

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, November 17, 2009, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by president Smith.

INVOCATION/PLEDGE OF ALLEGIANCE

Dr. Ochoa called for a moment of silence and to remember the veterans and then led the pledge to the flag.

ROLL CALL

Present were: Pat Heefner, Christopher Devers, John Fitz, Gregory Ochoa, Marilyn Smith, and student representatives Amelia Rock and Tyler Bowders. Leland Lemley, Mindy Rouzer, Edward Wilson, and Firmadge Crutchfield were absent. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Jennifer Fitch, Herald Mail; Allison Schuchart, Record Herald; and those individuals listed on the attached sign-in sheet.

APPROVAL OF REVISED AGENDA

On a Fitz/Devers motion and roll call listed, the board approved the revised agenda.

YEA: Heefner/Devers/Fitz/Ochoa/Smith
NAY: None
ABSENT: Lemley/Rouzer/Crutchfield

APPROVAL OF MINUTES: November 10, 2009

On an Ochoa/Heefner motion and roll call listed, the board approved the November 10, 2009 minutes.

YEA: Heefner/Fitz/Ochoa/Smith
NAY: None
ABSTAINED: Devers (was not present at meeting)
ABSENT: Lemley/Rouzer/Crutchfield

PRESENTATION OF BELLS TO RETIRING BOARD MEMBERS

Mrs. Smith presented bells to retiring board members, Christopher Devers, John Fitz, and Gregory Ochoa. Stanley Barkdoll was also presented with a bell since he did not receive one when he resigned last year.

PRESENTATION OF CERTIFICATES OF APPRECIATION FROM PSBA TO RETIRING BOARD MEMBERS

Mrs. Smith presented Certificates of Appreciation from PSBA to Christopher Devers and John Fitz in recognition of their unique role for school board service and their long-term contributions to the guidance of youth and public education in the Commonwealth of PA.

Mr. Wilson and Mr. Lemley arrived at 7:03 PM.

PUBLIC COMMENT

Chris Lind said the board should keep their options open concerning modulars and thought that soliciting bids for a feasibility study is a good idea. He questioned the IMac computer that was purchased and said the district should be looking at non-educational delivery computers, which are less expensive. He also questioned why the costs for textbooks was not included in the science and social studies curriculum maps.

COMMUNICATIONS

Mr. Robertson received a letter from the Chambersburg Area School District requesting that districts enter into negotiations with the intent to amend the November 25, 2008 Articles of Agreement to reflect the changed circumstances that have existed since September 23, 2009, when the PA Department of Education rejected the comprehensive high school project, thereby rendering impossible the project contemplated by the Agreement.

COMMITTEE REPORTS

Mr. Fitz reported that the Franklin County Career & Technology Center will meet Thursday evening.

Tyler Bowders reported that seniors, Jacob Smith and Nolan Walck, are playing in the eight annual Four Diamonds Senior All-Star soccer game today. Proceeds go to the Four Diamonds Cancer Fund. Last week, six students from the Student Council traveled to the 2009 PASC State Conference in Perkasie, PA, held at Pennridge High School. Student Council held an ice cream social and "peanut scramble" for teachers after school on November 16.

Amelia Rock reported the first meeting of the Indians and Maidens Club will be held after school tomorrow. There will be an informal meeting to discuss the all-school production on November 23 in the cafeteria. Student Council is collecting donations during lunch for Shalene Crawford and her family, who was injured in a car accident and is now at Hershey Medical Center. All of the money collected will go to needed items, such as gas and food cards.

Mr. Robertson reported the following:

On Thursday, October 15, Fairview parents and students were invited to attend an informative evening regarding reading development presented by Fairview's intervention specialists. Reading assessments, comprehension programs, and fluency programs were explained. Parents left with a greater appreciation for the complex development of early reading skills through which children have to grow in order to be successful readers. Free books and materials were distributed among the attendees.

