

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met in regular session on Tuesday, May 9, 2017, in the board room at 210 Clayton Avenue. The meeting was called to order at 6:53 p.m. by President Kulla.

PLEDGE OF ALLEGIANCE

The meeting opened with President Kulla leading the pledge to the flag.

ATTENDANCE

Present were: Lee Lemley/ Stephen O'Brien/Chris Lind/Cindy Sullivan/ Karen Herald/Bonnie Bachtell/Billie Finn/Stephen Kulla.

Also present were: Dr. Sherian Diller, Superintendent; Dr. Wendy Royer, Assistant Superintendent; Eric Holtzman, Business Administrator; Nic Erickson, Coordinator of Technology Services; Ruth Berger, recording secretary; and Jenn Fitch, The Herald Mail.

APPOINTMENT OF NEW BOARD MEMBER

On a Lind/Bachtell motion and roll call listed, the Board of School Directors appointed Beth Reecher to the school board to fill the vacancy created by Roger Willingham's resignation.

District Justice Larry Pentz issued the Oath of Office and Mrs. Reecher took her seat at the table.

YEA: Lemley/O'Brien/Lind/Sullivan/Herald/Bachtell/Finn/Kulla

APPROVAL OF AGENDA

On a Sullivan/Bachtell motion and unanimous voice vote, the Board of School Directors approved the agenda with the following changes:

- Add E.1. – WABEC Presentation
- Add H.1. – Discuss/Act on Latin Program
- Add H.2. – Discuss/Act on Gymnastics Program

APPROVAL OF MINUTES

On a Lind/Lemley motion and voice vote, the Board of School Directors approved the minutes of April 25, 2017.

ABSENT: Bachtell

ABSTAINED: Reecher

PRESENTATION

Dr. Rita Sterner-Hine, Jackie Mowen and Dave Neterer presented the district with a \$12,500 check, on behalf of WABEC for softball field improvements.

STUDENT REPORTS

No report.

PUBLIC COMMENT

The School Board was considering the elimination of the Latin and Gymnastics programs which prompted the following persons to speak in favor of keeping one or both of the programs:

- Amy Dennis, Crest Avenue, Rouzerville (Gymnastics)

- Alexis Bowie, Clayhill Road, Waynesboro (Gymnastics)
- Marcus Burns, WASHS student (Gymnastics)
- Charity Hoxie, E. Third Street, Wayensboro (Gymnastics)
- Carly Atkinson, Crawford Avenue, Blue Ridge Summit (Gymnastics)
- Nancy Cloor, Fayetteville (Gymnastics)
- Brittany Shew, Crown Court, Waynesboro (Gymnastics)
- Toya McCleary, Waynesboro (Gymnastics)
- Catherine Skehan, WASHS student (Gymnastics)
- Barb Fox, WASHS teacher (Latin)
- Joe Bittinger, Oak Hill Road (Gymnastics)
- Emily Bittinger, Oak Hill Road (Gymnastics)
- Pat McDonald, Old Forge Road, Waynesboro (Latin)
- Melanie Miller, Old Pen Mar Road, Waynesboro (Latin)
- William Crutchfield, WASHS student (Latin)
- Jordan Barling, Old Forge Road (Latin)
- Alex Stoops, Chestnut Street, Waynesboro (Gymnastics & Latin)
- Emma Crutchfield, Weatherstone Driver, Waynesboro (Latin)
- Olivia Moxley, Garfield Street, Waynesboro (Latin)
- Sherry Cline, Clayton Avenue, Waynesboro (Gymnastics & Latin)
- Trey Foreman, Garfield Street, Waynesboro (Gymnastics)
- Ashley Heisy, Shippensburg (Gymnastics)
- Robert Ross, Owner of Rainbow Gymnastics in Waynesboro (Gymnastics)
- Karen Hauk, Prices Church Road, Waynesboro (Latin)
- Leanna Mill, (Latin & Gymnastics)
- Noah Scahill, N. Oller Avenue, Waynesboro (Gymnastics & Latin)
- Haley Howes, WASHS student (Gymnastics)

Maribeth Daniels, Weatherstone Drive, Waynesboro in favor of a full tax increase.

