

**WAYNESBORO AREA SCHOOL DISTRICT
Waynesboro, PA 17268**

The Waynesboro Area Board of School Directors held its regular meeting on Tuesday, November 9, 2010, in the board room, 210 Clayton Avenue, Waynesboro, PA. The meeting was called to order at 7:00 PM, by president Wilson.

INVOCATION/PLEDGE OF ALLEGIANCE

Mrs. Heefner called for a moment of silent meditation and then led the pledge to the flag.

ROLL CALL

Present were: Chris Lind, Billie Finn, Sherry Cline, Marilyn Smith, Bonnie Bachtell, Pat Heefner, Edward Wilson, and student representatives Tyler Bowders and Eric Wengert. Firmadge Crutchfield and Leland Lemley were absent. Others present were: James Robertson, superintendent; Evan Williams, assistant superintendent; Caroline Dean, business administrator; Bobbi Trostle, recording secretary; James Flower, Jr., solicitor; Jennifer Fitch, Herald Mail; Stephanie Harbaugh, Record Herald; and those individuals listed on the attached sign-in sheet.

APPROVAL OF REVISED AGENDA

On a Finn/Bachtell motion and unanimous voice vote, the board approved the revised agenda.

APPROVAL OF MINUTES: October 19, 2010

On a Smith/Bachtell motion and unanimous voice vote, the board approved the October 19, 2010 minutes.

INITIAL PUBLIC COMMENT

Nancy Helman questioned torn bindings on algebra books at the Middle School; asked that *SchoolMessenger* notify parents when a student is supposed to bring in a note when absent; and said she is waiting on an answer to a music situation that the Middle School principal is to address. Eric Griffith, High School music teacher, told Mrs. Helman to look at the National Standards for Music Education, which pertains to learning in different cultures.

Mr. Crutchfield arrived at 7:10 PM.

Mr. Lemley arrived at 7:12 PM.

STUDENT REPORT

Eric Wengert reported that the Indians football team emerged victorious with a 32-26 win over the James Buchanan Rockets on November 5, which was their last game of the season. Senior Night was also held that evening, recognizing senior members of the football team and band for their years of dedication. On November 6, senior Kyle Phillips, became the first member of the Cross-Country team to compete in States in ten years. The first marking period ended on November 1.

Tyler Bowders reported that during the month of November, students in Mrs. Dickey's Writing Workshop class is participating in National Novel Writing Month, better known as NaNoWriMo, which challenges its participants to write a 50,000-word novel during the month of November, which equates to about 175 typed pages. Female members of the High School concert choir will participate in the 2010 performance of the Towne Singers on November 21 at the Capitol Theater in Chambersburg.

DISCUSSION ITEMS

Elementary Academic Presentation

Dr. Diller, Mowrey principal and Director of Elementary Education, informed the board that all elementary buildings met Adequate Yearly Progress (AYP) for the general education population and for all subgroups. Hooverville achieved the highest PSSA scores in math and reading in grades 3-6 in Franklin County. Fairview is being recognized by PDE as a Title I distinguished school and has shown significant growth in the area of math for two consecutive years and will be awarded \$3,000.00 to support the current program. Waynesboro ranked highest (72.2% in reading, 83.7% in math) for AYP in grades 3-5 during the 2009/2010 school year, in Franklin County.

Mrs. Sterner-Hine, Hooverville principal, explained that PVAAS is a statistical analysis of existing assessment data and is a realistic measurement of a school's progress/growth over time. She explained that the district needs progress in both math and reading at the fifth grade level.

Mrs. Martin, Fairview Assistant Principal, reviewed the percentage of students who are Benchmark/Strategic/Intensive on DRA and DIBELS in grades K-3. Out of 334 kindergarten students, 72% (240) were Benchmark, 22% (72) were Strategic, and 6% (22) were Intensive. In Grade 1 (306 students), 74% (227) were Benchmark, 6% (19) were Strategic, and 20% (60) were Intensive. In Grade 2 (351 students), 83% (292) were Benchmark, 7% (24) were Strategic, and 10% (35) were Intensive. In Grade 3 (329 students), 65% (213) were Benchmark, 18% (59) were Strategic, and 17% (57) were Intensive. She also reviewed the number of intensive kindergarten students as measured by DRA and DIBELS over a seven-year period. In the 2001/2002 school year, there were 70 students and in the 2009/2010 school year, there were 22 students.

