

g. Personal Finance (.5 unit)

- i. Must be taken during the same year as health education.

h. Juniors and Seniors will be allowed to take a total of 2 elective credits pass/fail. Students must earn a minimum 70% average to receive a pass grade for a pass/fail class. Students must declare their intentions to take a course pass/fail no later than the last day of the first quarter of the semester. (Ex. Last day of the first quarter during the first semester, last day of the third quarter during the second

semester.)

i. Elective classes include all practical and all fine arts courses plus Foreign Language III and Spanish IV, Sociology/Psychology, Cadet Teaching I and II, Journalism/Yearbook.

ii. The following classes are not included for pass/fail options:

1. All Math classes, all English Classes, all Science Classes, Spanish I and II, all History / Social Studies

i. Students graduating at semester will not be allowed to attend school functions during the second semester. This includes prom. Students graduating at semester WILL be allowed to walk in the graduation ceremony. It is the responsibility of the graduate to stay in touch with the high school office to ensure they receive all information regarding the graduation ceremony. Semester graduates are required to attend the graduation practice and informational meeting on the day of graduation.

GRADE SCALE

A - Excellent B - Superior C – Average
D - Inferior F - Failure AU - Audit
CR - Credit FW - Failure, Withdrew
F* - No credit, Attendance below Minimum.

Grade points are not assigned for physical education classes.

Grade points are earned as follows:

<u>Grade</u>	<u>%</u>	<u>Regular</u>	Wt. factor 1.125		Wt. factor 1.25
			<u>Pre-AP</u>	<u>Accelerated</u>	
A	96-100	4.00	4.50	5.00	
A-	90-95	3.67	4.13	4.59	
B+	87-89	3.33	3.75	4.16	
B	83-86	3.00	3.38	3.75	
B-	80-82	2.67	3.00	3.34	
C+	77-79	2.33	2.62	2.91	
C	73-76	2.00	2.25	2.50	
C-	70-72	1.67	1.88	2.09	
D+	67-69	1.33	1.50	1.66	
D	63-66	1.00	1.13	1.25	
D-	60-62	0.67	0.75	0.84	
F	Below 60	0.00	0.00	0.00	

To calculate grade point average, numbers are taken to four decimal places.

ADVANCED CREDIT/ WEIGHTED GRADES

"In an effort to increase rigor and further prepare students for collegiate studies, Dexter High School offers courses for advanced credit.." Advanced courses require a higher quality of work and will offer five (5) grade points. Regular courses offer four (4) grade points. Advanced GPA courses are noted and updated annually and provided to students at the time of scheduling in the DHS Course Handbook.

GPA Weight Scale (based on a 4.0 scale)

Regular 4.0/4.0

Advanced	5.0/4.0 (weight factor of 1.25)
Pre AP courses	4.5/4.0 (weight factor of 1.125)

GRADE LEVEL

Students will be categorized by the following grade levels and corresponding number of units:

Freshman	0-6 Units
Sophomore	7-12 Units
Junior	13-18 Units
Senior	19-24 Units

REPORT CARDS

Grade reports are distributed to students quarterly. It will be the responsibility of the student to see that the parent receives these reports. Quarter grades are a combination of daily class grades, quiz and test scores and assigned reports and are an indication of how a student is doing at a certain point during the school year. However, a student's semester grade shall be an accumulation and combination of all grades throughout the 18-week period. A final exam shall be given in each class each semester unless otherwise approved by the principal.

DROPPING A CLASS

Students may be allowed to drop a course during the **first two days**, including half-days, of a semester if a replacement course can be scheduled. Changes will only be made if there are exceptional circumstances. Students will not be allowed to change courses at semester without approval from both teachers, counselor and a letter from parent. The principal and counselor will consider all requests based on student credit needs and seat availability in an alternate course. If extenuating circumstances occur, the principal may approve exceptions.

HOMEWORK

Homework provides vital practice of the skills and concepts learned each day. Furthermore, homework helps students learn the self-discipline and self-control they need for any field of study. This planner is provided to enable students to document daily homework assignments. Each individual teacher will provide homework guidelines for their class. It is the student's responsibility to adhere to those guidelines established in each of their classes.

Homework when Absent - Students are responsible for obtaining and completing assignments when they are absent. For most absences, students are encouraged to identify a classmate in each class to contact when an absence occurs. The student personnel office will assist parents in getting homework assignments for prolonged absences (usually three days or more). Homework can be requested if a student is to be out for two or more school days. Parents should call the student personnel office as early into the prolonged absence as possible. Collecting assignments from teachers takes a minimum of one school day. Teachers have varied policies regarding makeup work, depending upon the course and the nature of the assignment. Students should check with their teachers at the start of the year to clarify under what circumstances, if any, make-up work is accepted.

REPEATED COURSE

If a student repeats a course, the following guidelines will be followed with regard to the student's transcript. If the student receives a failing grade (F) in the original course, the grade of F will remain on the student's transcript. If a student receives a passing grade of D- or higher in the original course, the original course grade will be replaced with RC, which stands for Repeated Course, and the repeated course will be listed with the higher of the two grades as the final course grade. With regard to the student's GPA, if the original grade is a grade of F, the grade of F and the grade earned in the repeated course will both be calculated in the student's GPA. If the original grade is a D- or higher, the repeated course grade will be calculated in the student's GPA. If the student should receive a lower grade in the repeated course, the higher of the two grades will be used in calculating GPA.

CLASS RANK

Class rank is calculated for all students at the end of each semester. All courses are included in calculating grade point averages.

COUNSELING DEPARTMENT

The Guidance and Counseling Department is an integral part of the total educational process. Counselors are available to assist students with career planning, academic advising and scheduling, vocational decision-making and post-secondary planning.

Mrs. Laura Stone - Counselor grades 11-12

Mrs. Summer McGowan - Counselor grades 9-10

Through model guidance class activities, students are introduced to the Missouri Connections program. It is available for student use throughout their education at DHS. Other classroom activities include transition from junior to senior high school for freshmen, post-secondary planning for sophomores and juniors, and transition planning for the seniors.

COMMENCEMENT RECOGNITION

- I. Missouri A+ High School Recognition
- II. National Honor Society
- III. Vocational Certificates
- IV. Top Ten Percent of Graduating Class
- V. Valedictorian and Salutatorian

FOOD SERVICES

It is the goal of the Dexter Public Schools Nutrition Services Department to become a partner in your child's education by providing healthy, well balanced and nutritious meals. The meals served in our school cafeterias meet the nutrient requirements of the Recommended Dietary Allowance and the Dietary Guidelines for Americans as set forth by the U.S. Department of Agriculture.

Outside Meals / Meal Availability

Lunch will be served in two thirty minute periods. Since about one-half of the student body will be in class during each lunch period, students will not be permitted to enter the academic areas during lunch. Students

may use the lunchroom, pavillion (weather permitting), east, and west lobbies. No outside food or beverage may be delivered to student for consumption during the school day. Any meal delivered for a student for consumption on a school sponsored trip MAY NOT be picked up until students are dismissed to leave on the trip and only at the discretion of the sponsor or coach.

Payments

Parents/students are encouraged to pay for their meals in advance, either monthly or weekly. Parents or students bring payment (cash or check) in an envelope with the student(s) on the outside to the collection box inside the office. Pre-printed envelopes are available at the school office. Parents may also access the SIS Parent Portal. The parent portal allows parents to access their child's meal account, view balances, monitor meal charges.

Breakfast

Breakfast will be served beginning at 7:30 am each morning.

Lunch

Dexter High School Students benefit from a variety of lunch options. Each day students are offered 2-3 choices as well as the purchase or a'la carte items.

Free and Reduced Meals

Free and reduced price meals are available for families who qualify for the program as it is established by the U.S. Department of Agriculture. Families may qualify for benefits under the Direct Certificate program or they may complete an application. Applications for free and reduced meal benefits are distributed at the beginning of the school year to each child. Applications may be obtained from the school office anytime during the school year.

In applying for these benefits, families will be required to supply complete information regarding wages and other income of all household members. The school district is required by law to verify a percentage of the applications. If you are selected for verification, you will be required to submit documentation of your household income.

DHS Guidelines

Dexter High School Cafeteria operates the cafeteria services under a closed campus policy. This means that students are required to stay on the school campus during all lunch periods. Students wishing to eat any food item must do so in the lobbies, cafeteria or pavilion. **Food is not permitted in academic areas.**

All students must use their Student ID Number to purchase food items in the cafeteria. Cash is not accepted on the lunch line.

With the exception of normal conversation, classroom conduct will be expected in common student areas. Trays, dishes, and litter should be placed in designated areas after a student finishes lunch. Students are not to take food or drinks into the halls or classrooms.

Deliveries of food items, by visitors, parents, or vendors will not be permitted.

