

WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, February 8, 2011, at Summitview Elementary School, 840 East Second Street, Waynesboro, PA. The meeting was called to order at 7:00 PM, by president Wilson.

INVOCATION/PLEDGE OF ALLEGIANCE

Mrs. Heefner called for a moment of silence and then led the pledge to the flag.

ROLL CALL

Present were: Firmadge Crutchfield, Leland Lemley, Sherry Cline, Chris Lind, Marilyn Smith, Pat Heefner, Bonnie Bachtell, Billie Finn, Edward Wilson, and student representatives Tyler Bowers and Eric Wengert. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor, Denise Bonura, Record Herald; and those individuals listed on the attached sign-in sheet.

APPROVAL OF AGENDA

On a Smith/Bachtell motion and unanimous voice vote, the board approved the agenda.

APPROVAL OF MINUTES: January 25, 2011

On a Bachtell/Cline motion and unanimous voice vote, the board approved the January 25, 2011 minutes.

INITIAL PUBLIC COMMENT

Mary Ellen Selvaggio, Summitview teacher, urged board members to let the taxpayers and community know that they respect the teachers in the district and that they want only success for the children and to make sure their needs are met. Work together!

Carol Ernewein, parent and Summitview PTO vice-president, told board members that “what you see is what you get” (referring to the Summitview building). She said nothing has been done to the building and that students are seated in the hallway for lunch. She said you have to make sure there is a good parent/teacher relationship. She wanted board members to know that students and the community deserve nothing less than quality. She asked the board to make sure this district has the best teachers and make them stay. She asked the board to visit the schools once a month, read a book to students, visit kindergarten, go to sports events, and see what is working. She thanked all the teachers for supporting the public school system.

POWERPOINT PRESENTATION BY MR. LEMLEY

Mr. Lemley presented information on negotiations between the district and WAEA.

WAEA

<u>Fiscal Year</u>	<u>Percent Increase</u>	<u>WAEA Salary</u>	<u>Total Increase</u>
2010/2011	3	\$17,568,023.00	\$566,805.00
2011/2012	3.5	\$18,095,063.00	\$690,643.00
2012/2013	3.5	\$18,727,390.00	\$726,417.00
Cost of Proposal			\$1,983,865.00

Admin & Support Staff Salaries

<u>Fiscal Year</u>	<u>Percent Increase</u>	<u>Admin & Support Staff Salaries</u>	<u>Total Increase</u>
2010/2011	3	\$5,035,891.00	\$162,476.00
2011/2012	3.5	\$5,186,968.00	\$197,974.00
2012/2013	3.5	\$5,368,512.00	\$208,229.00
Cost of Proposal			\$568,679.00

POWERPOINT PRESENTATION BY MR. LEMLEY (Cont'd)

All Employee Groups

<u>Fiscal Year</u>	<u>%</u>	<u>All Employee Groups</u>	<u>Total Increase</u>
2010/2011	3	\$22,603,914.00	\$729,281.00
2011/2012	3.5	\$23,282,031.00	\$888,617.00
2012/2013	3.5	\$24,095,902.00	\$934,646.00
Three Year Total			\$2,552,544.00

Fund Balance

<u>Fiscal Year</u>	<u>%</u>	<u>Fund Balance</u>	<u>Salary Increase</u>	<u>Available Fund Balance</u>
2010/2011	3	\$3,227,750.00	\$729,281.00	\$2,498,469.00
2011/2012	3.5	\$2,498,469.00	\$729,281.00 + \$888,617.00	\$ 880,571.00
2012/2013	3.5	\$880,571.00	\$729,281.00 + \$888,617.00 + \$934,646.00	-\$1,671,973.00)

Funding

<u>Fiscal Year</u>	<u>Unfunded Liability</u>	<u>Millage Required</u>
2012/2013	-\$1,671,973.00)	7.10 mills
2013/2014	-\$2,498,469.00)	3.7 mills

