

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, February 16, 2010, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by president Wilson.

INVOCATION/PLEDGE OF ALLEGIANCE

Mr. Crutchfield called for a moment of silence and then led the pledge to the flag.

ROLL CALL

Present were: Chris Lind, Pat Heefner, Bonnie Bachtell, Leland Lemley, Marilyn Smith, Firmadge Crutchfield, Edward Wilson, and student representatives Amelia Rock and Tyler Bowders. Brenda Lucas was absent. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Allison Schuchart, Record Herald, Kate Alexander, Herald Mail; and those individuals listed on the attached sign-in sheet.

APPROVAL OF REVISED AGENDA

Item F. 11., *Discuss 2010/2011 Budget*, was removed from the agenda. On a Smith/Bachtell motion and roll call listed, the board approved the revised agenda.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

APPROVAL OF MINUTES: January 19, 2010 and February 1, 2010

On a Bachtell/Smith motion and roll call listed, the board approved the January 19, 2010 and February 1, 2010 minutes.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

INITIAL PUBLIC COMMENT

There was no initial public comment.

COMMUNICATIONS

There were no communications.

COMMITTEE REPORTS

Mrs. Heefner reported that the Franklin County Career & Technology Center's JOC will meet next Thursday. On the agenda will be the amended Articles of Agreement, which will be discussed later in the meeting.

Mrs. Smith reported that the Franklin Learning Center had a clean audit and is starting to prepare their budget.

Mr. Robertson reported that the governor's budget address was presented last Tuesday.

Amelia Rock reported that freshmen, sophomores, and juniors finished up their 4Sight testing today. Testing was pushed back one day because of the snow days last week. The High School Student Council collected jeans as part of Aeropostale's "Teens for Jeans". Students brought in their old jeans, which will be provided to homeless teens across the country. The English Department provided the opportunity for the whole school to enjoy "Macbeth". District Band was held from February 11-13.

Tyler Bowders reported that the High School Back-to-School/Educational Planning Night has been rescheduled to February 18. The senior class trip has finally been cancelled.

Mr. Robertson reported the following:

- The Middle School administration conducted their first "lockdown" drill. A lockdown is used when there is an internal or external threat in the school and students cannot be evacuated. Overall, the drill was a success. The students took the drill seriously and the staff did a great job of explaining the process and the rationale behind having such drills.
- The 4th grade teachers at Summitview, with the help of a grant from the WABEC Foundation, are implementing a program in math to help increase student confidence in their math skills, as well as strengthening the home involvement in education.

Kudos to....

....Jeff Adams and his crew as they worked long and hard to remove the snow from the past two blizzards. They did a great job!

....Those staff and students that have collected for Haiti Relief funds.

....Fairview students who raised \$3,639.23 for the American Heart Association through Jump Rope for Heart and Hoops for Heart events. This total represents a \$600 increase over the amount that they raised last year!

....Hooverville students who collected 470 pairs of new or gently worn shoes to be shipped to children in Haiti. They were challenged to bring in 100 pairs of shoes in conjunction with their celebration of the 100th day of school and they went over and above this number.

....The High School January Students of the Month:

Freshmen: Archie Cooley, Hunter Mowen, Ben Weber

Sophomores: Delaney Blubaugh, Mat Levine, Lyndsay Vickery

Juniors: Sarah Johnson, Kyle McFerren, Krista Woodlief

Seniors: Caitlyn Hill, Katy Martin, Justin Wiles

..... In late January, four WASHS students (Spencer Helman, DJ Barkdoll, Cory Hess, and Hayley Bowders) represented us very well at the PMEA District 7 Chorus Festival. During the festival the students auditioned for the PMEA Region 5 State Chorus. All four WASHS students auditioned and were selected for this prestigious ensemble. DJ placed 13th in the tenor 2 section, Spencer placed 6th in the tenor 1 section, Cory placed 12th in the bass 2 section, and Hayley placed 5th in the soprano 2 section. They will all represent WASHS at the PMEA Region 5 State Chorus at Central Dauphin East High School in March, where they will audition for a position in the PMEA All-State Chorus.

.....Kudos to Mowrey students who raised a total of \$1,828 for the American Heart Association through the Jump Rope for Heart event.

