

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met on Tuesday, September 24, 2013 in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 p.m. by Vice President Wilson.

PLEDGE OF ALLEGIANCE

Vice President Wilson started the meeting with the pledge to the flag.

ROLL CALL

Present were: Sherry Cline/Bonnie Bachtell/Rita Daywalt/Ashley Newcomer/Firmadge Crutchfield/Ed Wilson.

Billie Finn, Lee Lemley and Chris Lind were absent.

Also present were: Dr. Sherian Diller, Superintendent; Dr. Wendy Royer, Assistant Superintendent; Thomas Dick, Business Administrator; Ruth Berger, recording secretary; Joshua Vaughn, The Record Herald and Jennifer Fitch, The Herald Mail.

APPROVAL OF AGENDA

On a Bachtell/Crutchfield motion and unanimous voice vote, the Board of School Directors approved the agenda with the following change:

- Add Executive Session after Approval of Minutes.

APPROVAL OF MINUTES

On a Daywalt/Newcomer motion and unanimous voice vote, the Board of School Directors approved the minutes of September 10, 2013

The Board of School Directors went into Executive Session for student discipline at 7:02 p.m. The meeting reconvened at 7:05 p.m.

PUBLIC COMMENT

None

BUSINESS

Act on Student Waiver

On a Crutchfield/Daywalt motion and roll call listed, the Board of School Directors approved the waiver agreement of student #2014-1-2 as presented.

YEA: Cline/Bachtell/Daywalt/Newcomer/Crutchfield/Wilson

ABSENT: Finn/Lemley/Lind

Discuss/Act on 2nd Reading of Policies – #248 Anti-Discrimination and Harassment, #806 Child/Student Abuse, #223 Use of Motor Vehicles

On a Cline/Bachtell motion and roll call listed, the Board of School Directors approved the send reading of the following policies:

- #223 – Use of Motor Vehicles
- #248 – Anti-Discrimination and Harassment
- #806 – Child/Student Abuse.

YEA: Cline/Bachtell/Daywalt/Newcomer/Crutchfield/Wilson

ABSENT: Finn/Lemley/Lind

Discuss/Act on Liability Insurance Policy

The Administration has received a proposal from Strickler Insurance Agency for increasing the legal liability insurance coverage from the current \$1,000,000 to a \$2,000,000 limit. The increased annual premium cost will be \$2,942. This insurance applies to coverage for wrongful acts which are defined as any alleged or actual act, error, misstatement, misleading statement or omission of an insured in the scope of its duties for the educational entity, or employment claims.

The Board of School Directors approved the increasing of educator's legal liability insurance coverage to the \$2,000,000 limit.

YEA: Cline/Bachtell/Daywalt/Newcomer/Crutchfield/Wilson

ABSENT: Finn/Lemley/Lind

Discuss/Act on Personnel Items

On a Crutchfield/Newcomer motion and roll call listed, the Board of School Directors approved the following:

Resignation

Lisa M. Ellis, Dishwasher, Hooverville Elemntary, effective September 17, 2013.

Retirements/Retirement Payments – Support Staff

Marguerite Welsh, Custodian, Summitview Elementary, Retirement with 32 years of service in the Waynesboro Area School District, effective September 30, 2013. Retirement payment = \$3,525.00.

Robert L. Izer, Custodian, Waynesboro Area Senior High School, Retirement with 10.7 years of service in the Waynesboro Area School District, effective September 30, 2013. Retirement payment = \$1,337.50.

Requests for Leave

Danielle B. McFerren, Secretary, Athletic Department, Waynesboro Area Senior High School, Child Bearing/Family Medical Leave, effective November 24, 2013 through January 10, 2014. Return to Work Date – January 13, 2014.

Karalee S. Frey, Teacher Assistant, Mowrey Elementary School, Medical Leave, effective October 15, 2013 through December 19, 2013. Return to Work Date – December 20, 2013.

Mark L. Hollen, Business Education Teacher, Waynesboro Area Senior High School, Medical Leave, effective September 3, 2013 through September 20, 2013. Return to Work Date – Approximately September 23, 2013 (1/2 days).

Personnel Transfers – Support Staff

Sheri E. Helfrick, from Counseling Secretary, Waynesboro Area Senior High School – Salary/Days/Hours = \$11.75/209 days/7.0 hours to Attendance Secretary, Waynesboro Area Senior High School – Salary/Days/Hours = \$11.75/209 days/8.0 hours, effective September 11, 2013.

Joyce C. Caiati from Attendance Secretary, Waynesboro Area Senior High School – Salary/Days/Hours = \$23.07/249 days/8.0 hours to Counseling Secretary, Waynesboro Area Senior High School – Salary/Days/Hours = \$23.07/249 days/7.0 hours, effective September 11, 2013.

Roberta A. Craig from Teacher Assistant – Special Education/LS, Waynesboro Area Senior High School – Salary/Days/Hours = \$10.95/184 days/5.5 hours to Teacher Assistant – Special Education/LS, Waynesboro Area Senior High School – Salary/Days/Hours = \$10.95/184 days/6.5 hours, effective September 11, 2013.