Mr. Taylor, Summitview principal, reviewed AIMSweb, which is a Benchmark and Progress Monitoring System based on direct, frequent, and continuous student assessment. It is a reporting system to students, parents, teachers, and administrators via a web-based data management and reporting system to determine response to instruction and intervention.

Mrs. Sullivan, Supervisor of Special Education, reviewed 4Sight assessment and analysis in which teachers access and print reports and materials, identify individual students for intense work, identify student needs, see that student 4Sight needs match PSSA needs, and deliver and target intense instruction. This is a strong predictor of PSSA results.

Mrs. Purnell, Director of Special Education, reviewed the response to intervention and instruction framework, and reviewed core academic programs, which include Language Arts, Mathematics (math coach), Science, Social Studies, Health, Library, Art, Music, Physical Education, and REACH enrichment. Menu of remedial programs include Early Literacy, Project Read, Read Naturally, Soar, Comprehensive Groups, and Head Sprouts. After-school reading and math programs include Explorers and Trailblazers. Early Bird Program is for Fairview and Mowrey only, funded by Title I, and district extended-day kindergarten.

Mrs. Eberhardt, Fairview principal, reviewed Core Language Arts Program that provides a comprehensive core reading program that delivers consistency and continuity to enable the district to examine student success and is held during summer planning days with teachers, district language arts coordinator and administrators. Core elements include Shared Reading, Word Work/Spelling, Writing and Oral Language, Handwriting, Guided Reading, Literacy Boards, and Independent Reading. Current focus is on Shared Reading (October in-service),

ELEMENTARY ACADEMIC PRESENTATION (Cont'd)

planning days to refine Writing Curriculum, Mapping of the Writing curriculum (January in-service). The district's expectation is that all teachers will complete each component within the core district language arts program.

Dr. Diller reviewed district elementary goals:

- To continue to increase the PSSA scores in reading and math.
- Grades K, 1, 2: to increase the number of students by 5% or more who are on grade level in reading and math as measured by district assessments.
- To use assessment data to guide instruction.
- To conduct regularly scheduled meetings to review student assessment data in order to monitor student progress and remedial programming.
- To create lesson plans which integrate instruction and technology.
- To create an environment of cooperation, coordination, and information sharing between the four elementary buildings' safety committees and the district's safety committee.

Discuss Organizational Chart

The Organizational Chart will be presented at next week's meeting for first reading approval.

Discuss Textbooks/Leveled Readers

Mr. Williams provided the board with a list of textbooks/leveled readers that teachers and administrators say is needed. Cost of these textbooks is approximately \$61,000.00. He said some of these books could be deferred because we are already one marking period into the year. He said the leveled readers are purchased in packaged sets and Fairview needs more for first grade.

Dr. Diller showed board members copies of leveled readers. These books are designated for at-level, above-level, and below-level reading abilities. Teachers try to stagger the books, but it has become more difficult due to curriculum changes this year.

Mrs. Finn asked if any of the books on the list are scheduled to be replaced since she doesn't want to buy outdated books. She asked Mr. Williams to finalize the list and look at strategic planning, as well as eliminating anything that is not an essential priority and said she considers books an essential tool of education.

Mrs. Cline questioned why there aren't any books listed for kindergarten. Mr. Williams explained that the kindergarten basal is not fully implemented. She said kids need books instead of buying MacPros for \$1,700.00.

Mr. Lind then requested that the final list be presented at next week's meeting.

Discuss Fund Balance

On a Smith/Heefner motion and roll call listed, the board approved designating/reserving the fund balance as follows:

As of June 30, 2010, our General Fund Balance Reserves and Designations are as follows:

10-11 Summitview Roof Balance	(\$219,302)
08-09 Retirement Favorability	(\$491,459)
9-10 Retirement Favorability	(\$514,331)
10-11 Estimated for Extension	(\$ 31,000)

As of June 30, 2011 our General Fund Balance Reserves and Designations are as follows:

10-11 Budgeted Retirement Favorability	\$ 550,000
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The above for fiscal year 10-11 will include any and all portions of the 9-10 fiscal year reserves or designations that remain or have not been reapportioned.

