

**WAYNESBORO AREA SCHOOL DISTRICT**  
**Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors held its annual reorganization meeting on Tuesday, December 8, 2009, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by Mrs. Smith.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Mrs. Smith called for moment of silent meditation and then led the pledge to the flag.

**ROLL CALL (hold-over members)**

Hold-over members present were: Firmadge Crutchfield, Pat Heefner, Mindy Rouzer, Marilyn Smith, and Edward Wilson. Student representatives Amelia Rock and Tyler Bowders were also present. New/incumbent members present were: Chris Lind, Bonnie Bachtell, Leland Lemley, and Brenda Lucas. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Allison Schuchart, Record Herald; Jennifer Fitch, Herald Mail; and those individuals listed on the attached sign-in sheet.

**ELECTION OF TEMPORARY PRESIDENT**

On a Wilson/Rouzer motion and unanimous voice vote, Firmadge Crutchfield was elected Temporary President to conduct the first portion of the reorganization meeting.

**READ CERTIFICATES OF ELECTION AND SWEARING IN OF  
NEW/INCUMBENT BOARD MEMBERS**

Temporary President Crutchfield read the Certificates of Election and then administered the oath of office to Leland Lemley, Chris Lind, Bonnie Bachtell, and Brenda Lucas. Immediately following the administration of the oath of office, the members took their seats on the board.

**ELECTION OF BOARD PRESIDENT**

Temporary President Crutchfield opened the floor for nominations for Board President. On a Lemley/Lind motion, Edward Wilson was nominated for Board President. The nominations were then closed. By roll call vote, Edward Wilson was elected President of the Board for a one-year term ending with the reorganization meeting in December, 2010.

YEA:	Crutchfield/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson
NAY:	None
ABSTAINED:	Heefner

Mr. Wilson then presided over the rest of the meeting.

**ELECTION OF BOARD VICE-PRESIDENT**

Mr. Wilson opened the floor for nominations for Board Vice-President. On a Crutchfield/Lucas motion, Leland Lemley was nominated for Board Vice-President. The nominations were then closed. By roll call vote, Leland Lemley was elected Vice-President of the Board for a one-year term ending with the reorganization meeting in December, 2010.

YEA:	Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson
NAY:	None

**ELECTION OF BOARD SECRETARY**

Mr. Wilson opened the floor for nominations for Board Secretary. On a Lind/Smith motion, Pat Heefner was nominated for Board Secretary. The nominations were then closed. By roll call vote, Pat Heefner was elected Secretary of the Board for a four-year term thru June 30, 2013.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson  
NAY: None

**ELECTION OF ASSISTANT BOARD SECRETARY**

Mr. Wilson opened the floor for nominations for Assistant Board Secretary. On a Smith/Rouzer motion, Bonnie Bachtell was nominated for Assistant Board Secretary. The nominations were then closed. By roll call vote, Bonnie Bachtell was elected Assistant Board Secretary for a four-year term thru June 30, 2013.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson  
NAY: None

**ELECTION OF BOARD TREASURER**

Mr. Wilson opened the floor for nominations for Board Treasurer. On a Lemley/Crutchfield motion, Chris Lind was nominated for Board Treasurer. The nominations were then closed. By roll call vote, Chris Lind was elected Board Treasurer to fill the unexpired term ending June 30, 2010.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson  
NAY: None

**OTHER APPOINTMENTS**

A complete list of board assignments/elected offices will be given to board members at the January meeting.

**EXECUTIVE SESSION**

An executive session will be held following the meeting.

**APPROVAL OF AGENDA**

On a Smith/Bachtell motion and roll call listed, the board agenda was approved.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson  
NAY: None

**APPROVAL OF MINUTES**

Mr. Crutchfield made a motion, seconded by Mr. Lemley to approve the November 17, 2009 minutes. They then amended their motion and second to include the correction to the November 17, 2009 minutes.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Smith/Wilson  
NAY: None  
ABSTAINED: Rouzer (was not present at meeting)

**APPROVAL OF MINUTES (Cont'd)**

On a Smith/Crutchfield motion and roll call listed, the board approved the November 23, 2009 minutes.

YEA: Crutchfield/Smith/Wilson  
NAY: None  
ABSTAINED: Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer (were not present at meeting)

**PUBLIC COMMENT**

Rev. Herbert Busick said he was looking forward to the school board being run like district residents wanted it to be run for the past several years and encouraged new board members to remember the platforms on which they campaigned this year.

Wendy Rinker said her son, who is a kindergarten student at Fairview, is bussed to school, but must walk four lots from his home on Orchard Road and then cross the state highway to get on the bus each morning. She said he is dropped off in front of his home after school. She said she doesn't understand why he can't be picked up in front of his home in the morning. Board members all agreed that it is not safe for the child to cross this road. On a Lind/Crutchfield motion and roll call listed, the board approved front door pick-up of the child. Mr. Robertson asked that the Rinkers give administration until the beginning of next week to contact the bus contractor.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson  
NAY: None

**COMMUNICATIONS**

There were no communications.