BUS INFORMATION

Eligibility

Students may only ride their assigned bus as determined by residence of parent or guardian. They **MUST** be picked up and dropped off **ONLY** at their designated bus stop. If parents need their children transported to alternative locations, such as daycare, babysitter, grandparents, etc., a parent note and pass will be required. This note must be brought to the office by 8:00 am. Special review of circumstances and approval by administration must be done in advance if temporary bus change is requested.

Bus Rules

Riding the school bus is a privilege, not a right. The building administrator may suspend students from riding the bus for a minimum of one to ten days.

Students are asked to adhere to the following rules to maintain their bus riding privileges:

1. The driver is in charge. Students are to obey the instructions of the driver.
2. Students follow directions from the driver when crossing the street to board or leave the bus.
3. Classroom conduct is to be observed by students while riding the bus. Students should be orderly enough not to distract the driver.
4. Students should go directly to their seats and remain seated while the bus is in motion.
5. Students should keep head, hands, and feet inside the bus and keep hands and feet off other students.
6. Students shouldn't neither purposely nor carelessly damage the bus.
7. Students should not throw objects in the bus or out the window.
8. Students should not stand in the roadway while waiting on the bus.
9. Tobacco or alcohol products are prohibited on the bus.
10. Disruptive students reported by the driver to the principal may be suspended from riding the bus.

When a student rider has been a chronic discipline problem or when he or she is involved in a serious offense on the bus, building principals are asked to follow these guidelines in handling the situation.

Step 1 – Students involved in chronic misbehavior on the bus will be reported by the bus driver to the building principal on a referral form. These riders will be counseled by the principal and placed on probationary status as bus riders. This means both the student and his or her parents shall be informed that he or she will have his or her bus riding privileges taken away if the misbehavior continues.

Note: Step 1 should be bypassed for serious offenses.

Step 2 – If misbehavior continues, the principal has the authority to suspend the student from riding the bus to and from school for up to 10 school days. The driver is to continue writing referrals on each individual so the principal and transit manager will have the time, date and information concerning the misbehavior.

Step 3 – Chronic or serious offenders should be called to the attention of the superintendent of schools by the principal. The superintendent may suspend these pupils if such action is warranted.

Co Curricular Activities (non-athletic) and Sponsors

Beta Club

Laura Stone
Jessica Christian
Krystal Hobgood

Cheerleading Coaches

Rilee Jones

	Kerri Kruse
Color Guard	Scott Rybolt
DECA (Distributive Education Clubs of America)	Shelly Culp
FBLA (Future Business Leaders of America)	Sharon Guy
FCCLA (Family Career and Community Leaders of America)	Cherie Smith
FFA (Future Farmers of America)	Rachel Elder
Reville Yearbook	Shelly Culp
Jazz Band	Scott Rybolt Cody Jinkerson
Marching Band	Scott Rybolt Cody Jinkerson
National Honor Society	Laura Stone Summer McGowan
Pep Band	Scott Rybolt
Scholar Bowl Team	Kerri Goodman
Speech and Debate	Linda Beck
Student Council	Johnna Huffman
Kickin' Cats Dance	Stephanie Monroe
Vocal Music	Jamie Sepulvado

CO CURRICULAR TEAMS and COACHES

Athletic Director	Josh Dowdy
Baseball	Drew Pixley – Head Coach Cody Boyer – Asst. Coach
Basketball (Women)	Eric Sitze – Head Coach Haylee Orf – Asst. Coach
Basketball (Men)	Chad Allen – Head Coach Rob Nichols – Asst. Coach
Cross Country	Leonard Morse – Head Coach
Football	Aaron Pixley - Head Coach James Sneed – Asst. Coach Greg Lummukka – Asst. Coach Brandon Tanksley – Asst. Coach Drew Pixley– Asst. Coach Nate Stevens - Asst. Coach
Golf	Eric Sitze - Head Coach
Softball	Starla Pulley – Head Coach Leonard Morse – Asst. Coach
Tennis (Women)	Kristi Boles – Head Coach
Tennis (Men)	Eric Boles – Head Coach
Track (Women and Men)	Kim Waldner -Head Coach Jill King – Asst. Coach
Volleyball	Starla Pulley – Head Coach Haylee Orf – Asst. Coach

TECHNOLOGY

CELL PHONES/COMMUNICATION DEVICES

The Dexter R-XI School District recognizes the need for parents to be able to communicate with their children in a timely manner, and developments in cell phone technology in recent years have resulted in enhanced communication opportunities. However, the use of cell phones, digital cameras, MP3's, iPods, smart watches and similar devices in schools poses increasing risks of school disruptions, bullying, criminal activity, and academic dishonesty. As a result, use of cell phones, pagers, digital cameras, MP3's, iPods, smart watches and similar devices will be restricted during the instructional day for all students in grades K-12, and the student use of devices with photographic capability will be banned at all times in all restrooms, dressing rooms and locker rooms during extracurricular activities at home and away. Board Policy JFG, **Interrogations, Interviews and Searches**, states that student property (i.e., cell phones, pagers, digital cameras, MP3's, iPods, smart watches and similar devices) may be searched based on reasonable suspicion of a violation of district rules, policy or law. **Security of Electronic Devices:** Security of cell phones, pagers, digital cameras, MP3's, iPods, smart watches or other similar devices is the sole responsibility of the student. Due to the school's recommendation that these items not be brought to school or extracurricular activities, administrative or instructional staff time will not be used to retrieve, repair, or replace a lost, damaged, or stolen item. **High School (9-12) Policy** For purposes of this policy, the instructional day for students in grades 9-12 begins at the 8:15 AM bell and ends with the end-of-day dismissal bell. While not recommended by the school, students in grades 9-12 may have these devices in their possession (i.e., pocket, purse, coat, locker, backpack, car, etc.) during the instructional day, but they must be turned off. Students in grades 9-12 may use cell phones, pagers, digital cameras, MP3's, iPods and similar devices during their lunch period in the cafeteria, lobby areas and outdoor eating area. Use of Electronic Devices on Extra-curricular Trips Students in grades K-12 on extra-curricular trips during the instructional day, outside the instructional day, or overnight trips may have cell phones, digital cameras, MP3's, iPods, smart watches or similar devices in their possession. It is recommended that these items be turned off unless used in an emergency situation or for parent notification of pick-up time.

Discipline for Unauthorized Use:

First Offense: Principal-student conference and return of the item to the student at the end of the school day. One (1) day of after-school detention.

Second Offense: Principal-parent/student conference and return of the item to the parent at the conference. Three (3) days of after-school detention or one (1) day of Saturday school.

Third Offense: Two (2) days of academic reassignment. Parent must pick-up the item.

Subsequent Offense: 1-10 days out-of-school suspension, 1-180 days placement in the alternative school, notification to juvenile officers or law enforcement officials, or expulsion. Parent must pick-up the item.

In order to assure students do not take inappropriate pictures, the use of a device with photographic capability is **banned** at all times from all restrooms, dressing rooms, and locker rooms. Violation of this policy

may result in the following:

Immediate confiscation of the cell phone, camera, or other photographic device, 1-10 days out-of-school suspension, or Alternative School placement, possible notification of juvenile officers or other law enforcement officials.

COMPUTER ACCEPTABLE USE

This Policy Applies To All Users Of Dexter Public Schools Computer Facilities. Student Users Should Refer To Teachers For Further Guidance Or Clarification Regarding Allowable And Unallowable Uses, Teachers Should Refer To Building Administrators, And Administrators To The System Operators.

All Dexter Public Schools' Staff That Uses Computer Resources With Their Students Must Ensure That Students Are Aware Of Procedures To Ensure Internet Safety.

- A) Private Information Such As Name, Address, Telephone Number, Or Other Personal Identifying Information Regarding Minors Should Never Be Posted Or Disseminated Without Authorization.
- B) Students Must Be Made Aware That Internet Filtering Is Not 100 Percent Effective And Students Are Required To Leave A Questionable Site Immediately And Notify Their Teacher.
- C) Unauthorized Access To Any Resource Is Unlawful And Penalties Can Result.

By Authorizing Use Of The System, Dexter Public Schools Does Not Relinquish Control Over The Materials On The System Or Information Contained In The Files On The System. Therefore, Users Should Have No Expectation Of Privacy In The Contents Of Files On The Data System. Routine Maintenance And Monitoring Of The System May Lead To Discovery Of Private Information, Or That A User Has Violated A Policy Or A Law, Whereupon The District Would Be Required To Act Accordingly. The District Retains The Right To Monitor Activity Consistent With Current Legal Statutes And Obligations.

Limitation Of Liability

Use Of The Dexter Public Schools Computer Facilities Is At The User's Own Risk. The System Is Provided On An "As Is, As Available" Basis. The District Will Not Be Responsible For Any Damage Users May Suffer, Including, But Not Limited To, Loss, Damage Or Unavailability Of Data Stored On The District's Diskettes, Tapes, Hard Drives Or Servers. This District Is Not Responsible For The Accuracy Or Quality Of Any Advice Or Information Obtained Through Or Stored On The District's Computer System. The District Will Not Be Responsible For Financial Obligations Arising Through Unauthorized Use Of The District's System Or The Internet. The District Does Not Promise That Any Particular Level Or Method Of Access Will Be Given Or Continued And Retains The Authority To Qualify, Limit, Or Terminate Any Or All Internet And Computer Use. The District Network Is A Private Network Used As An Educational Tool By Dexter Public Schools' Employees And Students. The Network Is Monitored Electronically.

