

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, March 16, 2010, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by president Wilson.

INVOCATION/PLEDGE OF ALLEGIANCE

Mr. Crutchfield called for moment of silent meditation and then led the pledge to the flag.

ROLL CALL

Present were: Pat Heefner, Marilyn Smith, Brenda Lucas, Billie Finn, Firmadge Crutchfield, Chris Lind, Leland Lemley, Edward Wilson, and student representatives Amelia Rock and Tyler Bowders. Bonnie Bachtell was absent. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Allison Schuchart, Record Herald; Jennifer Fitch, Herald Mail; and those individuals listed on the attached sign-in sheet.

APPROVAL OF AGENDA

On a Crutchfield/Smith motion and roll call listed, the board approved the agenda.

YEA: Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson
NAY: None
ABSENT: Bachtell

APPROVAL OF MINUTES: March 9, 2010

On a Smith/Heefner motion and roll call listed, the board approved the March 9, 2010 minutes.

YEA: Heefner/Smith/Lucas/Finn/Lind/Lemley/Wilson
NAY: None
ABSTAINED: Crutchfield (was not present at meeting)
ABSENT: Bachtell

INITIAL PUBLIC COMMENT

There was no initial public comment.

COMMUNICATIONS

Mr. Robertson shared an opinion letter with the board from the solicitor concerning the School Resource Officer issue.

COMMITTEE REPORTS

Mrs. Heefner reported that the Franklin County Career & Technology Center will meet next Thursday.

Mrs. Smith reported the Franklin Learning Center will also meet next Thursday.

Mr. Lind reported that the LIU approved its budget at the last meeting.

COMMITTEE REPORTS (Cont'd)

Tyler Bowders reported that the foreign language classes at the High School held a "Foreign Language Week", which included raising awareness about foreign languages and cultures. Ticket sales for the all-school production "Footloose", to be presented March 26-28, started on Monday and will continue to be sold on March 18, 22, 23, and 24 from 5:00-7:00 PM, at the High School. On March 21, they will be sold from 1:00-3:00 PM. Tickets will also be sold one hour prior to each show. More information is available on the website.

Amelia Rock reported that the GSA is sponsoring "Rainbow Week" (this week), to celebrate the arrival of spring. Students were encouraged to wear a specific color on each day, with Friday being Blue and Gold Day. Student Council will be sponsoring "Somebunny Loves You" next week, which enables students and teachers to send messages to one another to celebrate spring. Students will be able to send a message and chocolate in a plastic egg for 50 cents.

The Superintendent reported:

Kudos to

...Middle School teacher, Mrs. Heather Gaylor, who continued her wonderful tradition of uniting 4th graders with her 7B students to celebrate Read Across America Day on March 2nd. Students from Mrs. Marcy Shea's class shared their favorite picture book with 7th graders, and then the pairs created a "Poof Book" for the youngsters to take home and share with parents.

....Ten Summitview students who qualified to compete in the National Geographic Geography Bee. Former Summitview principal, Woody Kadel, served as moderator and asked the questions during this competition. After several rounds of questions, Hunter Hardisty emerged as Summitview's grand champion.

.... Fairview Elementary students who chose to commit him/herself to work hard to be the best prepared possible for the PSSA next month. On Friday, March 5, 2010, Mrs. Eberhardt and Mrs. Martin met with the students of grades three through six and challenged them to prepare for the PSSA (Pennsylvania State System Assessment). Students were challenged to work hard this month in the following areas: homework, classroom participation, class work, and attendance. Those students who demonstrate marked improvement or effort in these areas will be eligible to compete in a fun and highly challenging obstacle course on Thursday, April 1.

....The Hooverville Elementary Art Club who took their first field trip to the Hagerstown City Park Museum on Wednesday, March 10th. The Art Club meets twice a month after school with Amy DeStefano, Hooverville/High School art teacher. Their most recent project was making stained glass names of faculty members to be displayed on classroom doors. Teachers have been thrilled with these window nameplates.

....The Mowrey Staff and Students. On February 25, 2010 Mowrey held their Annual 6th Graders vs. Teachers Hockey Game. This game is a tradition at Mowrey and has been played for many years. In leading up to the game, the 6th grade students made posters to support school spirit and banners to promote good sportsmanship and Character Counts. Both teachers and students had fun and everyone is looking forward to the game next year.