STUDENT REPORT

Noah Scahill reported on sports, AP tests and Keystone exams, music concerts and Decision Day.

BOARD INITIATIVES

Review Request for Porposal (RFP) for Solicitor

The board was given a sample RFP from Chambersburg Area School District for review. The administration was asked to fill in WASD information and bring back to the board on May 23rd for further review.

BUSINESS

Election of Board Secretary

On a Lind/O'Brien motion and unanimous voice vote, the Board of School Directors elected Bonnie Bachtell as Board Secretary to serve the period of July 1, 2017 through June 30, 2021.

Election of Assistant Secretary

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors elected Beth Reeher as Board Assistant Secretary to serve the period of July 1, 2017 through June 30, 2021.

Election of Board Treasurer

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors elected Stephen O'Brien as Board Treasurer to serve the period of July 1, 2017 through June 30, 2018.

Executive Session

The Board of Directors went into a brief executive session at 8:23 p.m. to discuss legal matters. The meeting reconvened at 8:35 p.m.

Discuss/Act on 2017-2018 Preliminary Budget

The 2017-2018 Preliminary Budget as presented contained a \$500,000 deficit without a tax increase. The board discussed and took informal votes of several line items to decide whether to add or delete items as follows:

- Against reducing the number of times per year, for changing air filters are in district buildings
- Against adding Middle School Content Leaders to the budget
- Increased the contingency fund to \$100,000
- Kept the Gymnastics program
- Kept the Latin program

These decisions brought the deficit to \$641,000 without a tax increase.

Mr. Lind moved to increase taxes by 2.6 mills. There was no second to the motion.

A Sullivan/Bachtell motion for a full increase in taxes to 3.035 mills failed.

YEA: Sullivan/Herald/Bachtell/Finn

NAY: Lemley/O'Brien/Lind/Reecher/Kulla

Mr. Lind again moved to increase taxes by 2.6 mills. The motion was seconded by Mr. Kulla and failed on the roll call vote as listed.

YEA: Lind/Reecher/Kulla

NAY: Lemley/O'Brien/Sullivan/Herald/Bachtell/Finn

A Lind/O'Brien motion for a 2.0 mill tax increase failed.

YEA: O'Brien/Lind/Reecher

NAY: Lemley/Sullivan/Herald/Bachtell/Finn/Kulla

On a Reecher/Kulla motion and roll call listed, the Board of School Directors approved the 2017-2018 Preliminary Budget with a 2.75 mill tax increase.

YEA: Lind/Sullivan/Herald/Bachtell/Reecher/Kulla

NAY: Lemley/O'Brien/Finn

Discuss/Act on Personnel

On a Lind/Sullivan motion and unanimous voice vote, the Board of School Directors approved the following:

Resignations – Support Staff

Kelly R. Coffman, Cleaner, Waynesboro Area Senior High School, effective May 3, 2017.

Robin L. Flook, Personal Care Assistant, Franklin Learning Center, effective May 8, 2017.

Debra S. Stupp, Cafeteria Monitor, Waynesboro Area Senior High School, effective May 9, 2017.

Rescindment of Retirement

Elizabeth S. Rock, Teacher Assistant, Summitview Elementary, effective May 9, 2017.

Requests for Leave

Stacy L. Henderson, Social Studies, Waynesboro Area Senior High School, Medical Leave effective May 1, 2017 through May 26, 2017. Return to Work Date – May 29, 2017.

Brandie A. Burd, Cashier, Fairview Elementary, Unpaid Leave effective May 15, 2017 through May 19, 2017. Return to Work Date – May 22, 2017.

Zachary B. Fortney, Cleaner, Summitview Elementary School, Unpaid Personal Leave, effective April 28, 2017 through May 5, 2017. Return to Work Date – May 8, 2017.

Appointments – Support Staff

Suzanne E. Welsh, Special Education Teacher Assistant, Long-term Substitute, Waynesboro Area Middle School – Salary/Hours/Days = \$11.25/5.5 hours/179 days, effective April 24, 2017 through May 26, 2017.