The sixth grade classes at Summitview had the opportunity to enrich their study of wetlands by visiting a rain collection basin. The Antietam Watershed Association constructed the rain garden in 2007 in cooperation with The Chesapeake Bay Foundation, The Center for Watershed Protection, and the Waynesboro Area School District. The basin is located in the low area between Summitview and the Middle School. It collects storm water runoff from a 60-acre area.

Geography Man (Neal Nichols) was at the Middle School last week doing an interactive geography-based art lesson with the entire school. He covered the United States with 7th grade and world geography with 8th grade. The presentations and drawings were outstanding. Through his artwork and the "Geography Game Show" students were engaged, challenged, and entertained. Everyone had a good time and came away with a new appreciation for art and geography.

COMMITTEE REPORTS (Cont'd)

Math Night for Mowrey families was held on Monday, October 26, 2009. Seventy-two families in grades first through fifth attended the evening of math fun. The on-line math games were demonstrated and families had the opportunity to play them. Teachers also presented various math games for families to play at home, an on-line website for practicing facts and algorithms were shared with parents to help children with their homework. Mowrey teachers were assisted by Brian Lorusso, Elementary Math Coach to kick-off the evening.

Kudos to.....

....The Hooverville student council who conducted a food drive during the week of October 13-16. The students collected 2,165 food items. The food collected was donated to Waynesboro Human Services. They also sponsored Hat Day on Friday, October 16. Students that paid \$1 to purchase a "hat license" were permitted to wear a hat in school on Friday. Money raised was donated to Heavenly Hats, which is an organization that provides wigs to cancer patients. Last year we won first place in Pennsylvania for Heavenly Hats and we are hoping to do that again this year. They also collected cell phones and other accessories (used) to send to an organization that then purchases calling cards for soldiers who are currently deployed.

.... All of our elementary schools for organizing and conducting outstanding Veteran's Day programs. It was enjoyable to be able to go to these programs and see the time and effort our staff and students put into honoring our veterans.

.... The High School October Students-of-the-Month:

Seniors:	Justin Martinez, Joe Needham, Amanda Ochoa
Juniors:	Emma Brodova, Brandon Geesaman, Kyle Phillips,
Sophomores:	MacKenzie Atkinson, Nick Bailey, Carla Plummer
Freshmen:	Whitney Freeman, Michael Hearon, Jacob Ochoa

...Our student-athlete accomplishments from the Fall Season

Field Hockey:	-Mid Penn Colonial All-Star 1 st Team: Emily Masters
Volleyball:	-Mid Penn Colonial Division All-Star 2 nd Team: Molly Geiger -In honor of Cancer Awareness Month, the team sold pink paper ribbons for \$1 to spectators during October. The ribbons, labeled with the donors' names, were displayed on the gym hallway wall. A total of \$430 was raised and donated to the local chapter of the American Cancer Society.
Boys Soccer:	-Mid Penn Colonial Division All-Star 1 st Team: Jacob Smith
Golf:	-Mid Penn Championships (1 st Place): Liz Breed -District III Championships (1 st Place): Liz Breed -Pennsylvania State Championships (5 th Place): Liz Breed
9th Football:	-The 9 th grade football team had a successful season with 8 wins and 2 losses.

....Thank the parents who agreed to serve on the Parent Budget Committee. This committee was the idea of the Board Budget committee. This parent committee provided input on various opportunities for the district to save money, as well as opportunities for additional revenue. They were very helpful in giving us their perspective as parents. This information will be shared as we begin the budget process. Thank you also to Directors Smith, Heefner, and Ochoa for serving as board representatives on this committee.

...Introduced and welcomed Roger Lange who is the new Director of Technology. He replaced Kay Eberly who retired in September and comes to us from the Chambersburg Area School District. Mr. Lange gave a brief report on technology in the district.

2008/2009 AUDIT REPORT

Scott Orndorff and Kevin Stouffer from Smith Elliott Kearns & Co., presented the 2008/2009 audit report.

