

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, July 14, 2009, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by president Smith.

INVOCATION/PLEDGE OF ALLEGIANCE

Mrs. Heefner called for a moment of silent meditation and then led the pledge to the flag.

ROLL CALL

Present were: Leland Lemley, John Fitz, Gregory Ochoa, Firmadge Crutchfield, Edward Wilson, Pat Heefner, and Marilyn Smith. Christopher Devers and Mindy Rouzer were absent. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Allison Schuchart, Record Herald; Jennifer Fitch, Herald Mail; and those individuals listed on the attached sign-in sheet.

APPROVAL OF AGENDA

On an Ochoa/Fitz motion and roll call listed, the board approved the agenda.

YEA: Lemley/Fitz/Ochoa/Crutchfield/Wilson/Heefner/Smith
NAY: None
ABSENT: Devers/Rouzer

APPROVAL OF MINUTES: June 23, 2009

On an Ochoa/Crutchfield motion and roll call listed, the board approved the June 23, 2009 minutes.

YEA: Lemley/Fitz/Ochoa/Crutchfield/Wilson/Heefner/Smith
NAY: None
ABSENT: Devers/Rouzer

PUBLIC COMMENT

There was no public comment.

COMMUNICATIONS

There were no communications.

COMMITTEE REPORTS

Mrs. Heefner told the board they would be voting later in the meeting on filling Fannett-Metal School District's seat on the JOC of the Franklin County Career & Technology Center. Mr. Fitz reported that the Act 34 hearing has been changed and Jane Sellers, secretary at the FCCTC, retired after forty years of service.

Mr. Robertson reported that the Keystone Exams will be developed in literature (reading), English composition, algebra I, geometry, algebra II, biology, and American history and will be phased in over several years. Exams for civics and government, chemistry, and world history will not be operational until 2016, one year after the DRC contract ends.

COMMITTEE REPORTS (Cont'd)

Mr. Robertson commended district staff for getting buildings ready for students. He said the High School renovation project is on schedule. Mr. Robertson said the district has lost two of their employees (deceased) this summer, Barbara Royer, teacher assistant at Fairview, and Ricky Birely, custodian at Mowrey. They will be missed.

EXECUTIVE SESSION

Board president, Mrs. Smith called for an executive session to discuss personnel and litigation issues. (7:07-7:46 PM).

DISCUSSION ITEMS

Discuss Upgrading Job Description for Supervisor of Technology

Mr. Robertson is upgrading the job description and salary scale for the Supervisor of Technology. This will be discussed at a later meeting.

Discuss Posting of Assistant High School Principal Position

Mr. Robertson said the High School assistant principal position will be posted.

Discuss Filling of Fannett-Metal School District's Seat on the JOC of the Franklin County Career & Technology Center

Mr. Robertson said that due to the withdrawal of Fannett-Metal School District from the FCCTC consortium, it is being recommended that the JOC seat be filled by the Shippensburg Area School District. This item will be voted on later in the meeting.

Discuss Implementing Budget Committees for the 2010/2011 School Year

Dr. Ochoa reviewed his request to form budget committees for the 2010/2011 school year. This committee will consist of board members and administrators who will give their input on cost-saving ideas, ways to increase revenue, and suggestions of costs that could be put on hold for 1-3 years. The committee would then ask for community input to discuss these issues and any additional ideas they have, and then make a recommendation to the board. A second committee would also be appointed consisting of board members and administrators who would review programs and analyze if they are/are not meeting district goals. This committee would then make recommendations for alternative programs that are cost-effective.

Mr. Lemley questioned Ms. Dean about the fund balance. Ms. Dean told him it is anticipated that the fund balance will be \$2.8 million and could go down to \$1.6 million. He wanted to know where you find it in the budget. Ms. Dean replied that the fund balance is not part of the budget. It is in the bank. It is unreserved.

Mrs. Smith asked for volunteers for the budget committee. Dr. Ochoa, Mrs. Heefner, and Mrs. Smith volunteered. Mr. Lemley said he didn't want to see the same old community member names included when the committee expands. Mrs. Smith reminded Mr. Lemley that many times the same people are the only ones willing to volunteer.

