

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

ITEM D.

The Waynesboro Area Board of School Directors held a special meeting on Tuesday, July 31, 2012 in the board room, 210 Clayton Avenue, Waynesboro, PA 17268. The meeting was called to order at 7:05 p.m. by President Wilson.

INVOCATION/PLEDGE OF ALLEGIANCE

Mr. Wilson called for a moment of silence and led the pledge to the flag.

ROLL CALL

Board Members present: Chris Lind/Bonnie Bachtell/Leland Lemley/Rita Daywalt/Billie Finn/Sherry Cline/Ed Wilson

Absent: Newcomer/Crutchfield

Also present were: Dr. Sherian Diller, Superintendent; Dr. Wendy Royer, Assistant Superintendent, James Flower, Solicitor; Bob Walker, Business Administrator; Joyce Caiati, recording secretary; Rachel Bryson, Record Herald; and Jennifer Fitch, Herald Mail.

APPROVAL OF AGENDA

On a Lemley/Bachtell motion and unanimous voice vote, the board approved the agenda with the following changes: under New Business, I.8. will be changed to Revised 2012-2013 School Calendar; add I.9. Discuss/Act on 2012 Revised Board Meeting Dates, and under J. Information Items add Transportation Study.

APPROVAL OF MINUTES

On a Lind/Bachtell motion and unanimous voice vote, the board approved the minutes of July 10, 2012 with the following changes: *Mrs. Finn was marked absent under Appointment, Professional Staff for Diane A. McCallum and that should have read Mr. Lind.* Under Information Items the sentence reading, "*Mrs. Finn stated that the board is seriously considering whether the school district will use their services again.*" will be changed to read, Mrs. Finn stated that the board should consider whether the school district will use their services again.

PUBLIC COMMENT

There was no public comment.

SWEARING IN

Honorable Judge John Walsh administered the Oath of Office to Dr. Sherian Diller as Superintendent and Dr. Wendy Royer as Assistant Superintendent.

MUNICIPAL BONDS PRESENTATION

Greg McLanahan of Public Financial Management, Inc. presented a new schedule for Series A Bonds of 2012 in the amount of \$8,850,000, a wrap-around structure, with an all time low interest rate. These bonds are going to be used for McClure energy and capital improvements for the Waynesboro Area School District. Mr. McLanhan stated that a Reimbursement Resolution must be voted on by the board tonight. Mr. Walker responded that the Resolution has been prepared for the board.

The preliminary timeline for the sale are as follows:

- August 14, 2012: 2012 New Money Sale
 2012A Refunding Parameters Resolution
- August 30, 2012: 2012A Refunding Sale
- September 18, 2012: 2012 New Money Settlement
- October 4, 2012: 2012A Refunding Settlement

EXECUTIVE SESSION

The board went into executive session at 7:15 p.m. and returned at 7:40 p.m.

Mr. Crutchfield arrived at 7:25 p.m.

DISCUSS/ACT ON PERSONNEL ITEMS

On a Cline/Daywalt motion to approve the resignations as submitted, by these individuals and as recommended by the school district and roll call listed:

Resignations and Retirement Payment

Administrative Staff

Danny R. Crum, School Psychologist, effective: July 31, 2012

YEA: Lind/Bachtell/Lemley/Daywalt/Crutchfield/Finn/Cline/Wilson

NAY: None

ABSENT: Newcomer

Professional Staff

Jack M. Horsey, Social Studies, Waynesboro Area Senior High School, effective: July 18, 2012.
Retirement with 31 years of service. Retirement payment \$5,847.42

Sean C. Clearwater, Technology Education, Waynesboro Area Senior High School, effective:
July 9, 2012

Stephanie M. Stumbaugh, Grade 1, Summitview Elementary, effective: July 26, 2012

Coaching Staff

Adam J. Shaull, JV Girls Volleyball, Waynesboro Area Senior High School, effective: July 13, 2012

Extra-Curricular Staff

Trudy E. Gembe-Palughi, Class Advisor – Class of 2014, Waynesboro Area Senior High School, effective: July 11, 2012

Request for Leave

Alan J. Eisenhuth, Health and Physical Education, Waynesboro Area Middle School requested a 1 year unpaid leave of absence for 2012/2013 school year. Mr. Eisenhuth's leave will begin on August 21, 2012 and will end on June 5, 2014. Mr. Eisenhuth will return to work at the beginning of the 2013-2014 school year.