RESIGNATION OF SCHOOL BOARD MEMBER

On a Smith/Bachtell motion and roll call listed, the board accepted the resignation of Dr. Mindy Rouzer as a school board member, effective February 9, 2010. The solicitor said the board has thirty days from today's date to fill the position due to the last two board meetings being cancelled due to snow. Dr. Rouzer was thanked for her contributions to the school district.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson

NAY: None

ABSENT: Lucas

DISCUSSION ITEMS

Discuss Filling Board Vacancy

Deadline for school board applications is February 26, 2010. Interviews will be conducted on March 1 and 2, 2010 starting at 6:00 PM, in the board room.

Discuss School Resource Officer

Officer Travis Carbaugh presented information on his role as School Resource Officer. Mrs. Kim Calimer, assistant Middle School principal, reviewed data that shows Middle School police incidents have been greatly reduced from 57 in 2008/2009 to 15 in 2009/2010. Middle School arrests also have been reduced from 31 in 2008/2009 to 13 in 2009/2010. Police incidents at the High School have dropped from 80 in 2008/2009 to 52 in 2009/2010. High School arrests have also dropped from 60 to 42 in the same years. Brian Richter, Middle School principal, spoke to the relevance of having a school resource officer in the school.

Mr. Wilson questioned how Officer Carbaugh will be paid since this position cannot be funded thru district funds next year. A matching state grant was awarded to the Borough of Waynesboro and required increasing local contributions from the district over a three-year period. An additional grant thru the office of the late Senator Punt paid the local portion of the grant in its second year. This grant money will soon come to an end. The problem is how the district can legally pay 75% of Officer Carbaugh's salary for the 2010/2011 school or his entire salary in the years to come.

Solicitor Flower cited a 1958 PA Supreme Court case, and advised the board that paying tax dollars toward the grant is illegal. He said that the PA School Code has a provision that says the use or payment for items not provided for in the act is illegal. If the Code does not provide for it, the district cannot use general funds raised from taxes to pay for the SRO.

Mrs. Smith said that stipulations of the grant were known in 2008 when the board voted to approve the position. She questioned if the district could sub-contract with the Borough Police Department for services. Mr. Flower said this would not solve the issue. Mr. Flower then said that if the officer was an employee of the district, this issue would be moot.

Mr. Lemley said that unless the board can determine how they are going to pay for it or find grant money, the district cannot contribute for the position.

Mr. Robertson said he would check with other districts to see how they do it. He questioned if anyone had approached Borough Council. No one answered.

Ms. Dean asked Mr. Flower if stimulus money could be used to fund this position. He said that is a real possibility and might be the legitimate way of doing it.

Discuss 2010/2011 LIU Budget

The district's share of the LIU General Operating budget increased from \$30,756.12 for the 2009/2010 school year to \$33,833.61 for the 2010/2011 school year, an increase of \$3,077.49. This item will be voted on later in the meeting.

Discuss 2010/2011 School Calendar

This item will be voted on later in the meeting.

Discuss Chamber Membership

Ms. Dean said she had a request for the district to join the Waynesboro Chamber of Commerce. Cost would be approximately \$800. Mr. Wilson said someone from the Chamber contacted him to discuss the district joining a co-op that would work to reduce energy costs. Ms. Dean said the district already belongs to the LIU Consortium. She said that being a member of the Chamber co-op would put the district in with industry, which has completely different usage. Mrs. Smith said that having membership is an asset to the district because of public relations. Mr. Lemley said that joining the Chamber just for public relations is one of the most distasteful things he would do as board member. He said if it came down to cutting an employee or joining the Chamber, he would keep the employee. Mr. Williams said he hoped to use the Chamber to help secure funds to purchase music equipment at the High School. Ms. Dean was asked to provide information on the LIU Consortium for the next meeting.

Mrs. Smith made a motion, seconded by Mrs. Heefner, to join the Waynesboro Chamber of Commerce. The board then voted.

YEA: Heefner/Bachtell/Smith
NAY: Lind/Lemley/Crutchfield/Wilson
ABSENT: Lucas
The motion failed.

Discuss Franklin County Career & Technology Center's Amended Articles of Agreement

Board members reviewed the latest revisions to the Articles of Agreement for the Franklin County Career & Technology Center. This item will be voted on later in the meeting.