Jacob Biller, Cleaner, Fairview Elementary School – Salary/Hours/Days = \$10.00/5 hours/249 days, effective May 1, 2017. Reason: Replacing Charlotte Smith who resigned.

Phyllis M. Kline, Cleaner, Fairview Elementary School – Salary/Hours/Days = \$10.00/5 hours/249 days, effective May 15, 2017. Reason: Replacing Earl Andrew who transferred.

Appointments – Painters

Penny Sites
Nickole Bricker
Gretchen Robinson

Appointments – Summer Cleaners

Amber Nowak
Stacey Staub

Appointment – Substitute Support Staff

Debra S. Stupp, Cafeteria Monitor and Clerical Substitute
Sabrina E. Ofenstein, Special Education Teacher Assistant Substitute

Discuss/Act on Revision to the 2017-2018 School Calendar

On a Lind/Lemley motion and unanimous voice vote, the Board of School Directors approved the revisions to the 2017-2018 School Calendar which include change in dates for New Teacher Induction and the addition of 2-hour delay days.

Discuss/Act on Textbook Adoption

The administration asked permission to purchase these textbooks following the two-week review period.

Level	Course	Name of Text	Publisher	Edition	Rationale
10/11	Honors Pre-Calculus	Pre-Calculus	Prentice Hall 2016	10 th Edition	Replacement of 2004 copyright (out of print, need 52 new texts for increased enrollment)

12	AP Statistics	Stats: Modeling the World	Pearson 2015	4 th Edition	New course – 19 students
----	---------------	---------------------------	-----------------	----------------------------	--------------------------

On a Lemley/Lind motion and unanimous voice vote, the Board of School Directors approved the purchase of textbooks as presented, following a two-week review period.

Discuss/Act on Overnight Trip Request – WASHS Music Department

The music department submitted the following overnight trip request for approval:

When: April 10 – April 15, 2018 (leaving around 3:30 p.m. on April 10, 2018, and returning around 4:00 p.m. on April 15, 2018)

Where: Disney World (Orlando, Florida)

How: Traveling by motor coach through Notable Student Travel

Chaperones: 12 chaperones to include – music department staff, an administrator, a nurse and approximately 3-4 parents.

Participants: Approximately 120 students who participate in performing ensembles as members of the WASHS music department.

Cost: Approximately \$924 per student for travel, lodging, meals and admission fees. An additional cost of approximately \$100 will be needed for meals not included. Trip will be paid for by the students who will have opportunities to participate in fund raising to help defray the cost of the trip.

District will need to pay for cost of substitutes for district employees who will be attending.

On an O’Brien/Lind motion and unanimous voice vote, the Board of School Directors approved the WASHS Overnight Trip Request to Orlando, Florida as presented.

Discuss/Act on School-based Probation program Agreement

An agreement between the Franklin County Commissioners and the Waynesboro Area School District for the 2017-2018 School-based Probation Program was presented. This partnership is designed to improve communication between the school district and the probation office; improve cooperation among the families, school, probation, and other community agencies; meet the educational needs of mutual clients; and provide the school an alternative for managing students exhibiting behavioral problems. Additionally, the school based program works hand-in-hand with school administrators in order to promote and maintain a safe educational environment for the students, faculty, and visitors.

On a Bachtell/Herald motion and unanimous voice vote, the Board of School Directors approved the agreement between the Franklin County Commissioners and the Waynesboro Area School District for the 2017-2018 School-based Probation Program, beginning August 21, 2017 and ending on May 25, 2018, at a cost of \$17,895.92 made payable in two equal installments of \$8,947.86.

Discuss/Act on Access 4 All Lease

On a Herald/Bachtell motion and voice vote, the Board of School Directors approved the 3-year \$1 buyout lease with Lenovo Financial Services.