Transfers

Professional Staff

Andrew D. Moats, from Social Studies, Waynesboro Area Middle School, Masters +36, Step 13 - \$66,833.00 to Social Studies, Waynesboro Area Middle School, Masters +36, Step 14 - \$68,962.00, effective: August 21, 2012. Replacing Karen Herald who is retiring.

Kristin B. Zaruba, from History and World Cultures, Waynesboro Area Middle School, Bachelors, Step 7 - \$45,565.00 to Social Studies, Waynesboro Area Middle School, Bachelors, Step 8 - \$46,750.00, effective: August 21, 2012. Replacing Andrew Moats who is transferring to the Waynesboro Area Senior High School.

Rachel C. Roth, from Reading Specialist, Mowrey Elementary School, Masters, Step 7 - \$52,832.00 to Instructional Support Teacher, Mowrey Elementary School, Masters, Step 8 - \$54,961.00, effective: August 21, 2012. Replacing Stacey Sawicki who is transferring to Gifted Support.

Barbara J. Parks, from Kindergarten, Mowrey Elementary School, Bachelors, Step 5 - \$44,464.00 to Reading Specialist, Mowrey Elementary, Bachelors, Step 6 - \$45,563.00, effective: August 21, 2012

Support Staff

Ruth L. Berger, from Secretary to the Assistant Superintendent, \$20.80/hour, 245 days, 7.5 hours, to Secretary to the Superintendent, \$24.29/hour 245 days, 8.0 hours, effective: July 23, 2012

Sharon C. Levick, from Personnel Secretary, \$18.05/hour, 245 days, 8.0 hours, to Secretary to the Assistant Superintendent/Personnel, \$19.85/hour, 245 days. 8.0 hours, effective: July 23, 2012

The transfers were approved, but the board tabled the hourly rate for Ruth L. Berger and Sharon C. Levick.

Holly S. Reihner, from Teacher Assistant, \$14.40/hour, 180 days, 7.0 hours, to Attendance Secretary, \$14.40/hour, 180 days, 7.0 hours., effective: August 27, 2012

Linda A. Hongell, from Receptionist, \$15.03/hour, 210 days, 8.0 hours to Printer/Receptionist, \$15.03/hour, 245 days. 8.0 hours, effective: July 19, 2012

John A. Welty, from Warehouse Manager, \$21.59/hour, 245 days. 8.0 hours Warehouse to Warehouse Manager/Printer, \$21,59/hour, 245 days, 4.0 hours Warehouse and 4.0 hours Printer

Appointments

Professional Staff

Matthew L. Brinkman, Technology Education, Waynesboro Area Senior High School, Masters, Step 1, \$44,381.00, effective August 21, 2012. Replacing Sean Clearwater who resigned.

Elizabeth C. Morningstar, Art, Waynesboro Area Middle School, Bachelors, Step 1, \$43,103.00, effective: August 21, 2012. Replacing Ronald VonRembow who retired.

Stephanie R. Nunemaker, Grade 5, Fairview Elementary, Masters +36, Step 1 \$49,161.00, effective: August 21, 2012. Replacing Brian Lorusso who transferred to the Assistant Principal position.

Sharon L. McIlquham, Kindergarten, Mowrey Elementary, Bachelors +24, Step 1 \$43,642.00, effective: August 21, 2012. Replacing Barbara Parks who is transferring to the Reading Specialist position.

