

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

ITEM D.

The Waynesboro Area Board of School Directors held a special meeting on Friday, June 29, 2012 in the board room, 210 Clayton Avenue, Waynesboro, PA 17268. The meeting was called to order at 7:05 p.m. by President Wilson.

INVOCATION/PLEDGE OF ALLEGIANCE

Mr. Wilson called for a moment of silence and led the pledge to the flag.

ROLL CALL

Board Members present: Leland Lemley/Rita Daywalt/Ashley Newcomer/Billie Finn/Sherry Cline/Chris Lind/Ed Wilson

Absent: Crutchfield/Bachtell

Also present were: Dr. Sherian Diller, Assistant Superintendent; Dr. Wendy Royer, Assistant Superintendent, James Flower, Solicitor; Bob Walker, Business Administrator; Joyce Caiati, recording secretary; Stephanie Harbaugh, Record Herald; and Roxanne Miller, Herald Mail.

APPROVAL OF AGENDA

On a Lind/Daywalt motion and unanimous voice vote, the board approved the agenda.

APPROVAL OF MINUTES

On a Lemley/Newcomer motion and unanimous voice vote, the board approved the minutes of June 19, 2012.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

The board went into executive session 7:07 p.m. and returned at 7:50 p.m.

DISCUSS/ACT ON 2012-2013 BUDGET ADOPTION

On a Lind/Lemley motion and roll call listed, the board approved the annual budget for the General and Food Service Funds. The General Fund budget in the amount of \$50,146,763; and the Food Service Fund budget in the amount of \$2,113,328. This budget will incur a 1 mill tax increase. Mr. Wilson stated the reason for voting against the increase is because he thought the board was trying to work on a half-mill increase.

YEA: Lemley/Daywalt/Newcomer/Crutchfield/Finn/Cline/Lind/Bachtell

NAY: Wilson

ABSENT: Crutchfield/Bachtell

DISCUSS/ACT ON 2012-2013 TAX ADOPTION

On a Finn/Newcomer motion and roll call listed, the board approved the following tax rates to support the 2012/2013 budget:

1. Real Estate Tax at 86.50 mills, which is 86.50 per \$1,000 assessed value of taxable property.
2. Occupation Tax at 15%.
3. Per Capita Tax at \$5.00 (Section 679 School Code)
4. Act 511 Taxes
 - a. Per Capita - \$5.00
 - b. Earned Income Tax – 1% (District Portion .5%)
 - c. Realty Transfer Tax – 1% (District Portion .5%)
 - d. Occupation Privilege Tax - \$10.00 (District Portion \$5.00) Guilford 5th Only
 - e. All Delinquent Charges – 10%
 - f. Local Services Tax - \$52.00 (District Portion \$5.00)

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson

NAY: None

ABSENT: Crutchfield/Cline/Bachtell

DISCUSS/ACT ON SUPPORT STAFF RAISES

On a Lind/Lemley motion and roll call listed, the board approved a 2.5% raise for support staff of the Waynesboro Area School District.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson

NAY: None

ABSENT: Crutchfield/Cline/Bachtell

DISCUSS/ACT ON PERSONNEL ITEMS

On a Lind/Lemley motion and roll call listed, the board approved the following:

Resignations and Retirement Payments

Professional Staff

Ryan R. St. Clair, Grade 5, Fairview Elementary, effective: June 18, 2012.

Karen A. Herald, Social Studies, Waynesboro Area Senior High School, effective: July 1, 2012.

Retirement with 31 years of service. Retirement payment to be determined.

Support Staff

Barbara J. Bailey, Teacher Assistant, Hooverville Elementary, effective: July 12, 2012.

Retirement with 30 years of part-time service. Retirement payment = \$2,250.00 (30 part-time years @ \$75.00)

DISCUSS/ACT ON PERSONNEL ITEMS (Continued)

Coaching Staff

John B. Keller, Assistant Football Coach, Waynesboro Area Senior High School. Effective: August 17, 2012

Matthew G. Baker, Assistant Football Coach, Waynesboro Area Senior High School. Effective: August 17, 2012

Transfers

Hannah E. Richardson, Art, Hooverville/Fairview/Waynesboro Area Senior High Schools. Salary: \$42,511.00 to Art, Waynesboro Area Middle School. Salary: \$42,511.00. Effective: August 21, 2012. Replacing Ronald VonRembow who retired.