**COMMITTEE REPORTS**

Mrs. Heefner reported that the Chambersburg Area School District is pulling out of the construction expansion of the Franklin County Career & Technology Center and will be bringing back their students to the high school on a semester-basis. Bids to restart the construction phase will not go out until 2011.

Mr. Robertson reminded board members that since the Scotland School has been closed, area schools are required to hire their teaching staff for a three-year period. He said this takes away the district's hiring process. Mr. Lemley reminded them that these teachers can pick and choose where they want to be employed.

Amelia Rock reported that on December 7, the Tri-M Music Honor Society held its annual induction. Mrs. Angie Cales was inducted as this year's lifetime member in recognition of her contributions to music education and advocacy. On December 1, students were informed that the H1N1 vaccine would be offered through the school district. This year's senior class trip will be to Williamsburg, Virginia, which includes Busch-Gardens theme park, King's Dominion, and a water park.

Tyler Bowders reported that on December 20, the High School choral groups will present their annual holiday concert at 2:00 PM, in the auditorium. The High School Student Council is sponsoring a blood drive on December 23. Several High School students were selected to participate in the PMEA District 7 Chorus Festival on January 29-30 at Lampeter-Strasburg Senior High School in Lancaster: Spencer Helman, Hayley Bowders, D.J. Barkdoll, and Cory Hess.

**COMMITTEE REPORTS (Cont'd)**

Mr. Flower said that the agreement with the Borough of Waynesboro has been signed and he is expecting a copy soon.

**DISCUSSION ITEMS**

**Discuss Modular Units**

Mr. Robertson said that the feasibility study RFPs are due on Friday. He said that Crabtree-Rohrbaugh Architects, who are the architects for the FCCTC and consider the district a "client" will do the feasibility study for free.

Mr. Lemley questioned the cost of refurbishing these units vs. building a permanent space (like the Middle School). Mr. Crutchfield questioned if these units can handle an entire class. Mr. Robertson said an entire class would fit in the units. He reminded the board there are 75 students that now attend Summitview that should go to Hooverville. Mr. Lemley asked for information on average class sizes for the next meeting. Mr. Lind said he wanted information on all the alternatives and what the elementary needs are the for next 10-15 years. Mr. Robertson said that somewhere down the road the board will need to take a look at redistricting.

**APPROVAL OF CALENDAR YEAR 2010 BOARD MEETING DATES**

On a Heefner, Smith motion and roll call listed, the board approved the calendar year 2010 board meeting dates as follows:

January 12, 2010	July 13, 2010
January 19, 2010	August 10, 2010
February 9, 2010	August 17, 2010
February 16, 2010	September 14, 2010
March 9, 2010	September 21, 2010
March 16, 2010	October 12, 2010
April 13, 2010	October 19, 2010
April 20, 2010	November 9, 2010
May 11, 2010	November 16, 2010
May 18, 2010	December 7, 2010 (Reorganization)
June 8, 2010	December 14, 2010
June 15, 2010	

Mr. Lind asked the board to consider holding some of the meetings at alternate locations, which might draw more public input from these areas. Mr. Lemley suggested videotaping the meetings and placing them on the website for public viewing. Mr. Lange, Supervisor of Technology, said he would look into it.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson  
NAY: None

**RECOMMENDED ACTIONS**

**Recommend Approval of 2010/2011 Budget Calendar**

The board recommended approval of the 2010/2011 budget calendar. This item will be voted on later in the meeting.

**Recommend Approval of Extension of School Physician Contract**

The board recommended approval of the extension of the school physician contract. This item will be voted on later in the meeting.

**APPOINTMENTS**

On a Bachtell/Smith motion and roll call listed, the board approved the following appointments:

Professional Staff

Donna K. Wynkoop, Special Education Math Coach, Middle School, effective December 9, 2009, salary: Masters, Step 8 - \$54,369.00. This is a Federal IDEA Stimulus-funded position (remainder of the 2009/2010 school year and 2010/2011 school year)

Substitute Professional Staff

Esther G. North – School Nurse

Cara L. Blubaugh – School Nurse

Nancy A. Groves – Secondary/Elementary

Katie L. Felisky – Elementary/Secondary

YEA: Crutchfield/Heener/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson

NAY: None

**ACCEPTANCE OF SCHOOL BUS DRIVERS**

On a Smith/Lind motion and roll call listed, the board accepted the following persons as van drivers/aides, who are qualified and certified by the Commonwealth of PA, and employed by school bus contractors transporting WASD students:

Van Drivers/Aides

Kerry Burns – Baer Buses

Ronald Wagaman, Jr. – Baer Buses

Amy Socks – McCleaf Bus Lines, Inc.