YEA: Lind/Finn/Cline/Smith/Bachtell/Heefner/Crutchfield/Lemley/Wilson
NAY: None

OLD BUSINESS

McClure Co.

Ms. Dean received an e-mail from McClure Co. stating the district was not selected to receive any funding for the geothermal well field installation. McClure said they could continue to look at installing the geothermal well field as an amendment to the existing contract or as suggested by board members to possibly connect to the High School's recently installed system. In order to do this, McClure would have to begin metering the system at the High School to determine exactly how much excess capacity is available. The board asked Mr. Robertson to check into this.

Mr. Needham said the HVAC systems at Fairview and Middle School are complete, except for some noises that are blowing through the diffusers. Summitview's is complete, but there are some problems with controls. Mowrey and Hooverville's boilers need tune-ups. Lighting is complete in the district, except for parking lots at Summitview and Middle School. All work is to be completed by January.

Block Scheduling

A special meeting to discuss block scheduling has been scheduled for Tuesday, November 16, 2010, at 5:30 PM. Mr. Robertson said a group of 6-8 teachers will represent the major subject areas and electives that are impacted by the schedule.

Bleachers

Mr. Robertson said the district has been replacing about 60 boards a year at a cost of \$1,200.00. He said this did not address any of the decking or toe guards. He said replacing everything with wood would cost \$47,000, which included paint and sealer. Replacing with wood would have a shorter life span.

Mrs. Heefner said she looked at the bleachers during daylight hours and was appalled. She said "it's an accident waiting to happen."

Bleachers (Cont'd)

Mr. Lemley said board comments about safety has opened them up to substantial exposure and that discussions should not have occurred during open meetings due to potential liability.

On a Lind/Bachtell motion and roll call listed, the board approved replacing the bleachers on both the home and visitors's sides, with aluminum materials, at a cost of approximately \$135,000 (\$40,000-visitors; \$95,000-home).

YEA: Lind/Finn/Cline/Smith/Bachtell/Heefner/Crutchfield/Lemley/Wilson
NAY: None

RECOMMENDED ACTIONS

Recommend Tentative Approval of Purchase Order Requisitions

Mrs. Smith made a motion, seconded by Mrs. Bachtell to tentatively approve purchase order requisitions in the amount of \$25,801.14. Mrs. Finn questioned the purchase order to Berkshire Systems Group, Inc., for repairs to the fire alarm system at the High School in the amount of \$401.00. Ms. Dean said she would hold this purchase order until more information can be obtained.

Mrs. Cline questioned the purchase order to Loser's Music, Inc. Mr. Griffith explained this is sheet music for the choir that will be used in the spring. She asked what "SATB" meant. Mr. Griffith replied "soprano, alto, tenor, bass". She also questioned purchasing ink cartridges from Staples, which could be bought cheaper using a different supplier. She was told that the Technology Committee will discuss.

Mrs. Finn said the technology in the district is old and outdated and the board should look at the entire technology program and figure out what they need to do to bring it up to standard and figure out how to get there in 3-5 years.

Mrs. Smith and Mrs. Bachtell then amended their motion and second, to tentatively approve purchase order requisitions, minus the purchase order to Berkshire Systems Group, Inc.

YEA: Lind/Finn/Cline/Smith/Bachtell/Heefner/Crutchfield/Lemley/Wilson
NAY: None

REQUESTS FOR LEAVE

APPOINTMENTS

On a Lind/Smith motion and roll call listed, the board approved the following:

Requests for Leave

Susan M. Martin, Reading teacher, Fairview, a medical leave beginning November 16, 2010-December 14, 2010. She will return to work on December 15, 2010.

Laura A. Rooney, Grade 6 teacher, Fairview, an extension of her medical leave beginning October 18, 2010-December 21, 2010. She will return to work on January 3, 2011.

Jana L. Eskridge, Mathematics teacher, High School, a child bearing/family medical leave beginning February 21, 2011-April 29, 2011. She will return to work on May 2, 2011.

REQUESTS FOR LEAVE
APPOINTMENTS (Cont'd)

Appointments

Professional Staff

Richard D. Calhoun, Grade 6, long-term substitute, Fairview, salary: Bachelors, Step 1 – substitute daily rate, effective October 22, 2010-December 22, 2010, based on satisfactory performance. He is a long-term substitute for Laura Rooney who is on an approved medical leave.