Prescribed Activities

While This Portion Of This Document Is Intended To Prescribe The Acceptable And Unacceptable Uses Of The Computer Facility, Dexter Public Schools Is Not Responsible For The Actions Of Individual Users.

--acceptable Use---

- Use Of The Computer Facilities Must Support Research, Education, And Other Activities Consistent With The Goals And Objectives Of Dexter Public Schools.
- Users Must Comply With All Software Licenses, Copyrights, And All Other State And Federal Laws Governing Intellectual Property. This No Longer Just Includes Text, But Also Pictures, Video, And Sound.
- Users Are Responsible For Safeguarding Their Passwords. Individual Passwords Should Not Be Printed, Stored On-line, Or Given To Others Except As Required By Authorized Operators Of The System. Users Are Responsible For All Actions Made Using Their Passwords.

- A User's Ability To Connect To Other Computer Systems Through The Network Does Not Imply A Right To Connect To Those Systems Or To Make Use Of Those Systems Unless Specifically Authorized By The Operators Of Those Systems.
- All Users Are Obligated To Report Any Knowledge Of Suspicious, Prohibited, Or Otherwise Inappropriate Use Of The Computer Facilities.
- Before Changing Passwords, Users Must Notify Authorized Operators Of The System.

--unacceptable Use---

Due To The Nearly Infinite Number Of Activities That Could Be Considered Unacceptable, The Following List Is Not Intended To Be Exhaustive. Rather, This Is A List Of Activities That Are Clearly Unacceptable. If In Doubt About The Acceptability Of A Given Action, Refer To The Acceptable Uses Above, Or Ask The Teacher Or Administrator In Charge.

- Use Of The Computer Facility For Commercial Uses Or Political Campaigning.
- Transmitting/Storing/Viewing Information That Contains Obscene, Indecent, Lewd Or Lascivious Material Or Other Material That Explicitly Or Implicitly Refers To Sexual Conduct.
- Transmitting/Storing/Viewing Information That Contains Profane Language Or Panders To Bigotry, Sexism, Or Other Forms Of Discrimination.
- Communicating Any Information Concerning Any Password, Identifying Code, Personal Identification Number Or Other Confidential Information Without The Permission Of Its Owner Or The Controlling Authority Of The Computer Facility To Which It Belongs.
- Creating, Modifying, Executing, Or Retransmitting Any Computer Program Or Instructions Intended To Gain Unauthorized Access To, Make Unauthorized Use Of, Disrupt, Or Damage A Computer Facility, Software, Or Licensed Software.
- Direct Electronic Communication Can Be Dangerous. Therefore, Instant Messaging Systems, Internet Relay Chat, Icq, And Other Like Programs Are Prohibited. Only Applications Specifically Provided By The District Are Allowed.
- Peer To Peer Networking Applications Such As Morpheus, Napster, Gnutella, And Other Similar Programs Are Prohibited, As Well As Media Applications Such As Winamp, Winmx, Realjokebox, Or Other Similar Programs.
- Accessing Or Intentionally Destroying Software Or Licensed Software In A Computer Facility Without The Permission Of The Owner Of Such And The Controlling Authority Of The Computer Facility.
- Violating Any U.S., Missouri State, Or Local Board Of Education Regulation, Or Participating In The Commission Or Furtherance Of Any Crime Or Other Unlawful Or Improper Purpose.
- Using The Computer Facility In A Manner Inconsistent With The School's Contractual Obligations To Suppliers Of The Computer Facility Or With Any Published School Policy.
- Installing, Downloading, Or Running Software Not Owned Or Authorized For Use On District Machines.
- Modifying, Adding, Or Deleting System, Program, Or Startup Files Without Permission.

--electronic Mail--- (If Applicable)

- Email Accounts Are Not Private, But Belong To Dexter Public Schools. Users Of The School Electronic Mail System Should Have No Expectation Of Privacy With Respect To Email, Or Other Files As Referenced Above.
- No One Should Allow Other People To Send Email Using Their Account Without Specific Permission Of The Teacher In Charge If A Student, Or The System Operator, If A Staff Member.
- The District-supported Email System Is The Only Email System To Be Used. Users Are Not Allowed To Use Mail Through Web-based Email Services, Free Or Otherwise.
- No One Should Send, Distribute, Respond, Or In Any Way Participate In Email Messages That Constitute Or

Simulate The Properties Of A Chain Letter. This Would Include Messages Of The Type, "Read This And Send To Five Other People," Good Luck Tokens, Etc.

- Potential Subscribers Of Mailing Lists Are Responsible For Determining The Purpose Of The List Before Subscribing. Persons Having Subscribed To Such Lists Will Be Considered To Have Solicited Materials Delivered By The List As Long As The Material Is Consistent With The List's Purpose.

Violation Of Above Expressed And Implied Rules

It Will Be At The Discretion Of The Controlling Authority (Teacher Or Administrative Personnel Or Both) Of The Computer Facility To Determine If A Violation Has Occurred. If A Violation Has Occurred, The Following Will Be Used To Provide Consistency In Disciplinary Action Taken, Yet Allow For Differences In Disciplinary Actions Available In The Various Buildings And Grade Levels. The Teacher Or Librarians' In-class Disciplinary Actions Should Be Based On The Rules They Publish For Their Classes.

First Offense:

- Documentation Of Offense In Appropriate Building Office
- Warning Of Unacceptable Behavior And
- Any Discipline Procedure Supported By In-class Rules For First Offenses

Second Offense:

- Consultation With Principal
- Documentation Of Offense In Appropriate Building Office
- Any Discipline Procedure Supported By In-class Rules For Second Offenses And/Or
- Loss Of Computer Privileges For Up To Two Weeks; Failing Grades On Missed Work

Third Offense:

- Consultation With Principal
- Documentation Of Offense In Appropriate Office Building And
- Loss/Restriction Of Computer Privileges For The Remainder Of The School Year Which May Include
 - Failing Grades On Missed Work
 - Loss Of Access To Computer-based Library Materials
 - Dismissal From Classes Requiring Computer Use

Violations Of The Aup Which Involve Employees, False Identity, Hacking, Cracking, Tampering With Data Or Grades, Or Actions Capable Of Disrupting Computing Services Will Be Handled On A Case By Case Basis By The Building Principal, Technology Coordinator, And Superintendent. Offenses Of This Nature Need Not Follow The Escalating Procedure Listed Above Due To The Overriding Need To Protect Computer Equipment, Resources, Data, And Services. Violations May Result In, But Are Not Limited To The Following Consequences Based On The Severity And Nature Of The Infraction.

- Any Traditional Discipline Procedure Supported By Current School District Policy.
- Loss Of Computer Facility Privileges.
- Dismissal From Any Or All Computer-related Classes.
- Legal Action.
- Where Intentional Misuse Is Determined, Monetary Restitution May Be Sought Where Applicable For Damages, Labor, Repair, Hardware/Software Replacement, And Any And All Costs Associated With Restitution.

Dexter R-XI Chromebook User Agreement

The Dexter School District is expanding its use of technology by furnishing Chromebooks for designated classes. Students have certain responsibilities in the use and care of these devices. Upon signing the Chromebook agreement, you are acknowledging that you understand and accept the information in this document.

1. All users of the Dexter School District network and equipment must comply at all times with the Dexter School District Board Policy on Technology Usage.
2. Chromebooks, cases, and charging cords are on loan to the students and remain the property of the district.
3. Students are expected to keep the Chromebooks in good condition and in the district-provided case. Failure to do so may result in parents/guardians being required to pay for repair or replacement of the device.
4. Heavy objects should not be placed on top of the Chromebooks.
5. If the Chromebook is not working correctly, seems to be malfunctioning or is damaged, it should be reported to the teacher. Students should not disassemble any part of my Chromebook or attempt any repairs themselves or take the Chromebook to a third-party for repair. The Chromebook is the property of the district and should only be serviced by district technology department personnel.
6. The replacement value of the Chromebook will include the Chromebook, the case and the charging cord.
7. Chromebooks should be in a student's possession or in a designated secure area at all times. Do not leave the Chromebook unattended. Designated secure areas include a specific teacher during his/her class time or administrative office. Students and parents/guardians are responsible for the security of the Chromebook when students are off campus and should take all reasonable precautions for the storage of the Chromebook. Chromebooks should not be left in unattended vehicles or in an area where it could be easily stolen.
8. If the Chromebook is stolen, parents/guardians should immediately report the theft to the administration and the police department. A police report must be filed within 24 hours.

