

**WAYNESBORO AREA SCHOOL DISTRICT**  
**Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, July 13, 2010, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by president Wilson.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Mrs. Finn called for a moment of silence and then led the pledge to the flag.

**ROLL CALL**

Present were: Pat Heefner (telephonically), Billie Finn, Marilyn Smith, Chris Lind (telephonically), Leland Lemley, and Edward Wilson. Bonnie Bachtell, Firmadge Crutchfield, and Brenda Lucas were absent. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Jennifer Fitch, Herald Mail; Allison Schuchart, Record Herald; and those individuals listed on the attached sign-in sheet.

**APPROVAL OF AGENDA**

On a Finn/Lemley motion and roll call listed, the board approved the agenda.

YEA: Heefner/Finn/Smith/Lind/Lemley/Wilson

NAY: None

ABSENT: Bachtell/Crutchfield/Lucas

**APPROVAL OF MINUTES: June 15, 2010 and June 21, 2010**

On a Finn/Lemley motion and roll call listed, the board approved the June 15, 2010 and June 21, 2010 minutes.

YEA: Heefner/Finn/Smith/Lind/Lemley/Wilson

NAY: None

ABSENT: Bachtell/Crutchfield/Lucas

**PRESENTATION TO ENVIROTHON TEAM FROM**  
**FRANKLIN COUNTY CONSERVATION DISTRICT REPRESENTATIVE**

Donna Hays, the Envirothon Educational Coordinator for Franklin County, recognized the following Envirothon team members who participated in local and state events: Lucas Franki, Krista Woodlief, Ryan Eddy, Kyle McFerren, and Kyle Phillips. Unfortunately, none of these students were available to attend tonight's meeting.

**INITIAL PUBLIC COMMENT**

Mary Lee Yaukey, Library Department Chair, and Cathy Beatty, Middle School Librarian, both spoke about the critical role a librarian plays in school by providing students with opportunities to become critical seekers of knowledge, users of technology, and independent life-long learners. Mrs. Yaukey said certified librarians must be the most up-to-date members of the staff and they don't sit and just stamp books.

### **COMMUNICATIONS**

Mr. Robertson received a letter from PDE stating that the district has maintained our efforts in using Federal Programs funds at an appropriate level. He also received a letter from the Borough of Waynesboro stating the reconstruction of East Second Street from Myrtle Avenue to just east of the entrance of the Middle School will begin on July 12, with projected completion date of August 13. No traffic will be allowed on the street with the exception of certain deliveries to the school that can't be unloaded elsewhere. Anyone currently parking at either school will be required to park along Virginia Avenue or on South Enterprise Avenue.

### **COMMITTEE REPORTS**

Mr. Lemley reported that the Chambersburg Area School District is moving forward with a proposal to build an academic wing at the Franklin County Career & Technology Center and move 110 kids in from Manito. The Joint Operating Committee could sell a plot of ground to Chambersburg for this project. Mr. Lemley said that he fears this would have a detrimental impact on the FCCTC if this wing was used for alternative placements and said he doesn't want the FCCTC to develop a bad reputation. Both Mr. Lemley and Mrs. Heefner asked board members to vote against the sale of the land based on the planned use.

Mr. Crutchfield arrived at 7:15 PM.

### **DISCUSSION ITEMS**

#### **Discuss Walking Path (Harry Morningstar)**

This item was tabled since Mr. Morningstar was not in attendance at the meeting.

#### **Discuss Half-Time Physical Education Teacher and High School Librarian Positions**

Mr. Robertson said he has a candidate who could fill the half-time physical education position. He said we already lost two candidates for the librarian position, but there is a candidate who is certified in New York and Maryland and would need certification in Pennsylvania, but in the event of complications, the district would need to advertise this position again. He requested direction from the board. Mr. Lind said he was not in favor of hiring a person and then letting them go in a year.

Mr. Lemley asked Mrs. Yaukey hypothetically if she would rather have a full-time librarian at the High School and no additional aides in the future, or receive aides but no second librarian. Mrs. Yaukey replied, "the full-time librarian without an assistant."

On a Smith/Lemley motion and roll call listed, the board approved the hiring of a half-time physical education teacher at the High School.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: Lind  
ABSENT: Bachtell/Lucas

On a Heefner/Smith motion and roll call listed, the board approved the hiring of a full-time librarian at the High School.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: Lind  
ABSENT: Bachtell/Lucas

**Discuss Student Information System**

Mr. Robertson said the administration needs to start looking at a new student information system since Mike Kugler, Supervisor of Technology/Child Accounting, is retiring at the end of December. Power School was approved last year, but no money was put in the budget to purchase. Mr. Robertson asked that the board give the go-ahead to look at programs that meet the needs of the district. We already purchased the accounting software from CSIU. Mr. Kugler reviewed student software comparisons between CSIU and Power School. He said CSIU is presently implementing a new web-based software package and should be active in approximately six months. Currently, you cannot purchase this package. Mr. Crutchfield asked if Power School can be integrated with CSIU. Mr. Kugler said he would find out. Mr. Crutchfield also asked if there were any risks. Mr. Kugler said he couldn't give an opinion since he hasn't seen the new software. He said there is a rumor that PDE is developing a student software package, which will be used by all districts in the state. The board recommended continuing using Tenex for another year or until more information is received.

