

**WAYNESBORO AREA SCHOOL DISTRICT**  
**Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors met on Tuesday, July 9, 2013 in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:04 p.m. by President Lind.

**PLEDGE OF ALLEGIANCE**

President Lind started the meeting with the pledge to the flag.

**ROLL CALL**

Present were: Rita Daywalt/Ashley Newcomer/Firmadge Crutchfield/Billie Finn/Ed Wilson/Sherry Cline (by phone)/Chris Lind.

Absent: Lee Lemley/Bonnie Bachtell

Also present were: Dr. Sherian Diller, Superintendent; Dr. Wendy Royer, Assistant Superintendent; Ruth Berger, recording secretary; Nic Erickson, Network Administrator; Stephanie Harbaugh, The Record Herald; Jennifer Fitch, The Herald Mail.

**APPROVAL OF AGENDA**

On a Daywalt/Crutchfield motion and unanimous voice vote, the Board of School Directors approved the agenda with the following changes:

- Remove Item F.1. – Discuss/Act on 2013 Bond Resolution
- Add Executive Session at the end of the meeting

**APPROVAL OF MINUTES**

On a Finn/Newcomer motion and unanimous voice vote, the Board of School Directors approved the minutes of June 25, 2013.

**PUBLIC COMMENT**

None

**BUSINESS**

**Discuss/Act on 2013 Bond Resolution**

This item was pulled and will be on the August 13, 2013 agenda.

**Discuss/Act on Designation of Depositories**

The following banks are recommended to be designated depository banks for the deposits of district funds per Pennsylvania School Code, Section 621, for the 2013-2014 school year: Susquehanna Bank and F & M Bank.

On a Daywalt/Crutchfield motion and roll call listed, the Board of School Directors approved and designated the above banks as depository banks for the deposit of district funds for the fiscal year 2013/2014.

YEA: Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Lemley/Bachtell

**Discuss/Act on District Insurance Package**

The renewal information, prepared by Strickler Insurance Agency, Chambersburg, PA has been received for the 2013/2014 fiscal year. The rates for the comprehensive packages are listed below:

|                                |                  |
|--------------------------------|------------------|
| Property and General Liability | \$ 78,883        |
| Business Auto                  | \$ 11,420        |
| Educators' Legal Liability     | \$ 28,966        |
| Umbrella                       | \$ 7,777         |
|                                | <u>\$127,046</u> |

On a Daywalt/Newcomer motion and roll call listed, the Board of School Directors approved the District Insurance Package for the 2013-2014 fiscal year.

YEA: Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSTAINED: Mr. Lemley arrived at 7:10 p.m. after discussion of this item.

ABSENT: Bachtell

**Discuss/Act on Approval of Interscholastic Sports and Student Insurance 2013-2014**

The district has received a quote from Craig-Friedly Insurance Agency, who reviewed quotations from various companies. The premium rates for 2013-2014 for Interscholastic Sports and Student Insurance are as follows:

|                      |             |
|----------------------|-------------|
| Sports Insurance     | \$15,755.00 |
| School Time          | \$ 22.00    |
| Full Time 24-Hour    | \$ 88.00    |
| Optional Acci-Dental | \$ 8.50     |

On a Crutchfield/Daywalt motion and roll call listed, the Board of School Directors approved the purchase of 2013-2014 Interscholastic and Student Insurance through the ACE American Insurance Company and authorized the Business Administrator or his designee to file the application and appropriate forms.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

**Discuss/Act on Support Staff Manual – Part A**

On a Lemley/Finn motion and roll call listed the Board of School directors approved Part A of the 2013-2014 Support Staff Manual.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

**Discuss/Act on Rates for Daily and Long Term Substitute Teachers**

According to School Code 1148, the rate of pay for day-to-day, extended day and long term substitute teachers shall be set annually by the Board of School Directors. The Administration recommends the following rates for the 2013-2014 school year, effective August 1, 2013.

- **Day-to-day substitutes** – one (1) to twenty days (20) = \$90.00 per day  
beginning the forty-first day (41<sup>st</sup>) = \$100.00 per day
- **Extended day substitutes** – twenty-one (21) to eighty-nine (89) consecutive days in the same placement = \$110.00 per day
- **Long term substitute** – ninety (90) consecutive days or longer in the same placement = \$160.00 per day

On a Crutchfield/Wilson motion and roll call listed, the Board of School Directors approved the rate of pay for day-to-day, extended day and long term substitute teachers as presented for the 2013-2014 school year.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

### **2<sup>nd</sup> Reading of Policy #915 – Booster Clubs and Parent Organizations**

On a Daywalt/Newcomer motion and roll call listed, the Board of School Directors approved the second reading of Policy #915 – Booster Clubs and Parent Organizations with the following changes:

- Add a sentence on page two, paragraph two that volunteer coaches are not eligible to be an officer of the organization.
- Page three, third bullet should read, “Paid coaches of the sport in question.”