Dexter School Chromebook Care Agreement

We understand we are accepting responsibility for any damage, destruction, or loss of the assigned Chromebook. We understand that a \$40 user fee will be collected for each Chromebook.

This fee will cover:

- One occurrence of replacement of the Chromebook screen due to breakage. There will be no charge for the first breakage, unless it is determined that the Chromebook had been removed from its school-purchased protective case. If the Chromebook screen has to be replaced more than once, the parent/guardian will be charged \$50 for each occurrence after the first replacement of the broken screen.
- If the Chromebook is lost or stolen in the student's time in the district, a \$50 fee will be charged to the parent/guardian. A second instance of loss or theft will result in the parent/guardian being charged the full cost of replacement. Restricted use may result if it is determined that the loss or theft was due to neglect on the part of the student or parent/guardian.
- While the fee will be collected each year the student uses the Chromebook, occurrences will be accumulated. For example, a student's Chromebook screen is replaced (for free) in the 7th grade. The screen is cracked again in the 8th grade. The crack that occurs in the 8th grade will be seen as the second occurrence and the \$50 fee will be collected.

The fee will not cover:

The loss of the provided charger is not covered by the fee. It will be the responsibility of the student to pay the replacement cost of the lost or stolen charger.

Dexter School District Chromebook User Agreement

By signing each of the following sections states that the student and parent or guardian have read the Chromebook User Agreements and the Chromebook Care Agreement and have accepted the terms set forth by the agreements.

Student Name (print)_____

Dexter School District User Agreement

Parent Signature:_____ **Date:** _____

Student Signature:_____ **Date:** _____

Dexter School District Chromebook Care Agreement

Parent Signature:_____ **Date:** _____

Student Signature:_____ **Date:** _____

DISCIPLINE AND BEHAVIOR

DISCIPLINE CODE

It is essential that the district maintain a classroom environment that allows teachers to communicate effectively with all students in the class and allows all students in the class to learn. To assist district staff in maintaining the necessary classroom environment, the Board of Education has created a discipline code that addresses the consequences, including suspension or expulsion, for students whose conduct is prejudicial to good order and discipline in the schools or impairs the morale or good conduct of other students.

On the following pages, students and parents may refer to the school discipline code. This code is not all-inclusive. Therefore, the principal may handle each discipline problem at his own discretion with penalties to be given to each student based on the severity of the infraction. The principal may also consider the length of time between infractions and the type of behavior exhibited by the student during the elapsed time when deciding on the appropriate corrective action.

Discipline related to any conduct, behavior, or activity which does not meet the ideals for good character, citizenship, and sportsmanship including, but not limited to conduct for which an arrest is made by law enforcement, will be reported to coaches and club or activity sponsors. Coaches and sponsors may enforce additional penalties, including removal from activity roster, at their discretion or according to individual club or activity by-laws.

DETENTION

Detention study hall is held each day for one hour beyond the regular school day. Students may be assigned for disciplinary or academic reasons such as making up a test or missed work. Students are responsible for transportation arrangements. Students will be If a student is absent from detention, excused or unexcused, the detention is automatically re-assigned for the next day the student is in attendance and a day is added to the assignment.

SATURDAY SCHOOL GUIDELINES

Dexter Public Schools hold Saturday School each Saturday during the school term for students who violate the school's discipline codes. Students assigned to Saturday School will report to the high school cafeteria prior to 8:00 a.m. on the assigned day. Students must be on time and have schoolwork to do. It is the responsibility of the student to secure work. Saturday School will dismiss at 11:00 a.m. Transportation to and from Saturday School is the responsibility of the student. Saturday School assignment is appropriate for the following types of infractions:

- 1. Unexcused absences from after-school detention.**
- 2. Receiving an excessive number of after-school detentions.** Students will be assigned Saturday School for

~~every fifth after-school detention they receive during a semester.~~

3. **Fighting.** Saturday School will be an option for students who fight.
4. **Truancy.** Students skipping school may be assigned Saturday School. The number of days assigned will depend on the number of hours or days the student is truant from school.
5. **Gross Violation of School Policy.** Severe violations of school discipline policy may result in assignments to Saturday School. This will be at the discretion of the school administration.

Penalties for unexcused absence from Saturday School will include a reassignment of the day and an additional day of Saturday School. Repeated offences may necessitate Out of School Suspension, Academic Reassignment and referral to the juvenile authorities or other appropriate law enforcement. Additionally, the principal will notify the Stoddard County Juvenile Office of all unexcused Saturday School absences.

Students will have to have a doctor's note to excuse an absence from Saturday School.

Suspension and Expulsion

The terms "suspension" and/or "removal" is defined as exclusion from school that will not exceed a specific period of time and shall be subject to the due process procedures set forth for "suspensions" outlined in district policy. Suspension may be in-school or out-of-school. Regarding in-school-suspension, the student is deprived of attending regular classes, participating in co-curricular activities or school sponsored functions whether on campus or at another facility for the determined number of days, but the student is expected to attend school, report to the in-school suspension/ Alternative School room, complete assignments, and behave appropriately. Regarding **out-of-school suspension**, the student is deprived of all the privileges of attending school, participating in classes, participating in or attending any co-curricular activities or school sponsored functions whether on campus or at another facility for a determined number of days up to and including 180 school days. **Students who have been suspended in-school or out of school may not be on any school district property or attend any Dexter Public Schools function whether on campus or off campus during the period of the suspension unless authorized to do so by the superintendent or principal.**

The term "expulsion" is defined as exclusion for an indefinite period. *Procedures that should be followed to suspend a student differ from those that are required to expel a student. A principal may suspend a student for up to ten (1) school days. A superintendent may suspend a student for up to one hundred eighty (180) school days.*

Principal's Suspension

Each building principal can suspend a student for up to ten (10) school days as a means of discipline. The suspension can be in-school or out-of-school. If suspended in-school, the students will be closely supervised by a staff member.

BULLYING, HAZING, CYBERBULLYING

In order to promote a safe learning environment for all students, the Dexter R-XI School District prohibits all forms of hazing, bullying and student intimidation. Students participating in or encouraging inappropriate conduct will be disciplined.. Such discipline may include, but is not limited to, suspension or expulsion from school and removal from participation in activities. Students who have been subjected to hazing or bullying are instructed to promptly report such incidents to a school official. For purposes of this policy, hazing is defined as any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level,

student organization or school-sponsored activity. For purposes of this policy, bullying is defined as intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; or threats of retaliation for reporting such acts. Bullying may also include cyberbullying or cyber threats. Cyberbullying is sending or posting harmful or cruel text or images using the Internet or other digital communication devices. Cyber threats are online materials that threaten or raise concerns about violence against others, suicide or self-harm.

- First Offense: Detention, in-school suspension, or 1-180 days out-of-school suspension. (10-30 days of OSS)
- Subsequent Offense: 1-180 days out-of-school suspension expulsion.

WEAPONS IN SCHOOL

The Board recognizes the importance of preserving a safe educational environment for students, employees and patrons of the district. In order to maintain the safety of the educational community, the district will strictly enforce the necessary disciplinary consequences resulting from the use or possession of weapons on school property. No student may possess a weapon on school property at any time. School property is defined as: Property utilized, supervised, rented, leased, or controlled by the school district including but not limited to school playgrounds, parking lots and school buses, and any property on which any school activity takes place.

A weapon is defined to mean one or more of the following:

A firearm as defined in 18 U.S.C. 921.

A blackjack, concealable firearm, firearm silencer, explosive weapon, gas gun, knife, knuckles, machine gun, projectile weapon, rifle, shotgun, spring gun, switchblade knife, as these terms are defined in 571.010 RSMo.

A dangerous weapon as defined in 18 U.S.C. 930.

All knives and any other instrument or device used or designed to be used to threaten or assault, whether for attack or defense.

Any object designed to look like or imitate a device as described above.

Possession or use of any weapon or firearm as defined in the board policy will result in 1-180 days out-of-school suspension or expulsion.

First Offense: (Minimum of one year suspension), 1-180 days out of school suspension or expulsion and possible documentation in student record.

Subsequent offenses: 1-180 days of out of school suspension or expulsion.

For Additional Conduct Code Information, please refer to R2610 Misconduct and Disciplinary Consequences (attached)

P 2640 Student Use of Tobacco, Alcohol and Drugs

Smoking

The Board of Education believes that smoking; the use of any tobacco products; and substances appearing to be tobacco products are detrimental to the health and well-being of staff and students. This prohibition includes electronic cigarettes, vaping and similar objects used in conjunction with vaping. Therefore the Board

prohibits the use, sale, transfer and possession of tobacco products and substances appearing to be tobacco products, i.e. e-cigarettes, vaping paraphernalia, at school and at school activities.