High School February Students of the Month

Freshmen: Ali Correll, Brittany Hoffman, Cole Warrenfeltz
Sophomores: Christian Daniels, Spencer Egolf, Paula Lengauer
Juniors: Philip Bautista, Shaelyn Burger, Margaret Weber
Seniors: Bryan Keirse, Michelle Phillipson, Hayley Thomas

COMMITTEE REPORTS (Cont'd)

WASHS Winter Sports Accomplishments

WRESTLING Mid Penn Conference - Colonial Division All-Star Team

- 1st Team: Marvin Gaskill
- 2nd Team: Shane McFerren

GIRLS BASKETBALL Mid Penn Conference - Capital Division All-Star Team

- 1st Team: Dani Miller

BOYS BASKETBALL Mid Penn Conference - Capital Division All-Star Team

- Honorable Mention: Derek Null
- Honorable Mention: Greg Wade

GYMNASTICS

- Set WASHS School Record with a score of 143.85
- 2010 South Central Gymnastics League Champions
- 2010 Gold Division Team Champions in the Pennsylvania Classic Gymnastics Championships

....Cynthia Forbes who was chosen by the Shippensburg University Study Council as an Exemplary Program. Her program, the Fairview After-School Reading Program, was one of 11 selected across Central Pennsylvania. Ms. Forbes will be recognized at a luncheon on March 23rd at Shippensburg University.

....Mrs. Bobbi Blubaugh, fifth grade teacher at Fairview who was selected as the Mix 95.1 Teacher of the week that was announced this morning. Mr. Robertson read the nomination for Mrs. Blubaugh that was submitted by one of her students.

Mrs. Bachtell arrived at 7:08 PM.

DISCUSSION ITEMS

Discuss Proposed 2010/2011 Franklin County Career & Technology Center Budget

The board recommended that the proposed 2010/2011 Franklin County Career & Technology Center budget be approved. This item will be voted on later in the meeting.

Discuss High School Chess Team's Trip to Nationals

The board recommended the approval of the High School Chess Team's trip to Nationals in Columbus, Ohio, on April 16-18, 2010. This item will be voted on later in the meeting.

Discuss Pension Reform Resolution

The board reviewed a resolution concerning the statewide pension program administered by the State Public School Employees' Retirement Board. This item will be voted on later in the meeting.

Discuss School Resource Officer

Mr. Robertson said he spoke with U.S. Rep. Shuster about securing a grant through the federal government. This grant has not opened yet. He also spoke with Senator Alloway who is exploring the possibility of legislative action that would make it legal for school districts to hire and pay for school resource officers.

RESIGNATIONS/RETIREMENT PAYMENTS

REQUESTS FOR LEAVE

APPOINTMENTS

On a Smith/Lind motion and roll call listed, the board approved the following:

Resignations/Retirement Payments

Professional Staff

Elaine M. Shughart, Guidance Counselor, Mowrey/Summitview, effective June 8, 2010.
Retirement with 30 years of service (22 years in the WASD); retirement payment to be calculated at a later date.

Support Staff

Peggy S. Wetzel, Server & Breakfast Server, Middle School, effective June 8, 2010.
Retirement with 31 part-time years of service in the WASD; retirement payment of \$2,325.00 (\$75.00/year x 31 part-time years of service = \$2,325.00)

Requests for Leave

Sherian Diller, Principal at Mowrey, a medical leave from February 22, 2010-April 1, 2010. She will return to work on April 6, 2010.

Todd Toth Science teacher, High School, a professional leave of absence for the 2010/2011 school year. The purpose of this leave is to participate in NASA's IPA program. He will return to work at the beginning of the 2011/2012 school year.

Michael Kapitan, Custodian, High School, a family medical leave of absence from February 3, 2010-March 2, 2010. He will return to work on March 3, 2010.

Denise Beck, Attendance Secretary, High School, an intermittent family medical leave of absence for the months of March 2010-June 2010.

Appointments

Professional Staff

Elizabeth S. Wilson, Chemistry – long-term substitute, High School, effective April 19, 2010-June 8, 2010, based upon satisfactory performance, salary: Masters, Step 1 – substitute daily rate. She will be a long-term substitute for Tricia Fleming who will be on a child bearing/family medical leave.

Kara B. Hose, Mathematics – long-term substitute, High School, effective April 23, 2010-June 8, 2010, based upon satisfactory performance, salary: Bachelors, Step 1 – substitute daily rate. She will be a long-term substitute for Emily Nystrom who will be on a child bearing/family medical leave.

Amy L. Angle, English – long-term substitute, Middle School, effective May 3, 2010-June 8, 2010, based upon satisfactory performance, salary: Bachelors, Step 1 – substitute daily rate. She will be a long-term substitute for Brandy Spielman who will be on a child bearing, family medical leave.