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

### **Discuss/Act on 2013-2014 School Physician Contract**

On a Lemley/Crutchfield motion and roll call listed, the Board of School Directors approved the contract between the Waynesboro Area School District and Dr. Diana Lyon-Loftus, Mont Alto Family Practice effective July 1, 2013 through June 30, 2014.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

### **Discuss/Act on Disposal of Obsolete and Nonworking Technology Equipment**

On a Wilson/Cline motion and roll call listed, the Board of School Directors approved the disposal of obsolete and nonworking technology equipment.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

**Discuss/Act on Personnel Items**

On a Finn/Wilson motion and roll call listed, the Board of School Directors approved the following:

**Requests for Leave**

Julie K. Baker, English Language Arts, Waynesboro Area Middle School, Sabbatical Leave, effective August 21, 2013 through June 6, 2014. Return to Work Date – beginning of the 2014/2015 school year.

Amy L. Fogle, Cleaner, Summitview Elementary School, Medical Leave, effective June 27, 2013 through August 20, 2013. Return to Work Date – August 21, 2013.

**Personnel Transfer**

Randy L. Fogle, from Head Custodian, Hooverville Elementary – Salary/Days/Hours = \$16.39/249 days/8 hours, to Custodian Supervisor – Salary/Days/Hours = \$17.09/249 days/8 hours, effective July 10, 2013.

**Appointments – Professional Staff**

Laura A. Vitale, Social Studies, Waynesboro Area Senior High School – Salary = Bachelors, Step 1 - \$43,556.00, effective August 21, 2013. Reason: Replacing Joseph Mackley who is retiring.

Justin E. Moose, Social Studies, Waynesboro Area Middle School – Salary = Bachelors, Step 1 - \$43,556.00, effective August 21, 2013. Reason: Replacing Kimberly Schellhase who is retiring.

Cali L. Toms, Grade 1, Summitview Elementary School – Salary = Bachelors, Step 1 - \$43,556.00, effective August 21, 2013. Reason: Replacing Anne Avey's contract.

Christel D. Ruzicka, English, Waynesboro Area Senior High School – Salary = Masters, Step 2 - \$47,277.00, effective August 21, 2013. Reason: Replacing Debra Hollen who is retiring.

Renee M. Rudolph, English Language Arts Long-Term Substitute, Waynesboro Area Middle School – Salary = Bachelors, Step 1 - \$43,556.00, effective August 21, 2013 through June 6, 2014, based upon satisfactory performance. Reason: Long-term substitute for Julie Baker who will be on an approved Sabbatical Leave.

**Appointment – Support Staff**

Emily S. Wishard, Library Assistant, Waynesboro Area Senior High School – Salary/Days/Hours = \$9.43/184 days/4.5 hours, effective August 26, 2013. Reason: Replacing Charmaine Cline who transferred to the Middle School.

**Appointments – Coaching Staff**

Angela D. Fuss, Cross Country Coach, Waynesboro Area Middle School – Salary = Step 1 - \$2,652.00, effective for the 2013/2014 school year.

Corey R. Duesler, JV Boys Soccer Coach, Waynesboro Area Senior High School – Salary = Step 1 - \$3,080.00, effective for the 2013/2014 school year.

Kelly Rock, Varsity Field Hockey Coach, Waynesboro Area Senior High School – Salary = Step 7 - \$5,861.00, effective for the 2013/2014 school year.

Appointments – Activity Advisor

Kenneth L. Carlson, Student Council Advisor, Waynesboro Area Middle School – Salary = \$1,289.00, effective for the 2013/2014 school year.

Retirement Payments

|                        |  |
|------------------------|--|
| Jane B. Wishard        | Retirement Payment = \$6,261.74<br>32 years of service at WASD |
| Kimberly J. Schellhase | Retirement Payment = \$6,193.90<br>31 years of service at WASD |
| Patrick H. McNamee     | Retirement Payment = \$3,684.21<br>17 years of service at WASD |

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

Discuss/Act on Real Estate Tax Duplicate and Tax Exemptions

On a Finn/Wilson motion and roll call listed, the Board of School Directors approved the following tax exemptions:

- a. Tax Duplicate – The 2013/2014 budget estimated income from Real Estate Tax is \$19,865,166.00. At this time it is anticipated that this amount will be realized.
- b. Delinquent Per Capita Tax Exemptions – 2013/2014 in the amount of \$748.00.
- c. Delinquent Occupation Tax Exemptions – 2013/2014 in the amount of \$2,557.50.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

Discuss/Act on Financial Reports Bills for Payment

On a Wilson/Newcomer motion and roll call listed, the Board of School Directors approved Budget Income and Expense Summary Report as presented.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

Discuss/Act on Bills for Payment

On a Crutchfield/Daywalt motion and roll call listed, the Board of School Directors approved General Fund paid bills for 2012-2013 in the amount of \$966,250.13, General Fund paid bills for 2013-2014 in the amount of \$41,841.19, Debt Service paid bills for 2013-2014 in the amount of \$53,320.96, and Purchase Order Requisitions pending final review by the administration.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson/Cline/Lind

ABSENT: Bachtell

**INFORMATION ITEMS**

- Cyber Insurance will be on the agenda in August.
- Twelve parents attended the VLN Parent Meeting.
- Steven Pappas, the new High School Principal sends his regards and plans to be present at the board meetings in August.
- High School administrative offices have been relocated.
- Mr. Webster with McIntire Associates will be contacting board members regarding the capital campaign for the stadium.

**ADJOURNMENT**

On a Daywalt/Lemley motion the meeting was adjourned at 7:50 p.m. with the Board of School Directors going into Executive Session.

SIGNED

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Chris Lind, President

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Ashley Newcomer, Secretary