Alcohol and Drug Use

The improper use of controlled substances, alcohol and substances represented to be such is detrimental to the health and welfare of students and is detrimental to discipline in school. Such conduct, as well as the possession of drug paraphernalia, is prohibited and is subject to disciplinary action as set forth in Regulation 2610

R 2610 Misconduct and Disciplinary Consequences

The discipline code set out in this regulation is intended to be illustrative but not an exclusive listing of acts of misconduct and the consequences for each. Misconduct which is not specifically listed in this regulation may be deemed to warrant discipline up to and including expulsion following provision of all due process procedures. In addition, the disciplinary consequence listed for each offense may be increased or decreased by the Administration or the Board of Education due to mitigating or aggravating circumstances.

Copies of this regulation or the student handbook which includes the code of student conduct and disciplinary consequences, as well as the District's corporal punishment policy, if any, will be provided to each student at the beginning of each school year. Copies of these documents will also be available for public inspection during normal business hours in the Superintendent's office.

Alcohol - Possession of or presence under the influence of alcohol regardless of whether the student is on school premises

First Offense: In-School-Suspension or 1-180 days Out-of-School Suspension.

Subsequent Offenses: 1-180 days Out-of-School Suspension or Expulsion.

Arson - Intentionally causing or attempting to cause a fire or explosion Starting of attempting to start a fire or causing or attempting to cause an explosion.

First Offense: Detention, Corporal Punishment, In-School-Suspension, 1-180 days Out-of-School Suspension or Expulsion. Restitution if appropriate.

Subsequent Offenses: Detention, Corporal punishment, Restitution if appropriate. In-School-Suspension, 1-180 days Out-of-School Suspension or expulsion.

Assault - (Refer to Policy and Regulation 2673 - Reporting of Violent Behavior)

Assault of a Student or Staff Member - Use of physical force with the intent to do bodily harm.

First Offense: 1st Offense -Principal/Student conference, Detention, Corporal punishment, In-School-Suspension, 1-180 days Out-of-School- Suspension or Expulsion. In-School-Suspension, 1-180 Days Out-of-School Suspension or Expulsion.

Subsequent Offenses: In-School-Suspension, 1-180 Days Out-of-School Suspension or Expulsion.

Bullying - Intentional intimidation or infliction of physical, emotional, or mental harm (see Policy 2655).

First Offense: Detention, Corporal Punishment, In-School-Suspension, or 1-180 days Out-of-School Suspension. (10-30 days of OSS)

Subsequent Offenses: 1-180 Days of OSS to expulsion

Fighting - Physically striking another in a mutual contact as differentiated from an assault.

First Offense: Principal/Student conference, Detention, Corporal Punishment, In-School-Suspension, or 1-180 days Out-of-School Suspension

Subsequent Offenses: In-School-Suspension, 1-180 days Out-of-School Suspension or Expulsion,

Defiance of Authority - Refusal to obey directions or defiance of staff authority

First Offense: 1st Offense-Conference with Principal + In-School-Suspension

2nd Offense: 3 days In-School-Suspension

3rd Offense: Out-of-School Suspension for 3 days

Subsequent Offenses: 2nd Offense-3 days In-School-Suspension 3rd Offense Out-of-School Suspension for 3 days

Disruptive Behavior - Conduct which has the intentional effect of disturbing education or the safe transportation of a student

First Offense: Principal/Student Conference, Detention, Corporal Punishment, In-School-Suspension, or 1-10 days Out-of-School suspension

Subsequent Offenses: Detention, Corporal Punishment, In-School-Suspension, 1-180 days Out-of-School Suspension or Expulsion.

Drugs/Controlled Substance

Possession or presence under the influence of a controlled substance or substance represented to be a controlled substance while at school, on the school playground, on the school parking lot, a school bus or at a school activity whether on or off of school property.

First Offense: In-School-Suspension or 1-180 days Out-of-School Suspension.

Subsequent Offenses: 1-180 days of Out of School suspension or expulsion

Sale of a controlled substance or substance represented to be a controlled substance while at school or at any of the locations described above.

First Offense: 1-180 days of Out of School Suspension or Expulsion

Subsequent Offenses: 1-180 days of Out of School Suspension or Expulsion

Prescription Medication

Possession of a prescription medication without a valid prescription for such medication on school premises or on a school bus.

First Offense: 1-180 days Out-of-School Suspension or Expulsion

Subsequent Offenses: 1-180 days Out-of-School Suspension or Expulsion

Distribution of prescription medication to any individual who does not have a valid prescription for such medication on school premises or on a school bus.

First Offense: 1-180 days Out-of-School Suspension or Expulsion

Subsequent Offenses: 1-180 days Out-of-School Suspension or Expulsion

Extortion - Verbal threats or physical conduct designed to obtain money or other valuables

First Offense: Principal/Student conference, Detention, Corporal punishment, In-School-Suspension, 1-10 days

Subsequent Offenses: Out-of-School Suspension. In-School Suspension, 1-180 days Out-of-School Suspension, or Expulsion.

Firearms and Weapons (Refer to Policy and Regulation 2620 - Firearms and Weapons in School)

Possession of a firearm or weapon

First Offense: 1-180 days Out-of-School Suspension or Expulsion and possible documentation in student record.

Subsequent Offenses: 1 -180 days Out-of-School Suspension or Expulsion, notification of law enforcement authorities and documentation in student's discipline record.

Harassment (Refer to Policy 2130 - Harassment)

First Offense: Detention

Second Offense: Detention or In School Suspension

Subsequent Offense: OSS-3 day suspension

Subsequent Offenses: 1-180 days Out-of-School Suspension or Expulsion

Improper Display of Affection - Consensual kissing, fondling, or embracing

First Offense: Principal/Student conference, Detention, Corporal

Punishment, In-School Suspension or 1-180 days of OSS

Subsequent Offenses: 1-180 days Out-of-School Suspension. Detention, Corporal Punishment, In School Suspension, 1-180 days Out-of-School Suspension or Expulsion

Improper Language

Threatening Language-Use of verbal, physical or written threats to do bodily harm to person or personal property.

First Offense: Principal/Student conference, Corporal punishment, In-School-Suspension, or 1-10 days Out-of-School Suspension

Subsequent Offenses: In-School-Suspension or 1-180 days Out-of-School Suspension or Expulsion and possible documentation in student's discipline record.

Use of Obscene or Vulgar Language- Language which depicts sexual acts, human waste, and blasphemous language

First Offense: Principal/Student Conference, Detention, Corporal Punishment, In-School-Suspension, or 1-10 days Out-of-School suspension

Subsequent Offenses: Detention, Corporal punishment, In-School-Suspension, 1-180 days Out-of-School

Suspension or Expulsion.

Disruptive or Demeaning Language or Conduct - Use of hate language to demean other persons due to the race, gender, disability, natural origin, or religious beliefs. This provision also includes conduct, verbal, written, or symbolic speech which materially and substantially disrupts class, school activities, transportation, or school functions.

First Offense: Principal/Student Conference, Detention, Corporal Punishment, In-School-Suspension, or 1-10 days Out-of-School suspension

Subsequent Offenses: Detention, Corporal Punishment, In-School-Suspension, 1-180 days Out-of-School Suspension or Expulsion.

Inappropriate Sexual Conduct (Refer to Policy and Regulation 2130 - Harassment)

Physical touching of another student in the area of the breasts, buttocks, or genitals

First Offense: Principal/Student Conference, Detention, In school Suspension, or 1-180 Days Out of School Suspension

Subsequent Offenses: Detention, in School Suspension, 1-180 Days Out of School Suspension, or Expulsion

Use of sexually intimidating language, objects, or pictures

First Offense: Confiscation. Principal/Student Conference, Detention, or in school Suspension.

Subsequent Offenses: Confiscation. Detention, in School Suspension, 1-180 Days Out of School Suspension, or Expulsion

Indecent Exposure - Includes display of breasts, buttocks and genitals in a public location

First Offense: Principal/Student Conference, Detention, in school Suspension, or 1-180 Days Out of School Suspension

Subsequent Offenses: Detention, in School Suspension, 1-180 Days Out of School Suspension, or Expulsion

Theft - Nonconsensual taking or attempt to take the property of another

First Offense: Return of or restitution for property. Principal/Student conference, Detention, Corporal punishment, In-School-Suspension, 1-180 days Out-of-School Suspension.

Subsequent Offenses: Return of or restitution for property. 1-180 days Out-of-School Suspension or Expulsion.

Tobacco - Possession or use of tobacco or tobacco products

First Offense: Confiscation of tobacco product. Principal/Student Conference, Detention, Corporal punishment, in-School Suspension, 1-3 days Out-of-School Suspension.

Subsequent Offenses: Confiscation of tobacco product. In-School-Suspension or 1-10 days Out-of-School Suspension

Truancy - Absent or tardy from class or classes without authorization (See also Policy and Regulation 2340 - Truancy and Educational Neglect.)

First Offense: Principal/Student conference, Corporal Punishment, In-School-Suspension, or 1-10 days Out-of School Suspension

Subsequent Offenses: Detention, Corporal Punishment, or 3-10 days of ISS.

