

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors met on Tuesday, April 23, 2013 in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 p.m. by Vice President Wilson.

PLEDGE OF ALLEGIANCE

Vice President Wilson started the meeting with a moment of silent prayer followed by the pledge to the flag.

ROLL CALL

Present were: Sherry Cline/Bonnie Bachtell/Rita Daywalt/Ashley Newcomer/Firmadge Crutchfield/Billie Finn/Ed Wilson.

Chris Lind was absent.

Lee Lemley arrived at 7:05 p.m.

Also present were: Dr. Sherian Diller, Superintendent; Dr. Wendy Royer, Assistant Superintendent; Ruth Berger, recording secretary; Nic Erickson, Network Administrator; Stephanie Harbaugh, The Record Herald; Jennifer Fitch, The Herald Mail.

APPROVAL OF AGENDA

On a Bachtell/Cline motion and unanimous voice vote, the Board of School Directors approved the agenda.

APPROVAL OF MINUTES

On a Cline/Crutchfield motion and unanimous voice vote, with Mr. Wilson abstaining, the Board of School Directors approved the minutes of April 9, 2013.

Mr. Wilson welcomed students from Mr. Brown's Advanced Civics Class who were in attendance, as well as, several teachers from Summitview Elementary.

PUBLIC COMMENT

None

BUSINESS

Discuss/Act on Proposed 2013-2014 Final Budget

Thomas Dick, Business Administrator presented the proposed 2013-2014 Final Budget. The proposed budget as recommended by the Board Budget Committee is balanced without increasing taxes. The shortfall of \$832,765 was reduced by the following cost reductions:

- Salary Adjustments Retirements
- Adult Education GED Salary Adjustment
- Medical Insurance Costs
- Stop Loss Insurance Savings
- Legal Fees

- Cyber and Alternative Education Costs
- Utilities
- Capital Reserve Fund Transfer
- Business Office Medical Insurance Administrative Charge
- Medical Assistance revenue Adjustment
- FCCTC Tuition – Use of Fund Balance (one year only)

Concern was expressed about using the Fund Balance for the FCCTC tuition which is an operational expense.

On a Daywalt/Bachtell motion and roll call listed, the Board of School Directors adopted the 2013/2014 Proposed Final Budget. The budget will be on public display for the required 20 days with a date for final approval set for June 11, 2013.

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Wilson
NAY: Finn
ABSENT: Lind

Discuss/Act on FCCTC 2013-2014 Budget

The FCCTC has submitted the 2013-2014 budget for approval with an increase of 1.96% over the prior year.

On a Lemley/Bachtell motion, and roll call listed, the Board of School Directors approved the 2013-2014 FCCTC budget as presented.

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson
ABSENT: Lind

Discuss/Act on 2013-2014 Franklin Learning Center Budget

On a Daywalt/Bachtell motion and roll call listed, the Board of School Directors approved the 2013-2014 Franklin Learning Center Budget as presented:

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson
ABSENT: Lind

Discuss/Act on Election of Franklin Learning Center Treasurer for 2013-2014

The treasurer for the Franklin Learning Center must be a treasurer of one of the participating school districts and must be elected. Shelly Boggs, Treasurer of Fannett-Metal School District is willing to serve as Treasurer of the Franklin Learning Center.

On a Cline/Daywalt motion and roll call listed, the Board of School Directors approved Shelly Boggs as Treasurer of the Franklin Learning Center for 2013-2014.

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson
ABSENT: Lind

Discuss/Act on 2008 Bond Refunding Resolution

On a Cline/Bachtell motion and roll call listed, it is resolved that the Board of School Directors of the Waynesboro Area School District authorizes the Administration to work with Public Financial Management, (Financial Advisor), Lynch & Lynch, (Bond Counsel), and their Solicitor in conjunction with the issuance of General Obligation Bonds, Series of 2013 via a competitive internet auction for the purpose of refunding the General Obligation Bonds, Series of 2008 at a minimum net savings target of \$200,000.00.