1 mill = \$235,000

Employer Retirement Contribution Rates

<u>Fiscal Year</u>	<u>Contribution Rate</u>	<u>Percent Increase</u>	<u>Cost</u>	<u>District Contribution</u>
2010/2011	5.64/8.22			
2011/2012	8.65	0.43	\$97,196.00	\$ 48,598.00
2012/2013	12.19	3.54	\$800,178.00	\$400,089.00
2013/2014	16.69	4.5	\$1,017,176.00	\$508,588.00
2014/2015	21.18	4.49	\$1,014,914.00	\$507,457.00

A question was raised why the district's fund balance could not be used to fund salary increases for teachers. Mr. Lemley said if all staff were to receive a pay increase of 3% for the 2010/2011 school year and 3.5% increase in each of the following years, it would totally deplete the fund balance by the 2012/2013 fiscal year, which would cause a \$1.6 million unfunded liability to the district.

Members of the audience then began to ask questions and voice concerns. Several parents who were in the audience urged both sides to work toward a resolution so the children in the district are not negatively affected. A person in the audience suggested a one-year contract and revisit each year until the economy turns around.

STUDENT REPORT

Eric Wengert reported on February 6, the High School Symphonic Band and Wind Ensemble presented their winter concert. The Professional Business Administration and the Diversified Occupations classes toured the Harley Davidson plant on February 4 and experience the workings of a large company setting first-hand. The High School's Back-to-School/Educational Night will be held on February 10. Course selection for next year will start on February 8.

McCLURE PRESENTATION

Representatives of McClure Company presented information on the upgrades to the buildings and savings to date.

Measures Implemented

1. Middle School heat pump replacement
2. Middle School domestic water heater replacement
3. Middle School lighting retrofit
4. Middle School building envelope sealing
5. Middle School temperature control replacement
6. Summitview heat pump replacement
7. Summitview lighting retrofit
8. Summitview building envelope sealing
9. Fairview chiller, boiler and pump replacement
10. Fairview air handler replacement – conversion to VAV
11. Fairview temperature control replacement
12. Fairview lighting retrofit
13. Hooverville boiler efficiency tune-up
14. Hooverville controls calibration
15. Hooverville lighting retrofit
16. Mowrey controls calibration
17. Mowrey boiler efficiency turn-up
18. Mowrey lighting retrofit

Update

- Installation of each ECM is complete
- “Heating” commissioning is current taking place:
 - Tuning of equipment
 - Optimizing automatic control strategies
 - Measurement & verification
- “Cooling” commissioning will begin late Spring/early Summer
- Preliminary M & V has started

Energy Savings to Date

- First 12 months, August 2010 to August 2011, considered construction period.
- Savings accrue during construction period, but not expected to be full projected amount due to ongoing commissioning and tuning of systems.

3-Month Electric Costs

1. Baseline - \$138,241 (pre-project)
 2. Projected - \$94,047 (post project)
 3. Actual - \$86,095 (post project)
- 3-Month Actual Electric Savings - \$52,146
Cost and savings based on average \$0.08/KWH

In June, 2010, McClure applied for a \$720,000 PEDA grant to install a complete geothermal system to serve the Middle School and Summitview. Total installed cost would be \$1.4 million. They were notified in September that the project was not approved for any funding. McClure reviewed the advantages of geothermal.

DISCUSSION ITEMS

Discuss Summitview Elementary Facility Needs

Dwight Needham, maintenance supervisor, and Aaron Taylor, Summitview principal, reviewed facility needs:

1. Space issue in cafeteria. Cafeteria is also used as art/music rooms. Students are eating in the hallway.
2. Carpet issues in two pods.
3. Blacktop on both sides and back of building.
4. Lighting in library.
5. Window replacement (air leaks).
6. Heating system (no back-up – boiler is 40 years old)

Mr. Taylor was asked to prioritize the list and submit to the board.

Discuss Bleachers

Mr. Robertson said he and Mr. Needham are working on bid specifications for the High School bleachers. Mr. Wilson said he would like to see the public, especially contractors, get involved in donating their time in helping replace and install the bleachers and also if they would be willing to donate materials. A question was raised on how to repay these people. One suggestion was to erect a sign with their name and business on it. Mr. Wilson also said there are some trees at Fairview that need to be cut down.