**Discuss Replacement of Lamps and Ballasts – Clayton Avenue**

Mr. Robertson said that the replacement of lamps and ballasts at Clayton Avenue was removed from the ESCO project. He said 250 lamps and ballasts need to be replaced. Two bids were received, the lowest being for \$8,345. The administration will be recommending accepting this bid later in the meeting.

**Discuss Cafeteria Delivery**

Mr. Robertson reviewed the job description for the cafeteria delivery person and said there is no one in the district to shift this position to. The board recommended the posting of the cafeteria delivery person.

**Discuss McClure**

Mr. Robertson said that all HVAC renovations have been completed; Middle School duct work has been started and proceeding well; heat pumps will be installed in approximately two weeks at the Middle School and Summitview; handler at Fairview has been scheduled for early August; and the lighting has not been started.

**Discuss Timing of Bid for Driveway at High School**

The board gave approval for Valley Quarries to help Ms. Dean write bid specifications for the driveway at the High School.

**Discuss GASB 45 Valuation Agreement**

For information purposes, the GASB 45 Valuation Agreement is required to be done every two years at a cost of \$6,000.

**Discuss School Dentist Contract, 2010/2011**

The administration recommended approving Cornerstone Family Dentistry, D.D.S., as the school dentist at a total cost of \$500 from July 1, 2010-June 30, 2011. This item will be voted on later in the meeting.

**Discuss High School Young Humanitarian Club**

Mr. Robertson requested approval of a new club at the High School – Young Humanitarian Club. Karen Fitzgerald will be the advisor. There will be no cost to the district. This item will be voted on later in the meeting.

Mr. Lind left the meeting telephonically at 8:15 PM.

**Discuss Request from Windjammers Unlimited, Inc.**

Bill Link from Windjammers Unlimited, Inc., which is a non-profit Circus Musical Historical Society, requested two years in advance to reserve the High School auditorium for Friday, July 20, 2012, for this group to plan and organize the Windjammers summer convention.

On a Smith/Crutchfield motion and roll call listed, the board approved making an exception to the policy to allow Windjammers Unlimited, Inc., to reserve the High School auditorium for Friday, July 20, 2012, for their summer convention concert.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: None  
ABSENT: Bachtell/Lucas/Lind

**Discuss Cost to Move and Relocate Modulares**

For information purposes, Mr. Robertson said there are some issues in moving and relocating the modulares. Two estimates were received to bring in a crane to get the modulares down to level ground, the lowest being \$9,000. He said there is a possibility that Chambersburg Area School District might want to buy a modular.

**Update on PSERS Rate and Basic Education Funding**

Basic Education funding shows a 4.01% increase for the 2010/2011 school year. PSERS budgeted 8.22% - will be 5.64%. Mr. Lemley said the Senate might not approve. PSBA is telling districts not to spend the money because stimulus money could be cut.

**ACCEPTANCE OF ELEMENTARY AND SECONDARY SCHOOL BUS ROUTES, 2010/2011**

**ACCEPTANCE OF SCHOOL BUS STOPS, 2010/2011**

**APPROVAL OF SCHOOL DAY AND TRANSPORTATION SCHEDULES, 2010/2011**

On a Smith/Finn motion and roll call listed, the board accepted and approved the elementary and secondary school bus routes, school bus stops, and school day and transportation schedules for the 2010/2011 school year.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: None  
ABSENT: Bachtell/Lucas/Lind

**RESIGNATIONS**

**TRANSFERS**

**APPOINTMENTS**

On a Smith/Crutchfield motion and roll call listed, the board approved the following:

**Resignations**

Extra-Curricular Staff

Cala S. High, Student Council Advisor, Fairview

Professional Staff

Robert C. Lunsford, English teacher, High School, effective June 8, 2010. Retirement with 34 years of service (28 years in the WASD). Retirement payment to be calculated at a later date.

**RESIGNATIONS**

**TRANSFERS**

**APPOINTMENTS (Cont'd)**

**Transfers**

Professional Staff

Wendy B. Wright, from Special Education/Learning Support, Middle School, salary: Bachelors, Step 1, to Grade 6, Fairview, salary: Bachelors, Step 1, effective August 24, 2010. She is Replacing Bobbi Blubaugh who transferred.

Support Staff

Deborah J. Brown, from Teacher Assistant/Spec. Ed./ES, Fairview, salary: Range V - \$9.63, to Attendance Clerk, Fairview, salary: Range IV - \$11.52, effective August 30, 2010. She is replacing Margaret Biesecker who retired.

**Appointments**

Professional Staff

Tiffany A. Hunsberger, Special Education/Learning Support teacher, Middle School, salary: Bachelors, Step 1, effective August 24, 2010. She is replacing Wendy Wright who transferred to Fairview.