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson
ABSENT: Lind

Discuss/Act on Class of 2014 Senior Class Trip

On a Bachtell/Cline motion and roll call listed, the Board of School Directors approved the Class of 2014 Senior Class Trip to Orlando, Florida from April 16-21, 2014.

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson
ABSENT: Lind

Discuss/Act on Personnel Items

On a Lemley/Bachtell motion and roll call listed, the Board of School Directors approved the following:

Resignation – Extra-Curricular Staff

Margaret A. Baker, Wayarian Yearbook Editorial Advisor and Business Advisor, Waynesboro Area Senior High School, effective June 5, 2013.

Requests for Leave

Alicia M. Shea, Grade 4, Fairview Elementary School – Medical Leave, effective April 22, 2013 through May 10, 2013. Return to Work Date – May 13, 2013.

Linda A. Fleischman, Accounts Payable Clerk, Clayton Avenue – Medical Leave, effective April 24, 2013 through May 10, 2013. Return to Work Date – May 13, 2013.

Personnel Transfers – Professional Staff

Kimberly A. Flickinger, from English Language Arts, Waynesboro Area Middle School – Salary: Masters 12, Step 6 = \$53,167.00, to Reading/Intervention Specialist, Waynesboro Area Middle School – Salary: Masters 12, Step 7 = \$56,240.00, effective August 21, 2013.

Julie K. Baker, from Reading/Intervention Specialist, Waynesboro Area Middle School – Salary: Masters 36, Step 14 = \$68,962.00, to English Language Arts, Waynesboro Area Middle School – Salary: Masters 36, Step 14 = \$69,651.00, effective August 21, 2013.

Personnel Transfers – Support Staff

Sharon C. Levick, from Secretary to the Assistant Superintendent/Personnel, to Personnel Secretary – Salary: No change, effective April 24, 2013.

James E. Norris, from Maintenance Technician – Salary: \$15.38/hour, to District Electrician – Salary: \$20.65/hour, effective April 24, 2013.

Appointments – Professional Staff

Steven D. Myers, Coordinator of Alternative Education, Waynesboro Area Senior High School - Salary: Bachelors +24, Step 3 = \$46,345.00, effective August 21, 2013.

Bridget E. Rosensteel, Grade 4, Summitview Elementary School - Salary: Bachelors, Step 1 = \$43,556.00, effective August 21, 2013. Reason: Replacing Sherry Newcomer's contract.

Stuart A. Lego, Grade 4, Summitview Elementary School - Salary: Bachelors, Step 2 = \$44,008.00, effective August 21, 2013. Reason: Replacing Allison Beaudry who transferred to Intervention Specialist/Reading at Mowrey Elementary School.

Brittany M. Hatfield, Grade 3, Hooverville Elementary School – Salary: Bachelors, Step 2 = \$44,008.00, effective August 21, 2013. Reason: Replacing Phyllis Witter's contract.

Erin E. Barr, Kindergarten, Mowrey Elementary School – Salary: Bachelors, Step 2 = \$44,008.00, effective August 21, 2013. Reason: Replacing Barbara Park's contract.

Emily M. Lego, Grade 5, Mowrey Elementary School – Salary: Bachelors +24, Step 3 = \$46,345.00, effective August 21, 2013. Reason: Replacing Emily Goodine who transferred to Intervention Specialist at Fairview Elementary School.

Benjamin S. Newhard, Grade 5, Fairview Elementary School – Salary: Bachelors, Step 1 = \$43,556.00, effective August 21, 2013. Reason: Replacing Charlene Good's contract.

D. Nichole Embly, Grade 6, Fairview Elementary School – Salary: Bachelors +24, Step 2 = \$45,363.00, effective August 21, 2013. Reason: Replacing Jean Frantz's contract.

Douglas S. Lowery, Health & Physical Education, Waynesboro Area Middle School – Salary: Masters +48, Step 2 = \$54,594.00, effective August 21, 2013. Reason: Replacing Alan Eisenhuth's contract.

