

**WAYNESBORO AREA SCHOOL DISTRICT**  
**Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors met in regular session on Tuesday, July 19, 2016, in the board room at 210 Clayton Avenue. The meeting was called to order at 7:06 p.m. by President Kulla.

**PLEDGE OF ALLEGIANCE**

Mr. Jason Wetherald led the pledge to the flag.

**ATTENDANCE**

Present were: Cindy Sullivan (arrived at 7:09)/Karen Herald/Steve O'Brien (by phone)/Billie Finn/Lee Lemley/Bonnie Bachtell/Chris Lind (by phone)/Stephen Kulla.

Roger Willingham was absent.

Also present were: Dr. Sherian Diller, Superintendent; Dr. Wendy Royer, Assistant Superintendent; Eric Holtzman, Business Administrator; Ruth Berger, recording secretary; and Zach Glenn, The Record Herald.

**APPROVAL OF AGENDA**

On a Bachtell/Lemley motion and unanimous voice vote, the Board of School Directors approved the agenda.

ABSENT: Sullivan/Willingham

**APPROVAL OF MINUTES**

On a Finn/Bachtell motion and unanimous voice vote, the Board of School Directors approved the minutes of June 28, 2016.

ABSENT: Sullivan/Willingham

**PUBLIC COMMENT**

None.

**BUSINESS.**

**Discuss/Act on Personnel**

On a Lemley/Sullivan motion and unanimous voice vote, the Board of School Directors approved the following:

**Resignations – Professional Staff**

Jenelle N. Fortney, School Nurse, Mowrey Elementary School, effective July 11, 2016.

Heidi E. Shaull, Special Education, Mowrey Elementary, effective July 14, 2016.

Tiffany A. Corl, Grade 5, Summitview Elementary, effective August 12, 2016.

**Resignations – Support Staff**

Twila J. Young-Frazier, Server, Fairview Elementary, effective July 7, 2016.

William F. Alder, Cleaner, Fairview Elementary, effective July 12, 2016.

Kelly F. Simpson, Child Accounting Assistant, effective August 12, 2016.

Requests for Leave

Charmaine H. Cline, Medical Leave, effective August 16, 2016 through October 13, 2016. Return to Work Date – Approximately October 14, 2016.

Erica M. Nemzek, Extended Day Kindergarten, Summitview Elementary, child Bearing Leave, effective October 27, 2016 through December 21, 2016. Return to Work Date - January 3, 2017.

Appointments – Support Staff

M. Candice Burcher, Special Education Teacher Assistant, Waynesboro Area Senior High School – Salary/Hours/Days = \$11.25/5.5 hours/179 days, effective August 18, 2016. Reason: Replacing Nancy Earley who retired.

Charity F. Hoxie, Personal Care Assistant, Waynesboro Area Middle School – Salary/Hours/Days = \$11.25/5.5 hours/179 days, effective August 18, 2016. Reason: Replacing Christy Moore who is transferring.

Sarah M. Hoyaux, Special Education Teacher Assistant, Mowrey Elementary – Salary/Hours/Days = \$11.25/5.5 hours/179 days, effective August 18, 2016. Reason: Replacing Nickole Bricker who is transferring.

Megan E. Smetzer, Personal Care Assistant, Mowrey Elementary – Salary/Hours/Days = \$11.25/5.5 hours/179 days, effective August 18, 2016. Reason: Personal Care Assistant for a new student to the district.

Laura S. Green, Teacher Assistant, Fairview Elementary – Salary/Hours/Days = \$11.25/3.0 hours/179 days, effective August 18, 2016. Reason: Replacing 4.0 hours of Fawn Stitely's position.

Earl K. Andrew, Cleaner, Fairview Elementary – Salary/Hours/Days = \$10.00/5.0 hours/249 days, effective July 20, 2016. Reason: Replacing .5 of William Alder's position.

Amanda K. Smith, Personal Care Assistant, Waynesboro Area Senior High School – Salary/Hours/Days = \$11.25/5.5 hours/179 days, effective August 18, 2016. Reason: Replacing Andrew McAllister who resigned.

Appointment – Extra-Curricular Staff

Julie A. St. Clair, Freshman Class Advisor – Salary = \$1,219.00, effective for the 2016-2017 school year.

Appointment – Crossing Guard and School Security

Glenn E. Kaiser, Crossing Guard and School Security

Appointment – Coaching Staff

Marissa J. Kocher, Head Coach JV Field Hockey – Salary = \$3,080.00, effective for the 2016-2017 school year.