Allison N. Butler, Grade 1, Fairview Elementary, Bachelors, Step 1, \$43,103.00, effective: August 21, 2012. Replacing Stephanie Stumbaugh's contract.

Melody S. Peckman, Grade 3, Fairview Elementary, Bachelors, Step 3, \$44,008.00, Credit for Long-Term Substitute Experience – 2009/2010 and 2012/2011 school year, effective: August 21, 2012. Replacing Ryan St. Clair's contract

Lauren M. Snively, Grade 2, Summitview Elementary, Bachelors, Step 3, \$44,008.00, Credit for Long-Term Substitute Experience – 2009/2010 and 2012/2011 school year, effective: August 21, 2012. Replacing Mary Ellen Selvaggio's contract position.

Appointments

Professional Staff (Continued)

Emalie K. Laicha, Grade 1 – Long-Term Substitute (1 year), Summitview Elementary, Bachelors, Step 1 - \$43,103.00, effective: August 21, 2012 – June 5, 2013, based on satisfactory performance. Long-Term Substitute for Rebecca Sullivan’s position at Fairview Elementary. Rebecca Sullivan will be on a Child Bearing/Family Medical Leave and Child Rearing Leave for the 2012/2013 school year.

Joseph E. Minnich, Grade 6 – Long-Term Substitute (1 year), Bachelors, Step 1 - \$43,103.00, effective August 21, 2012 – June 5, 2013, based on satisfactory performance. Long-Term

Substitute for Tracy Sipes’ contract. Tracy will be on an approved one year Unpaid Leave of Absence.

D. Nichole Embly, Grade 6 – Long-Term Substitute, Fairview Elementary, Bachelors +24, Step 1 – Substitute Daily Rate, effective: August 21, 2012 – December 7, 2012, based on satisfactory performance. Long-Term Substitute for Cala High who will be on an approved Unpaid Education Leave.

Bridget E. Rosensteel, Grade 1 – Long-Term Substitute, Fairview Elementary, Bachelors, Step 1 – Substitute Daily Rate, effective: August 27, 2012 – December 7, 2012, based upon satisfactory performance. Long-Term Substitute for Rebecca Robinson who will be on an approved Child Bearing/Family Medical Leave

Substitute School Psychologist

Amy Z. Heiber, Substitute School Psychologist, effective: August 1, 2012, \$350.00 per day, per diem

Support Staff

Amy L. Topper, Health Room Assistant, 22.5 hours/week, Fairview Elementary, effective: August 27, 2012, \$13.53/hour

Coaching Staff

Brian J. Fisher, Head Coach – Varsity Girls Soccer, Waynesboro Area Senior High School, effective: 2012/2013 school year, Step 4 - \$5,369.00. Replacing Richard Hetzer who resigned.

Extra-Curricular Staff

Barbara L. Fox, 2014 Class Advisor, Waynesboro Area Senior High School, effective: 2012/2013 school year, Step 4 - \$1,891.00. Replacing Trudy Gembe-Palughi who resigned.

This Extra-Curricular Staff position was tabled.

Appointments

Professional Staff (Continued)

Substitutes

Ann M. Simonetti, Elementary/Secondary

Jeaneen M. Alleman, Elementary/Secondary

Kristin N. Kerchner, Elementary/Secondary

DISCUSS/ACT ON APPROVAL OF PROBATION OFFICER

On a Lind/Bachtell motion and roll call listed, the board approved a school-based probation officer at a cost of \$16,052.00 for the 2012-2013 school year. Mr. Lind thanked both Todd Rock whose legislation allows the school district legally to be able to approve a probation officer and Ms. Daywalt for pushing Todd Rock into doing this.