SIEMEN'S PERFORMANCE CONTRACT PRESENTATION

Tony Prelec and Scott Layne, representatives from Siemen's Building Technologies, Inc., presented information on performance contracts, which is a method of making school improvements based on anticipated energy savings. Facility improvements to be considered include replace boilers, replace domestic water heaters, lighting system upgrade, automated controls upgrade, building weatherization, water conservation, install variable speed drives, and demand control ventilation. The presentation showed that the district could spend \$600,000 for utilities in 2010. With improvements, the district could remain below the \$600,000 figure through 2015. Mr. Lemley reminded board members that Siemen's presented a similar presentation 17 years ago. Mr. Layne, one of Siemen's representatives, said that if there is a savings shortfall, Siemen's cuts a check to the municipality or school district. Mr. Lemley said he is fine with getting bids, but wants proof before he agrees to a contract. Mrs. Heefner said that in 1995 or 1997, an HVAC system was supposed to be put out for bid and it never was. Mr. Lemley interrupted and Mrs. Heefner told him she was speaking. Mr. Lemley replied, "I can get as ignorant as you can." Mr. Lemley said it hasn't been for the lack of the board's spending that these things didn't get done. He said "these people" have controlled for the past sixteen years. Mrs. Heefner then called for the vote. Mrs. Smith said there wasn't a motion on the table. Mr. Flower said Mr. Lemley was allowed to complete his comments.

On a Heefner/Ochoa motion and roll call listed, the board voted to get RFP's from energy companies interested in entering into a performance contract.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith
NAY: None
ABSENT: Rouzer/Crutchfield

DISCUSSION ITEMS

Discuss Fund Balance Restrictions for Retirement Liability and Roofing Needs

During the 2008/2009 fiscal year, repairs to Summitview's roof were not completed and, therefore, the budgeted \$550,000 became a part of the ending fund balance. In addition, a change in retirement expense as a result of budgeting 7.13% and incurring an expense of 4/76%, resulted in favorability of approximately \$252,710. For the 2009/2010 fiscal year, favorability in retirement expense is expected to be approximately \$524,757. The 2008/2009 unreserved fund balance is \$4,689,289.

On a Lemley/Devers motion and roll call listed, the board reserved \$1,327,467 of the fund balance for Summitview roof repairs and future retirement liability. The total unreserved fund balance will then be \$3,361,822 as of July 1, 2009. For the 2009/2010 fiscal year, it is estimated that the fund balance will be reduced by approximately \$853,279 for an estimated ending fund balance as of June 30, 2010 of \$2,508,543.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith
NAY: None
ABSENT: Rouzer/Crutchfield

Discuss Fund Balance Restrictions for Retirement Liability and Roofing Needs (Cont'd)

On a Wilson/Fitz motion and roll call listed, the board approved repairs to Summitview's roof.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith
NAY: None
ABSENT: Rouzer/Crutchfield

Discuss Requested Revenue and Fund Balance Information

Ms. Dean reviewed revenues and fund balance information requested by Mr. Lemley and will e-mail board members this information.

Discuss Feasibility Study for Modulars

Mr. Robertson reviewed information received from the elementary principals concerning enrollment figures for next year. Hooverville will need another classroom and another first grade teacher because of the large kindergarten class this year. He said that presently there are 75 Hooverville students attending Summitview. He suggested moving two of the double units to Hooverville, which would give them four extra rooms, which would reduce Summitview's load by bringing these students back to Hooverville. Mr. Lemley questioned if the infrastructure could handle these extra students. Mr. Robertson replied they could hold up to 94 more students. He said the additional units then could be sold or repurposed.