Appointment – GED Staff

Dale M. Eberle, GED Administrator and Chief Examiner, effective for the 2016-2017 school year. Salary/Hours = \$29.06 per hour. Hours based on funding.

Transfers – Support Staff

Earlene D. Knott from Cleaner, Summitview Elementary – Salary/Hours/Days = \$10.20/4.0 hours/249 days to Cleaner, Fairview Elementary – Salary/Hours/Days = \$10.20/5.0 hours/249 days, effective July 20, 2016. Reason: Replacing Dana Bowers who resigned.

Charlotte L. Smith from Cleaner, Mowrey Elementary – Salary/Hours/Days = \$10.00/5.0 hours/249 days to Cleaner, Fairview Elementary – Salary/Hours/Days = \$10.00/5.0 hours/249 days, effective July 20, 2016. Reason: Replacing Heather Rowe who resigned.

Christine M. Brown from Receptionist, Waynesboro Area Senior High School – Salary/Hours/Days = \$12.25/4.0 hours/184 days to Receptionist, Waynesboro Area Senior High School – Salary/Hours/Days = \$12.25/5.5 hours/184 days, effective August 16, 2016.

**Appointment – Support Staff Substitute**

Lori R. Pegg, Substitute Cafeteria

**Appointments – Professional Staff**

Katharine E. Sites, English Long-Term Substitute, Waynesboro Area Middle School – Salary = Bachelors, Step 1 - \$44,442.00 (prorated), effective August 15, 2016 through January 12, 2017 (1<sup>st</sup> semester of the 2016-2017 school year. Reason: Long-term substitute for a vacant position.

Kelsey R. Helman, Grade 5, Summitview Elementary – Salary = Bachelors, Step 2 - \$45,537.00, effective August 15, 2016. Reason: Replacing Tiffany Corl who resigned.

ABSENT: Willingham

**Discuss/Act on Speech Pathologist Agreement**

Due to the district not being able to fill the necessary speech positions, an agreement between Cumberland Therapy Services, LLC and the Waynesboro Area School District to provide Speech Language Pathology services for the 2016-2017 school year was presented. The need for a Memorandum of Understanding between WAEA and WASD prompted the board to delay acting on the agreement.

On a Finn/Bachtell motion and voice vote, the Board of School Directors tabled the Speech Pathologist Agreement until a Memorandum of Understanding between WAEA and WASD is approved.

NAY: Lind

ABSENT: Willingham

**Discuss/Act on Student Assistant Program (SAP) Letter of Agreement**

The administration has received a Letter of Agreement for the 2016-2017 Student Assistance Program. The agreement is between Healthy Communities Partnership, Franklin-Fulton County MH/ID/EI and Franklin-Fulton County Drug and Alcohol, and the Waynesboro Area School District. This letter outlines the services the Provider Agency will deliver to the School District and its students, and what the School District and County agree to provide.

On a Bachtell/Sullivan motion and unanimous voice vote, the Board of School Directors approved the 2016-2017 Student Assistance Program Letter of Agreement as presented.

ABSENT: Willingham

**Discuss/Act on Purchase of Cafeteria Equipment**

Capital needs for the food service department were identified for the next three years, with the Board approving the purchase of a convection steamer and tilting kettle for Fairview Elementary School, as well as four (4) replacement serving lines for Fairview & Summitview.

The next items that were identified for replacement are two (2) commercial refrigerators – one each for Hooverville & Fairview.

The refrigerator at Hooverville is 39 years old and the Fairview unit is 36 years old. Both units require on-going repair costs and new units would reduce maintenance costs and utility usage due to improved insulation. The normal life cycle for these items is 15 years old.

Three (3) bids were requested for this equipment, with Johnnies having the low bid.

<b>Equipment</b>	<b>Singer Equipment</b>	<b>Johnnies Supply</b>	<b>Clark Food Svc</b>
Two (2) -- Traulsen Model No. G20010 Reach-in Refrigerators	\$7,579.48	\$6,749.28	\$7,876.44
<b>Total</b>	<b>\$7,579.48</b>	<b>\$6,749.28</b>	<b>\$7,876.44</b>

On a Bachtell/Lind motion and unanimous voice vote, the Board of School Directors approved purchasing two commercial refrigerators from Johnnies Supply at a total cost of \$6,749.28.