Tammy Shilling – McCleaf Bus Lines, Inc.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson

NAY: None

**APPROVAL OF 2010/2011 BUDGET CALENDAR**

On a Smith/Bachtell motion and roll call listed, the board approved the 2010/2011 budget calendar.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson

NAY: None

**APPROVAL OF EXTENSION OF SCHOOL PHYSICIAN CONTRACT**

On a Smith/Lind motion and roll call listed, the board approved the extension of the school physician contract with Dr. Diana Lyon-Loftus for the term January 1, 2010-June 30, 2010, payable in two (2) installments of \$2,375.00, or a total of \$4,750.00, for the term of this contract. A copy of this contract is attached to the minutes.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson

NAY: None

### **FINANCIAL REPORTS**

On a Smith/Crutchfield motion and roll call listed, the board approved the following:

**2009/2010 Budget Adjustments** in the amount of \$25,313.00 (copy attached)

**Combined Treasurer's Report** for the month ending November 30, 2009 (copy attached)

**Budget Income & Expense Accounts Summary for (1) General Fund; (2) Capital Reserve Fund (Sec. 690); (3) Capital Reserve Fund (Sec. 1431); (4) Capital Projects Fund-33; (5) Capital Projects Fund-34; (6) Debt Service Fund-40; (7) Athletic Fund; (8) Cafeteria Fund; and (9) Student Activity Fund** (copies attached)

Ms. Dean asked the board to review pages 35-39, which show what monies have been expended from last year to this year. She said the district is "right on target". Mr. Crutchfield requested information on what additional costs (electricity) are being generated. Mr. Lemley asked the Mr. Flower about funding the probation officer position. Mr. Flower said you can only use tax dollars that are approved under the School Code. He said the Code does not specifically address either the probation officer or school resource officer positions. Currently, these positions are not being funded thru tax dollars and this is permissible. Mr. Flower will update this information for the next meeting. Mrs. Smith said the school resource officer has not cost the district anything. Mrs. Heefner asked for statistics on probation officer and how many students he's serviced. Mrs. Smith said she has the information on the school resource officer.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/Rouzer/Smith/Wilson

NAY: None

### **BILLS FOR PAYMENT – General Fund/Athletic Fund/Capital Reserve Fund/Capital Projects Fund** **PURCHASE ORDER REQUISITIONS**

On a Smith/Lemley motion and roll call listed, the board approved the following:

Paid and unpaid bills in the amount of \$767,246.76 from the **General Fund**

Paid and unpaid bills in the amount of \$37,669.05 from the **Athletic Fund**

Paid and unpaid bills in the amount of \$8,512.27 from the **Capital Reserve Fund (Sec. 1431)**

Paid and unpaid bills in the amount of \$285,496.62 from the **Capital Projects Fund-34**

**Purchase Order Requisitions** in the amount of \$9,636.42

Mr. Lemley requested board members receive copies of the School Code and PSBA's School Law summary book.

YEA: Crutchfield/Heefner/Lind/Bachtell/Lemley/Lucas/rouzer/Smith/Wilson

NAY: None

**CANCELLATION OF DECEMBER 15, 2009 BOARD MEETING**

The December 15, 2009 board meeting is cancelled; however, the board will hold a special meeting after the student adjudication hearing on December 14, 2009 at 7:00 PM, to discuss board responsibilities, structure of board meetings, committee structure, and board/administration goals. This meeting is open for public comment.

**PSBA BOARD TRAINING**

Mr. Robertson said PSBA is willing to come to the district for a three-hour training for new board members at a cost of \$1,450.00. Individual training is also available at the Mechanicsburg office. Mr. Lind suggested that Waynesboro could share the cost of training with other school districts in the area. Mr. Robertson said he would talk with area superintendents.

**CENTRAL OFFICE/BUILDING REPORTS**

Central Office/Building Reports were included in the board packet.

**MONTHLY STUDENT ENROLLMENT REPORT – November, 2009**

The monthly student enrollment report for November, 2009 shows a total of 4,226 students.

**RACE TO THE TOP GRANT**

Mr. Williams said the U.S. Department of Education is offering a grant program called *Race to the Top*, which will provide \$4.35 billion for the states competitively. The state of PA intends to apply for the grant; however, not all states will receive this grant. The district could receive up to \$300,000.00, under certain stipulations, Most of which we are already performing. We must submit a letter of intention by December 18. The board gave permission to submit a letter, which is non-binding. Mr. Williams will e-mail a copy of the document to board members.

**EXECUTIVE SESSION**

Board president, Mr. Wilson, called for an executive session following the meeting to discuss personnel and negotiation issues.

**ADJOURNMENT**

Meeting adjourned at 9:15 PM.

/s/ Edward Wilson, President                      SIGNED                      /s/ Patricia F. Heefner, Secretary

*Approved January 12, 2010*