Mr. Devers made a motion, seconded by Mr. Wilson, to perform a feasibility study that would go out for bid. There was discussion on how the motion should be worded. Mr. Devers and Mr. Wilson then amended their motion and second, to authorize the Superintendent to put out an RFP for the feasibility study of modulars.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith
NAY: None
ABSENT: Rouzer/Crutchfield

Discuss Lease Agreement with Borough of Waynesboro

On a Fitz/Heefner motion and roll call listed, the board approved a 100-year lease agreement with the Borough of Waynesboro. The district will pay \$1.00 per year for the use of the right-of-way. The district has 18 months to develop a 22-foot limited access driveway.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith
NAY: None
ABSENT: Rouzer/Crutchfield

RESIGNATION/RETIREMENT PAYMENT
REQUESTS FOR LEAVE
TRANSFER
APPOINTMENTS

On a Devers/Ochoa motion and roll call listed, the board approved the following:

Resignation/Retirement Payment

Support Staff

Barbara A. McKendrick, Library Assistant/Technology Facilitator, Middle School, effective December 31, 2009. Retirement payment of \$3,212.50 for 26.5 years of service at WASD: 27 part-time years ($\$75.00/\text{year} \times 27 = \$2,025.00$), and 9.5 full-time years ($\$125.00 \times 9.5 = \$1,187.50$)

Requests for Leave

Amy DeLaney, Grade 1 teacher, Fairview, an extension of her child rearing leave from November 18, 2009-June 8, 2010. She will return to work at the beginning of the 2010/2011 school year.

Sara Yost, Grade 1 teacher, Mowrey, an extension of her child rearing leave from January 22, 2010-June 8, 2010. She will return to work at the beginning of the 2010/2011 school year.

Melanie Bitner, Science teacher, High School, a child bearing leave from November 19, 2009-January 15, 2010 (revised). She will return to work on January 18, 2010.

Rebecca Sullivan, Grade 1 teacher, Fairview, an extension of her child rearing leave from December 23, 2009-June 8, 2010. She will return to work at the beginning of the 2010/2011 School year.

Transfer

Support Staff

Linda K. Martz, from Teacher Assistant-regular class, Summitview, salary: Range V – \$13.95/hour, to Teacher Assistant-Special Education/LS, Summitview, salary: Range V – \$13.95/hour, effective August 31, 2009. She is replacing Sheri Helfrick who transferred.

Appointments

Professional Staff

Lauren M. Snively, Grade 5 – long-term substitute, Summitview, salary: Bachelors, Step 1 – substitute daily rate, effective January 22, 2010-June 8, 2010, based on satisfactory performance. She is a long-term substitute Grade 5 (covering dates of Sara Yost's child rearing leave).

Heather R. Lee, Grade 1 – long-term substitute, Fairview, salary: Bachelors, Step 1 – substitute daily rate, effective January 22, 2010-June 8, 2010, based upon satisfactory performance. She is a long-term substitute for Amy DeLaney who is on a child rearing leave – replacing Katie Mouer who resigned long-term substitute appointment.

RESIGNATION/RETIREMENT PAYMENT
REQUESTS FOR LEAVE
TRANSFER
APPOINTMENTS (Cont'd)

Melody S. Peckman, Grade 1 – long-term substitute, Fairview, salary: Bachelors, Step 1 – substitute daily rate, effective December 23, 2009-June 8, 2010, based on satisfactory performance. She is a long-term substitute for Rebecca Sullivan who is on a child rearing leave.

Coaching Staff

Kelle Blubaugh, 7th Grade Head Girls Basketball coach, Middle School, effective 2009/2010 school year, salary: Step 2 - \$2,324.00. She held this position last year.

Daryl Bowman, Head Wrestling coach, Middle School, effective 2009/2010 school year, salary: Step 25 - \$8,780.00. He held this position last year.

Eric Reitz, 9th Grade Head Boys Basketball coach, High School, effective 2009/2010 school year, salary: Step 9 - \$3,515.00. He is replacing Daryl Warrenfeltz who resigned.

Heidi Shaull, 9th Grade Head Girls Basketball coach, High School, effective 2009/2010 school year, salary: Step 9 - \$3,515.00. She held this position last year.

Amy Dennis, Head Gymnastics coach, High School, effective 2009/2010 school year, salary: Step 18 - \$7,013.00. She held this position last year.