Appointments – Support Staff

Brandi L. Bowman, Special Education – Teacher Assistant Long term substitute, Waynesboro Area Senior High School – Salary/Hours/Days: \$9.43/hour, 4 hours/day, effective April 16, 2013 through June 5, 2013.

Appointments – Extra-Curricular

Catherine A. Hade, Envirothon Advisor, Waynesboro Area Senior High School – Salary: \$670.00, effective for the 2012/2013 school year. Reason: Replacing Kathleen Seiler who retired.

Appointments – Professional Substitutes

Stephanie A. Scott, Elementary/Secondary

Keri L. Stouffer, Elementary/Secondary

Randa L. Bingaman, Elementary/Secondary

Appointments – Support Staff Substitutes

Sandra A. Walker, Cafeteria

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson

ABSENT: Lind

Discuss/Act on Financial Reports

On a Bachtell/Cline motion and roll call listed, the Board of School Directors approved Budgetary Transfers and the Budget Income & Expense Accounts Summary as presented.

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson
ABSENT: Lind

Discuss/Act on Bills for Payment

On a Lemley/Newcomer motion and roll call listed, the Board of School Directors approved the following paid bills and purchase order requisitions:

- General Fund in the amount of \$935,367.67
- Capital Reserve Fund 1431 in the amount of \$16,506.00
- Capital Reserve Fund Series of 2009 in the amount of \$1,197,000.00
- Capital Reserve Fund GOB Series of 2012 in the amount of \$2,125,321.05
- Purchase Order Requisitions in the amount of \$17,789.30.

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson
ABSENT: Lind

Discuss/Act on Tax Exemptions

On a Finn/Daywalt motion and roll call listed, the Board of School Directors approved the following tax exemptions.

- Per Capita Tax Exemptions – 2012/2013 in the amount of \$20.00
- Delinquent Per Capita Tax Exemptions – 2012/2013 in the amount of \$19,087.75
- Occupation Tax Exemptions – 2012/2013 in the amount of \$330.00
- Delinquent Occupation Tax Exemptions – 2012/2013 in the amount of \$53,707.50
- 2012 Interim #3 Real Estate Tax Exemption – 2012/2013 in the amount of \$2,633.92

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Crutchfield/Finn/Wilson
ABSENT: Lind

Discuss/Act on Addition to Xerox Contract

On a Bachtell/Daywalt motion and roll call listed, the Board of School Directors approved an addition to the current Xerox contract that includes two standard accounting packages, two embedded device licenses for the district print shop, and five embedded device licenses for ColorCube devices at an additional cost of \$117.74 per month for 53 months.

YEA: Cline/Bachtell/Lemley/Daywalt/Newcomer/Finn/Wilson
ABSENT: Crutchfield/Lind

INFORMATION ITEMS

Stop Loss Insurance

Thomas Dick, Business Administrator shared information on Stop Loss Insurance and options that can be used to save on costs. Based on the district's history, it would be possible to choose an option with a higher deductible, to save on premium costs. A proposal will be brought to the Board of School Directors in May.

Community Capital Campaign

Dr. Robert Zimmerman spoke to the Board of School Directors about a possible capital campaign to raise funds to replace the track and upgrade the football field to synthetic turf. A synthetic turf field would allow the district to get more use out of the field, which is currently only used for football and soccer games, and save on maintenance costs. Before moving forward with a feasibility study conducted by MacIntyre Associates, Dr. Zimmerman wants to be assured the district would have a Naming Rights Policy in place, as he feels this would be necessary for the campaign to be successful.

BOARD MEMBER COMMENTS

- The budget committee was praised for passing a preliminary budget with no tax increases, as well as the district's business administrator for the phenomenal job he has done.
- Appreciation was expressed to the Franklin County Teacher's Union for their contribution to the Franklin Learning Center's Sensory Garden.

ADJOURNMENT

On a Lemley/Newcomer motion, the meeting was adjourned at 8:40 p.m. with the Board of School Directors going into Executive Session.

Chris Lind, President

SIGNED

Ashley Newcomer, Secretary