Jaclyn E. Renner, English – long-term substitute, Middle School, effective March 22, 2010-June 8, 2010, based upon satisfactory performance, salary: Bachelors, Step 1 – substitute daily rate. She will be a long-term substitute for Amanda Upham who will be on a child bearing/family medical leave.

RESIGNATIONS/RETIREMENT PAYMENTS

REQUESTS FOR LEAVE

APPOINTMENTS (Cont'd)

Sherry A. London, Family & Consumer Science – long-term substitute, High School, effective March 24, 2010-May 24, 2010, based upon satisfactory performance, salary: Bachelors, Step 1 – substitute daily rate. She will be a long-term substitute for Lois Snodderly who will be on an approved medical leave.

Coaching Staff

David Churchman, Head Soccer Coach, Middle School, effective 2009/2010 school year, salary: Step 2 - \$2,608.00. He held this position last year.

Lori Brooks, Assistant 7th Grade Volleyball Coach, Middle School, effective 2009/2010 school year, salary: Step 6 - \$2,276.00. She is replacing Jessica Bryan who resigned.

Substitute Professional Staff

Barbara E. Cox – Secondary/Elementary
Amanda E. Shull – Secondary/Elementary
Amy L. Angle- Secondary/Elementary
Kenneth E. Stephey – Elementary/Secondary
Rebecca L. Gilfus – Elementary/Secondary
Carly A. McFerren –Secondary/Elementary
Annette E. Sater – Secondary/Elementary
Angela M. Smith – Elementary/Secondary
Shauna D. Rosenberger – Elementary/Secondary

Substitute Support Staff

Phillip S. Peters – Custodian
Andreas M. Metz – Custodian
Sallie L. Fogle – Custodian/Cafeteria

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson
NAY: None

SUMMER MAINTENANCE POSITIONS

On a Heefner/Smith motion and roll call listed, the board gave administration permission to post the following summer maintenance positions:

Groundskeepers (2)	(40 hours/week)
General Maintenance (2)	(40 hours/week)
Painters (2)	(32-40 hours/week)
Cleaners (10)	(20 hours/week)
Grounds (1)	(20 hours)

These positions will have a pay rate of \$9.24/hour.

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson
NAY: None

SCHOOL BUS DRIVER ACCEPTANCE

On a Heefner/Smith motion and roll call listed, the board accepted the following persons who are qualified and certified by the Commonwealth of Pennsylvania as van drivers/aides and are employed by school bus contractors and transporting WASD students. These persons have submitted the necessary documents, which have been verified by the personnel department.

Van Drivers/Aides

Andrew Simmers – Baer Buses

Wendy Rinehart – Baer Buses

Marcia Rowe – Baer Buses

Diana Shinaberry – Baer Buses

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson

NAY: None

BUS CONTRACTORS LETTER OF INTENT TO PROVIDE TRANSPORTATION

On a Lind/Bachtell motion and roll call listed, the board accepted Baer Buses, D & S Buses, Inc., McCleaf Bus Lines, Inc., Shirley Bumbaugh, Cumberland Valley Christian School, Shalom Christian Academy, and Mother Seton School/St. Rita's as school bus contractors providing pupil transportation for WASD students for the 2010/2011 school year.

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson

NAY: None

PROPOSED 2010/2011 FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER BUDGET

On a Smith/Bachtell motion and roll call listed, the board approved the proposed 2010/2011 Franklin County Career & Technology Center budget.

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson

NAY: None

HIGH SCHOOL CHESS TEAM'S TRIP TO NATIONALS

On a Smith/Bachtell motion and roll call listed, the board approved the High School Chess Team's trip to Nationals in Columbus, Ohio, from April 16-18, 2010.

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson

NAY: None

FINANCIAL REPORTS

On a Smith/Bachtell motion and roll call listed, the board approved the following:

2009/2010 Budget Adjustments in the amount of \$.00 (copy attached)

Combined Treasurer's Report for the month ending February 28, 2010 (copy attached)

Budget Income & Expense Accounts Summary for (1) General Fund; (2) Capital Reserve Fund (Sec. 690); (3) Capital Reserve Fund (Sec. 1431); (4) Capital Projects Fund-33; (5) Capital Projects Fund-34; (6) Debt Service Fund-40; (7) Cafeteria Fund; (8) Athletic Fund; and (9) Student Activity Fund (copies attached)

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson
NAY: None

RENEWAL OF DISTRICT-WIDE ANTI-VIRUS TECHNOLOGY

After negotiating for several weeks with the publisher and distributor of our district-wide anti-virus technology, Roger Lange, Technology Supervisor, was offered an incentive to place an order before the end of March, since is the end of their fiscal year.