ABSENT: Willingham

**Discuss/Act on GASB 45/75 Agreement**

The Pennsylvania Trust utilizes Conrad Siegel to prepare the Other Post-Employment Benefits (OPEB) analysis for our annual audit. The OPEB analysis is also known as the Government Accounting Standards Board Ruling No. 45 & 75 (it is transitioning from 45 to 75 in the year 2017).

In essence, it is the cost of calculating the value of the medical benefits for our retirees who remain on the district insurance. Currently, over 300 Pennsylvania school districts and intermediary units utilize this service for calculating their GASB 45/75 valuations.

Over the last two years, our cost has averaged \$7,712.50 for this service.

On a Herald/Bachtell motion and unanimous voice vote, the Board of School Directors renewed an agreement with the Pennsylvania Trust to provide Government Accounting Standards Board (GASB) 45/75 valuation services. The agreement will be effective June 1, 2016 through December 31, 2018, at a cost of \$7,250 for the base service each year.

ABSENT: Willingham

**Discuss/Act on Stadium Paving Bids**

One bid was received from AAA Paving & Excavating, Inc, 8166 Mentzer Gap Road, Waynesboro, PA for paving at the stadium as follows:

Base Bid = \$5,089.00 (areas needed for handicap accessibility)

Alternate = \$122,072.00 (additional areas of paving)

A Herald/Finn motion to approve the paving needed to meet ADA requirements at a cost of \$5,089.00 failed due to a split roll call vote as listed:

YEA: Herald/Finn/Bachtell/Kulla

NAY: Sullivan/O'Brien/Lemley/Lind

ABSENT: Willingham

A Lind/O'Brien motion to table and not accept any bid failed due to a split roll call vote as listed:

YEA: Sullivan/O'Brien/Lemley/Lind

NAY: Herald/Finn/Bachtell/Kulla

ABSENT: Willingham

On a Lind/Finn motion and unanimous voice vote, the Board of School Directors tabled this item and requested a cost breakdown of the various areas to be paved be brought back to the board for a decision.

ABSENT: Willingham

**Discuss/Act on 1<sup>st</sup> Reading of Policy #008 – District Organizational Chart**

On a Sullivan/Lemley motion and unanimous voice vote, the Board of School Directors approved the first reading of Policy #008 – District Organizational Chart as presented.

ABSENT: Willingham/Lind

**BOARD INITIATIVES**

None.

**FINANCIAL BUSINESS**

**Discuss/Act on Financial Reports**

On a Lemley/Finn motion and unanimous voice vote, the Board of School Directors approved the following:

- Budget Income and Expense Summary 2015-2016
- Budget Income and Expenses Summary 2016-2017
- General Fund 2015-2016 Paid Bills in the amount of \$351,530.62
- General Fund 2016-2017 Paid Bills in the amount of \$450,325.02
- General Fund Unpaid Bills in the amount of \$123,033.77
- Purchase Order Requisitions in the amount of \$73,152.16
- Occupation Tax Exemptions – 2016/2017 in the amount of \$1,185.00
- Real Estate Tax Exemptions – 2016/2017 in the amount of \$2,098.33
- Delinquent Per Capita Tax Exemptions – 2016/2017 in the amount of \$616.00
- Delinquent Occupation Tax Exemptions – 2016/2017 in the amount of \$66.00
- Delinquent Occupation Tax Exemptions – 2016/2017 in the amount of \$2,062.50
- Real Estate Tax Duplicates – 2016/2017 in the amount of \$21,236,894.45.

ABSENT: Willingham/Lind

**INFORMAITON ITEMS**

- Dr. Royer shared information on the preliminary 2016 assessment results.
- An update on summer school was given.

- Dr. Diller drew the board members attention to the retirement dinner invitation and article from the Public Opinion located in their board folders.
- Mr. Wetherald informed the board that the Maidens received the Mid-Penn Sportsmanship Award for the 2016 spring season.
- Mr. Kulla asked if the administration has received information from Mont Alto or Waynesboro regarding the per capita tax issue.

**PUBLIC COMMENT**

Maribeth Daniels, Weatherstone Drive, Waynesboro, asked that the board consider the budget shortfall for the 2015-2016 school year and low fund balance when deciding on the paving at the stadium.

**BOARD MEMBER COMMENTS**

None.

**ADJOURNMENT**

On a Lemley/Bachtell motion and unanimous voice vote, the Board of School Directors adjourned at 9:20 p.m.

SIGNED

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Stephen Kulla, President

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Bonnie Bachtell, Secretary