Discuss Science Kits for Summitview Elementary School

For information purposes, Mr. Williams said there was a miscalculation when ordering the science kits for Summitview. Two additional kits are needed – total cost, \$1,200. This money has been budgeted.

Discuss YMCA Swim Program

Board members discussed the YMCA swim program. Mr. Williams said that the elementary principals had questions about spending money for this program and decided there were other things they needed more. He said this program is under utilized. The board asked the administration to discuss this program with YMCA personnel and bring back the information at the next board meeting. Mrs. Smith said that if the district does not fund the program, Summit Health offers a small grant that gives up to \$5,000 for health related programs.

Discuss Update on Modulares

Mr. Robertson said we are trying to sell the modulares privately, which could result in the district getting a better price for them than if they were put out to bid. Several other school districts have shown interest in purchasing. Mr. Flower said there could be restrictions to selling them this way because of the School Code. Ms. Dean said that bids will go out next week. There will be another update at the next meeting.

Discuss Status of Change Orders

Mr. Wilson questioned the status of change orders. He said he hasn't seen any that were made prior to starting the committee. Ms. Dean said there were no others. Ms. Dean said this involves litigation issues and should be discussed in executive session.

RESIGNATIONS
REQUESTS FOR LEAVE

Mr. Lind asked that resignations and requests for leave be voted on together, but appointments be voted on at the end of the meeting.

On a Lind/Bachtell motion and roll call listed, the board approved the following:

Resignations

Coaching

Jessica L. Bryan, volleyball coach – 7th grade, Middle School, effective February 1, 2010

Crossing Guard

Harley B. Day, crossing guard, effective December 23, 2009

Requests for Leave

Jessica Flack, grade 5, Summitview, a child bearing/family medical leave from April 19, 2010-June 8, 2010. She will return to work on August 24, 2010.

Danielle Schnoor, grade 3, Mowrey, a child bearing/family medical year from April 22, 2010-June 8, 2010. She will return to work on August 24, 2010.

Shimae O'Hara, kindergarten, Fairview, an unpaid family medical leave from February 1, 2010-March 12, 2010. She will return to work on March 15, 2010.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

SCHOOL BUS DRIVER ACCEPTANCE

On a Lemley/Lind motion and roll call listed, the board accepted the following persons as van drivers/aides, employed by D & S Buses and McCleaf Bus Lines, Inc. These persons are qualified and certified by the Commonwealth of PA and have submitted the necessary documents which have been verified by the personnel department, and will be transporting WASD students.

Van Drivers/Aides

Amanda Brewer – D & S Buses

Shelly Horner – McCleaf Bus Lines, Inc.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

APPROVAL OF 2010/2011 LIU BUDGET

On a Smith/Bachtell motion and roll call listed, the board approved the 2010/2011 LIU budget.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

APPROVAL OF 2010/2011 SCHOOL CALENDAR

On a Lind/Lemley motion and roll call listed, the board approved the 2010/2011 school calendar.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

Public Comment

Mike Carter said his daughter wrote a report about cutting extra-curricular activities in the district and asked board members if they would read her report if sent to them. He then told the board that they are still doing the same things as they did years ago – borrow today and let tomorrow pay for it. He said they are robbing from tomorrow to pay for their mistakes. He suggested the millage rate be raised slightly to pay for the bad times. He said nothing has been done with the schools because no one cared or no one wanted to address the problems. He asked board members if they were seriously going to take away potential values, including extra-curricular activities. He said down the road (20-30 years), the students will not make as much money, property taxes will go down even further, and there will no longer be a budget. Mr. Lemley said even if taxes are raised to the maximum, there is no new money from the state or local governments. It will not get us out of the hole. Mr. Wilson said the board is trying to rectify the problems without cutting programs.

**FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER'S
AMENDED ARTICLES OF AGREEMENT**

On a Bachtell/Heefner motion and roll call listed, the board approved the Franklin County Career & Technology Center's Amended Articles of Agreement.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

FINANCIAL REPORTS

On a Bachtell/Smith motion and roll call listed, the board approved the following:

2009/2010 Budget Adjustments in the amount of \$2,000.00 (copy attached)

Combined Treasurer's Report for the month ending January 31, 2010 (copy attached)

Budget Income & Expense Accounts Summary for (1) General Fund; (2) Capital Reserve Fund (Sec. 690); (3) Capital Reserve Fund (Sec. 1431); (4) Capital Projects Fund-33; (5) Capital Projects Fund-34; (6) Debt Service Fund-40; (7) Athletic Fund; (8) Cafeteria Fund; and (9) Student Activity Fund (copies attached)

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

BILLS FOR PAYMENT – General Fund/Athletic Fund/Capital Reserve Fund/Capital Projects Fund
PURCHASE ORDER REQUISITIONS

On a Bachtell/Lind motion and roll call listed, the board approved the following:

Paid and unpaid bills in the amount of \$2,001,679.10 from the **General Fund**

Paid and unpaid bills in the amount of \$3,199.00 from the **Capital Reserve Fund (Sec. 1431)**

Paid and unpaid bills in the amount of \$283,498.85 from the **Capital Projects Fund-34**

Paid and unpaid bills in the amount of \$142,874.57 from the **Athletic Fund**

Purchase Order Requisitions in the amount of \$51,625.81

Mr. Lind requested a list of the organizations administrators are required to join.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

BID INDEX #2009CR22-1, CHILLER REPLACEMENT, HOOVERVILLE ELEMENTARY SCHOOL

On a Smith/Bachtell motion and roll call listed, the board awarded Bid Index #2009CR22-1, Chiller Replacement, Hooverville Elementary School, to Musser Mechanical, Inc., 9100 Garnes Road, Mercersburg, PA 17236, in the amount of \$83,500.00.

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

APPOINTMENTS

Mr. Lind questioned using volunteers for coaching positions instead of hiring assistant coaches. He was told this would be a liability issue. Other issues would include the clearances these volunteers would need to obtain and the time commitment that would be required. Mr. Lemley told him this is part of contract negotiations. Mr. Lind requested information for the second meeting in March on pay-to-play in other school districts.

On a Lind/Smith motion and roll call listed, the board approved the following appointments:

Professional Staff

Crystal L. Etchberger, grade 4 - long-term substitute, Fairview, salary: Masters, Step 1 – substitute daily rate, effective February 17, 2010-June 8, 2010, based upon satisfactory performance. She is a long-term substitute for Claire Greenwood, Special Ed./Learning Support Federal IDEA Stimulus Funded position.

Jill C. Kessler, grade 5-long - term substitute, Summitview, salary: Bachelors, Step 1 – substitute daily rate, effective April 19, 2010-June 8, 2010, based upon satisfactory performance. She is a long-term substitute for Jessica Flack who will be on a child bearing leave.

APPOINTMENTS (Cont'd)

Elizabeth A. Simmons, grade 2-long-term substitute, Summitview, salary: Bachelors, Step 1 – substitute daily rate, effective March 24, 2010-June 8, 2010, based upon satisfactory performance. She is a long-term substitute for Michele Levick who will be on a child bearing leave.

Cheryl G. Kreiser, Special Ed./Learning Support - long-term substitute, Mowrey, salary: Bachelors, Step 1 – substitute rate, effective March 1, 2010-May 21, 2010, based upon satisfactory performance. She is a long-term substitute for Elizabeth Buhrman who will be on a child bearing leave.

Alicia M. Shea, grade 3 – long-term substitute, Mowrey, salary: Bachelors, Step 1 – substitute daily rate, effective April 22, 2010-June 8, 2010, based upon satisfactory performance. She is a long-term substitute for Danielle Schnoor who will be on a child bearing leave.

Support Staff

Carol A. Kimble, personal care assistant, Fairview, effective February 17, 2010, salary: Range VI-Entry-\$9.23/hr. This is a new position.

Coaching Staff

Jennifer Atkinson, assistant track & field coach, Middle School, effective 2009/2010 school year, salary: Step 6 - \$2,561.00. She held this position last year.

Wendy Wright, assistant track & field coach, Middle School, effective 2009/2010 school year, salary: Step 1 - \$1,975.00. She is replacing Amanda Upham who resigned.

Ray Kipe, assistant track & field coach, High School, effective 2009/2010 school year, salary: Step 7 - \$3,383.00. He held this position last year.