Chad D. Blose, Grade 4 – long-term substitute, Fairview, salary: Bachelors, Step 1, effective August 24, 2010-February 28, 2010, based upon satisfactory performance. He is a long-term substitute for Brian Lorusso, Title I Math Coach.

Laura J. Soha, half-time Physical Education teacher, High School, salary: Bachelors, Step 1 – half salary, effective August 24, 2010. She is replacing ½ position of E. Faye Haas who retired.

**Substitute Professional Staff**

Nicolette M. Johnson – Elementary/Secondary  
Jennifer M. Ross – Elementary/Secondary

**Substitute Support Staff**

Amy Fogle – Custodian – Summer

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: None  
ABSENT: Bachtell/Lucas/Lind

**APPROVAL OF REPLACEMENT OF LAMPS AND BALLASTS – CLAYTON AVENUE**

On a Crutchfield/Smith motion and roll call listed, the board accepted the bid of \$8,345 to replace lamps and ballasts at Clayton Avenue.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: None  
ABSENT: Bachtell/Lucas/Lind

**APPROVAL OF SCHOOL DENTIST CONTRACT, 2010/2011**

On a Smith/Finn motion and roll call listed, the board approved Cornerstone Family Dentistry, D.D.S., as the school dentist at a total cost of \$500 from July 1, 2010-June 30, 2011.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: None  
ABSENT: Bachtell/Lucas/Lind

**HIGH SCHOOL YOUNG HUMANITARIAN CLUB**

On a Smith/Heefner motion and roll call listed, the board tabled this item until the next meeting in order to get more information on goals.

**FINANCIAL REPORTS**

On a Smith/Finn motion and roll call listed, the board approved the following:

**2010/2011 Budget Adjustments** in the amount of \$.00 (copy attached)

**Combined Treasurer's Report** for the month ending June 30,2010 (copy attached)

**Budget Income & Expense Accounts Summary for (1) General Fund; (2) Capital Reserve Fund (Sec. 690); (3) Capital Reserve Fund (Sec. 1431); (4) Athletic Fund; (5) Capital Projects Fund-33; (6) Capital Projects Fund-34; (7) Debt Service Fund-40; (8) Cafeteria Fund; and (9) Student Activity Fund** (copies attached)

Mr. Wilson asked Ms. Dean about earned income tax. She said we are \$12,000 less since the last time the information was given. Delinquent taxes are \$200,000 favorable. Real estate taxes are OK.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: None  
ABSENT: Bachtell/Lucas/Lind

**TABLED MOTIONS**

On a Smith/Crutchfield motion and roll call listed, the board approved tabling the Young Humanitarian Club and the discussion on the walking path since procedure wasn't followed.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson  
NAY: None  
ABSENT: Bachtell/Lucas/Lind

**BILLS FOR PAYMENT – General Fund/Athletic Fund/Capital Reserve Fund**

On a Smith/Lemley motion and roll call listed, the board approved the following:

Paid and unpaid bills in the amount of \$710,659.48 from the **General Fund**

Paid and unpaid bills in the amount of \$90,220.00 from the **Capital Reserve Fund (Sec. 1431)**

Paid and unpaid bills in the amount of \$40,489.41 from the **Athletic Fund**

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson

NAY: None

ABSENT: Bachtell/Lucas/Lind

**PURCHASE ORDER REQUISITIONS**

On a Smith/Crutchfield motion and roll call listed, the board approved purchase order requisitions for the 2009/2010 school year in the amount of \$2,500.45, and the total for the 2010/2011 school year is \$263,45.35, for a grand total of \$265,925.80.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson

NAY: None

ABSENT: Bachtell/Lucas/Lind

**TAX EXEMPTION**

On a Lemley/Finn motion and roll call listed, the board approved the 2010/2011 Real Estate Tax Duplicate. The 2010/2011 budget estimated income from real estate tax is \$18,947,183.27. At this time, it is anticipated that this amount will be realized.

YEA: Heefner/Finn/Crutchfield/Smith/Lemley/Wilson

NAY: None

ABSENT: Bachtell/Lucas/Lind

**INFORMATION ITEMS**

Mrs. Finn questioned when the board would discuss the survey of the bleachers. Ms. Dean said it would be discussed in executive session after the meeting. Mrs. Finn also questioned the D-wing situation at the High School. She asked how much it will cost to get this area reclassified as classrooms. Mr. Williams replied between \$10,000-\$20,000. He said the only problem, which is local, is that the section was labeled storage.

Mike Engle requested that the board speak up because people in the audience could not hear them.

**EXECUTIVE SESSION**

Board president, Mr. Wilson, called for an executive session following the meeting to discuss personnel issues.

**ADJOURNMENT**

The meeting was adjourned at 9:15 PM.

/s/ Edward Wilson, President

SIGNED

/s/ Patricia F. Heefner, Secretary

*Approved August 10, 2010*