Elizabeth Carson, Assistant Gymnastics coach, High School, effective 2009/2010 school year, salary: Step 10 - \$5,854.00. She held this position last year.

Eric Mowen, Head Varsity Wrestling coach, High School, effective 2009/2010 school year, salary: Step 7 - \$6,530.00. He held this position last year.

Mike Rouzer, Assistant Varsity Wrestling coach, High School, effective 2009/2010 school year, salary: Step 8 - \$3,990.00. He held this position last year.

Crossing Guard & School Police

Lee O. Monn, Crossing Guard/School Police, effective 2009/2010 school year, salary: \$9.23/hour.

Substitute Professional Staff

Cathleen V. Lapp – Secondary/Elementary
Jennifer L. Kirkpatrick – Secondary/Elementary
Philip C. Rizzuto – Secondary/Elementary
Freddie W. Joye, Jr. – Secondary/Elementary
Heidi J. Shover – School Nurse
Leslie A. Lescalleet – Secondary/Elementary
Kimberly A. Miles – Secondary/Elementary
Mitchell C. Walck – Secondary/Elementary

RESIGNATION/RETIREMENT PAYMENT

REQUESTS FOR LEAVE

TRANSFER

APPOINTMENTS (Cont'd)

Substitute Support Staff

Jessica L. Noll – Custodian/Cafeteria

Tammy L. Johnson – Custodian

Regina M. Yoder - Cafeteria

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith

NAY: None

ABSENT: Rouzer/Crutchfield

2008/2009 AUDIT REPORT

On a Fitz/Devers motion and roll call listed, the board accepted the 2008/2009 audit report presented by Scott Orndorff and Kevin Stouffer of Smith Elliott Kearns & Co.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith

NAY: None

ABSENT: Rouzer/Crutchfield

TAX RATE RESOLUTION

On a Lemley/Devers motion and roll call listed, the board adopted a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year. The district's adjusted index for the 2010/2011 fiscal year is 3.7%.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith

NAY: None

ABSENT: Rouzer/Crutchfield

2009/2010 FINAL TRANSPORTATION COSTS

On a Devers/Heefner motion and roll call listed, the board accepted the transportation contracts for the 2009/2010 school year.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith

NAY: None

ABSENT: Rouzer/Crutchfield

USE OF IDEA FUNDS

On a Devers/Ochoa motion and roll call listed, the board approved the following positions funded using IDEA funds:

1. **Middle School Special Education Math Coach** - if a bargaining unit employee were to apply for this position and be the successful applicant, that professional employee would be replaced by a long-term substitute for the duration of ARRA stimulus funding. If this position were to be filled with a newly hired employee, that individual would be contracted as a long-term substitute whose employment was tied to the ARRA stimulus fund.
2. **Learning Support Teacher, Fairview Elementary School** – as above, if a bargaining unit employee were to apply for this position and be the successful applicant, that professional employee would be replaced by a long-term substitute for the duration of ARRA stimulus funding. If this position were to be filled with a newly hired employee, that individual would be contracted as a long-term substitute whose employment was tied to the ARRA stimulus funding.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith
NAY: None
ABSENT: Rouzer/Crutchfield

SCIENCE & SOCIAL STUDIES CURRICULUM MAPS

On a Devers/Wilson motion and roll call listed, the board approved the science and social studies curriculum maps.

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith
NAY: None
ABSENT: Rouzer/Crutchfield

Mr. Williams told Mr. Lind that the only textbook adoptions were elementary science school kits and textbook costs are not part of the curriculum maps. He said the science department chair is reviewing advanced placement chemistry books, which would cost \$70 per text. There are no new textbook adoptions in social studies.