Mr. Lange said that there will be a significant reduction in the number of licenses purchased, since he believes anti-virus protection is not necessary for Macintosh computers. Based on the count of Windows computers the district has, the vendor has offered that if we commit to a three-year renewal, they will add a fourth year at no extra charge. The total cost for the four-year contract would be \$12,000.00, payable in four yearly installments of \$3,000.00 each. This is a very substantial savings compared to our previous annual payment, which was \$13,447.50 for just one year.

In order to take advantage of this incentive, Mr. Lange is asking for board approval to place this order before the end of March.

Mr. Lind questioned if Mr. Lange would get written verification of upgrades to be included in the price. Mr. Lange said he could do that.

On a Lind/Bachtell motion and roll call listed, the board approved placing an order for computer anti-virus technology to take advantage of the incentive offered by the vendor, contingent upon Mr. Lange getting written verification of upgrades to be included in the price.

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson
NAY: None

BILLS FOR PAYMENT – General Fund/Athletic Fund/Capital Reserve Fund/Capital Projects Fund PURCHASE ORDER REQUISITIONS

Mrs. Heefner questioned a purchase order to Cermack Technologies for Blue and Gold-website annual billing-in the amount of \$252.00 and why this is a separate billing. Amelia Rock said that the Blue and Gold staff wanted to create their own website and couldn't get in-depth the way they wanted to on the district website. Mr. Lange said this site is linked to the district website, but it can be hosted in-house. He said he would talk with the Blue and Gold advisor.

BILLS FOR PAYMENT – General Fund/Athletic Fund/Capital Reserve Fund/Capital Projects Fund
PURCHASE ORDER REQUISITIONS (Cont'd)

Mr. Lind questioned the bill from Bowman Sales & Equipment, Inc., for a storage trailer in the amount of \$60.00. Ms. Dean said she would find out.

On a Smith/Bachtell motion and roll call listed, the board approved the following:

Paid and unpaid bills in the amount of \$1,110,392.62 from the **General Fund**

Paid and unpaid bills in the amount of \$37,666.88 from the **Athletic Fund**

Paid and unpaid bills in the amount of \$9,737.59 from the **Capital Reserve Fund (Sec. 1431)**

Paid and unpaid bills in the amount of \$60.00 from the **Capital Projects Fund-34**

Purchase Order Requisitions for the March 9, 2010 board meeting in the amount of \$138,591.91 and for the March 16, 2010 board meeting in the amount of \$17,787.33, for a total of \$156,379.24

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson

NAY: None

TAX EXEMPTIONS

On a Smith/Heefner motion and roll call listed, the board approved and accepted the following:

2009/2010 Per Capita Tax Exemptions: 15 in the amount of \$150.00

Delinquent Per Capita Tax Exemptions:

2005	-	2	\$27.50
2006	-	1	\$11.00
2007	-	2	\$22.00
2008	-	<u>3</u>	<u>\$33.00</u>
		8	\$93.50

2009/2010 Occupation Tax Exemptions: 14 in the amount o \$375.00

Delinquent Occupation Tax Exemptions:

2005	-	2	\$49.50
2006	-	1	\$33.00
2007	-	2	\$66.00
2008	-	<u>3</u>	<u>\$99.00</u>
		8	\$247.50

2009/2010 Delinquent Tax Additions:

Per Capita - 1 \$16.50

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson

NAY: None

ADDITIONAL COMMITTEE REPORTS

Mr. Crutchfield said that the Policy Committee has finished rewriting several policies and will be presenting them for first reading approval at the April meeting. They are continuing to go through the policy manual. Mr. Crutchfield thanked Mr. Robertson for moving things along.

Mrs. Smith said the Academics Committee will meet next Tuesday at 6:00 PM. Mrs. Finn will replace Mr. Wilson on the committee.

Mr. Wilson met with Jeff Adams and Dwight Needham to discuss modulars. He said it might be possible that the State will allow us to separate the modulars from the building and store on site, which will give us the time needed to get rid of them. He also said the athletic department could use extra sheds to store equipment. Two of the modulars could be converted and used at different locations.

PENSION REFORM RESOLUTION

On a Smith/Bachtell motion and roll call listed, the board adopted the Pension Reform Resolution.

YEA: Bachtell/Heefner/Smith/Lucas/Finn/Crutchfield/Lind/Lemley/Wilson
NAY: None

BUDGET WORKSHOP #2 – Pay-to-Play

Mr. Robertson reviewed an athletic pay-to-play summary of school districts in the area. It was noted that Chambersburg was not included on the list, but Mr. Robertson said they don't charge to play. Mr. McLaughlin, Athletic Director, was asked how many students are involved in sports. He said there are 703 students with physicals, which includes grades 7-12. He said 191 of these students play two sports and 61 play three sports. He reminded the board that these 703 students do not account for cuts and students who end up not participating at some point during the season.