Discuss Third Street Extension

The board discussed paving the Third Street Extension and decided to do only the minimum paving according to the Lease, Right-of-Way and Maintenance Agreement with the Borough of Waynesboro. Also, a gate will be needed to block off this extension from public vehicle use.

Discuss List of Requests from January 11, 2011 Meeting

The board had requested information from the January 11, 2011 meeting. Mr. Robertson responded to all these requests. Mr. Wilson asked that instead of discussing each item tonight, that the board review and discuss at a later date. Mrs. Cline said she had a updated quote from ReInk and they beat all the prices for toner.

Discuss 2011/2012 Preliminary Budget

Mr. Robertson presented the proposed 2011/2012 preliminary budget as follows:

Overview

- Budget Timeline – *Revised*
- Financial Status – *Revised*
- Financial Outlook – *Revised*
- Included in the Budget – *Revised*

Budget Timeline

- February 6, 2011 – District deadline to give public notice of intent to adopt the 2011/2012 preliminary budget unless adopted resolution
- *WASD advertised on February 4, 2011*
- February 16, 2011 – District deadline to adopt the 2011/2012 preliminary budget unless adopted resolution
- *WASD will adopt the preliminary budget on February 15, 2011 at the regularly scheduled meeting*
- February 21, 2011 – District deadline to submit the 2011/2012 preliminary budget to PDE
- February 24, 2011 – District deadline to publish notice in newspaper of intent to file petition with Court of Common Pleas in the judicial district in which the administrative office of the school district is located or request approval from PDE for a referendum exception
- March 3, 2011 – District deadline to seek approval for referendum exceptions
- March 23, 2011 – Deadline for Court of Common Pleas or PDE to issue ruling on school district's petition for referendum exception
- May 31, 2011 – District deadline to adopt the 2011/2012 proposed final budget

Discuss 2011/2012 Preliminary Budget (Cont'd)

- June 10, 2011 – District deadline to make the proposed final budget available for public inspection on PDE-2028 (20 days prior to final budget adoption)
- June 20, 2011 – District deadline to offer public notice of intent to adopt the 2011/2012 final budget (10 days prior to final budget adoption)
- June 30, 2011 – District deadline to adopt the 2011/2012 final budget (annual deadline)
- July 15, 2011 – Deadline to submit the 2011/2012 final budget to PDE on form PDE 2028

Financial Status

- The 2009/2010 Audit reveals an ending fund balance of \$4,473,905 of which the board has designated \$1,246,092 for the remaining balance on the Summitview roof, the Third Street extension, and retirement favorability to be used for future increases
- Local revenues with the exception of Earned Income Tax were as budgeted. An increase in Delinquent Taxes received offset this negativity
- Current estimates reflect an increase of approximately .79% in real estate values which for the WASD would be \$151,094 in additional real estate taxes collected based on current collection rate – *decrease added for potential reassessment*
- The current projections for other local revenues and state grants are based on historical receipts

Financial Outlook

- Federal Stimulus dollars expire on June 30, 2011, which eliminates \$1,820,924 in funding from the budget
- WASD is eliminating the associated expenditures where possible
- The Commonwealth does not appear to have the resources available to replace its funding from the Federal Stimulus
- The Federal “EdJobs” bill, signed in August, may restore a portion of Federal funding formerly provided by the Stimulus, but distribution of these funds to WASD and other school districts is dependent on action by the Commonwealth – *This funding source has been eliminated based on current information from the state*
- Prior to 2009/2010, the Commonwealth funded the State Subsidy using its own budgetary revenues
- In the last two fiscal years, it has supplemented its budget with Stimulus funds, sending the combined totals to the school districts

<u>WASD</u>	<u>State Funding</u> <i>*Includes Spec. ED</i>	<u>Stimulus</u>	<u>Total Subsidy</u>
2007/2008	\$14,198,991	\$0	\$14,198,991
2008/2009	\$14,700,324	\$0	\$14,700,324
2009/2010	\$13,705,591	\$2,126,389	\$15,831,980
2010/2011	\$14,317,844	\$1,820,924	\$16,138,768
Adopted			
2011/2012	\$14,198,991	\$0	\$14,198,991
Projected			