Amanda L. Provo, English, Waynesboro Area Senior High School, Salary: \$42,511.00 to English, Waynesboro Area Middle School. Salary: \$42,511.00. Effective: August 21, 2012. Position transfer in order to decrease class sizes at the Waynesboro Area Middle School.

Appointments

Professional Staff

Melody S. Peckman, Grade level to be determined, Fairview Elementary, Salary: Bachelors, Step 1 - \$42,511.00. Effective: August 21, 2012. Replacing Ryan St. Clair's contract.

Athletic Director

Eric C. McIlquhan. Salary: \$72,000. Effective: July 15, 2012. Replacing R. Daniel McLaughlin who retired.

Assistant Superintendent

Dr. Wendy Royer, Assistant Superintendent, Salary: per diem as determined by contract prior to August 1, 2012. Effective: June 1, 2012. Replacing Evan Williams.

Coaching Staff

Travis L. Berwick, Assistant Football Coach, Waynesboro Area Middle School. Effective: 2012/2013 school year. Salary: Step 1 - \$1,891.00. Replacing Kenneth Brown who resigned.

Summer Maintenance

Painter

TBD (replacing Zachary Glenn)

Maintenance

Matthew Smith, Dave Rose (replacing Trevor Stover), TBD

Cleaners

Constance Simmers, Martha Walck, Lind Jones, Shannon Ripple, TBD (replacing Janice Strait)

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

Administrative Staff

Athletic Director – Salary

On a Lind/Daywalt motion and roll call listed, the board approved the salary of Eric C. McIlquham in the amount of \$72,000.00 as discussed in Executive Session.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

DISCUSS/ACT ON FINANCIAL REPORTS

On a Lind/Daywalt motion and roll call listed, the board approved the following:

2011-2012 Budgetary Transfers and Budget Income & Expense Accounts Salary

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

DISCUSS/ACT ON BILLS FOR PAYMENT

On a Lemley/Lind motion and roll call listed, the board approved the following:

General Fund Paid Bills, in the amount of \$710,670.74.

Capital Reserve Fund 1431 Paid Bills, in the amount of \$840.00.

Capital Reserve Fund GOB Series of 2009 Paid Bills, in the amount of \$81,770.40.

DISCUSS/ACT ON DISTRICT INSURANCE PACKAGE

On a Finn/Lemley motion and roll call listed, the board approved the District Insurance Package for the 2012-2013 fiscal year as follows:

Package	Ohio Casualty	\$70,439
Auto	Ohio Casualty	11,830
Educator's Legal	PSBA – Old Republic	26,335
Umbrella	PSBA – Old Republic	<u>7,070</u>
		\$115,674

Mrs. Finn inquired about cyber insurance. Mr. Walker stated that prior to the purchase of cyber insurance, in order to keep the costs down, policies need to be put into place.

Dr. Diller said that administration is aware that policies are needed and the policy committee will be apprised of the policies that need to be submitted to the board for approval.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

COMMITMENT AND ASSIGNMENT OF FUND BALANCE

On a Lind/Daywalt motion and roll call listed, the board approved the following:

<u>Committed</u>	\$1,095,000	Future Retirement Expense Increase
<u>Assigned</u>	50,000	2012-2013 Legal
	145,000	2012-2013 Flooring Upgrades
	100,000	2012-2013 Paving/Outside Work
	60,000	2012-2013 Cafeteria Tables
	215,000	2012-2013 Computer and Technology
	75,000	2012-2013 Maintenance Equipment

In the same motion, Mr. Lind requested that the committed amount of \$1,095,000 be removed and dedicated to a separate fund.

YEA: Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSTAINED: Lemley
ABSENT: Crutchfield/Cline/Bachtell

DISCUSS/ACT ON BIDS

On a Lind/Lemley motion and roll call listed, the board approved the following bids to the lowest responsible bidder meeting specifications:

Bid Index #2012-1, General School Supplies, to the lowest responsible bidders meeting specification and subject to the availability of funds in the 2012/2013 budget, in the amount of \$19,182.84.

Bid Index #2012-2, Art Supplies, to the lowest responsible bidders meeting specification and subject to the availability of funds in the 2012/2013 budget, in the amount of \$13,966.17.

Bid Index #2012-3, Paper Products, to the lowest responsible bidders meeting specification and subject to the availability of funds in the 2012/2013 budget, in the amount of \$17,427.65.