Mr. Lind asked administration for information on extra-curricular clubs and how many students participate in each.

Ms. Dean reviewed budgetary revisions as follows:

1st Workshop – March 9, 2010	Revenues	Expenditures	Deficit
	\$50,276,814	\$51,611,845	(\$1,335,031)
	<u>\$0</u>	<u>\$ 382,091</u>	
	\$50,276,814	\$51,993,936	(\$1,717,122)

1. It was discussed that we add the additional Basic Education Subsidy projected for the 2010/2011 year, to the budgetary contingency so that we may spend it if we receive it but, if we do not receive the revenue, we have covered the deficit as part of the budgeting process.
2. The above numbers included \$91,119 or 13.1% reductions made at the school level, in controllable expenses and consumables, as requested.

2nd Workshop – March 16, 2010	\$50,267,025	\$51,056,784	(\$789,759)
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1. Reductions include \$269,075 in medical expense, which will be taken from the Medical Fund Balance. We must use caution when utilizing our fund balance.
2. \$390,000 in Retirement Reserve. The budget allows for the 8.22% requirement but does not adequately prepare the district for future cost increases.

BUDGET WORKSHOP #2 – Pay-to-Play (Cont'd)

3. Transfers to the Capital Reserve Fund for building maintenance is reduced \$100,000 which does not allow routine and necessary maintenance to be performed without utilizing the fund balance.
4. The Probation Officer position paid through Franklin County has been eliminated for a savings of \$15,279.
5. Two teaching positions have been eliminated for a total net savings of \$153,009. This savings can only be realized if these individuals retire and we have no official letters at the current time.
6. This budget contains no salary increase for the professional or support staff. This is significant as we will need to be prepared for future increases.
7. Our adjusted index is 3.7%, allowing for a maximum millage increase of 3.056 or \$723,911.

Mr. McLaughlin said there could be a savings in the realignment of the Middle School cheerleading, basketball, and football teams. He said he is not recommending any of this be done, it was just for information. He said the cheerleaders only cheer at a few home games and participation doesn't appear to make much difference once they reach high school. He said there are extremely low numbers in 9th grade boys and girls basketball. These students could be playing on JV or varsity teams. He said this would save approximately \$8,500. Concerning 9th grade football, these students could be playing on JV and varsity teams. This would save the district approximately \$11,400. He said by reducing coaches attending clinics every year (would attend every three years) would save approximately \$18,000. He reminded the board that gymnastics cost the district \$20,000+.

Mr. Lemley questioned who gets in free when attending a game. Mr. McLaughlin said that fall athletes in grades 7-12, parents of athletes, school district employees and their spouses; and retired district employees. Football players, cheerleaders, members of the field band and outdoor guard get two free admissions for parents who attend each home football game. Senior citizens get in for a reduced rate.

Mr. Robertson reminded board members that only \$168,288 has been reduced in retirements. There is still \$370,000 to go. He said if the position is critical, you have to fill. He said that talking to administration, the worst case scenario would be significant cuts, which include driver education, elementary Spanish, and programs that are not required by Chapter 4 regulations, all of which the State would have to approve to be eliminated.

CENTRAL OFFICE/BUILDING REPORTS

Central Office/Building Reports are included in the board packet.

MONTHLY STUDENT ENROLLMENT REPORT, February, 2010

The monthly student enrollment report for February, 2010 shows a total of 4,186 students.

BOARD MEMBER COMMENTS

Mrs. Smith said that Communities That Care is presenting *Waynesboro's Got Talent* on April 10 in the High School auditorium. Tickets are \$5.00.

Mrs. Heefner gave kudos to Caroline Dean and Mike Embly for the recycling program in the district.

Mr. Crutchfield had a question from a parent about homework and the lack of information with respect to school and test scores. Mr. Williams said the Academics Committee will discuss when they meet next week.

Mr. Lind questioned if PSSA tests arrived. Mr. Williams said they had. Mrs. Heefner asked how many students were excused from taking 4Sights. Mr. Williams replied there was a significant number. The students said that was a valuable incentive for them.

EXECUTIVE SESSION

Board president, Mr. Wilson, called for an executive session following the meeting to discuss negotiations.

ADJOURNMENT

Meeting was adjourned at 8:40 PM, on a Heefner/Bachtell motion and unanimous voice vote.

/s/ Edward Wilson, President SIGNED /s/ Patricia F. Heefner, Secretary

Approved April 13, 2010