YEA: Lind/Bachtell/Lemley/Daywalt/Finn/Cline/Wilson

NAY: Crutchfield

ABSENT: Newcomer

DISCUSS/ACT ON FINANCIAL REPORTS

On a Cline/Lind motion and roll call listed, the board approved the Budget Income and Expense Summary. Mrs. Finn had questions regarding our 100, 200, 322, 513, 600, and 700 accounts. She told Mr. Walker it would be helpful if they were looked into. Also, the cafeteria budget does not have anything for donated commodities. Mrs. Finn asked whether that would be a journal entry and Mr. Walker said yes. Mrs. Finn also did not see any money under 6944 account. Mr. Walker said that figure would be changing. Mrs. Finn stated that there is \$10,000,000 less in receipts than what was budgeted. Mr. Walker stated that \$3,000,000 was received from the state, money from other LEA's will be grossed up adding another \$4,000,000, and the school district will be able to record the next 2 months of taxes. There were also a number of changes at Citicorp, who is starting to withhold this year. Mrs. Finn said there is still a question of \$3,000,000, which there will not be an answer for this evening, but that it looks like an area of concern.

DISCUSS/ACT ON BILLS FOR PAYMENT/PURCHASE ORDER REQUISITIONS

On a Lind/Bachtell motion and roll call listed, the board approved the following:

General Fund paid bills for 2011-2012, in the amount of \$210,894.67

General Fund paid bills for 2012-2013, in the amount of \$809,055.93

Capital Reserve Fund 690 paid bills, in the amount of \$131,638.75

Capital Reserve Fund 1431 paid bills, in the amount of \$32,706.00

Capital Reserve Fund GOB Series of 2009 paid bills, in the amount of \$52,705.00

Discuss/Act on Bills For Payment/Purchase Order Requisitions (Continued)

Purchase Order Requisitions in the amount of \$1,083,318.32.

YEA: Lind/Bachtell/Lemley/Daywalt/Crutchfield/Finn/Cline/Wilson
NAY: None
ABSENT: Newcomer

DISCUSS/ACT ON TAX EXEMPTIONS

On a Lind/Bachtell motion and roll call listed, the board approved 2012/2013 Real Estate Tax Exemptions.

YEA: Lind/Bachtell/Lemley/Daywalt/Crutchfield/Finn/Cline/Wilson
NAY: None
ABSENT: Newcomer

DISCUSS/ACT ON BIDS

On a Bachtell/Cline motion and roll call listed, the board approved the following:

Bid Index #2012-1, General School Supplies, to the lowest responsible bidders meeting specification and subject to the availability of funds in the 2012/2013 budget, in the amount of \$19,182.84.

Bid Index #2012-2, Art Supplies, to the lowest responsible bidders meeting specification and subject to the availability of funds in the 2012/2013 budget, in the amount of \$13,966.17.

Bid Index #2012-3, Paper Products, to the lowest responsible bidders meeting specification and subject to the availability of funds in the 2012/2013 budget, in the amount of \$17,427.75.

Bid Index #2012-4, Custodial Supplies, to the lowest responsible bidders meeting specification and subject to the availability of funds in the 2012/2013 budget, in the amount of \$29,259.90.

DISCUSS/ACT ON RESOLUTION TO REIMBURSE FUNDS WITH BOND PROCEEDS

On a Lemley/Bachtell motion and roll call listed, the board approved a Resolution, which states that upon issuance of the 2012 General Obligation Bonds, the expenditures of general and capital reserve funds shall be reimbursed to the extent of the payments made to McClure Company.

YEA: Lind/Bachtell/Lemley/Daywalt/Crutchfield/Finn/Cline/Wilson
NAY: None
ABSENT: Newcomer

DISCUSS/ACT ON REVISED 2012/2013 SCHOOL CALENDAR

On a Lind/Lemley motion and roll call listed, the board approved the revised 2012-2013 School Calendar as submitted.

YEA: Lind/Bachtell/Lemley/Daywalt/Crutchfield/Finn/Cline/Wilson
NAY: None
ABSENT: Newcomer

DISCUSS/ACT ON 2012 REVISED BOARD MEETING DATES

On a Bachtell/Cline motion and roll call listed, the board approved, beginning September, board meetings for the balance of the 2012 school year as follows: September 11, 2012; September 25, 2012; October 9, 2012; October 23, 2012; November 13, 2012; November 27, 2012; December 4, 2012 (reorganization meeting).