Bid Index #2012-5, Lumber, to the lowest responsible bidders meeting specification and subject to the availability of funds in the 2012/2013 budget, in the amount of \$9,460.54.

Mr. Lind requested administration contact the Lincoln Intermediate Unit regarding bids in the future. The bidding process through the Lincoln Intermediate Unit begins in September and the district staff is instructed to investigate participating in the 2013/2014 year. In addition, Mr. Lind requested that the current bids be approved only for those items that were not overridden for quantity. Mr. Lind acknowledged the work John Welty did in reviewing the bids.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

UPDATE APPROVAL OF COBRA RATES 2012/2013

On a Daywalt/Newcomer motion and roll call listed, the board rescinded the prior approval of Cobra rates that were approved at the May 15, 2012 board meeting and approved the 2012/2013 Cobra rates as follows:

CLASS	2012-2013
Single	549.84
Parent and Child	687.31
Parent and Children	879.77
Individual/Spouse	1,099.71
Family	1,374.64
65 Special-Single	422.54
65-Special-Individual/Spouse (Both over 65)	845.08
65 Special-Individual/Spouse (1 over 65)	972.38

The above rates do not include the 2% administrative fee.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind
NAY: None
ABSTAINED: Wilson
ABSENT: Crutchfield/Cline/Bachtell

DISCUSS/ACT ON TEXTBOOK ADOPTION

On a Lind/Lemley motion and roll call listed, the board approved the following textbook:

AP English, Grade 11, Waynesboro Area Senior High School
The Language of Composition; Publisher - Bedford/St. Martins

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

SUMMER SCHOOL REPORT

Dr. Diller reported that 26 students were registered in the Summer School program, with 8 students taking more than one course. The following courses were offered: English 9, English 11, English 12, Algebra 1A, Integrated Math II, Integrated Math III, Earth Science, Biology, Chemistry, Civics and American History.

DISCUSS/ACT ON ALTERNATIVE EDUCATION PROPOSAL

On a Finn/Daywalt motion and roll call listed, the board approved the Alternative Education Proposal as follows:

Expenditures:

• Browns Mill Center (7 Slots)	\$90,000
• Bring Alternative HS back to WASD (Part-time high school teacher becomes full-time)	26,881
• 2 HOPE Classrooms (30 Slots)	266,000
• Alternative Ed Liaison / Social Worker	<u>9,005</u>
	\$391,886

Cost Savings \$82,164

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

DISCUSS/ACT ON WAYNESBORO AREA SENIOR HIGH SCHOOL COURSE APPROVAL

On a Lemley/Finn motion and roll call listed, the board approved an "Employability Skills" Course as a new course for the Waynesboro Area Senior High School, beginning for the 2012-2013 school year.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

WAYNESBORO AREA SENIOR HIGH SCHOOL GRADUATION REQUIREMENTS

On a Finn/Newcomer motion and roll call listed, the board approved the revision of graduation requirements, which will go into effect for seniors graduating in 2015. To be eligible for graduation, students will be required to earn 25 credits.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

DISCUSS/ACT ON DISTRICT ADMINISTRATION SIGN

On a Lind/Lemley motion and roll call listed, the board approved the purchase of a sign for the Administration Building at a cost of \$2,383.94 from Wayne Driscoll, Custom Sign Studio.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

RETIREMENT PAYMENTS

On a Lemley/Daywalt motion and roll call listed, the board approved Retirement Payments as follows:

Kathryn M. Helfrick, 26 years of service, effective June 6, 2012 in the amount of \$5,714.36.
Saundra K. Hess, 39 years of service, effective June 6, 2012, in the amount of \$8,217.46.
Kathleen E. Seiler, 35 years of service, effective June 6, 2012 in the amount of \$7,378.60.
Mary E. Selvaggio, 30 years of service, effective June 6, 2012 in the amount of \$5,914.86.
Joyce E. Toth, 31 years of service, effective June 6, 2012 in the amount of \$5,951.75.
Ronald P. Von Rembow, 35 years of service, effective June 6, 2012 in the amount of \$7,048.96.

YEA: Lemley/Daywalt/Newcomer/Finn/Lind/Wilson
NAY: None
ABSENT: Crutchfield/Cline/Bachtell

ADJOURNMENT

On a Daywalt/Lemley motion and unanimous voice vote, the board adjourned the meeting at 8:40 p.m. The board will meet in executive session and will not reconvene.

/s/ Edward Wilson, President

SIGNED

/s/ Ashley Newcomer, Secretary