Alicia M. Shea, Reading, long-term substitute, Fairview, salary: Bachelors, Step 1 – substitute daily rate, effective November 16, 2010-December 14, 2010, based on satisfactory performance. She is a long-term substitute for Susan Martin who is on an approved medical leave.

Support Staff

Tanya L. Brown, Personal Care Assistant (6.5 hours), Mowrey, effective October 15, 2010, salary: Range VI - \$9.23/hour. She is replacing Michelle Myers who resigned.

Coaching Staff

Heidi E. Shaull, Head 8th Grade Girls Basketball coach, Middle School, effective 2010/2011 school year, salary: Step 9 - \$3,515.00. She is replacing Jenna Swailes who resigned.

David J. Swink, Head Wrestling coach, Middle School, effective 2010/2011 school year; salary: Step 4 - \$3,290.00. He is replacing Daryl Bowman who resigned.

David G. Clagett, Assistant Wrestling coach, Middle School, effective 2010/2011 school year; salary: Step 1 - \$2,288.00. He is replacing David Swink who transferred.

Game Personnel

Christopher L. Dennis, Game Personnel, High School, effective 2010/2011 school year; salary: \$8.11/hr.

Substitute Professional Staff

Michael P. MacEwen – Secondary/Elementary
James R. Derrick – Secondary/Elementary

YEA: Lind/Finn/Cline/Smith/Bachtell/Heefner/Crutchfield/Lemley/Wilson
NAY: None

ADDITIONAL HOURS FOR ELL AIDE

On a Smith/Bachtell motion and roll call listed, the board approved Denise J. Nolte, ELL Aide (4.5 hours/6.0 hours, as needed), effective November 10, 2010, salary: Range VI - \$10.63/hour. Mr. Lemley questioned eligibility for benefits. Mrs. Purnell said Mrs. Nolte will not be requesting benefits and is willing to sign a medical waiver to that effect.

YEA: Lind/Finn/Cline/Smith/Bachtell/Heefner/Crutchfield/Lemley/Wilson
NAY: None

RESOLUTION TO ADOPT 2005/2006 STATE AUDIT REPORT

Ms. Dean said she received notification from the Department of Education that the district had not submitted a final report or Superintendent's signature for the fiscal years ending June 30, 2006 and 2005. At the completion of the state audit, a meeting was held with a board committee and then the board of the whole approved the report. Unfortunately, the remaining paperwork was not filed because of Superintendent Dallara's resignation and Assistant Superintendent Walker's retirement. PDE is requesting that this paperwork be completed and signed by the Superintendent and entered into the Minutes.

On a Smith/Bachtell motion and roll call listed, the board approved the Resolution to Adopt the 2005/2006 State Audit Report and signed by the Superintendent.

YEA: Lind/Finn/Cline/Smith/Bachtell/Heefner/Crutchfield/Lemley/Wilson

NAY: None

STUDENT ADJUDICATION

On a Smith/Bachtell motion and roll call listed, the board approved the recommendation of the disciplinary committee of the board on a student adjudication. Prior to voting, board members indicated if they were present at the hearing.

YEA: Finn (present at hearing)
Cline (present at hearing)
Smith (present at hearing)
Bachtell (present at hearing)
Smith (present at hearing)
Wilson (present at hearing)

NAY: None

ABSTAINED: Lind (not present at hearing)
Crutchfield (not present at hearing)
Lemley (not present at hearing)

BOARD COMMITTEE REPORTS

There were no board committee reports.

INFORMATION ITEMS

Mr. Robertson read a letter from the Waynesboro YMCA thanking the district for its support and willingness to work with the Y to make Waynesboro a better place to live.

BOARD MEMBER COMMENTS

Mr. Wilson asked Mr. Robertson to look into another meeting room.

EXECUTIVE SESSION

Board president, Mr. Wilson, requested an executive session following the meeting to discuss a personnel issue.

ADJOURNMENT

Meeting adjourned at 9:15 PM.

/s/ Edward Wilson, President

SIGNED

/s/ Patricia F. Heefner, Secretary

Approved November 16, 2010