Thomas Lowry, assistant track & field coach, High School, effective 2009/2010 school year, salary: Step 4 - \$3,099.00. He held this position last year.

James Rickett, assistant track & field coach, High School, effective 2009/2010 school year, salary: Step 12 - \$3,743.00. He held this position last year.

David Reed, head JV soccer coach, High School, effective 2009/2010 school year, salary: Step 3 - \$3,178.00. He held this position last year.

Richard Hetzer, head girls soccer coach, High School, effective 2009/2010 school year, salary: Step 12 – \$6,486.00. He held this position last year.

Kelle Blubaugh, assistant JV softball coach, High School, effective 209/2010 school year, salary: Step 2 – \$2,347.00. She held this position last year.

Kevin Geesaman, assistant JV baseball coach, High School, effective 2009/2010 school year, salary: Step 1 - \$2,310.00. He is replacing Earle McCarney who resigned.

Crossing Guard

Willis L. Banks, crossing guard, Clayton Avenue & Second Street, effective February 7, 2010, salary: \$9.44/hour. He is replacing Harley Day who resigned.

APPOINTMENTS (Cont'd)

Substitute Professional Staff

Sherrie R. Neibert – Elementary/Secondary
William L. Herman – Secondary/Elementary
Kyle D. Patterson – Secondary/Elementary
Jennifer L. Jones – Secondary/Elementary
Elizabeth S. Wilson – Secondary/Elementary
Kristopher K. Goetz – Secondary/Elementary

Substitute Support Staff

Jeremy E. Wagaman - Custodian

YEA: Lind/Heefner/Bachtell/Lemley/Smith/Crutchfield/Wilson
NAY: None
ABSENT: Lucas

ADDITIONAL COMMITTEE REPORTS

Mr. Crutchfield reported that the Policy Committee has met twice. The weapons policy will be modified to include wording changes to the Memorandum of Understanding with local authorities that will give more discretion to the administration. The following policies will be reviewed at upcoming committee meetings: co-curricular, dress code, video surveillance, and organizational chart.

Mr. Lemley reported the Budget Committee has not met.

Mrs. Smith reported that Mr. Williams has some proposals on comparable schools to discuss with the Academics Committee. Mr. Wilson said he would like to sit in on this committee.

Mr. Wilson said the Buildings & Grounds Committee had one meeting.

Mr. Lind reported that the Technology Committee had two meetings. Roger Lange, Supervisor of Technology, recommended looking into Open Source.

CENTRAL OFFICE/BUILDING REPORTS

Central Office/Building Reports are included in the board packet.

MONTHLY STUDENT ENROLLMENT REPORT – January, 2010

The monthly student enrollment report for January, 2010 shows a total of 4,185 students.

BOARD MEMBER COMMENTS

Mr. Lemley wanted to know the status of putting board meetings on the website. Mr. Lange told him the recording system is designed as a security system and that makes it hard to get it formatted since the sound quits half-way thru. However, it can be done and he is working on it.

Mrs. Smith congratulated the staff for a great job in removing the snow.

BOARD MEMBER COMMENTS (Cont'd)

Mr. Crutchfield said the district is dealing with a \$1.1 million deficit and even if taxes are raised to the maximum there will still be a \$350,000 deficit with a flat budget. He reminded everyone that teacher negotiations are coming up plus personnel costs. He said this problem is not going away. He reminded the board to take into account we need to move away from mistakes of the past, that they have to determine what is pertinent and what is relevant. He said everyone needs to be on the same page. He questioned Ms. Dean what would happen if we ran out of money, would a bond be floated? Ms. Dean said that is an option, but didn't recommend it.

EXECUTIVE SESSION

Board president, Mr. Wilson, called for an executive session following the meeting to discuss negotiations.

ADDITIONAL PUBLIC COMMENT

Mike Carter said parents are tired of hearing about 4Sight testing. He said kids today are not being educated; they are only being taught to take a test. He said a lot of time is used for in-service days.

ADJOURNMENT

Meeting adjourned at 10:20 PM.

/s/ Edward Wilson, President

SIGNED

/s/ Patricia F. Heefner, Secretary

Approved March 9, 2010