Appointments – Support Staff

Michelle A. Domaruk, Dishwasher, Hooverville Elementary School – Salary/Hours/Days = \$8.33/3.0 hours/181 days, effective September 18, 2013. Replacing Lisa Ellis who resigned.

Barbara G. Kriechbaum, Library Assistant Long-term Substitute, Waynesboro Area Middle School – Salary/Days/Hours = \$9.43/7.0 hours, effective September 20, 2013 through November 1, 2013. Substituting for Charmaine Cline.

Christy J. Moore, Teacher Assistant Long-term Substitute, Mowrey Elementary School – Salary/Hours = \$9.43/4.5 hours, effective October 15, 2013 through December 19, 2013. Substituting for Karalee Frey

Appointments – Extra-Curricular Staff

Karen G. Fickes, Student Council Advisor, Waynesboro Area Senior High School – Salary = \$2,438.00, effective for the 2013/2014 school year.

Appointments – Student Workers

Evan Hine, Student Worker – Salary = \$7.25 per hour.

Kyle Hoffman, Student Worker – Salary = \$7.25 per hour.

Appointments – Professional Substitute

Jennifer V. Nelson, Elementary/Secondary

Vivian Lewis, Secondary/Elementary

Amy R. Statler, Elementary/Secondary

Appointments – Support Staff Substitutes

Wayne D. Kooser, Custodian

Heather N. Cole, Teacher Assistant

YEA: Cline/Bachtell/Daywalt/Newcomer/Crutchfield/Wilson

ABSENT: Finn/Lemley/Lind

Discuss/Act on Bus Driver Acceptance

On a Crutchfield/Cline motion and roll call listed, the Board of School Directors approved the persons listed as van/bus drivers/aides, employed by D & S Buses, McCleaf Bus Lines and Baer Buses. These persons will be transporting Waynesboro Area School District students.

Bus Drivers

Lester Kauffman – McCleaf

Jesse Smith – Cumberland Valley Christian School

Leslie Provard – Cumberland Valley Christian School

Michael Dietrich – Baer Buses

Dan Baer – Baer Buses

Van Driver/Aide

Richard Jackson – D & S Buses

April Bricker – D & S Buses

YEA: Cline/Bachtell/Daywalt/Newcomer/Crutchfield/Wilson

ABSENT: Finn/Lemley/Lind

Discuss/Act on Financial Reports

On a Bachtell/Crutchfield motion and roll call listed, the Board of School Directors approved the Budget Income & Expense Accounts Summary as presented.

YEA: Cline/Bachtell/Daywalt/Newcomer/Crutchfield/Wilson

ABSENT: Finn/Lemley/Lind

Discuss/Act on Bills for Payment

On a Crutchfield/Newcomer motion and roll call listed, the Board of School Directors approved paid bills in the amount of \$697,351.99 and purchase order requisitions in the amount of \$151,737.90.

YEA: Cline/Bachtell/Daywalt/Newcomer/Crutchfield/Wilson

ABSENT: Finn/Lemley/Lind

Discuss/Act on Tax Exemptions

On a Crutchfield/Daywalt motion and roll call listed, the Board of School Directors approved the following:

- Per Capital Tax Exemptions – 2013/2014 in the amount of \$5,485.00
- Delinquent Per Capita Tax Exemptions – 2013/2014 in the amount of \$165.00
- Occupation Tax Exemptions – 2013/2014 in the amount of \$16,875.00
- Delinquent Occupation Tax Exemptions – 2013/2014 in the amount of \$528.00
- Per Capita Tax Additions – 2013/2014 in the amount of \$230.00
- Occupation Tax Additions – 2013/2014 in the amount of \$735.00
- Real Estate Tax Additions – 2013/2014 in the amount of \$2,449.68.

YEA: Cline/Bachtell/Daywalt/Newcomer/Crutchfield/Wilson

ABSENT: Finn/Lemley/Lind

Discuss/Act on Bid Index #2013-8 Duplicating Paper

On a Crutchfield/Newcomer motion and roll call listed, the Board of School Directors approved that the award of Bid Index #2013-8, Duplicating Paper be made to Unisource Worldwide, Inc., 7016 A.C. Skinner Parkway, Jacksonville, FL 32256 in the amount of \$19,076.40 and that Item No. 1 be rejected due to better pricing on the larger quantity.

INFORMATION ITEMS

District eBlast

Dr. Royer gave an overview of the district eBlast system. The eBlast system will be used to improve communication and supplement SchoolMessenger. Sign up for eBlast can be found on the Parent Resource Page.

School Performance Profile

Dr. Royer explained the School Performance Profile and demonstrated how to access it on the District website, which will go live on Monday, September 30th.

BOARD MEMBER COMMENTS

- An announcement was made that Mrs. Billie Finn would be running a “sticker campaign” for school board this fall. Appreciation for her service to the community and willingness to run for school board was expressed.

ADJOURNMENT

The meeting adjourned at 7:59 p.m.

Chris Lind, President

SIGNED

Ashley Newcomer, Secretary