- If the Commonwealth reduces to 2009 state funding levels, this would be an increase to what is currently estimated in the budget, which is the 2007/2008 fiscal year levels
- Typically, the state budget seminar is in late February, this year it is scheduled for late March and until then the district’s budget is based on incomplete data

Discuss 2011/2012 Preliminary Budget (Cont'd)

Included in the Budget

- Estimated increase in Real Estate revenues \$151,094 – does not include any millage increase up to the allowable index, which could be as high as 1.51 mills or in increase in revenue of \$356,868 – *also does not include any millage from possible exceptions should the board choose to file and accept*
- State Funding at 2007/2008 levels
- No estimated decrease in current state grants
- Personnel, salaries, and other contracts to be discussed in executive session
- Estimated 12% increase in health care premiums; we will receive actual costs in the next two weeks
- 5.2% increase in PSERS contribution rate as current budget is at 8.22% and the 2011/2012 rate is 8.65%; actual current rate is 5.64% or a 53.4% increase from actual
- Other costs at or below 2010/2011 adopted except where known additions occur; no budgetary reserve or capital project transfers included
- Approximate \$66,000 for debt service related to the FCCTC is included in this budget
- Potential \$500,000 one time money due to debt reissuance at lower interest rates not included
- Health care, FLC, Special Education and many other costs which typically increase year over year are not currently known and have been budgeted at prior year or *historical levels* which is an exposure
- The district may file for exceptions under retirement contributions for approximately 1.3 mills. We are not eligible for health care exceptions and while I did not previously recommend filing for debt exceptions as we will need to give this millage back when the debt is retired, *the dollars returned to the operational budget far exceed the approximately 2 mills that would need to be returned. It appears we are not eligible for Special Education exceptions or the maintenance of revenue. I will review the Actual Instructional Expense exception when PDE releases the information, as well as the others for exact dollars from the state*

Included in Budget

• Current Projected Revenues	\$49,369,764
• Current Projected Expenses	\$50,885,039
	<i>DEFICIT (\$1,515,275)</i>

Mr. Wilson told the audience that the district is looking at a law suit concerning the High School renovation project and that the judge ruled it will go to trial. If we lose, the district is looking at losing another \$3 million from the general fund.

RECOMMENDED ACTION

Recommend Approval of Purchase Order Requisitions

On a Bachtell/Lind motion and roll call listed, the board approved purchase order requisitions in the amount of \$42,570.50.

YEA: Crutchfield/Lemley/Cline/Lind/Smith/Heefner/Bachtell/Finn/Wilson
NAY: None

RESIGNATION
REQUESTS FOR LEAVE

On a Smith/Bachtell motion and roll call listed, the board approved the following:

Resignation

Coaching Staff

Ryan C. Hunsberger – Assistant High School Football Coach, effective January 25, 2011

Requests for Leave

Holly C. Peck, Kindergarten teacher, Hooverville, a child bearing/family medical leave beginning March 17, 2011-April 26, 2011. She will return to work on April 27, 2011.

Margaret Evens, Teacher Assistant, Fairview, a family medical leave beginning January 20, 2011-June 7, 2011. She will return to work at the beginning of the 2011/2012 school year.

Sara R. Yost, Grade 1 teacher, Mowrey, an extension of her child rearing leave beginning March 1, 2011-April 22, 2011. She will return to work on April 25, 2011.

Todd E. Toth, Science teacher, High School, a professional leave of absence for the 2011/2012 school year. The purpose of this leave is to participate in NASA's IPA program. He will return to work at the beginning of the 2012/2013 school year.

YEA: Crutchfield/Lemley/Cline/Lind/Smith/Heefner/Bachtell/Finn/Wilson

NAY: None

APPOINTMENTS

Mr. Robertson asked that one of the appointments be removed until the board could discuss further.