Discuss First Reading of Policy – Use of Recording Equipment at Special Education Meetings

This item will be voted on later in the meeting. Mr. Robertson said the policy committee reviewed and found no problems.

RECOMMENDED ACTIONS

Recommend Acceptance of Elementary and Secondary School Bus Routes, 2009/2010

The board recommended acceptance of elementary and secondary school bus routes, 2009/2010.

Recommend Acceptance of School Bus Stops, 2009/2010

The board recommended acceptance of elementary and secondary school bus routes, 2009/2010.

Recommend Approval of School Day and Transportation Schedules, 2009/2010

The board recommended approval of school day and transportation schedules, 2009/2010.

Recommend Approval of Released Time Bible Program

The board recommended approval of the Released Time Bible Program.

RETIREMENTS/RESIGNATIONS

APPOINTMENTS

On a Heefner/Fitz motion and roll call listed, the board approved the following:

Retirements/Resignations

Professional Staff

William J. Zubek, Grade 5, Summitview, effective June 10, 2009

Support Staff

Lenora E. Bakner, Teacher Assistant, Mowrey, effective June 10, 2009. CORRECTION:
Retirement payment of \$2,775.00 for 30.5 years of service at WASD: 5.5 part-time years
(\$50.00/year x 5.5 = \$275.00) and 25 full-time years (\$100.00/year x 25 = \$2,500.00)

Ricky E. Birely, Night Custodian, Mowrey, effective June 23, 2009 (deceased)

Appointments

Professional Staff

Catherine H. Byers, Mathematics, Middle School, salary: Masters, Step 1 - \$43,789.00,
effective August 25, 2009. She is replacing Jane Stevens who transferred to the High School.

Claire S. Greenhill, Grade 4, Fairview, salary: Bachelors, Step 1 - \$42,511.00, effective
August 25, 2009. She is replacing William Zubek's contracted position.

Lauren M. Snively, Grade 5 – long-term substitute, Summitview, salary: Bachelors, Step 1 –
substitute daily rate, effective August 25, 2009-January 21, 2010, based on satisfactory
performance. She is a long-term substitute Grade 5 (covering dates of Sara Yost's child
rearing leave).

Katie A. Mouer, Grade 1 – long-term substitute, Fairview, salary: Bachelors +24, Step 1 –
substitute daily rate, effective August 25, 2009 – November 17, 2009, based on satisfactory
performance. She is a long-term substitute for Amy DeLaney who will be on child rearing leave.

RETIREMENTS/RESIGNATIONS

APPOINTMENTS (Cont'd)

Support Staff

Barbara G. Kriechbaum, Teacher Assistant-Math, High School, effective 2009/2010 school year, salary: Range V-Entry + Experience = \$11.30. She is replacing Chryl Olver who retired.

Support Substitute Staff

Voletta J. Walker – Cafeteria

Laurie A. North – Cafeteria

Patricia A. Bercaw – Cafeteria

YEA: Lemley/Fitz/Ochoa/Crutchfield/Wilson/Heefner/Smith

NAY: None

ABSENT: Devers/Rouzer

**FILLING OF FANNETT-METAL SCHOOL DISTRICT'S SEAT ON THE
JOC OF THE FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER**

On a Fitz/Heefner motion and roll call listed, the board approved the recommendation that the JOC seat held by Fannett-Metal School District be filled by the Shippensburg Area School District.

YEA: Lemley/Fitz/Ochoa/Crutchfield/Wilson/Heefner/Smith

NAY: None

ABSENT: Devers/Rouzer

**FIRST READING APPROVAL OF POLICY – USE OF RECORDING EQUIPMENT
AT SPECIAL EDUCATION MEETINGS**

On a Crutchfield/Ochoa motion and roll call listed, the board approved first reading of policy – Use of Recording Equipment at Special Education Meetings.

