

REQUEST FOR ORGANIZATIONAL FUND RAISER

ORGANIZATION _____ **DATE** _____

TYPE OF FUND RAISER _____

FUND RAISER DATES
(BEGINNING) _____ **(ENDING)** _____

WHERE WILL THE FUND RAISER BE HELD?

WHAT WILL THE FUNDS BE USED FOR?

WHO IS IN CHARGE OF THE FUND RAISER? _____
_____ **PHONE NUMBER** _____

ADDITIONAL COMMENTS

APPROVAL OF IMMEDIATE SUPERVISOR _____

DATE OF BOARD APPROVAL _____

REQUEST FOR ORGANIZATIONAL FUND RAISER FORMS MUST BE COMPLETED AND TURNED INTO THE IMMEDIATE SUPERVISOR OF THE ACTIVITIES (IE. ATHLETIC DIRECTOR OR BUILDING PRINCIPAL) THEN FORWARDED TO THE SUPERINTENDENT. ALL FUND RAISERS MUST BE APPROVED BY THE BOARD OF EDUCATION PRIOR TO THE ACTIVITY TAKING PLACE.