Vandalism - Intentional damage or attempt to damage property belonging to the staff, students, or the District

First Offense: Restitution. Principal/Student conference, Detention, Corporal Punishment, In-School Suspension, 1-180 days Out-of-School Suspension or Expulsion.

Subsequent Offenses: Restitution. In School Suspension, 1-180 days Out-of-School Suspension or Expulsion.

PARENT INFORMATION AND NOTICES

Dear Parents:

Board of Education Policy JO (Student Records) identifies “Directory Information” as information contained in an education record of a student that generally would not be considered harmful or an invasion of privacy if disclosed. The Dexter School District designates the following items as directory information for students in grades K-12, with two exceptions:

1. Student’s name
2. Parent’s name
3. Address (9-12th grade only)
4. Telephone number (9-12th grade only)
5. Date and place of birth
6. Grade level
7. Enrollment status
8. Participation in school-based activities and sports
9. Weight and height of members of athletic teams
10. Dates of attendance
11. Degrees, honors, and awards received
12. Artwork or coursework displayed by the district
13. Most recent previous school attended
14. Photographs, videotapes, digital images, and recorded sound unless such photographs, videotapes, digital images, and recorded sound would be considered harmful or an invasion of privacy

Federal law allows school districts to disclose information from student records if: 1) the information is not considered harmful or an invasion of privacy; 2) the district has notified parents and eligible students that the information will be released without parental consent unless the district receives a written objection; and 3) the parent or eligible student has not notified (in writing) the school that the information should not be released.

As a parent or eligible student, you have ten (10) school days after this notice to provide notice in writing to the school district that you choose to not have this information released. Unless notified to the contrary in writing within the ten (10) school-day period, the school district may

disclose any of those items designated as “Directory Information” without the parent or eligible student’s prior written consent including in print and electronic publications of the school.

2. Directory Information/ FERPA

Directory Information Release (FERPA)

In compliance with Federal Law, Private Rights of Parents and Students, Section 99.3, and the Family and Educational Rights and Privacy Act (FERPA), public notice is hereby presented to parents of students attending the Dexter Public Schools that “Directory Information” may be released to the various communication media of the district as deemed necessary by school officials.

“Directory Information” includes the following information relating to a student:

The student name, address, telephone number, date and place of birth, parents names, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, record of attendance, degrees and award received, and most recent previous educational agency of institution attended by the student, and other similar information.

A student’s education record, or an official transcript thereof, shall be forwarded to an educational institution to which student makes application to attend.

If you do not want information of this type released, notify in writing, the principal of the school where your child attends within two (2) weeks of the date of the commencement of any given semester in which the student is enrolled. (20 U.S.C. §1232g, 20 U.S.C. §7908, Policy JO, Procedure JO-AP)

PARENTS RIGHT TO KNOW ABOUT PROFESSIONAL QUALIFICATIONS

Dexter School District is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent-

- Information on the achievement level of the parent’s child in each of the state academic assessments as required under this part; and

- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

Surveying, Analyzing Or Evaluating Students Inspection

Any parent may inspect, upon request, any instructional material used as a part of the educational curriculum and all instructional materials, including teacher's manuals, films, tapes or other supplementary material, that will be used in connection with any survey, analysis or evaluation as part of any applicable program. Further, a parent may inspect, upon request, a survey created by a third party before the survey is administered or distributed by a school to a student. The term "instructional material" does not include academic tests or academic assessments.

In general, the district will not collect, disclose or use personal student information for the purpose of marketing or selling that information or otherwise providing the information to others for that purpose. In the rare case where the district may collect information from students for the purpose of marketing or selling that information, parents may inspect any instrument used before the instrument is administered or distributed to a student, upon request and in accordance with Board policy.

Consent Required

In accordance with law, no student, as part of any program wholly or partially funded by the U.S. Department of Education, shall be required to submit to a survey, analysis or evaluation (hereafter referred to as "protected information survey") that reveals any of the following information without written consent of a parent:

1. Political affiliations or beliefs of the student or the student's parent.
2. Mental or psychological problems of the student or the student's family.
3. Sex behavior or attitudes.
4. Illegal, antisocial, self-incriminating or demeaning behavior.
5. Critical appraisal of other individuals with whom respondents have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers.
7. Religious practices, affiliations or beliefs of the student or the student's parent.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

Notice and Opportunity to Opt Out

In accordance with law, parents will receive prior notice and an opportunity to opt a student out of:

1. Any other protected information survey, as defined above, regardless of the funding source.
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent and not necessary to protect the immediate health and safety of a student, or any physical exam or screening permitted or required under state law, except for hearing, vision or scoliosis screenings.
3. Activities involving the collection, disclosure or use of personal information obtained from students for marketing, selling or otherwise distributing information to others.

Notification of Policy and Privacy

In accordance with law, parents will be directly notified of this policy at least annually at the beginning of the school year and within a reasonable period of time after any substantive change in the policy.

The district will take measures to protect the identification and privacy of the students participating in a protected information survey, regardless of the source of funding. These measures may include limiting access to the completed surveys and the survey results as allowed by law. All student educational records will be protected in accordance with law and Board policy JO. The provisions of this policy applicable to parents will transfer to a student who is 18 years old or emancipated. (Policy JHDA)

SAFETY AND SECURITY

Appropriate Behavior

The Dexter School District believes that district events are a vital part of the total educational program and should be used as a means for developing positive social interaction, good sportsmanship and appropriate behavior, in addition to knowledge and skills. Well-organized and well-conducted programs contribute to the morale of the student body and strengthen school-community relations.

To the end, the Board encourages district patrons to exhibit good sportsmanship, citizenship, ethics and integrity at all district events and at all times while on district grounds. The district will work with the Missouri State High School Activities Association (MSHSAA) and other organizations to promote good behavior by the patrons at athletic and other events. The Board will work with parents, alumni associations and local service organizations to keep appropriate behavior a top priority. The superintendent will establish procedures for crowd control at district events consistent with this policy.

Disruptive Conduct

If a visitor's conduct becomes disruptive, threatening or violent, the superintendent, building principal or designee may require the visitor to leave. In extreme situations, the superintendent or designee may inform the visitor that he or she is not welcome back on district property or at district events indefinitely or for a specific period of time. During any period of prohibition, the visitor will not be allowed on district property except to attend a meeting of a public governmental body. The superintendent may make exceptions for parents, guardians or custodians of students enrolled in the district if the person's presence is necessary to transport the student, may benefit the student educationally, or in situations where the parent, guardian, or custodian will be supervised at all times. This paragraph does not apply if the person is otherwise prohibited or banned from district property by other sections of this policy.

Enforcement

If a visitor prohibited from district property or events under this policy is on district property, district staff will contact law enforcement and/or escort the person from district grounds and inform the person of the district policy prohibiting his or her presence.

The superintendent, building principal or designee may file a report or sign a complaint with law enforcement on behalf of the district. The Board grants the superintendent or designee the authority to consult an attorney for guidance or to seek a court order banning the visitor from district property. A visitor denied access to district property may request to address the Board of the matter in accordance with Board policy. (Policy KK)

Building and Grounds Security

All school facilities have been provided and supported through tax dollars. It is the responsibility of the Board of Education, administration, professional and support staff members, and students to see that these facilities are cared for, used properly, and treated with respect. The superintendent, with the counsel of the administrative staff, will establish procedures for the proper use of school facilities to guard against damage or loss of school property by theft, vandalism or misuse. These procedures will include preventive measures, as well as clear steps to follow when school property has been taken or damaged. (Policy ECA)

Access to school buildings and grounds outside regular school hours will be granted only to authorized personnel. When special events or activities are scheduled, the principal may request permission from the superintendent to employ special law enforcement services to give extra help in protecting school property. No person shall carry a firearm, concealed weapon or any other weapon readily capable of lethal use into any school, onto any school transportation, or onto the premises of any function or activity sponsored or sanctioned by the district, except for authorized law enforcement officials. (Policy JFCJ)

In addition, acts of vandalism will not be tolerated and the Board shall seek legal action against those who participate in willful or malicious abuse, destruction, defacing and/or theft of the property of the Dexter School District No. 63.

Persons Prohibited on or Near District Property or Transportation

The district prohibits all persons who have pled guilty or *nolo contendere* to or have been convicted of or found guilty of violating the following provisions from being on or within 500 feet of any school building, district property, district activity or any vehicle used to transport students:

1. Any of the provisions in Chapter 566 of the Missouri Revised Statutes.
2. Incest, '568.020, RSMo.
3. Endangering the welfare of a child in the first degree, '568.045, RSMo.
4. Use of a child in a sexual performance, '568.080, RSMo.
5. Promoting a sexual performance by a child, '573.090, RSMo.
6. Sexual exploitation of a minor, '573.023, RSMo.
7. Promoting child pornography in the first degree, '573.025, RSMo.
8. Furnishing pornographic material to minors, '573.040, RSMo.