FINANCIAL REPORTS

On a Devers/Wilson motion and roll call listed, the board approved the following:

2009/2010 Budget Adjustments in the amount of \$.00 (copy attached)

Combined Treasurer's Report for the month ending October 31, 2009 (copy attached)

Budget Income & Expense Accounts Summary for (1) General Fund; (2) Capital Reserve Fund (Sec. 690); (3) Capital Reserve Fund (Sec. 1431); (4) Athletic Fund; (5) Capital Reserve Projects Fund-33; (6) Capital Projects Fund-34; (7) Debt Service Fund-40; (8) Cafeteria Fund; and (9) Student Activity Fund (copies attached)

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith
NAY: None
ABSENT: Rouzer/Crutchfield

BILLS FOR PAYMENT – General Fund/Athletic Fund/Capital Reserve Fund/Capital Projects Fund
PURCHASE ORDER REQUISITIONS

On a Devers/Ochoa motion and roll call listed, the board approved the following:

Paid and unpaid bills in the amount of \$1,717,376.52 from the **General Fund**

Paid and unpaid bills in the amount of \$40,748.74 from the **Athletic Fund**

Paid and unpaid bills in the amount of \$6,435.00 from the **Capital Reserve Fund (Sec. 1431)**

Paid and unpaid bills in the amount of \$1,108,507.92 from the **Capital Projects Fund-33**

Paid and unpaid bills in the amount of \$58,839.12 from the **Capital Projects Fund-34**

Paid and unpaid bills in the amount of \$2,312,566.74 from the **Debt Service Fund-40**

Purchase Order Requisitions from the November 10, 2009 board meeting in the amount of \$9,127.98, and for the November 17, 2009 board meeting in the amount of \$13,047.28, for a total of \$22,175.26

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith

NAY: None

ABSENT: Rouzer/Crutchfield

Mr. Wilson wanted to know how much the electric bill for the High School is now compared to last year at this time. Ms. Dean said she would provide him with the information. Mrs. Heefner questioned why the graphic design books are just now being presented for payment. Ms. Dean said she would get information for her.

TAX EXEMPTIONS

On a Heefner/Wilson motion and roll call listed, the board approved and accepted the following:

2009/2010 Per Capita Tax Exemptions: 181 in the amount of \$1,825.00

Delinquent Per Capita Tax Exemptions:

2006	-	2	\$22.00
2007	-	3	\$33.00
2008	-	8	<u>\$88.00</u>
		13	\$143.00

2009/2010 Occupation Tax Exemptions: 188 in the amount of \$6,105.00

Delinquent Occupation Tax Exemptions:

2005	-	2	\$ 33.00
2006	-	4	\$ 66.00
2007	-	8	\$214.50
2008	-	<u>22</u>	<u>\$775.50</u>
		36	\$1,089.00

TAX EXEMPTIONS (Cont'd)

2009/2010 Real Estate Tax Exemptions in the amount of \$268.42

2009/2010 Occupation Tax Additions: 6 in the amount of \$120.00

2009/2010 Delinquent Tax Additions:

Real Estate - 1 \$791.81

YEA: Heefner/Devers/Lemley/Fitz/Ochoa/Wilson/Smith

NAY: None

ABSENT: Rouzer/Crutchfield

CENTRAL OFFICE/BUILDING REPORTS

Central Office/Building Reports were included in the board packet.

MONTHLY STUDENT ENROLLMENT REPORT – October 2009

The monthly student enrollment report for October 2009 shows a total of 4,238 students.

EXECUTIVE SESSION

Board president, Mrs. Smith, called for an executive session following the meeting to discuss legal issues.

COMMENTS FROM DR. OCHOA

Dr. Ochoa thanked the entire board for the opportunity to serve the district and students. He said it is the responsibility of the school board to provide the best education in the most efficient manner. He asked board members to be open-minded and to serve as role models for our students and community. He handed out a report from the U.S. Department of Education about job satisfaction among America's teachers and asked board members to read. He said teachers are not in their positions for the paycheck.

ADJOURNMENT

The meeting was adjourned at 9:45 PM.

/s/ K. Marilyn Smith, President SIGNED /s/ Patricia F. Heefner, Secretary

Approved December 8, 2009