YEA: Lind/Bachtell/Lemley/Daywalt/Crutchfield/Finn/Cline/Wilson
NAY: None
ABSENT: Newcomer

LEAVES OF ABSENCE

On a Cline/Daywalt motion and roll call listed the board approved the following:

Amanda L. Upham, English, Waynesboro Area Middle School, Child Bearing/Family Medical Leave: October 22, 2012 – December 21, 2012. Return date – January 2, 2013

Melanie L. Bitner, Science, Waynesboro Area Senior High School, Child Bearing/Family Medical Leave: October 26, 2012 – December 7, 2012

Rebecca L. Sullivan, Grade 1, Fairview Elementary, Child Bearing/Child Rearing/Family Medical Leave: August 21, 2012 – June 5, 2013

Retirement Payments

Karen A. Herald, Retirement Payment, \$6,739.04, 31 years of service

Barbara J. Bailey, Retirement Payment, \$2,250.00, 31 part-time years of service

YEA: Lind/Bachtell/Lemley/Daywalt/Crutchfield/Finn/Cline/Wilson
NAY: None
ABSENT: Newcomer

STADIUM BEAUTIFICATION PROJECT

Eric McIlquham, Athletic Director, addressed the board with a project he has been working on. Mr. McIlquham stated that he is proposing to install banners around the football field at Indian Stadium, as a way to increase school spirit. It is a graphic design project and the banners will be placed on the inside of the chain link fence. Mr. McIlquham showed several slides which gave the board an idea of what this project would look like. WABEC has donated \$3,205 to have the banners made, with no cost to the district.

In addition, the Indian Quarterback Club received a donation from the American Legion in the amount of \$4,200.00, which went towards sponsoring jerseys; this was already in progress prior to Mr. McIlquham coming to the district. There was concern among board members having a lack of control over what businesses advertise in the district. The board has been working with WABEC for some time on sponsorship and they were concerned with setting a precedent allowing any company to come in and place advertisements throughout the district's facilities. Mr. Flower told the board that the acceptance of the banners would not set any legal precedents.

Dr. Royer researched district policies regarding sponsorship and it appears there was a draft made. Within that policy donations over \$2,500 would require board approval. The board could approve as an exception and move forward with this donation. Dr. Royer will look at other school district policies in the area and a policy will be developed regarding naming rights.

Mrs. Cline, who serves on both the policy and WABEC committees, stated that she will work with both committees to aid in the development of a policy.

Mr. Lind made a motion to approve placing banners at the stadium as outlined; this approval is not setting any precedent by the board, seconded by Ms. Daywalt, and roll call listed. Mr. Lind thanked WABEC for their contribution.

YEA: Lind/Bachtell/Lemley/Daywalt/Finn/Cline/Wilson

NAY: None

ABSENT: Crutchfield/Newcomer

TRANSPORTATION STUDY

Dr. Diller reported that she did not feel the company that did the transportation study met the objectives for the school district and has asked them to come back on August 9, 2012 with more clarification. Some of the recommendations they made did not work nor make sense and did not meet our needs. Dr. Diller invited members of the board to come in and hear the conclusions.

BOARD MEMBER COMMENTS

Mrs. Finn asked if Smith Elliott Kearns & Company will be doing a presentation regarding the audit, which was received and was a clean audit. Dr. Diller stated that the auditors will do whatever is the pleasure of the board. Mrs. Finn stated she was very critical of them and was operating on bad information and would like to personally apologize for harsh comments.

ADJOURNMENT

The board adjourned at 8:50 p.m.

/s/ Edward Wilson, President

SIGNED

/s/ Ashley Newcomer, Secretary

Approved: August 14, 2012