On a Lind/Bachtell motion and roll call listed, the board approved the following:

Appointments

Professional Staff

Chad D. Blose, Grade 4 – long-term substitute, Fairview, salary: Bachelors + 24, Step 1, effective March 1, 2011-June 7, 2011, based upon satisfactory performance. He is a long-term substitute for Brian Lorusso, Title I Math Coach.

Alicia M. Myers, Mathematics – long-term substitute, High School, salary: Bachelors, Step 1, effective February 21, 2011-April 29, 2011, based upon satisfactory performance. She is a long-term substitute for Jana Eskridge who will be on a child bearing/family medical leave.

Abby L. Wagaman, Kindergarten, long-term substitute, Hooverville, salary: Bachelors, Step 1 – substitute daily rate, effective March 17, 2011-April 26, 2011, based on satisfactory performance. She is a long-term substitute for Holly Peck who will be on a child bearing/family medical leave.

School Police

Steven J. Seylar, School Police, effective 2010/2011 school year, salary: \$9.23/hour.

APPOINTMENTS (Cont'd)

Substitute Professional Staff

Amanda J. Christman – Elementary/Secondary
Andrew K. Horton – Secondary/Elementary
Christopher C. Custer – Secondary/Elementary
Amanda L. Provo – Secondary/Elementary
Erin R. Scott – Elementary/Secondary
Jessica L. Pedersen – Elementary/Secondary
Barry E. McNew – Secondary
Pamela M. Wert – Elementary/Secondary
Kendra L. Lauderman – Secondary/Elementary

Substitute Support Staff

David T. Fritz – Custodian/Cafeteria/Crossing Guard
Angela J. Lindsay – Teacher Assistant

YEA: Crutchfield/Lemley/Cline/Lind/Smith/Heefner/Bachtell/Finn/Wilson
NAY: None

ACT ON TENURE

On a Smith/Bachtell motion and roll call listed, the board certified that the following temporary professional employees have completed three years of satisfactory service in the public schools of the WASD. They have earned tenure and shall be provided a professional employee contract. It is noted that one name was removed from the list.

Travis Berwick	Technology Ed.	High School
Cala High	Grade 6	Fairview

YEA: Crutchfield/Lemley/Cline/Lind/Smith/Heefner/Bachtell/Finn/Wilson
NAY: None

BOARD COMMITTEE REPORTS

Mr. Crutchfield reported that the Policy Committee met before the meeting and reviewed the following policies that will be presented at next week's meeting for either final or first reading approval: Classroom Use of Videos, DVDs, and Movies; Automated External Defibrillator (AED); and Chemical Hygiene.

The Academics Committee will meet on Thursday, February 24, 2011 at 2:45 PM, in the High School Library.

Mr. Lemley said the Budget Committee also met before the meeting and discussed what was presented earlier in the meeting.

INFORMATION ITEMS – Snow Make-Up Days

The 2010/2011 school calendar that was approved by the board indicates that make-up days due to cancellation of school because of inclement weather will be:

<u>Snow Day</u>	<u>Make-up Day</u>
Tuesday, January 18, 2011	Monday, February 21, 2011
Wednesday, January 26, 2011	Friday, March 11, 2011
Thursday, January 27, 2011	Thursday, April 21, 2011
Tuesday, February 1, 2011	Monday, April 25, 2011

Any additional snow make-up days will be added to the end of the school year.

STUDENT ENROLLMENT REPORT – December, 2010

The revised monthly student enrollment report for December, 2010 shows a total of 4,258 students.

BOARD MEMBER COMMENTS

Mrs. Finn questioned the status of D-Wing at the High School. Mr. Needham said it was ready to go except for some issues with the floor. It has not been inspected by Mr. Cermak.

EXECUTIVE SESSION

Board president, Mr. Wilson, called for an executive session following the meeting to discuss personnel issues.

ADJOURNMENT

The meeting was adjourned at 9:15 PM.

/s/ Edward Wilson, President

SIGNED

Patricia F. Heefner, Secretary

Approved February 15, 2011