

*Adopted: April 6, 2006      Edvisions Off Campus*  
*Orig. March 2006*  
*Revised: March 2017*

## **516 Attendance Policy**

### **I. General Statement of Policy for Attendance**

EdVisions Off Campus Board has established the following system for new enrollees to determine educational intent:

New students enrolling at EOC will be expected to be in attendance or to have a pre-established work plan designed with their proposal team. A student's enrollment start day at EOC will be the first school day after the student has had a conference with his/her advisor and also has the capability to connect to the internet via personal or school computer. In most cases this will be the same day that a student is in attendance for the first time. Once a student is enrolled attendance will be taken and this attendance policy will apply.

Attendance is determined as the following: presence at daily advisory meeting, attendance at a field trip, student initiated advisor contact followed by documented time logs on the day of contact, or documented timelogs as arranged by the advisor. Students accumulating more than 3 cumulative unexcused absences (as established by the Board) and/or lack of credible educational work will receive school notification through phone, e-mail or mail and parents/guardians will need to contact the school in regard to absences and school work. The school will continue to notify parents through 7 cumulative unexcused absences, at which time the student's county of residence will be notified regarding truancy. If attendance is not taken seriously and work not completed, following 30 cumulative absences, the student will be dropped from the school attendance rolls and will need to complete a full admissions packet in order to return. In accordance with state law, students will be dropped from enrollment following 15 consecutive days of absences (excused or unexcused).

### **From the HANDBOOK:**

**Absences will be excused** if they are caused by the following reasons: illness, serious illness in immediate family, death in the immediate family, medical or dental appointments, counseling appointments, court appearances, family vacations, planned educational experiences, religious instruction (< 3 hours per week), physical emergencies (flood, storm, etc.), official school sponsored outings, or suspension. **Absences considered unexcused are:** truancy, absences resulting from cumulated unexcused tardies (three tardies equal one unexcused absence), or any other absence not included in the excused section of this policy. Staff will make an effort to notify parents of all

unexcused absences as soon as possible. Students may excuse tardies by making up time as arranged with their advisor.