YEA: Lemley/O’Brien/Sullivan/Herald/Bachtell/Kulla

NAY: Lind/Finn

ABSTAINED: Reecher

Discuss Policy 360 – Driver History Records

Mr. Holtzman stated that previously discussed changes had been made, but that he is seeking guidance from the board on the issue of requiring background checks on district employees using their personal vehicles for district business.

The administration was requested to include this topic on the May 23, 2017 agenda for further discussion.

Discuss/Act on Auction Agreement with Robert S. Benchoff

On a Lind/Lemley motion and unanimous voice vote, the Board of School Directors approved the agreement with Robert S. Benchoff as presented.

Discuss/Act on Shalom Christian Academy Transportation Agreement

On a Bachtell/Sullivan motion and voice vote, the Board of School Directors approved the transportation agreement with Shalom Christian Academy for the 2017-2018 & 2018-2019 school years.

Discuss/Act on Support Staff Employee Rate Matrix Update

The district continues to face a challenge with hiring crossing guards who have Fire-Police certification. The district needs at least one of those positions to support WASHS, in the morning and afternoon, at the intersection of East 2nd Street and Enterprise Ave. This person also manages the departure of our buses in the afternoon from Hooverville Elementary.

Unfortunately, the only Fire-Police Certified school employee is retiring at the end of this school year.

For reference purposes, Crossing Guards have the ability to stop traffic, but they are not authorized to direct the flow of traffic. Whereas, Fire-Police certified individuals have the training to stop and direct traffic.

Currently, the compensation rate for all Crossing Guards is Range 8 of the Support staff matrix, with a starting pay of \$9.25 per hour. We recommend that Fire-Police Certified Crossing Guards receive compensation at Range 5, with a starting pay of \$12.50 per hour.

On a Lind/Bachtell motion and unanimous voice vote, the Board of School Directors approved Fire-Police Certified Crossing Guards to receive compensation at Range 5, with a starting pay of \$12.50 per hour.

Discuss/Act on School Zone Signs

The administration recommended the installation of school zone signs at a cost of \$1,862.

On a Lind/Sullivan motion and unanimous voice vote, the Board of School Directors tabled this item until the administration determines the funding is available.

Discuss/Act on Tru Cut Lawn Mowing Agreement

The Administration received a proposal from Tru Cut Lawn and Landscape, LLC for contracting lawn maintenance services in the district. The proposal would lower our costs by 5%, and keep them 5% lower for 4 years (2017-2021). If WASD agrees to a new contract for 2018-2021, Tru Cut will reduce the rate by 5% for this year, 2017, and the 2018-2021 time period.

On a Lind/Sullivan motion and voice vote, the Board of School Directors accepted the proposal from Tru Cut Lawn and Landscape, LLC for a four-year period as presented.

YEA: Lemley/O'Brien/Lind/Sullivan/Finn/Reecher

NAY: Herald/Bachtell

ABSTAINED: Kulla

FINANCIAL BUSINESS

Discuss/Act on Bills for Payment

On a Sullivan/Lemley motion and unanimous voice vote (with Mr. Lind abstaining), the Board of School Directors approved the following:

- General Fund Paid Bills in the amount of \$645,064.28
- General Fund unpaid bills in the amount of \$271,773.35
- Purchase Order Requisitions in the amount of \$50,212.98

ABSTAINED: Lind

Discuss/Act on Real Estate Tax Exemption – 2016/2017

On a Lind/Bachtell motion and voice vote, the Board of School Directors exempted the Tax Collector from collection of the tax as presented in the amount of \$11,279.01 and the 2% discounted refund to the Waynesboro Country Club in the amount of \$11,053.43.

ABSTAINED: Herald/Finn/Kulla

INFORMATION ITEMS

- **Upcoming Senior Events:**
 - Awards Night – May 18 @ 6:30 p.m.
 - Baccalaureate – May 25 @ 6:30 p.m.
 - Commencement – May 26 @ 6:30 p.m.

PUBLIC COMMENT

None.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

On a Lemley/O'Brien motion and unanimous voice vote, the Board of School Directors adjourned at 10:40 p.m.

SIGNED

Stephen Kulla, President

Bonnie Bachtell, Secretary