YEA: Lemley/Fitz/Ochoa/Crutchfield/Wilson/Heefner/Smith

NAY: None

ABSENT: Devers/Rouzer

ELEMENTARY AND SECONDARY SCHOOL BUS ROUTES, 2009/2010

SCHOOL BUS STOPS, 2009/2010

SCHOOL DAY AND TRANSPORTATION SCHEDULES, 2009/2010

On a Fitz/Ochoa motion and roll call listed, the board approved school bus routes, bus stops, and school day and transportation schedules for the 2009/2010 school year.

YEA: Lemley/Fitz/Ochoa/Crutchfield/Wilson/Heefner/Smith

NAY: None

ABSENT: Devers/Rouzer

RELEASED TIME BIBLE PROGRAM, 2009/2010

On a Fitz/Lemley motion and roll call listed, the board approved the Released Time Bible Program for the 2009/2010 school year.

<u>School</u>	<u>Grades</u>	<u>Day</u>	<u>Time</u>	<u>Opening Date</u>	<u>Closing Date</u>
Fairview	3-6	Tuesday	2:10-3:10 PM	September 15, 2009	April 13, 2010
Hooverville	3-6	Tuesday	2:20-3:20 PM	September 29, 2009	April 27, 2010
Mowrey	3-6	Wednesday	2:15-3:15 PM	September 16, 2009	April 14, 2010
Summitview	3-6	Wednesday	1:30-2:30 PM	September 23, 2009	April 21, 2010
Middle School	7-8	Tuesday	2:40-5:00 PM	September 29, 2009	April 27, 2010
High School	9-12	Tuesday	1:25-2:25 PM	September 29, 2009	April 27, 2010

YEA: Lemley/Fitz/Ochoa/Crutchfield/Wilson/Heefner/Smith
NAY: None
ABSENT: Devers/Rouzer

FINANCIAL REPORTS

On a Wilson/Crutchfield/Wilson motion and roll call listed, the board approved the following:

2008/2009 Budget Adjustments in the amount of \$.00 (copy attached)

Combined Treasurer's Report for the month ending June 30, 2009 (copy attached)

Budget Income & Expense Accounts Summary for (1) General Fund; (2) Capital Reserve Fund (Sec. 690); (3) Capital Reserve Fund (Sec. 1431); (4) Athletic Fund; (5) Capital Projects Fund-32; (5) Capital Projects Fund-33; (6) Debt Service Fund-40; (7) Cafeteria Fund; and (8) Student Activity Fund

YEA: Lemley/Fitz/Ochoa/Crutchfield/Wilson/Heefner/Smith
NAY: None
ABSENT: Devers/Rouzer

BILLS FOR PAYMENT

PURCHASE ORDER REQUISITIONS

On a Heefner/Ochoa motion and roll call listed, the board approved the following:

Paid and unpaid bills in the amount of \$553,290.65 from the **General Fund**

Paid and unpaid bills in the amount of \$121,823.48 from the **Athletic Fund**

Paid and unpaid bills in the amount of \$27,377.40 from the **Capital Reserve Fund (Sec. 1431)**

Paid and unpaid bills in the amount of \$232,602.60 from the **Capital Projects Fund-33**

Purchase Order Requisitions in the amount of \$696,823.16 and \$102,945.53, respectively

BILLS FOR PAYMENT

PURCHASE ORDER REQUISITIONS (Cont'd)

YEA: Lemley/Fitz/Ochoa/Crutchfield/Heefner/Smith

NAY: Wilson

ABSENT: Devers/Rouzer

INFORMATIONAL ITEMS

Mr. Lemley questioned the discount period for taxes (normally August 31) since the bills were not received by the taxpayers until July 7. Ms. Dean said that you have to honor the discounts if paid by September 7.

Mr. Lemley asked that no one send him information by e-mail.

ADJOURNMENT

The meeting was adjourned at 8:45 PM.

/s/ K. Marilyn Smith, President SIGNED /s/ Patricia F. Heefner, Secretary

Approved August 11, 2009