Despite the prohibition in this section, the superintendent may grant permission for a parent, guardian or custodian of a student to be on district property for the limited purpose of attending meetings with district staff or other events. Permission will be granted sparingly, if ever, and only in situations where the parent, guardian, or custodian will be supervised at all times. If permission is not granted, the parent, guardian or custodian may seek permission from the Board. The superintendent will inform the principal and other relevant district staff of the scope of the permission granted.

Registered Sex Offenders

Sex offenders required to be listed on the Missouri Highway Patrol's sex offender registry, or who have pled guilty, pled *nolo contendere* or been convicted of crimes for which the law currently requires offenders to be listed, regardless of when those crimes were committed, are not allowed on district property or at district activities held on district property except to attend meetings of a public governmental body. The superintendent may also make exceptions for parents, guardians or custodians of students enrolled in the district if the person's presence is necessary to transport the student, may benefit the student educationally, or in situations where the parent, guardian, or custodian will be supervised at all times. This section may not apply to a student entitled by law to be on school grounds for educational services if the student's presence is necessary to obtain those services. This section does not apply if the person is otherwise prohibited or banned from district property by other sections of this policy.

Safety Concerns

Your child's safety at school is a top priority for the district. If you or your child is aware of a situation that jeopardizes the safety of anyone at school, immediately notify a member of the school staff. If you or your

child would be uncomfortable bringing this situation to the attention of the school staff, call the Missouri School Violence Hotline at 866-748-7047. Your call will be anonymous.

Visitors to the Schools

Parents and patrons of the school district are welcome to visit district schools and attend district events. The Board of Education encourages the participation and input of parents and patrons of the school district. At times, parents and patrons of the school district may desire to visit the school facilities. However, all visitors during the regular school day, including Board members, shall sign or check in at the building office prior to receiving permission from the building administrators to proceed elsewhere in the building, even if the visitor has received advance approval for the visit from the building principal or designee. The district discourages parents or others from using the school as a site for visiting students and may refuse the use of the school for that purpose. To ensure that building safety and an appropriate educational environment are maintained, the following additional procedures are required for visits by parents and patrons, including Board of Education members:

- The building principal or designee retains the right to restrict the time or manner of parent and patron visits to prevent a disruption, annoyance, distraction, hindrance, interruption or intrusion to any class or other school activities including, but not limited to, any instructional process. The building principal or designee may, with or without consultation with the classroom teacher, restrict the time or manner of such visits.
- No visitors should engage in any conduct or activity or allow his or her presence to cause a disturbance, annoyance, distraction, hindrance, interruption or intrusion to any class or other school activities including, but not limited to, any instructional process. The building principal or designee may find by the building principal or designee that the visitor's presence causes such an effect.
- Any person or persons who fail to leave the school premises upon the request of the building principal or designee may be reported to the proper legal authorities. The principal or designee may file a report to sign a complaint on behalf of the district.
- Visitors to district property may not possess weapons, including concealed weapons, on district property, on district transportation or at any district function or activity sponsored or sanctioned by the district unless the visitor is an authorized law enforcement official or is otherwise authorized by Board policy.
- The Board and administration will not tolerate any person or persons whose presence disturb classes or school activities or hinder the instructional process. If such person will not leave the school premises upon request, the principal or designee may contact the proper legal authorities.

SEARCHES

Student Search Notice

School lockers, desks and other district property are provided for the convenience of students and, as such, are subject to periodic inspection without notice. Notice regarding searches including:

- Students have no expectation of privacy in lockers, desks, computers, or other district- provided equipment or areas.
- The district will conduct periodic and unannounced administrative searches of lockers, computers and other district equipment.
- The district uses dogs to indicate the presence of alcohol, drugs, or other prohibited substances on campus, including the parking lot.
- Additional searches of bags, purses, coats, electronic devices, and other personal possessions and cars in accordance with law.

SPECIAL EDUCATION

Special Education Services

Dexter Public Schools provides a full range of special education services for students meeting the Individuals with Disabilities Education Act (IDEA) requirements and demonstrating a need for special and related services including Early Childhood (pre-school) Special Education and services for students identified with: Learning Disabilities, Speech and Language Impairments, Mental Retardation, Vision and Hearing Impairments, Physical Impairments, Emotional Disorders, and Other Health Impairments.

Additional non-handicapped services are available for students which include Gifted, English as Second Language, counseling, and tutoring.

Programs for Homeless/Migrant/English Language Learners

The Board of Education recognizes the need to provide equal educational opportunities for all students in the district. Students who are homeless should not be sufficient reason to separate students from the mainstream school environment. Therefore, the district, in accordance with state and federal law and the Missouri state plan for education of the homeless, will give special attention to ensure that homeless students in the school district have access to a free and appropriate public education. The district shall also seek to identify migratory children in the district, as required by law, and to develop written administrative procedures for ensuring that migrant students receive services for which they are eligible. For English language learners, the district shall take appropriate action to rectify the English language deficiency in order to provide the student equal access to its programs. Identifying students who are English language learners (ELL) and ensuring them equal access to appropriate programs are the first steps to improving their academic achievement levels. (Policy IGBH, IGBCA, IGBCB)

PARENT COMMUNICATION

All district patrons can sign up for School Messenger by texting “Y” to 67587. This also allows patrons to receive text messages on their cell phones from any Dexter School to inform them of special situations such as early dismissals, as well as reminders about upcoming school-sponsored events. This site also has links for information concerning:

Websites

Both the Dexter Public Schools and the individual schools operate a website available to the public. The district website can be accessed at www.dexter.k12.mo.us. The high school website can be accessed through links at this website. There are several useful tools for students and parents on the high school website to assist you in your communication with Dexter Public Schools. In addition, classrooms and grade levels within the building operate sites to assist parents in learning about classroom events. All staff members of the district can be contacted by e-mail and email addresses are available on the website.

Technology Usage

No student will be given access to the district’s technology resources until the district receives electronically signed *User Agreements* signed by the student.

Any violation of district policies or procedures regarding technology usage may result in temporary, long-term or permanent suspension of user privileges. Student’s may be suspended or expelled for violating the district’s technology policies and procedures. Any attempted violation of the district’s technology policies and

procedures. Any attempted violation of the district's policies or procedures, regardless of the success or failure of the attempt, may result in the same discipline or suspension of privileges as that of an actual violation.

ASBESTOS NOTIFICATION

Because of the health risks involved from the inhalation of asbestos fibers, the Environmental Protection Agency requires that each school inform parents of the presence of asbestos in their buildings. It is the Dexter Public School's intent to manage all remaining asbestos in a condition that is as safe as possible and in compliance with AHERA regulations. A copy of the school's asbestos management plan is available for public inspection in the superintendent's office. It will inform you of the location, type and condition of all asbestos present in the building, but also the steps the school must take to make sure that it poses no risks to the health of our students and staff. If you have any questions concerning asbestos in your school, please feel free to contact the superintendent's office

NON-DISCRIMINATION NOTICE

In accordance with the provisions of The Americans With Disabilities Act, Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972 and the Regulations thereunder, and P.L. 93-112; Rehabilitation Act of 1972 and Section 504 thereunder, it shall be the policy of the Dexter School District that no person shall, on the basis of age, sex, race, handicap, national origin, political or religious beliefs, be excluded from participation in, be denied the benefits of, or subjected to discrimination under any education program or activity conducted by the District, including the employment of professional and nonprofessional personnel.

Inquiries by persons concerning protection against discrimination assured them by The American With Disabilities Act, Title VI, Title IX and Section 504 of the Rehabilitation Act, and the Regulations may be directed by letter or telephone to the Director of Special Services, Administrative Office, 1031 Brown Pilot Lane, Dexter, Missouri, 573-614-1000.

Any person may also contact the Office for Civil Rights, U.S. Department of Education-Region VII-Kansas City, 601 East 12th Street, Room 248, Kansas City, Missouri 64106. Voice phone (816) 426-7277, fax (816) 426-3686 TDD (816) 426-7065, regarding the institution's compliance with the regulations implementing Section 504, Title II, Title VI, Title IX, and the Age Act.

DISCRIMINATION/GRIEVANCE PROCEDURES

The Dexter Public School System does not discriminate, either in employment or in its offerings for students, on the basis of race, color, national origin, sex, or handicap as defined in Section 504, P.L. 93-112. The School System is forbidden to practice such discrimination by federal regulations. All complaints regarding discrimination will be resolved in accordance with District Policy AC.

1. Any person or persons who feel that he, she or they have been discriminated against in violation of the Board Policy prohibiting discrimination on the basis of race, color, national origin, sex, or handicap, in violation of P.L. 93-112, P.L. 380, or P.L. 586, shall apply for redress in writing to the school official or teacher next responsible for the activity concerning which the alleged discrimination occurred. The school official or teacher upon receiving such complaint shall forward same, together with a statement of results of his or her investigation of the allegation and any action taken, through administrative channels to the designated coordinating officials.

The Title IX coordinator is Mrs. Amy James, Administrative Office, 1031 Brown Pilot Lane, Dexter , Missouri, 573-614-1000.

The Compliance Officer is Mrs. Amy James, Administrative Office, 1031 Brown Pilot Lane, Dexter , Missouri, 573-614-1000.

The Director for Special Services is Mrs. Amy James, Administrative Office, 1031 Brown Pilot Lane, Dexter , Missouri, 573-614-1000.

1. Any person who does not receive satisfaction in response to the appeal to the “next responsible official” may appeal directly to the designated coordinating official (named above), who shall investigate and recommend appropriate resolution as prescribed by Paragraph 86.8 (a), Title IX Educational Amendments Act of 1972, and/or Paragraph 84.9 Section 504 of the Rehabilitation Act Amendments of 1974. Appeal may be made to the Regional Commissioner of Education, 601 East 12th Street, Kansas City, Missouri 64106.

STANDARD COMPLAINT RESOLUTION PROCEDURE FOR NO CHILD LEFT BEHIND PROGRAMS

This complaint resolution procedure applies to all programs administered by the Missouri Department of Elementary and Secondary Education under the No Child Left Behind Act (NCLB).

A complaint is a formal allegation that a specific federal or state law or regulation has been violated, misapplied, or misinterpreted by school district personnel or by Department of Education personnel.

Any parent or guardian, surrogate parent, teacher, administrator, school board member, or other person directly involved with an activity, program, or project operated under the general supervision of the Department may file a complaint. Such a complaint must be in writing and signed; it will provide specific details of the situation and indicate the law or regulation that is allegedly being violated, misapplied, or misinterpreted.

The written, signed complaint must be filed and the resolution pursued in accordance with local district policy: Policy KL, KL-AP. If the issue cannot be resolved at the local level, the complainant may file a complaint with the Missouri Department of Education. If there is no evidence that the parties have attempted in good faith to resolve the complaint at the local level, the Department may require the parties to do so and may provide technical assistance to facilitate such resolution.

Any persons directly affected by the actions of the Department may file a similarly written complaint if they believe state or federal laws or regulations have been violated, misapplied, or misinterpreted by the Department itself.

Anyone wishing more information about this procedure or how complaints are resolved may contact local district or Department personnel.

STUDENT COMPLAINTS AND GRIEVANCES

Alleged acts of unfairness or any decision made by school personnel, except as otherwise provided for under student suspension and expulsion, which students and/or parents or guardians believe to be unjust or in violation of pertinent policies of the Board or individual school rules, may be appealed to the school principal or a designated representative.

- If the problem cannot be resolved at the building level a request can be made to the superintendent or designee.
- If the problem cannot be resolved at the superintendent level a written request can be made to appear before the Board of Education.
- The decision of the Board of Education is final (Policy JFH)

RELEASE OF DIRECTORY INFORMATION (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the Dexter-XI School District receives a request for access.

Parents or eligible students should submit to the school principal or appropriate school official a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the Dexter-XI School District to amend a record should write the school principal or appropriate school official, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Dexter-XI School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

PARENTS RIGHT TO KNOW ABOUT PROFESSIONAL QUALIFICATIONS

Dexter School District is required to inform you of certain information that you, according to The No Child Left Behind Act of 2001 (Public Law 107-110), have the right to know.

Upon your request, our district is required to provide to you in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that parents may request, districts must provide to each individual parent-

- Information on the achievement level of the parent's child in each of the state academic assessments as required under this part; and
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

Missouri Department of Elementary & Secondary Education

No Child Left Behind Act of 2001 (NCLB)

COMPLAINT PROCEDURES

This guide explains how to file a complaint about any of the programs¹ that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the No Child Left Behind Act of 2001 (NCLB)².

Missouri Department of Elementary and Secondary Education Complaint Procedures for NCLB Programs Table of Contents	
General Information 1. What is a complaint under NCLB? 2. Who may file a complaint? 3. How can a complaint be filed?	
Complaints filed with LEA 4. How will a complaint filed with the LEA be investigated? 5. What happens if a complaint is not resolved at the local level (LEA)?	Complaints filed with the Department 6. How can a complaint be filed with the Department? 7. How will a complaint filed with the Department be investigated? 8. How are complaints related to equitable services to private school children handled differently?
Appeals 9. How will appeals to the Department be investigated? 10. What happens if the complaint is not resolved at the state level (the Department)?	

1. What is a complaint under NCLB?

For these purposes, a complaint is an allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under NCLB.

2. Who may file a complaint?

Any individual or organization may file a complaint.

3. How can a complaint be filed?

Complaints can be filed with the LEA or with the Department.

4. How will a complaint filed with the LEA be investigated?

Complaints filed with the LEA are to be investigated and attempted to be resolved according to locally developed and adopted procedures.

5. What happens if a complaint is not resolved at the local level (LEA)?

A complaint not resolved at the local level may be appealed to the Department.

¹ Programs include Title I, A, B, C, D, Title II, Title III.A.2, Title IV.A, Title VI, Title VII.C

² In compliance with NCLB Title IX Part C. Sec. 9304(a)(3)(C)

6. How can a complaint be filed with the Department?

A complaint filed with the Department must be a written, signed statement that includes:

1. A statement that a requirement that applies to an NCLB program has been violated by the LEA or the Department, and
2. The facts on which the statement is based and the specific requirement allegedly violated.

7. How will a complaint filed with the Department be investigated?

The investigation and complaint resolution proceedings will be completed within a time limit of fifty calendar days. That time limit can be extended by the agreement of all parties.

The following activities will occur in the investigation:

1. **Record.** A written record of the investigation will be kept.
2. **Notification of LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
3. **Resolution at LEA.** The LEA will then initiate its local complaint procedures in an effort to first resolve the complaint at the local level.
4. **Report by LEA.** Within forty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
5. **Verification.** Within ten days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, and/or telephone call(s).
6. **Appeal.** The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.

8. How are complaints related to equitable services to private school children handled differently?

If the complaint is an LEA is not providing equitable services for private school children, in addition to the procedures listed in number 7 above, the complaint will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Departments' resolution of the complaint (or its failure to resolve the complaint).

9. How will appeals to the Department be investigated?

The Department will initiate an investigation within ten days, which will be concluded within thirty days from the day of the appeal. An independent on-site investigation may be conducted if the Department determines that it is necessary. The investigation may be continued beyond the thirty day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.

10. What happens if a complaint is not resolved at the state level (the Department)?

The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.

Stoddard & Bollinger County Schools

PUBLIC CHILD FIND NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The public school districts listed assure that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay. The public school districts listed assure that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program. The public school districts listed assure that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA). The public school districts listed have developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA).

This notice will be provided in native languages as appropriate.

504 PUBLIC NOTICE

The Public School Districts listed, as a recipient of federal financial assistance from the United States Department of Education and operates a public elementary or secondary education program and/or activity, is required to undertake to identify and locate every qualified person residing in the District who is not receiving a public education; and take appropriate steps to notify disabled persons and their parents or guardians of the District's duty.

These Public School Districts assure that they will provide a free appropriate public education (FAPE) to each qualified disabled person in the District's jurisdiction regardless of the nature or severity of the person's disability. For purposes of Section 504 of the Rehabilitation Act of 1973, the provision of an appropriate education is the provision of regular or special and related aids and services that (i) are designed to meet individual educational needs of disabled persons as adequately as the needs of nondisabled persons are met and (ii) are based on adherence to procedures that satisfy the requirements of the 504 federal regulations. These Public School Districts have developed a 504 Procedures Manual for the implementation of federal regulations for Section 504 of the Rehabilitation Act, Subpart D.

These plans may be reviewed at the administrative offices of the following school districts during office hours:

Advance R-IV	19805 State Hwy C, Advance, MO
Bell City R-II	25254 Walnut Street, Bell City, MO
Bernie R-XIII	516 West Main Street, Bernie, MO
Bloomfield R-XIV	505 Court Street, Bloomfield, MO
Dexter R-XI	1031 Brown Pilot Lane, Dexter, MO
Leopold R-III	100 Main Street, Leopold, MO
Meadow Heights R-II	Route 1 Box 2365, Patton, MO
Puxico R-VIII	481 Bedford Street, Puxico, MO
Richland R-I	24456 State Hwy 114, Essex, MO
Woodland R-IV	Route 5, Box 3210, Marble Hill, MO
Zalma R-V	HC 02 Box 184, Zalma, MO

This notice will be provided in native languages as appropriate.

Meal Pricing for 2019-2020

Meal Prices for the 2019-2020 school year are as follows:

K – 5th Grade

Breakfast \$1.20

Lunch \$1.85

6th – 12th Grade

Breakfast \$1.35

Lunch \$1.90

Reduced Price Meals – All students

Breakfast \$0.30

Lunch \$0.40

Extra Milk

\$0.40

Adult Meals

Breakfast \$1.80

Lunch \$2.30

